



The Work Session of the Mayor and Council was held in the Council room of West Point City Hall April 5, 2018 at 5:30 p.m. with Mayor Steve Tramell opening the session.

Members Present:

Mayor Pro-Tem Sandra Thornton
Councilmember Alanteo “Henry” Hutchinson
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Benjamin F. Wilcox

Members Absent:

Councilmember Joseph R. Downs III

Agenda Reviewed

Mayor Steve Tramell reviewed the agenda and asked for a motion to approve the agenda. Councilmember Gerald W. Ledbetter made said motion; seconded by Councilmember Sandra Thornton; **passed unanimously**

Public Comments on agenda Items

There were no public comments.

Presenters

Captain Robert Fawley introduced Brandon Longshore and Kara McIntosh as newly hired Police Officers.

New Business

- **Tree City USA**

City Manager Ed Moon stated the City of West Point has met most of the four standards have been met. Mr. Moon presented a draft ordinance to the Council. He also stated the Council may consider a Tree Board. The item will be on the next agenda for further consideration.

- **Board & Committee Appointments**

City Manager Ed Moon stated there were no changes from the last work session. Ms. Debra Robertson has submitted her application to continue to serve on the Historic

Preservation Commission and her application will be on the next business meeting agenda for consideration.

- **Electric Cities of Georgia Pole Attachment Agreement**

City Manager Ed Moon stated there were no changes from the last work session. The Electric Cities of Georgia is recommending the City amend the service contract for Pole Attachment with Charter and W.O.W. The contract will change from an annual fix cost to a time base fee. The City currently collects around \$90,000 annual. The change for the City of West Point will be revenue neutral.

- **Motorized Carts**

City Manager Ed Moon stated there were no changes from the last work session. Motorized cart means every motor vehicle having no less than three wheels and an unladen weight of 1,300 pounds or less and which cannot operate at more than 20 miles per hour. He reviewed a model ordinance provided by Georgia Municipal that meet all state requirements. The item will be on the next work session agenda for further discussion.

- **Harris County Animal Control Agreement**

City Manager Ed Moon stated there were no changes from the last work session. Harris County want the City to amend the Animal Control Agreement to change the amount the City pays for each animal. The new agreement changes the amount for housing Kittens and Puppies from \$5.00 per animal to \$6.00 and Dogs and Cats from \$10.00 per animal to \$35.00. The agreement will be on the next business meeting for consideration.

- **Virginia Cook Activity Center Use Agreement**

City Manager Ed Moon stated there were no changes from the last work session. There are some concerns from citizens about access to the building prior to the establish rental hours for set up and decorations for the events. The concerns are centered on Option #3 of contract stating hours 11:00 am and 8:00 pm. Citizens have expressed the hours don't allow enough time to set up before the events. Also, concerns on why a staff person has to be present during the rental hours. City Manager Ed Moon asked for further comments or question regarding the issue. The item will be on the next work session for further consideration.

- **Drive Safety Policy**

City Manager Ed Moon stated there were no changes from the last work session. The City's liability insurance carrier recommend the City adopt a Drive Safety Policy. The draft policy is consisted with the City's Personnel Manual section. The policy covers safety while operating city vehicles and equipment, driver's responsibilities, employee's

responsibilities, and supervisor responsibilities. The policy will be on the next work session agenda for consideration.

- **Forward Fund Application**

City Manager Ed Moon stated there were no changes from the last work session. The West Point Development Authority has requested \$520,000 grant from the Forward Fund. The monies will be used for grading and land preparation for the property from Avenue K & Avenue H. The application will cover phase 1 & 2 of the project. The item will be on the business meeting for consideration.

- **Harris County Service Delivery**

City Manager Ed Moon stated there were no changes from the last work session. The City of Shiloh has requested all the cities in Harris County to amend the current service delivery agreement so that it will allow them to provide water service outside their city limits. Allowing Shiloh to provide water service outside their city limits will not have an impact on the City of West Point. The item will be on the next business meeting for consideration.

- **Other**

Councilmember Sandra Thornton stated Georgia Cities Week is celebrated in April. On April 13, 2018 West Point Elementary Students will have an essay contest on the role of the Mayor. Point University will students will be the judges.

Councilmember Gloria R. Marshall asked if the City know or is informed when building in the downtown area become vacant and is for sale. City Manager Ed Moon answered no. Property owners do not inform the City when their property is for sale. The city is contacted only when utilities services or licenses are requested.

ADJOURN

Councilmember Sandra Thornton a motion to adjourn. The motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously**.

There being no further business the meeting was adjourned