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The Work Session of the Mayor and Council was held in the Council room of West Point City Hall April 25, 2017 at 5:30 p.m. with Mayor Pro-Tem Steve Tramell opening the session.

Members Present:

Councilmember Gerald W. Ledbetter  
Councilmember Gloria R. Marshall  
Councilmember Sandra Thornton  
Councilmember Benjamin F. Wilcox

Members Absent:

Councilmember Joseph R. Downs III

**Agenda Reviewed**

Mayor Pro-Tem Steve Tramell reviewed the agenda and proceeded with the work session.

**Public Comments on any Item**

There were no public comments.

**New Business**

- **Virginia Cook Building**

City Manager Ed Moon stated the Virginia Cook Building guidelines are in their packet for the Council to review and make suggestions. The guidelines will also be on the May 4<sup>th</sup> work session for further discussion and on the May 8<sup>th</sup> business meeting for adoption.

The current guidelines are:

**Weekend Rate (Friday, Saturday or Sunday)**

- \$500 8am – 12pm (All times EST)
- \$250 8am – 6pm
- Use of full facility rooms A,B & C and kitchen facility
- Use of tables and chairs
- Permission to use building the evening before to decorate, beginning at 6:00 pm
- Refundable damage<sup>4</sup> deposit of \$100 required
- 2-day rental discount for Friday and Saturday or Saturday and Sunday, \$750

**Weekend Rate for Birthday Party 12 and Under**

- \$75 4-hours (no later than 8pm)
- Use of A&B rooms and kitchen facility
- Use of tables and chairs
- Refundable damage deposit of \$50 required

**Weekend Rate for Baby Shower, Wedding Shower or Dinner**

- \$125 11 am – 8pm
- Use of A & B rooms and kitchen facility
- Use of tables and chairs
- Refundable damage deposit of \$50 required

**Weekdays (Monday – Thursday)**

- \$200 full-day meeting 8am – 5pm
- \$100 luncheon meeting 10:00 am – 3:00pm
- Use A & B rooms and kitchen facility
- Use of tables and chairs
- Refundable damage deposit of \$50 required

**Weekday Rate for Birthday party 12 and Under**

- \$50 4 hours (no later than 8pm)
- Use of A&B rooms and kitchen facility
- Use of tables and chairs
- Refundable damage deposit of \$50 required

**Weekday Rate for Baby Shower, Wedding Shower or Dinner**

- \$125 11 am – 8pm
- Use of A & B rooms and kitchen facility
- Use of tables and chairs
- Refundable damage deposit of \$50 required

**Weeknights (Monday – Thursday)**

- \$100 5pm – 9pm
- Use of A & B rooms and kitchen facility
- Use of tables and chairs
- Refundable damage deposit of \$50 required – no deposit for non-profits

**Building is not limited to aforementioned events! All events not listed must be approved by City.**

**Non-Profit only!!! No use for paid admissions!!!**

- **Active Life Center**

City Manager Ed Moon stated Troup County has requested the Senior Citizen Center be renamed the Active Life Center. All the other Senior Citizen Centers in the County is named Active Life Centers. The name change will make West Point Center conformed with the others. The request will also be on the next agenda for more discussion.

- **Transportation Project**

City Manager Ed Moon stated the State has additional LMIG funds for paving. The grant is a 70% grant of \$210,000. The funds will have to be used for safety purposes. The letter submitted included 3<sup>rd</sup> Avenue where the road transition from urban downtown to two lane rural road. One fatality occurred there over the past 20 years. 3<sup>rd</sup> Avenue and West 11<sup>th</sup> Street on street parking is dangerous for vehicles entering on West 11<sup>th</sup> and there is no pedestrian crossing for a sidewalk. The funds will help protect the on-street parking and calm traffic. If the Council do not wish to pursue the funds the letter may be withdrawn.

- **SPLOST V**

City Manager Ed stated the Troup County Special Purpose Local Option Sales Tax Five (SPLOST V) will be on the November 2017 Ballot. If passed the collection will begin in January 2019. The City of West Point will receive 1.5 million for the City and the County will allow 1.5 million of their portion to the City of West Point toward recreation. The County is responsible for recreation in the City. Mr. Moon stated other projects for the SPLOST will include street paving and sidewalks. The SPLOST tax will continue to be on agendas for further discussion.

- **Wireless Communication Service Agreement**

City Manager Ed Moon stated a service agreement with Metropolitan Communications will be on the next agenda for consideration. The City of West Point currently has five sirens that require maintenance. The agreement will be between the City of LaGrange, Troup County, and the City of West Point. The cost is \$756 per siren unit per year with a maximum rate increase of 1.5% per year. Fire Chief Milton and Police Chief Tony Bailey took part in the agreement.

- **Library Contract**

City Manager Ed Moon stated both library boards, the West Point Library Association contract for services of \$2,083.33 per month and the Chambers County Library Board of \$1,250.00 per month are in agreement to continue with the current contract. Councilmember Sandra Thornton asked about funds giving to the West Point Library that she says was due to a roof repair several years ago and future contracts were not reduced after the repairs were made. City Manager Ed Moon stated he did not recall such agreement but would see what he could find.

- **White Chimneys**

Mayor Pro-Tem Steve Tramell stated he has personal interest in the next items on the agenda and he was excusing himself from the meeting until after the discussions. The next item was “White Chimney” which is the property located at 1200 2<sup>nd</sup> Avenue formally McCarthy Funeral Home. Jerry Clement an Engineer representing the project stated the property is currently zoned for Commercial Use and the City Ordinance requires Council approval to allow ground level residential use in Central Business Districts. Jerry Clement stated the project would add twenty-two rooms to the current structure and would comply with all other regulations including the Historic Preservation requirements. The item will be on the next work session agenda for further discussion.

- **City Property 1<sup>st</sup> Avenue**

City Manager Ed Moon gave a presentation showing the City of West Point own the property map number 1050 000 217 which runs behind the 1200 2<sup>nd</sup> Avenue property and is listed as 1<sup>st</sup> Avenue. Mr. Moon presented photos from 1993 and 2016 showing how much the property has eroded. He recommends sub-dividing the property and sale the property to the adjacent property owners. The City would retain easements for any utility lines and the levy that is on the property.

- **Amend Sign Ordinance**

City Community Development Director Dennis Dutton stated a resolution to amend the City of West Point sign ordinance changing Variable message signs to be allowed in CGN, CHV, I-1, and I-2 zones. The amendment includes:

- A. No sign shall flash, blink, show animation or video or display any effect that has the appearance of motion including moving text.
- The sign static message shall change no more frequently than every 20 seconds (three times per minute). The transition between the static display of a fully illuminated message and the static display of the next fully illuminated message shall be no more than 2 seconds.
- Variable message signs shall be installed in monument sign applications only. (except where allowed in other parts of the ordinance)
- Variable message sign may not operate at a brightness level of more than 0.20 foot candles above ambient light levels as measured at a distance of 150 feet. The owner shall provide a certificate of lumens showing compliance to the city.
- Each sign must have a light sensing device that will adjust the brightness of the display as the natural ambient light conditions change.
- If the city finds that the sign is malfunctioning, impairs the vision of drivers or negatively impacts nearby residential property the owner, within 24 hours, shall reduce the intensity to a level acceptable to the city.

The amendment will be on the next agenda for further discussion.

### **Consider Items for Meeting**

Mayor Pro-Tem Tramell reviewed the items on the next business agenda.

### **Mayor, Council, and other Comments**

There were no further comments.

### **ADJOURN**

Mayor Pro-Tem Steve Tramell asked for a motion to adjourn. Councilmember Gerald W. Ledbetter made said motion; seconded by Councilmember Benjamin F. Wilcox. **Passed unanimously**. There being no further business the meeting was adjourned.