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The Work Session of the Mayor and Council was held in the Council room of West Point City Hall February 7, 2019 at 5:30 p.m. with Mayor Steve Tramell opening the session.

Members Present:

Mayor Pro-Tempore Joseph R. Downs III  
Councilmember Alanteo “Henry” Hutchinson  
Councilmember Gerald W. Ledbetter  
Councilmember Gloria R. Marshall

Members Absent:

Councilmember Sandra Thornton

**Agenda Reviewed**

Mayor Steve Tramell reviewed the agenda and asked for a motion to approve the agenda. Councilmember Gloria Marshall made said motion; seconded by Councilmember Joseph R. Downs III; **passed unanimously**

**Public Comments on agenda Item**

There were no public comments.

**Presenters**

**Meghan Duke Economic Development Presentation**

Economic Development Director Meghan Duke gave a presentation of a joint project with Electric Cities of Georgia. They created a marking video highlighting the Riverside Village, the WestPoint Village, and the 10<sup>th</sup> Street Village. The video gave a visual layout of the properties, the traffic count and other available sites in the City of West Point. Meghan stated the information is also posted on the City’s web-site.

**Chief Donald Britt, Update on Grant Award**

Chief Donald Britt informed the Mayor and Council of a \$15,000 grant that was awarded to the City of West Point from the Georgia Office of Highway Development. The grant will be used to provide the new police vehicles with computer equipment.

## **New Business**

- **Avenue E Lending Library**

City Manager Ed Moon stated there were no changes from the previous work session. The previous work session, Mrs. Amanda James asked the Council to consider her request to erect a Lending Library/Pantry within the City right of way on property at 804 Avenue E. She is willing to place this structure according to City requirements like a mail box along the city street. She had constructed the “Blessings Box” and will assume the cost to build, install, and maintain. In supporting photographs, the Lending Library was painted to match the exterior of the home. The project is a community service project, and is not affiliated with the City of West Point. It will be used for the benefit of the residents. The structure could be removed in case of an emergency. The structure could also be removed for work or repair on the sidewalk or street. The request will be on the next business meeting agenda for consideration

- **Amendments to Personnel Policy**

City Manager Ed Moon stated there were no changes from the previous work session. He recommended amendments to the City Personnel Policy that will allow employees to transfer or be promoted after six (6) months instead of the current 12 months from date of hire. Remove the limit on mileage to home with the approval of the City Manager, Under the Grievance 9.04 the days for submission of documents or meeting schedules will be changed from five (5) business days to fifteen (15). Under Appeals 9.1.6 All days for submission of documents or meeting schedules will be changed from five (5) days to fifteen (15). Remove and Replace 9.1.10 with hearing officer. The amendments will be on the next business meeting agenda for consideration.

- **City Facility Rental**

City Manager Ed Moon stated the rental fee schedule was in each package. Mayor Tramell stated the number of rentals to the Depot were down last year and he wondered if it was due to the rental cost. Councilmember Henry Hutchinson stated he thought they need to examine the fee schedule for both the Depot and the Virginia Cook facilities. Councilmember Gloria Marshall stated she had some complaints concerning weekend rentals at the Virginia Cook building. Citizens have stated if someone rented the building on Friday, the building is not available for Saturday. City Manager Ed Moon stated he would look into the concerns.

- **Electric Cities of Georgia (ECG) Participant Agreement Amendment**

City Manager Ed Moon stated there were no changes from the previous work session. The amendment to the City of West Point and Electric Cities of Georgia contract will allow Electric Cities to pass the individual cost including PAS Annual cost that primarily benefit only one PAS participant, the cost of permit review, inspections, make ready engineering, inventories or other similar work which costs cannot be passed through the

requesting attacher per the terms of the applicable Joint Use or Pole Attachment Agreement. The agreement amendment will be on the next business meeting agenda for consideration.

- **Vacant Council Seat Appointment**

City Manager Ed Moon stated there were no changes from the previous work session. The City Charter states upon a vacancy on the City Council the Council shall appoint someone to fill the unexpired term. The Council decided to advertise the vacancy, set the deadline for applicants to turn in applications/resumes by February 26, 2019, interviews will be held on March 7, 2019 and the Council will vote to fill the seat on March 11, 2019.

- **Property Purchase**

City Manager Ed Moon stated a Commercial Real Estate Sales Agreement between David Edward James seller and the City of West Point will be on the next business meeting agenda for consideration. The sale includes all that tract or parcel of land lying and being in the City of West Point, Troup County, Georgia, begin Lot 10, Block 1, Sheet 265, on the Tax Map of Troup County, Georgia, being bounded in the West by State Route 14, in the North by Helen Johnson and Joseph E. Johnson, Jr., and in the East and South a street separating this lot from the property of Georgia-Alabama Supply Company. 0.049 acres referenced in that State Highway Department of Georgia Right of Way Deed dated December 14, 1949, as recorded in Deed Book 79, Page 31, Troup County Records. The purchase Price is Eighty-five Thousand Dollars (\$85,000.00)

## **OTHER BUSINESS**

- **Mayor and Council Comments**

Mayor Steve Tramell stated the Black History program will be February 26, 2019 at the West Point Gym and Vernon Strickland will be the speaker. Mr. Strickland is a former football player in the NFL. This year's theme is "the time is always right to do the right thing" The West Point Police Department will be the sponsor.

Mayor Tramell stated K.J.N.G., Inc will have a Mother-Son Banquet on February 16, 2019 at the Virginia Cook Center beginning at 4:00 p.m. The event is free and Dr. David Green with the Cancer Treatment Centers of America will be the guest speaker.

## **ADJOURN**

Councilmember Gerald W. Ledbetter made a motion to adjourn. The motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously**. There being no further business the meeting was adjourned