



The Work Session of the Mayor and Council was held in the Council room of West Point City Hall July 23, 2013 at 6:00 p.m. with Mayor A. Drew Ferguson IV opening the session.

Members Present:

Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Sandra Thornton
Councilmember Benjamin F. Wilcox
Councilmember Judy L. Wilkinson

Members Absent:

Agenda Reviewed in it's entirely before discussion

The Mayor reviewed the agenda and stated without objection from the council the meeting will precede with the outlined agenda.

Public Comments on any issue

There were no public comments

Presenter

- **Alex Griggs, 2WR Architects – Council Meeting Room Renovations**

Mr. Alex Griggs a representative of 2WR Architects went over plans for the renovations of the Council Chamber. The plan will provide better security, new flooring, audio-visual equipment, and more secure entrance and exit access for council members. The funding is from the 2006 SPLOST.

NEW BUSINESS

- **2013 Street Paving**

City Manager Ed Moon stated the paving plans for this year included five streets that was on the priority list, however; funds are only available to do one. Mr. Moon recommended the City pave 3rd Avenue from 10th Street to 15th Street. The current bids for the paving is \$35,000 more than what the city has available for paving. He is negotiating with the bidder to modify the project to fit the available funds. The total bid for all five streets was

\$322,484.70. The other streets will have to be considered in later years. Mr. Moon stated that the total city streets equal 19.2 miles and that since 2003 the City has paved over ½ of all streets in the city.

- **City Millage Rate.**

City Clerk Richard stated the 2012 gross tax digest was \$273,024,425. The 2013 gross digest is \$304,464,003 an increase of 31,439,578 over 2012 but because of the increase in exemptions the net digest for 2013 only increase by 463,812 for a total of \$4,449. The City's millage rate has been 9.781 from 2008 through 2011. The City's reduced the millage rate in 2012 to 9.592. The City staff is recommending the millage rate be set at 9.525. The rolled back rate will avoid having public hearing on taxes for 2013.

- **City Facilities Planning**

City Manager Ed Moon stated he instructed all Department Directors to make recommendation for facilities improvements. These recommendations will be considered in future plans for the growth of the city.

- **Surplus of City Vehicles**

City Manager Ed Moon stated three vehicles will be on the next agenda for the council to declare surplus. A 1999 Ford Crown Victory, 1993 Ambulance Intl4700LP, and 1995, 2000 Ford Crown Victory, and 1995 Gray Ford F-150.

- **ADA Transition Plan**

City Manager stated a resolution adopting Americans with Disabilities Policy will be on the next agenda. The policy is needed to be in compliance with the Americans with Disabilities Act. The policy will also include a Plan of Action for facilities not in compliance.

- **Process for Appointment of City Board, Authority, & Commission Members**

City Manager Ed Moon passed out the below Policy/Procedure for appointment of Board, Commission and Authority Members. He re-stated the Policy/Procedures is only a recommendation and asked the Mayor and Council to review, amend, or present another Policy/Procedure for the appointment to City Board, Authority, and Commission members.

1. Appointment List
 - a. Each year at the first business meeting in January the Mayor and City Council will announce the board vacancies appointed by the city council that will occur during the calendar year.

- b. The end of term or vacancies shall be listed with the name of the incumbent appointee, the date of appointment, the date the term expires, date applications are due and if any the necessary qualifications.
 - c. The vacancies shall be listed on the city web site. An advertisement shall be placed in the local newspaper in January and July if applicable.
2. Council Committee
- a. At the first meeting in January of each year the City Council may appoint a committee from its members under Article II Sec. 2-36 of the City Code of Ordinance.
 - b. The council committee will serve for 1 year.
 - c. The council committee will meet with the city manager or the city managers designee to review all applicants and interview applicants if the council committee deems interviews necessary.
 - d. The council committee will recommend a candidate to the city council at a regular scheduled business meeting. No floor or other recommendations will be accepted by the presiding officer.
3. Applications
- a. Applications will be made available on the city web site and at city hall.
 - b. Applications will be accepted at city hall, by mail or email.
 - c. Applications must be submitted 30 days prior to the city councils scheduled business meeting to vote on the appointment.
 - d. The application will contain all instruction needed by the applicant.

- **Consider Items for Work Session #2**

Mayor Ferguson stated the new business items listed will be on the next Work Session agenda.

Mayor & Council Comments

There were no comments.

ADJOURN

There being no further business the meeting was adjourned