



The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall February 12, 2018 at 5:30 P.M. with Mayor Steven M. Tramell presiding.

Members Present:

Mayor Pro-Tem Sandra Thornton
Councilmember Joseph R. Downs III
Councilmember Alanteo “Henry” Hutchinson
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Benjamin F. Wilcox

Members Absent:

Mayor Tramell called Rev. Leonard Autry for opening prayer.

Rev. Leonard Autry led the Pledge of allegiance.

Mayor Steven Tramell thanked Harris County Commissioner Jim Wood for his continued support.

Mayor Tramell called the meeting of the Council to order and welcomed everyone.

MINUTES

Mayor Tramell asked for a motion to approve the minutes from the January 8, 2018 regular meeting and the January 23, 2018 called meeting. Councilmember Gerald W. Ledbetter made said motion and was seconded by Councilmember Gloria R. Marshall; the minutes were **approved unanimously without change**.

FINANCIAL REPORT

Councilmember Gerald W. Ledbetter presented the January financial report with the February cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Joseph R. Downs III and **passed unanimously**.

AGENDA

Mayor Tramell asked for a motion to approve the agenda. Councilmember Gloria R. Marshall made said motion and seconded by Councilmember Gerald W. Ledbetter and **passed unanimously**.

RESOLUTION FOR FIREWORKS

Councilmember Joseph R. Downs III made a motion to approve a resolution as recommended by the Georgia Municipal Association that recognizes the diversity of needs in different cities and regions of the state with respect to the use of fireworks as written in the 2017 House of Representatives approved House Bill 419. The motion was seconded by Councilmember Sandra Thornton; **passed unanimously**.

RESOLUTION TO AMEND 2017 BUDGET

Councilmember Benjamin F. Wilcox made a motion to amend the City of West Point 2017 City Budget to reflect the actual total revenues of \$16,910,857.68 and expenditures of \$16,918,945.82. The motion was seconded by Joseph R. Downs III; **passed unanimously**.

PROCUREMENT POLICY

Councilmember Sandra Thornton made a motion to approve a Procurement Policy for the purpose of defining when the competitive bidding process must be used for the procurement of materials and professional services. Councilmember Gloria R. Marshall seconded the motion; **passed unanimously**.

FEDERAL FUNDS DISBURSEMENT POLICY

Councilmember Gloria R. Marshall made a motion to approve a Federal Funds Disbursement Policy for the purposes of defining the disbursement of Federal Funds by the City. The motion was seconded by Councilmember Gerald W. Ledbetter; **passed unanimously**.

SOLE AND SINGLE SOURCE PROCUREMENT POLICY

Councilmember Gerald W. Ledbetter made a motion to approve a Sole and Single Source Procurement Policy for the purposes of defining when the competitive bid process may be waived in order to execute a sole source procurement transaction. The motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously**.

SEVERE WEATHER AND EMERGENCY POLICY

Councilmember Henry Hutchinson made a motion to approve a policy that defines the work response of City staff during severe weather and emergencies. The motion was seconded by Councilmember Joseph R. Downs III; **passed unanimously.**

10th STREET PROPERTY EXCHANGE

Councilmember Joseph R. Downs III made a motion to approve the exchange of City property located along 10th Street (Tax Map parcel 0943D002014.0943D002013, 0943D002012, 0943D013001, and 0943D004004 totaling 10.5 acres for property owned by the West Point Development Authority (Tax map parcel number 0943A002031 totaling 10.5 acres. The motion was seconded by Councilmember Gerald W. Ledbetter; **passed unanimously.**

OTHER

Councilmember Sandra Thornton asked everyone to attend the Black History Program on February 27, 2018 at the West Point Gym. Keith Hall from Atlanta Georgia will be the Speaker. She also announced the Black History Program that will be held at Keeney Memorial Church. Cheryl Webb will be the Speaker.

Councilmember Henry Hutchinson asked everyone to attend the Black History Program on February 27, 2018 at 4:00 at Bethlehem Baptist Church.

Mayor Tramell asked everyone to attend the St. Patrick’s Day event that will be held on March 17th at the City of West Point Downtown River Park.

ADJOURN

Mayor Tramell asked for a motion to adjourn. Councilmember Joseph R. Downs III made said motion and seconded by Councilmember Sandra Thornton; **passed unanimously.**

There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

Steven M. Tramell
Mayor