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The Work Session of the Mayor and Council was held in the Council room of West Point City Hall September 7, 2017 at 5:30 p.m. with Mayor Pro-Tem Steve Tramell opening the session.

Members Present:

Councilmember Gerald W. Ledbetter  
Councilmember Gloria R. Marshall  
Councilmember Benjamin F. Wilcox  
Councilmember Sandra Thornton

Members Absent:

Councilmember Joseph R. Downs III

**Agenda Reviewed**

Mayor Pro-Tem Steve Tramell reviewed the agenda and asked for a motion to approve the agenda. Councilmember Sandra Thornton made said motion; seconded by Councilmember Gloria R. Marshall; **passed unanimously**

**Public Comments on agenda Item**

There were no public comments.

**New Business**

- **Sale of Property at Rabern Street**

City Manager Ed Moon stated there were no changes from the last work session. A resolution to sell 4,543 square feet to Elizabeth Hoffman will be on the next business meeting agenda for consideration. The 10-foot-wide strip of property is located on at 203 Rabern Street. The recommendation is to sell the property for \$363.44. The property has no useful value to the City of West Point.

- **Tyler Technologies Proposal**

City Manager Ed Moon stated there were no changes from the last work session. A quote to upgrade the City of West Point computer system software from Tailored Business System to Tyler Technologies Local Government Division from Lubbock, Texas. The City has been on the Tailored Business System software since 1992. The software is still useable but dated. Tyler Technologies software will enable the city to generate more reports, is more user friendly, will be window base. Total initial payment of \$84,600 and 37,275 annual recurring fees.

- **2018 Budget Calendar**

City Manager Ed Moon stated there were no changes from the last work session. The City of West Point 2018 Budget Calendar begins on Tuesday, August 3, 2017 when the Budget request forms were distributed to Departments Directors, August 29, 2017 City Manager reviews the Budget Process with Council, August 30, 2017 through September 5, 2017 City Manager meets individually with Council members, September 5, 2017 Department Directors return and discuss their budget requests, September 6 through October 17, 2017 City Manager assembles budget request with revenue estimates, and compiles budget, October 24, 2017 City manager presents budget for consideration, run budget advertisement for public hearing to be held on November 9th at 5:30 pm follow by a Council work session, October 24, 2017 through November 17, 2017 Council review budget, submit questions and meet with City Manager, November 28, 2017 5:30 p.m. public hearing #2 for proposed budget, December 7, 2017 Final Council review at work session 5:30 p.m., December 12, 2016 City Manager present budget for adoption at 6:00 p.m. Council meeting, December 11, 2017 distribute the approved budget to departments, council, media, make available to the public, post on city website and the Carl Vincent Institute web site and January 1, 2018 Budget becomes effective.

**Consider Agenda Items for Business Meeting**

Mayor Pro-Tem Tramell reviewed the items on the next business agenda.

**Mayor, Council, and other Comments**

Mayor Pro-Tem Steve Tramell stated the West Point Day was a huge success. He thanked the organizing committee Audrey Bailey, Nekettie Menefield-Tucker, Richard Chapman, Andrea Johnson-Cox, Doressa Gilder, Kelvin Tucker, Alanteo Hutchinson, Renata Buckner-Dowell, Rodreika Avery, Lamano Gilliam, Anshun Colvin, Quae Davidson, Montae Lovelace, and Gavin Polen for doing a great job. Councilmember Sandra Thornton echoed the Mayor Pro-Tem remarks. Mayor Pro-Tem thanked all the City employees for their contributions toward making the day a success.

There were no further comments.

**ADJOURN**

Mayor Pro-Tem Steve Tramell asked for a motion to adjourn. Councilmember Gerald W. Ledbetter made said motion; seconded by Councilmember Gloria R. Marshall; **Passed unanimously**. There being no further business the meeting was adjourned.