



## City of West Point

Council Work Session Minutes

Tuesday, August 25, 2020 @ 5:30PM

Via teleconference

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The Work Session of the Mayor and Council was held by Teleconference August 25, 2020 at 5:30 p.m. with Mayor Steve Tramell presiding.

### Members Participated:

Mayor Pro-Tem Alanteo “Henry” Hutchinson  
Councilmember Joseph R. Downs III  
Councilmember Gerald W. Ledbetter  
Councilmember Sandra Thornton  
Councilmember Deedee Williams

### Members Non-Participate:

Councilmember Gloria R. Marshall

### Agenda Reviewed

Mayor Steve Tramell reviewed the agenda and asked for a motion to approve the agenda. Councilmember Gerald W. Ledbetter made said motion; seconded by Councilmember Sandra Thornton; **passed unanimously**

### New Business

- **Board & Committee Appointment**

City Manager Ed Moon stated he has received (1) application for an appointment to be made. Andra Haynes wishes to be considered for appointment to the Board of Adjustments. Councilmember Deedee Williams stated Ms. Haynes has a number of experiences in this area. She recently retired and she will be a great addition to this board. Councilmember Sandra Thornton agreed that Ms. Haynes will be an asset to the board.

- **Property Donation**

City Manager Ed Moon stated the Morgan Real Estate Company, owner of the lot/property located 100 1<sup>st</sup> Avenue, across the street from City Hall, would like to initiate an open dialogue with the City of West Point about possible donation of said property. Some of the conditions they are proposing are: the property may be used for greenspace or a park, for future City Hall expansion, or administrative type structure. Not used for a playground, a Jail, police facility, parking lot, fire station or street department. The property cannot be used for any commercial use, the property cannot be sold to a private person or entity. If accepted, the City will place a plaque or other commemorative adornment for the purpose of honoring the memory of Dr. John and Ms. Katie Morgan. The item will be on the next agenda for further consideration.

- **2021 Budget Calendar**

City Manager Ed Moon stated the Budget process for 2021 began on Wednesday, August 19, 2020 when the Budget request forms was distributed to Department Directors. City Manager Ed Moon will present the budget for consideration in the October 27, 5:30 p.m. work session. The Mayor and Council will review the budget between August 26<sup>th</sup> and Tuesday, September 8, 2020. Public hearing #1 November 5, 2020 5:30 pm, Public hearing #2 will be November 24, 2020 at 5:30 pm. The Final Review of the Budget will be on December 10, 2020 at the 5:30 pm work session. Monday, December 14, 2020 at the 5:30 meeting, the budget will be presented for adoption. The Budget will become effective January 1, 2021. December 15, 2020, the approved Budget will be available to the public, post on the City website, and posted on the Carl Vincent Institute web-site.

### **OTHER BUSINESS**

Councilmember Sandra Thornton stated the last and final milk distribution will take place on Monday, August 31, 2020.

Councilmember Deedee Williams stated she attended a funeral at the Cemetery on 7<sup>th</sup> Street and the grass was very high. She stated the cemetery could have been better maintained.

Councilmember Gerald Ledbetter stated the food closet First Baptist Church is open from 9:30 am until 12:00 noon. He encourages everyone to take advantage of the Closet.

Councilmember Deedee Williams stated the Council should look at how the City gather information. She thanked whomever was responsible for clearing up the issue of employees being able to continue drawing their retirement if they decide to run for City Council.

The Mayor and Council congratulated City Manager Ed Moon for the arrival of his new born granddaughter.

### **ADJOURN**

Councilmember Joseph R. Downs III made a motion to adjourn. The motion was seconded by Councilmember Sandra Thornton; **passed unanimously**.

There being no further business the meeting was adjourned