



The Work Session of the Mayor and Council was held in the Council room of West Point City Hall May 10, 2018 at 5:30 p.m. with Mayor Steve Tramell opening the session.

Members Present:

Mayor Pro-Tem Sandra Thornton
Councilmember Joseph R. Downs III
Councilmember Alanteo “Henry” Hutchinson
Councilmember Gerald W. Ledbetter
Councilmember Benjamin F. Wilcox

Members Absent:

Councilmember Gloria R. Marshall

Agenda Reviewed

Mayor Steve Tramell reviewed the agenda and asked for a motion to approve the agenda. Councilmember Gerald W. Ledbetter made said motion; seconded by Councilmember Benjamin F. Wilcox; **passed unanimously**

Public Comments on agenda Items

There were no public comments.

Water Main Break on Roper Avenue May 3, 2018

Sammy Inman Utility Director, stated on May 3, 2018 around 5:30 a.m., The City of West Point experienced a substantial water main break of a 12- inch line located on Roper Avenue. The leak caused water pressure in parts of the system to drop to dangerously low levels. Approximately 85% of the city water users were without water. The citizens and businesses were notified through telephone calls, news media outlets, and face book. The parts were ordered from a supplier in Columbus. The leak was repaired and the connections were completed at 12:10. When water levels are this low there is a potential health hazard in areas with low or zero pressure. The city issued a boil advisory before using the water for consumption. The EPA was notified around 8:00 a.m. On Friday, May 4, 2018 5 bacteria samples were collected and taken to LaGrange for analysis. All samples were negative for bacteria and the boil water advisory were canceled.

City Manager Ed Moon gave a time line of the accident and commended staff for doing an outstanding job.

New Business

- **Surplus Equipment**

City Manager Ed Moon stated there were no changes from the last work session. Staff was recommending the Mayor and Council declare the following items as surplus:

- 1972 Ford F-600 Hi Ranger Bucket Truck Vin# F61DVV00371
- 1992 Ford Econoline Van Vin# IFBJS3IHONHB51082
- 2004 Ford F-150 Pick-Up Truck Vin# 2FTRT17264CA82754
- 2008 Ford F-150 Pick-Up Truck Vin# 1FTRX14W78FB53300
- Portable Generator/SN# F760138790
- Old Sewer Jet Machine, Sewer Equipment of America/SN#6584

The items will be on the next business meeting for consideration.

Councilmember Gerald W. Ledbetter asked will the date be posted when items are advertised for auction. The Council will be advised when the items are posted on Gov Deals.

- **Driver Safety Policy**

City Manager Ed Moon stated there were no changes from the last work session. The City's liability insurance carrier recommend the City adopt a Driver Safety Policy. The draft policy is consisted with the City's Personnel Manual section. The policy covers safety while operating city vehicles and equipment, driver's responsibilities, employee's responsibilities, and supervisor responsibilities. The policy will be on the next business meeting for consideration.

- **Mobile Food Vendors**

City Manager Ed Moon stated there were no changes from the last work session. The City of West Point current ordinance does not allow mobile food vendors. The City has had interest from vendors to operate in the City. Things to consider are 1. Do the council want mobile food vendors in the City? 2. Private property only, not on right-of-way, except ice cream trucks. 3. Must have written permission for private property. 4. Cannot locate within 250 feet of restaurant. 5. What zoning-no residential. 6. Hours of operation- 8am to 10pm unless special event. 7. Must move from site at end of business day, clean area. 8. Food Trucks, Food Trailers, Mobile Market Food Truck, Catering Truck, Ice Cream Truck. 9. License, City Business License, Mobile Food Vendor Decal. 10. No alcohol 11. No nonfood or drink merchandise except logo items. 12. Signs, one sandwich board, 13. No loud noise device 14. Application including background check 15. Vehicle maintain good and clean condition, code enforcement 16. Health Department inspection and approval 17. Inspection by Fire Chief. The ordinance will be on the next work session meeting for further discussion. The hours of operation for ice cream/snow cone trucks will be from 9:00 a.m. until ½ hour before sunset. Food vendors 8:00 a.m. until 10:00 p.m.

- **Tree Ordinance**

City Manager Ed Moon stated there were no changes from the last work session. The Georgia Forestry Commission encourage the Council to qualify the City of West Point as a Tree City USA City. He stated the four standards are #1. A. Tree Board or Department #2. Adopt a Tree Care Ordinance #3. Adopt a Community Forestry program with annual Budget of at least \$2.00 per Capita and #4. adopt an annual Arbor Day Observance and Proclamation. Mr. Moon stated the City has met all the requirements except adopting a Tree Care Ordinance. The tree ordinance section 17-36 through 17-50 will develop a tree care plan covering city right of ways. The ordinance propose will clean up sections of the Street and Side Walk section 17.6 House Numbering 17.31 Public works Director 17.32 Public works.

The ordinance will be on the next business meeting for consideration.

- **Board and Committee Appointments**

City Manager Ed Moon stated there were no changes from the last work session. Monica Barber and Shelia Slavich have submitted applications to serve on the Hawkes Library Board. Aaron Lewis II has submitted an application to serve on the Municipal Planning Board. The application will be on the next business meeting for consideration.

- **Intergovernmental Agreement for Providing Law Enforcement Services**

City Manager Ed Moon stated due to the current staffing shortage in the police department we have requested and will received support from the Troup County Sheriff's office in the form of contract officers. The sheriff's office will provide three officers to cover a 12- hour shift on each shift. We will pay the sheriff's office the cost of salary and benefits (\$30.00 per hour) and .5454 per mile for mileage for the patrol cars. This will be supported by our existing budget due to our current staffing shortage. Our staffing shortage has reached a critical point and without these officers we cannot provide an efficient level of service. We currently have two officers in field training that will be available to work on shift in July. We have part-time officers that fill in but mostly on weekends and special events. Interviews were conducted this week for a new round of recruits that will enter the academy in July. If they pass the training they will be available for patrol around December. Captain Kelvin Carter stated there were various reasons Officers leave employment. He stated the City has eight patrol officers 6 are certified. He also stated it takes 13 weeks before finishing the academy and additional training before they are released to patrol alone. The agreement will be on the next business meeting agenda for consideration.

Other

Mayor Tramell stated Harris County Chamber of Commerce is having an after-hour event at the brewery on 4th Avenue.

Councilmember Gerald W. Ledbetter asked about the dilapidated signs on the interstate. City Manager Ed Moon stated the signs are permitted under DOT but the City will follow up on their removal.

Councilmember Sandra Thornton asked about the over-grown lots. City Manager Ed Moon stated our public works department is working aggressively to keep the right of ways cut. Councilmember Sandra Thornton also stated the Youth Center Play was a huge success and Monica Barber was doing an outstanding job.

ADJOURN

Councilmember Gerald W. Ledbetter made a motion to adjourn. The motion was seconded by Councilmember Sandra Thornton; **passed unanimously**.

There being no further business the meeting was adjourned