



City of West Point

Council Work Session Minutes

Tuesday, August 27, 2024 @ 5:30 p.m.

West Point Council Chambers

The Work Session of the Mayor and Council was held in the Council room of West Point City Hall August 27, 2024, at 5:30 p.m. with Mayor Steve Tramell opening the session.

Members Present:

Councilmember Joel B. Finlay
Councilmember Gerald E. Ledbetter
Councilmember Kevin M. Patrick
Councilmember Sandra Thornton

Members Absent:

Mayor Pro-Tempore Joseph R. Downs III
Councilmember Gloria R. Marshall

Review Agenda

Mayor Steve Tramell called the meeting to order. He reviewed the agenda and asked for a motion to approve the agenda. Councilmember Gerald W. Ledbetter made said motion. Councilmember Joel B. Finlay seconded the motion; **passed unanimously.**

Public Comment on Any Items

There were no public comments.

City Managers Report

City Manager Ed Moon stated a study conducted by Falcon Engineering indicated there is no need for the second light on 8th street and 2nd avenue. The Department of Transportation (DOT) had previously mentioned the light wasn't needed. The city is waiting for the final determination from DOT.

New Business

- 2023 Budget Calendar

City Manager Ed Moon stated the Budget process for 2025 began on Tuesday, August 27, 2024. The City Manager reviews the process with the Mayor and Council. Wednesday August 28- Friday September 13, 2024, City Manager meets with Mayor and City Council in individual meetings as needed. Friday September 27, 2024, Department budget requests should be complete and in the system. Monday, September 30-Monday, October 28, 2024, City Manager assembles budget request, compares with revenue estimates, and compiles the budget document, City Manager meetings with Department Directors. Tuesday, October 29, 2024, budget packets to Mayor and Council, City Manager presents budget for consideration in work session. Article in paper that proposed budget has been submitted to the council and a Public Hearing #1 will be held November 11, 2024, at 5:30 p.m. in the Council Chambers at City Hall. Draft budget available to public, copy of draft budget to news media, draft budget available on city website. Tuesday, October 29 through Tuesday, November 26, 2024, Mayor and Council review budget, submit questions and meet with City Manager as needed. Thursday, November 11, 2024, Public hearing #1 5:30 p.m. Announce Public hearing #2 November 26 work session. Tuesday, November 26, 2024, Public hearing #2 for proposed budget 5:30 p.m. and the final council review. Monday, December 9, 2024, City Manager final review and revision. Presentation of budget for adoption at

meeting. Tuesday December 10, 2024, distribute the approved budget to departments, council, media, make available to the public, post on city website and the Carl Vincent Institute web site.

City Manager Ed Moon will present the budget for consideration in the 5:30 p.m. work session. The Mayor and Council will review the budget between August 26th and Tuesday, September 8, 2020. Public hearing #1 November 5, 2020, 5:30 pm, Public hearing #2 November 24, 2020, at 5:30 pm. The Final Review of the Budget will be on December 10, 2020, at the 5:30 pm work session. Monday, December 14, 2020, at the 5:30 meeting, the budget will be presented for adoption. The Budget will become effective January 1, 2021. December 15, 2020, the approved Budget will be available to the public, on the city website, and on the Carl Vincent Institute website. Wednesday, January 1, 2025, budget becomes effective.

- **Depot**

City Manager Ed Moon stated there haven't been any changes to the Depot proposed rental rates and policy amendments since the last meeting. The proposed changes are to allow alcohol for weddings, wedding receptions, and nonprofit fund-raising events only. Nonprofits will be required to provide the required document designating their non-profit status. A security staff person (not a city employee) will be on site for set up and the event. No sale of alcohol at any event. All events will end at 10 p.m. No ticket sales or charge for entry at the door of any kind. Events that violate the rental policy will be required to cease operation. The city reserves the right to deny any application based on any false or misleading information or any social media post or other advertising describing the event to be in violation of the policy.

Weekend (Friday, Saturday or Sunday)

Rate

- \$2,800 – Deposit \$1,400
- Nonprofit \$2,000- Deposit \$1,1000
- Rental from 8:00am to 10:00pm

Weekdays (Monday -Thursday)

Rate

- \$1,500-Deposit \$750
- Nonprofit \$1,000 - \$500
- Rental from 8:00am to 10:00pm

The item will be on the next business meeting agenda for consideration.

Other

ADJOURN

Mayor Tramell asked for a motion to adjourn. Councilmember Joel B. Finlay made said motion and seconded by Councilmember Gerald W. Ledbetter; **passed unanimously**.

There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

Steven M. Tramell
Mayor