



City of West Point

Regular Council Meeting Minutes
Monday, November 10, 2025 @ 5:30PM
West Point Council Chambers

The regular meeting of the Mayor and Council was held in the Council Chambers on November 10, 2025, at 5:30 P.M. with Mayor Steven M. Tramell presiding.

Members Present:

Councilmember Gloria R. Marshall
Councilmember Joel B. Finlay
Councilmember Joseph R. Downs III
Councilmember Kevin Patrick
Councilmember Sandra Thornton

Members Absent:

Councilmember Gerald W. Ledbetter

Councilmember Joseph R. Downs III gave the opening prayer.

Mayor Steve M. Tramell led the pledge of allegiance.

PUBLIC HEARING FOR 2026 PROPOSED CITY BUDGET

Mayor Steve Tramell opened the public hearing.

No public comment.

PUBLIC HEARING FOR ZONING AMENDMENT OF PROPERTY LOCATED ALONG O.G. SKINNER DRIVE

Mayor Steve Tramell opened the public hearing.

No public comment.

Mayor Steve M. Tramell called the business meeting of the Council to order.

MINUTES

Mayor Steve M. Tramell asked for a motion to approve the minutes of October 13, 2025, Regular Business Meeting. Councilmember Joseph R. Downs III made said motion, seconded by Councilmember Joel B. Finlay; **passed unanimously.**

FINANCIAL REPORT

Mayor Steve M. Tramell stated the financial report is in the Council packet. Mayor Tramell asked for a motion to approve the October Financial report. Councilmember

Gloria R. Marshall made said motion, seconded by Councilmember Sandra Thornton; **passed unanimously.**

AGENDA

Mayor Steve M. Tramell reviewed the agenda and asked for a motion to approve the agenda. Councilmember Kevin Patrick made said motion; seconded by Councilmember Joseph R. Downs III; **passed unanimously.**

NEW BUSINESS

Presentation from Buzzy Development on the West Point Hills Development

Project Team Buzzy Development presented the West Point Hills Development, located along West 3rd Avenue, West 13th Street, and Roper Avenue. The project is envisioned as a flagship community consisting of 100 total units, with Phase 1 including 24 units and Phase 2 adding 76 units. The development emphasizes affordability, sustainability, and modern design, with homes built to be energy-efficient and surrounded by inviting green spaces designed for families. The project timeline includes permit submissions from November through March, with approval and construction anticipated to begin in April 2026. The Development team also includes Unique Building Concepts BIM Structural Engineer, Infinity Engineering Group, and Overhead Studio Architect of Record.

Surplus City Vehicles and Equipment

Councilmember Joel B. Finlay made a motion to surplus city vehicles and equipment that are no longer in service. Utility Department, 2013 Chevrolet Silverado, VIN# 1GC2KVCG9DZ121880, 1999 Yancy/CAT Backhoe, VIN# 4ZN20793, 1994 GMC Bucket Truck with ALTEC A5500 boom with material handler, Vin# 1GDM7HiJ505591. The vehicles and equipment will be placed on GovDeals.com for auction. The motion was seconded by Councilmember Joseph R. Downs III; **passed unanimously.**

Board and Committee Appointment

Councilmember Joseph R. Downs III made a motion to appoint Larry Duncan to the Historic Preservation Commission for a 3-year term. The motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously.**

Diverse Power Outdoor Lighting Facilities Agreement

Councilmember Kevin Patrick made a motion to approve a 5-year agreement with Diverse Power Incorporated to operate outdoor lighting facilities along Kia Parkway, Kia Boulevard, and Sorento Road. The outdoor lighting facilities presently consist of 112 spun aluminum poles, 112 250w lamps, 28 high mast lighting structures, and 112 1000w high mast lamps. LED4 (High Mast) \$32.47 per month per lamp. LED2 (Std Output Roadway) \$15.80 per month per lamp. The total annual cost for all lighting is \$64,874.88

annually. The motion was seconded by Councilmember Sandra Thornton; **passed unanimously**.

Zoning Amendment for Property along O.G. Skinner Drive

Councilmember Sandra Thornton made a motion to approve an ordinance of the Mayor and Council of the City of West Point to amend the code of the city; to amend the zoning map and ordinances of the city so as to classify the use zone of real estate located within the city limits of West Point, Georgia, owned by the West Point Development Authority and located along O.G. Skinner Drive, and being a portion of parcel No.0944B000041K, consisting of approximately 0.69 acres, more or less; to reclassify such real property from (I-1) Light Industrial District to (R-1) Single Family Residential District. The motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously**.

Resolution for Approval of 2025-2045 Comprehensive Plan Update

Councilmember Gloria R. Marshall made a motion to approve a resolution to adopt the 2025-2045 Comprehensive Plan Update that was prepared in accordance with the Minimum Standards and Procedures for Local Comprehensive Planning established by Georgia Planning Act 1989. The Comprehensive Plan has been transmitted to the Three Rivers Regional Commission and Department of Community Affairs. The motion was seconded by Councilmember Joseph R. Downs III; **passed unanimously**.

OTHER

Councilmember Sandra Thornton stated the Community Fall Festival hosted by M.W. Lee Mortuary was a success.

Congratulations to Councilmember Joseph R. Downs III, Joel B. Finlay, and Gloria R. Marshall for being re-elected on November 4.

Thank you to everyone who sponsored Alpha Kappa Alpha Sorority annual AKAdemia Scholarship Ball on November 8. The money raised will be award to local girls/students in scholarships and cash prizes.

Councilmember Kevin Patrick announced a drive thru food and household giveaway on November 22 starting at 9am. Location is 1001 Martin Luther King Drive, West Point.

Mayor Steve Tramell announced the 9th Annual Free Thanksgiving Dinner at MLK and 10th Street, West Point. Donations are being accepted.

ADJOURN

Mayor Steve M. Tramell asked for a motion to adjourn. Councilmember Joseph R. Downs III made said motion and seconded by Councilmember Gloria R. Marshall; **passed unanimously.**

There being no further business, the meeting was adjourned.

Kristin Lester, City Clerk

Steven M. Tramell, Mayor