



**City of West Point**  
Council Work Session Minutes  
Tuesday, April 1, 2025 @ 5:30 p.m.  
West Point Council Chambers

---

The Work Session of the Mayor and Council was held in the Council room of West Point City Hall April 1, 2025, at 5:30 p.m. with Mayor Steve Tramell opening the session.

Members Present:

Mayor Pro-Tempore Joseph R. Downs III  
Councilmember Gerald E. Ledbetter  
Councilmember Sandra Thornton  
Councilmember Joel B. Finlay  
Councilmember Kevin M. Patrick  
Councilmember Sandra Thornton

Members Absent:

Councilmember Gloria R. Marshall

**Public Hearing**

Mayor Tramell opened a public hearing for input from the public on Zoning Text Amendments that will Revise Section 16, Area and Dimensional Requirements to zoning districts. This is to include new zoning districts LUCO: Limited Use Commercial and Office and O-I: Office Industrial District.  
There were no comments. The mayor closed the public hearing.

Mayor Tramell opened a public hearing for input from the public the Zoning Amendment for 301 West 10th Street. Capital City Bank requests a zoning amendment for their property to locate the new bank building. From Zoning District I-1: Light Industrial district to CBD: Central Business District.  
There were no comments. The mayor closed the public hearing.

**Review Agenda**

Mayor Steve Tramell called the meeting to order. He reviewed the agenda and asked for a motion to approve the agenda. Councilmember Sandra Thornton made said motion. Councilmember Kevin M. Patrick seconded the motion; **passed unanimously.**

**Public Comment on Any Items**

There were no public comments.

**New Business**

• **City Manager Report**

City Manager Ed Moon stated the next step for the Water Intake Project is for USACE South Atlantic Division to approve the agreement.  
At 8th Street, 2<sup>nd</sup> Avenue Intersection there is a meeting with the 4th Division office. All signals are operated from one controller. GDOT will pay for new signals for the entire intersection, if the city will design and install. Waiting for the design engineer, Barge Engineers, to evaluate.

Coca Cola Site Development Phase 1 of site development continues. Demolition of the Coca Cola Building and facilities is complete. Finalizing the conveyance agreement for the site with parcel 4 development. Still on track for a formal announcement in July.

Chief Derick Staley stated the fire department received a donation from the City of LaGrange. Providing Kenwood Two Way Radios that will enhance communication and safety efforts. This equipment will significantly improve the city's ability to coordinate and respond to emergencies more effectively.

- **2025 Board and Committee Appointments**

City Clerk Kristin Lester presented the applicants that applied for the March board and committee positions. Two applications received for Hawkes Library: Incumbent Marshall Sapp and Erin Anderson. Staff recommends for them to be appointed to the board. Two applications received for the Board of Adjustments: Incumbent Dianne Davidson and Incumbent Don Cleveland. One application received for the Municipal Planning Board: Incumbent Bill Gladden. All applicants will be on the business meeting agenda for council consideration.

- **EZ Blockchain Agreement**

City Attorney Alex Dixon stated that EZ Blockchain is still reviewing the agreement. The negotiations are regarding the additional cost MEAG Power is requiring for the customer to cover. Staff plans on having the agreement available prior to the business meeting and the agreement will be on the business meeting agenda for council consideration.

- **Zoning Text Amendments**

Planning Director Dennis Dutton discussed the Zoning Text Amendments that will Revise Section 16, Area and Dimensional Requirements to zoning districts. This is to include new zoning districts LUCO: Limited Use Commercial and Office and O-I: Office Industrial District. This district will encourage specialized commercial, and office uses while preserving the City's gateway into downtown West Point. This will be on the next business meeting agenda for council consideration.

- **Zoning Amendment for 301 West 10<sup>th</sup> Street**

Planning Director Dennis Dutton discussed the Zoning Amendment for 301 West 10th Street (Parcel No. 0943W003002). Capital City Bank requests a zoning amendment for their property to locate the new bank building. From Zoning District I-1: Light Industrial district to CBD: Central Business District. This will bring this parcel into compliance for commercial use such as a bank. This will be on the next business meeting agenda for council consideration.

- **Parking Ordinance Amendment**

Chief Kevin Carter presented an amendment to the Parking Ordinance. To better align City of West Point Code of Ordinances, Section 20-10; Illegal Parking with O.C.G.A 40-6-203; Parking Prohibited. Providing the officers of the West Point Police Department a local option to enforce additional parking violations without utilizing the State of Georgia statute which could affect driver's license statuses for peoples with restrictions. The proposed section B to the amendment would read:

- B. It shall be unlawful to stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:

- a. In front of a public or private driveway.
- b. Within 15 feet of a fire hydrant.
- c. Within 30 feet upon the approach of any flashing signal, stop sign, yield sign, or traffic-control signal located at the side of a roadway.

Within 20 feet of the driveway entrance to any fire station or on the side of a street opposite the entrance to any fire station within 75 feet of such entrance

This will be on the next business meeting agenda for council consideration.

- **Animal Control Ordinance Amendment**

City Manager Ed Moon presented an amendment to the Animal Control Ordinance to include tethering of animals. The ordinance could be amended to address restrictions for tethering dogs. Mr. Moon presented a list of the best tether restrictions as found on the Georgia Companion Animal Advocacy website. To name a few: the dog is at least six months of age, the dog is not sick or injured, the dog is spayed or neutered, the tethered dog is visible to the owner from his/her residence, etc. There still needs to be proper enclosure for vicious animals. Councilmember Gerald Ledbetter mentioned tethering would be an option for those residents who cannot afford a fence. This agenda item will be continued at next month's work session for further discussion.

- **Municipal Competitive Trust Resolution for Authorized Officials**

City Manager Ed Moon presented a resolution Authorized Officials for the Municipal Electric Authority of Georgia (MEAG Power) Municipal Competitive Trust. The two officials are authorized to execute and the City Clerk to attest certificates and documents MEAG Power may require involving the Trust.

**Other**

Mayor Tramell is sending condolences to the family of former city employee Richard Fuller's during this difficult time.

Councilmember Sandra Thornton is thanking all city staff that helped her with the Black History Program, especially Chief Kevin Carter.

Reminder of the Hat and Heels event on May 3<sup>rd</sup>, in the downtown river park. Tickets are available.

**The next Business Meeting April 14, 2025 5:30p.m.**

- Board and Committee Appointments
  - Hawkes Library Board
  - Board of Adjustments
  - Municipal Planning Board
- EZ Blockchain Agreement
- Zoning Text Amendments
- Zoning Amendment for 301 West 10<sup>th</sup> Street
- Parking Ordinance Amendment
- Municipal Competitive Trust Resolution for Authorized Officials
- Valley Haven Proclamation (Council Meeting)

**ADJOURN**

Mayor Tramell asked for a motion to adjourn. Councilmember Joeseph R. Downs III made said motion and seconded by Councilmember Kevin M. Patrick; **passed unanimously**.

There being no further business, the meeting was adjourned.