August Monthly Reports
September 2013

AGENDA
WORK SESSION

WEST POINT

THURSDAY, SEPTEMBER 5TH

WORK SESSION @ 8:15 AM

MEETING CALLED TO ORDER

PUBLIC HEARING (IF NEEDED OR REQUIRED)

- Urban Redevelopment Plan
- Opportunity Zone Application

AGENDA REVIEWED IN ITS ENTIRETY BEFORE DISCUSSION

PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)

NEW BUSINESS

- Urban Redevelopment Plan
- Opportunity Zone Application
- 2013 Street Paving
- CB&T Bank Request for Variance
- Sherrie Dixon Retirement Resolution (Council Meeting)
- Harold Lamar "Mossy" Cotton Retirement Resolution (Council Meeting)
- Executive Session to Discuss Purchase of Real Estate

CONSIDER AGENDA ITEMS FOR BUSINESS MEETING (Create Business Meeting Agenda)

MAYOR & COUNCIL COMMENTS

ADJOURNED

Next Meeting:
Council Meeting - Monday, September 9th @ 6:00 PM

FINANCIAL REPORT

City of West Point Financial Report August, 2013

REVENUES

	General Fund	EMRG 911	Water Fund
Current Revenue	$189,042.72	$230.72	$308,139.02
YTD Revenue	$2,158,349.53	$124,054.22	$2,397,596.05
Budget	**$5,078,780.00**	**$95,050.00**	**$3,083,000.00**
Percentage Budget	42.50%	130.51%	77.77%

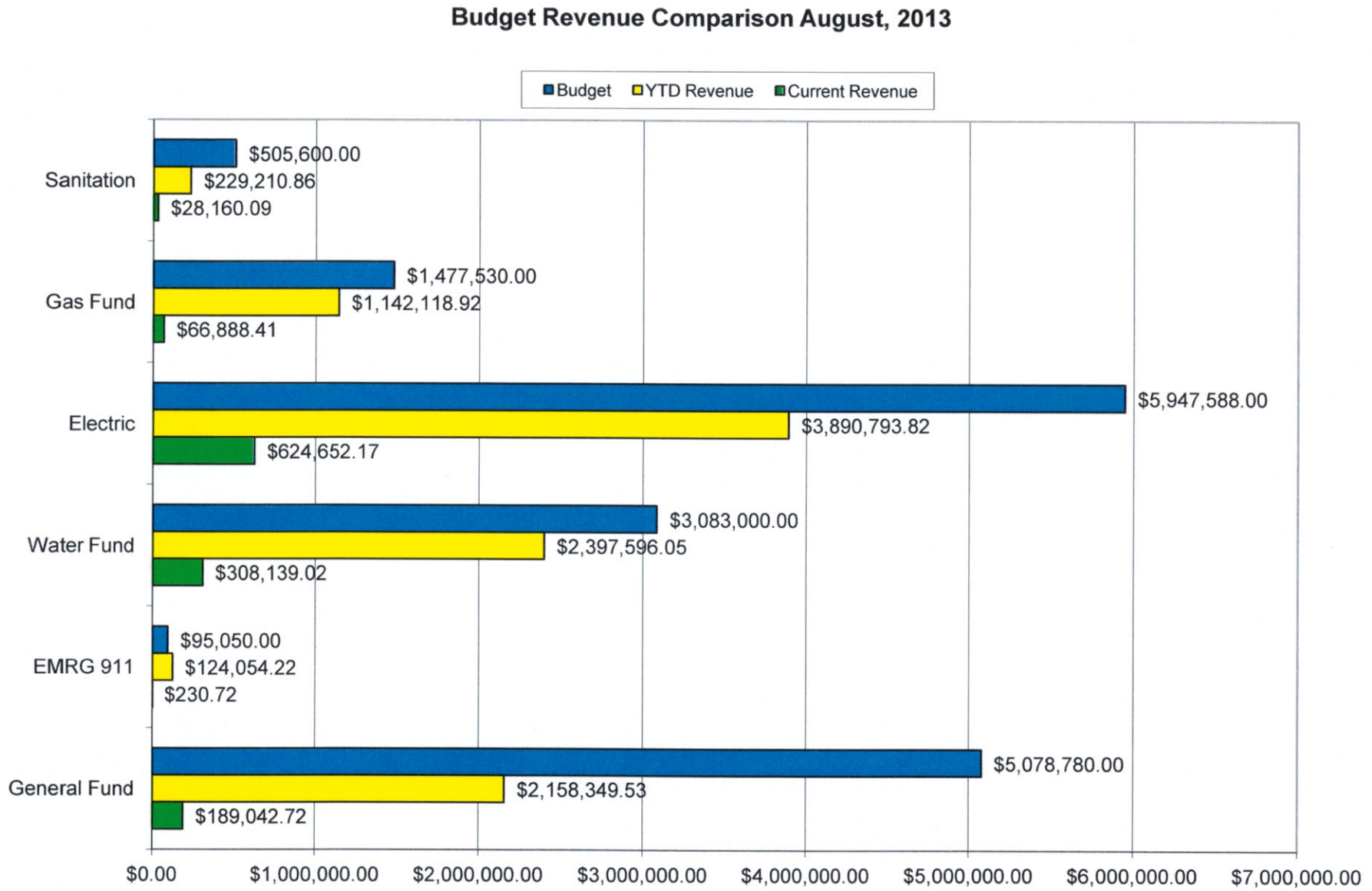
	Electric Fund	Gas Fund	Sanitation
Current Revenue	$624,652.17	$66,888.41	$28,160.09
YTD Revenue	$3,890,793.82	$1,142,118.92	$229,210.86
Budget	**$5,947,588.00**	**$1,477,530.00**	**$505,600.00**
Percentage Budget	65.42%	77.30%	45.33%

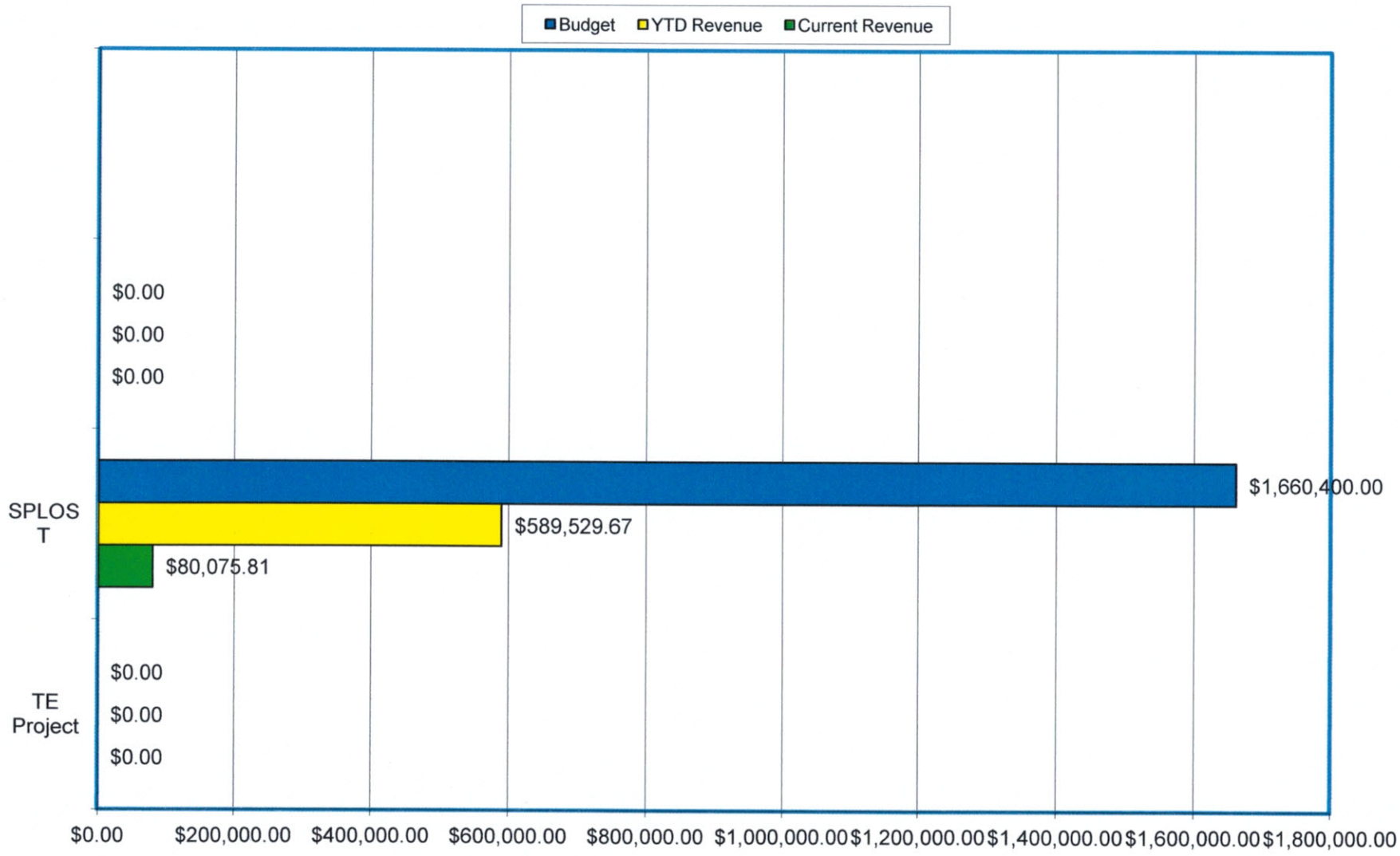
	TE Project	USDA	SPLOST
Current Revenue	$0.00	$0.00	$80,075.81
YTD Revenue	$0.00	$0.00	$589,529.67
Budget	**$0.00**	**$0.00**	**$1,660,400.00**
Percentage Budget	#DIV/0!		35.51%

Total All Departments	
Current Revenues	$1,297,188.94
Current Expense	$1,245,575.35
over/under	$51,613.59

	Total All Departments
Total YTD Revenue	$10,531,653.07
Total YTD Expenses	$11,116,301.73
over/under	($584,648.66)

YTD Revenue	**$10,531,653.07**
Budget	**$17,847,948.00**
Percentage	**59.01%**


Budget Revenue Comparison August, 2013
Budget
YTD Revenue
Current Revenue
Sanitation
$505,600.00
$229,210.86
$28,160.09
Gas Fund
$1,477,530.00
$1,142,118.92
$66,888.41
Electric
$5,947,588.00
$3,890,793.82
$624,652.17
Water Fund
$3,083,000.00
$2,397,596.05
$308,139.02
EMRG 911
$95,050.00
$124,054.22
$230.72
General Fund
$5,078,780.00
$2,158,349.53
$189,042.72
$0.00
$1,000,000.00
$2,000,000.00
$3,000,000.00
$4,000,000.00
$5,000,000.00
$6,000,000.00
$7,000,000.00


Budget Revenue Comparison August, 2013
Budget
YTD Revenue
Current Revenue
$0.00
$0.00
$0.00
$1,660,400.00
SPLOS T
$589,529.67
$80,075.81
$0.00
$0.00
$0.00
TE Project
$0.00
$200,000.00
$400,000.00
$600,000.00
$800,000.00
$1,000,000.00
$1,200,000.00
$1,400,000.00
$1,600,000.00
$1,800,000.00

City of West Point Financial Report August, 2013

EXPENSES

	General Government	Police Dept	Fire Dept	Street Dept
Current Expense	$57,972.55	$152,352.02	$80,722.36	$79,876.21
YTD Expense	$784,399.42	$1,197,543.78	$879,544.23	$334,135.59
Budget	**$877,239.00**	**$1,757,330.00**	**$1,352,705.00**	**$558,830.00**
Percentage Budget	89.42%	68.15%	65.02%	59.79%

	Planning & Zoning	Tech Center	EMRG 911 SYS	Water Dept
Current Expense	$29,538.65	$3,143.81	$9,537.11	$167,003.15
YTD Expense	$202,564.62	$28,845.52	$125,236.55	$1,246,730.98
Budget	**$315,000.00**	**$47,176.00**	**$95,050.00**	**$1,477,323.00**
Percentage Budget	64.31%	61.14%	131.76%	84.39%

	Sewer/ Sewer Disp	Electric Dept	Gas Dept	Sanitation Dep
Current Expense	$129,716.32	$436,026.11	$55,758.16	$33,323.87
YTD Expense	$1,148,084.04	$3,410,295.19	$837,409.82	$298,662.45
Budget	**$1,605,677.00**	**$5,947,588.00**	**$1,477,530.00**	**$505,600.00**
Percentage Budget	71.50%	57.34%	56.68%	59.07%

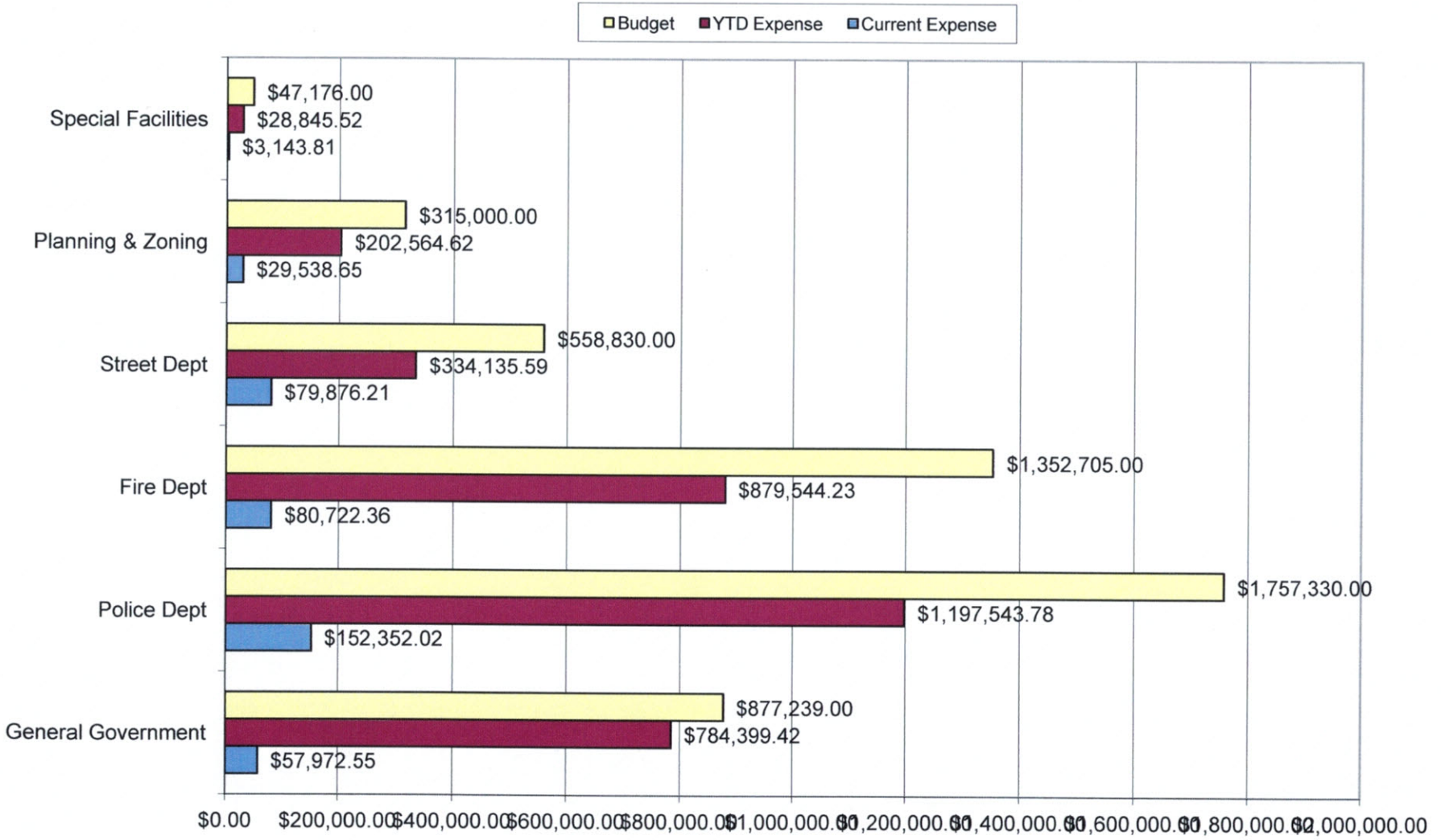
	SPLOST	Study Center	CAP/Youth Services
Current Expense	$6,377.43	$2,996.96	$1,230.64
YTD Expense	$577,910.13	$26,509.34	$18,430.07
Budget	**$1,660,400.00**	**$35,900.00**	**$134,600.00**
Percentage Budget	34.81%	73.84%	13.69%

	All Funds
Current Revenues	$1,297,188.94
Current Expense	$1,245,575.35
over/under	$51,613.59

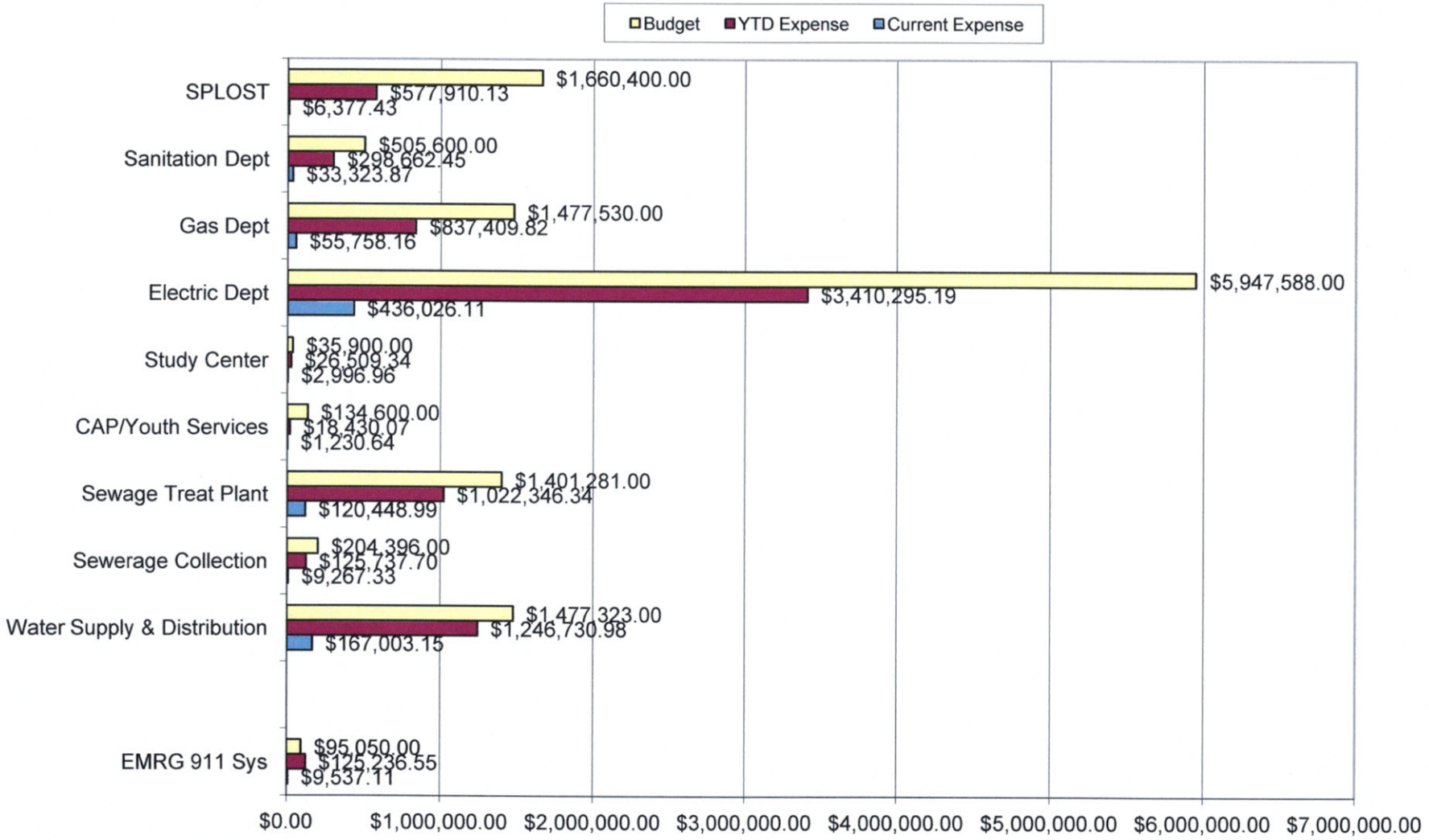
Total All Departments	
Total YTD Revenue	$10,531,653.07
Total YTD Expenses	$11,116,301.73
over/under	($584,648.66)

Total YTD Expenses	**$11,116,301.73**
Budget	**$17,847,948.00**
Percentage	**62.28%**

Budget Expense Comparison August, 2013



Budget Expense Comparison August, 2013



MINUTES

The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall August 12, 2013 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:
Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Sandra Thornton
Councilmember Benjamin F. Wilcox
Councilmember Judy L. Wilkinson

Members Absent:

Mayor Ferguson called Councilmember Gerald W. Ledbetter for opening prayer.

Mayor Ferguson welcomed everyone and called the meeting to order.

MINUTES

Mayor Ferguson asked for a motion to approve the minutes from the July 8, 2013 regular meeting. Councilmember Gloria R. Marshall made said motion and was seconded by Councilmember Judy L. Wilkinson; the minutes were **approved unanimously without change.**

FINANCIAL REPORT

Councilmember Benjamin F. Wilcox presented the July financial report with the August cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Gloria R. Marshall and **passed unanimously**.

AGENDA

Mayor Ferguson asked for a motion to approve the items on the agenda and to add comments from Councilmember Judy L. Wilkinson. Councilmember Joseph R. Downs III made said motion was seconded by Councilmember Gerald W. Ledbetter and agenda **passed unanimously**.

MEETING ROOM RENOVATIONS

Mayor Ferguson asked for a motion to approve the plan for the renovation of the Council meeting room. Mr. Alex Griggs represented 2WR Architects the architects firm that will be use for the renovations. The plan will provide better security, new flooring, audio-visual equipment, and more secure entrance and exit access for council members. The funding is from the 2006 SPLOST. Councilmember Joseph R. Downs III made said motion and the motion was seconded by Councilmember Benjamin F. Wilcox; **passed unanimously**

MILLAGE RATE

Councilmember Gerald W. Ledbetter read a resolution and presented it in a form of a motion to adopt the 2013 Ad Valorem Tax levy for the City of West Point as follows:

Gross Levy as follows:	14.509 Mills
Local Option Sales Tax Credit	4.984 Mills
Effective Levy	9.525 Mills

City Tax for 2013 set at 9.525 Mills.

The motion was seconded by Councilmember Sandra Thornton and **passed unanimously.**

SURPLUS VEHICLES

Mayor Ferguson asked for a motion to declare a 1999 Ford Crown Victory, 1993 Ambulance Intl4700LP, 1995, 2000 Ford Crown Victory, and 1995 Gray Ford F-150 as surplus. Councilmember Benjamin F. Wilcox made said motion and the motion was seconded by Councilmember Judy L. Wilkinson; **passed unanimously**.

ADA TRANSITION PLAN

Mayor Ferguson asked for a motion to approve a resolution adopting Americans with Disabilities Policy. The policy puts the City of West Point in compliance with the Americans with Disabilities Act of having a policy in place. The policy will also include a Plan of Action for facilities not in compliance. Councilmember Sandra Thornton made said motion and the motion was seconded by Councilmember Benjamin F. Wilcox and **pass unanimously**.

PROCESS FOR APPOINTMENT OF CITY BOARD, AUTHORITY AND COMMISSION MEMBERS

Mayor Ferguson asked for a motion to adopt the Policy and Procedure for appointing city Boards, Authorities, and Commission members. The City of West Point has 12 appointed boards that serve in various capacities. A total of 46 individuals serve as members on the boards. The members are selected by a variety of processes that are typically a part of the policy that formed each individual entity. Some members are selected by the city council as a body. The city council has no procedure or policy for the selection of the members. These policy/procedures are established to provide a procedure to be followed by the city council when selecting board members. This policy would not affect those members that are appointed individually by the mayor or that are appointed by its own membership.

Policy/Procedure

1. *Appointment List*
    a. Each year at the first business meeting in January the Mayor and City Council will announce the board vacancies appointed by the city council that will occur during the calendar year.
    b. The end of term or vacancies shall be listed with the name of the incumbent appointee, the date of appointment, the date the term expires, date applications are due and if any the necessary qualifications.
    c. The vacancies shall be listed on the city web site and social media sites. An advertisement shall be placed in the local newspaper in January and July if applicable. Announcements will be made at city council meetings.

2. *Applications*
    a. Applications will be made available on the city web site and at city hall.
    b. Applications will be accepted at city hall, by mail or email.
    c. Applications must be submitted 30 days prior to the city councils scheduled business meeting to vote on the appointment.
    d. The application will contain all instruction needed by the applicant.

3. *Interviews*
    a. Each selected applicant will be interviewed
    b. Questions will be listed on the application
    c. The interviews will be open to the public

4. *Selection*
    a. Selection will be done by the council as a whole

Councilmember Gloria R. Marshall made said motion and the motion was seconded by Councilmember Gerald W. Ledbetter and **pass unanimously**.

OTHER

Councilmember Judy L. Wilkinson stated she has been named Finance Director for Senator Barry Loudermilk campaign. She read a letter announcing she will not seek re-election to the West Point City Council (per attached).

Mayor Ferguson thanked Councilmember Wilkinson for her service to the City and after her term expires, wished her well with her future plans.

ADJOURN

There being no further business, the meeting was adjourned.

Richard McCoy City Clerk	A. Drew Ferguson IV Mayor

DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

City of West Point
Fire Department
P.O. Box 487
West Point, GA 31833

MONTHLY ACTIVITY REPORT

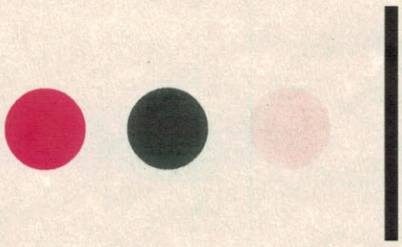
August 2013

FIRE RESPONSES

Structure / Residential	2
Structure / Business	1
Vehicle	1
Ground Cover, Trash	0
Hazardous Materials	0
Rescue, M.V.A.	2
False Alarms	2
Mutual Aid Responses	0
Other Responses	1
Total Fire Responses	**9**

EMERGENCY MEDICAL SERVICE RESPONSES

FACILITY	TRIPS
Lanier Memorial	22
West Ga. Medical	15
East Al. Medical	1
Columbus Medical Center	0
Landing Zone	0
Non-Transport	13
Total E.M.S. Responses	**51**



NEW BUSINESS

AN ORDINANCE

An ordinance to amend Chapter Twenty, Article One, of the Code of Ordinances of the City of West Point, Georgia.

Be it ordained by the Mayor and Aldermen of the City of West Point that Chapter Twenty, Article One be amended by inserting the following Section:

Parking shall be restricted at certain times, where;

(a) No person shall park any vehicle between the hours of 9:00 A.M. and 5:00 P.M. of Monday through Saturday of any week on or upon those portions of the streets and alleys of the City Of West Point designated in subsection (b) hereof except a patron as such terms are defined in subsection (c) hereof.

(b) Designated areas:

3rd Avenue on both sides thereof from West 7th Street to West 9th Street;

West 8th Street on both sides thereof from 3rd Avenue to 4th Avenue;

4th Avenue on both sides from West 8th Street to the City Limits.

(c) For purposes of this section "patron" shall mean an individual who is a customer, patron or client of a business, service, enterprise or profession which is located within a building which is adjacent to any of the streets or alleys designated in subsection (b) hereof and is then engaged in the act of being a customer, patron or client of such business, service, enterprise or profession or in the act of transiting between such vehicle and the location of any such business, service, enterprise or procession.

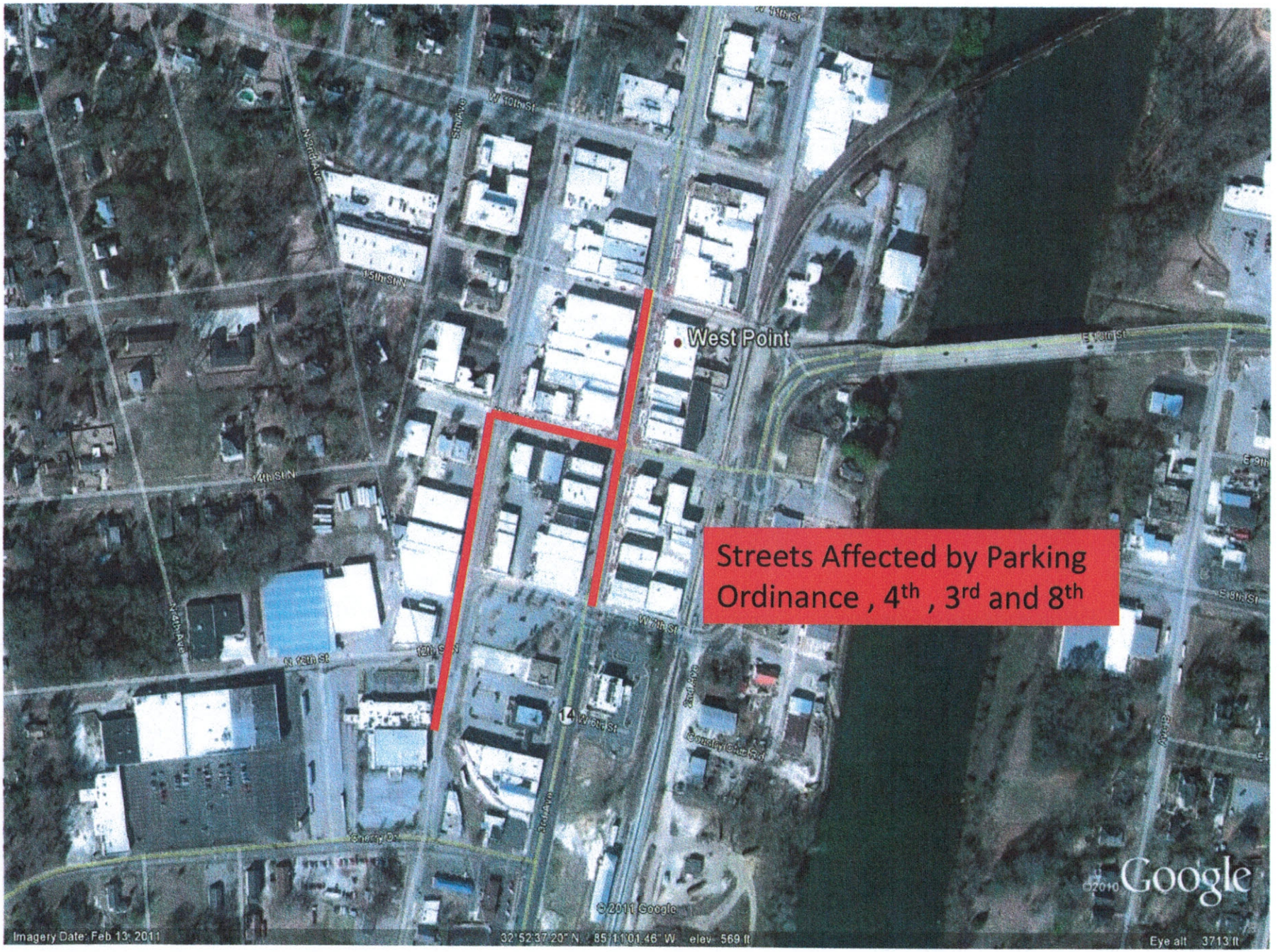
(d) Upon conviction of violation of this section or the entry of either a plea of guilty or a plea of nolo contendere to a violation of this section, a fine of not less than twenty-five dollars ($25.00) for each such violation shall be imposed in addition to any and all other penalties, fines and punishments as shall be imposed in connection with any and all other violations.

(e) The restrictions, limitations and prohibitions contained herein are in addition to all other restrictions, limitations and prohibitions that shall exist from time to time relative to parking of vehicle upon the street and alleys designated in subsection (b) hereof.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

This ordinance shall become effective on April 1, 2001.

Ordained this 12th day of March, 2001, by the Mayor and Aldermen of the City of West Point, Georgia.


West Point
Streets Affected by Parking Ordinance , 4th , 3rd and 8th
Imagery Date: Feb 13, 2011
32°52'37.20" N 85°11'01.46" W elev 569 ft
Eye alt 3713 ft
© 2011 Google
Google

West Point
Approximately 820 Striped Parking Spaces in the Downtown Area
75% are Public Spaces
Imagery Date: Feb 13, 2011
32°52'39.13" N 85°11'00.91" W elev 570 ft
Eye alt 2757 ft

Sammy Osborne
Director Planning/Development
City of West Point

Re: Request to continue service at E. 10th Street location

Dear Sammy,

On behalf of CB&T, I would like to request that the zoning variance be continued at the location above for a new tenant that will be leasing the building. CB&T operated in that location for five years and was forced to make a tough business decision to close that location in 2012.

We have recently entered into a lease agreement with a healthcare provider that will not only occupy that space, but will also bring new economic activity to that market. As a healthcare provider that will make small capital improvements to the building, converting some of the lobby space into clinical offices for the doctors, staff and patients that will be treated there.

Please accept this letter as our request to grant this continuance. If the City of West Point needs further information on this matter, please feel free to give me a call at 706-880-2212.

Thanks,

Frank McRae
President & CEO
Commercial Bank & Trust C.
200 N. Greenwood Street
LaGrange, Ga 30240

INFORMATION

WOW!

It's that kind of experience.

August 19, 2013

City Manager Drew Ferguson IV
730 1st Avenue
West Point, GA 31833-0487

Dear City Manager Drew Ferguson IV,

In order to free up bandwidth needed to add more HD channels and launch other advanced service offerings, WOW! will be shifting to an all-digital platform. The first step of this digital transition is removing or relocating analog signals of certain channels in order to create bandwidth needed to "simulcast" the lineup in an all-digital format. In order to launch digital simulcast, analog signals of a few specific channels will be removed for WOW! Cable customers in Valley. On or after September 19, 2013, Encore Action West (ch 392), Encore Drama West (ch 393), Encore Love West (ch 390), Encore Suspense West (ch 391), Encore West (ch 381), Encore Westerns West (ch 389) and Starz West (ch 371) will be removed from WOW! Valley Premium channel lineup. The West feeds of Starz and Encore channels are being dropped (East feeds which have the same programming as the West feeds, remain unchanged). While these changes may be inconvenient for some customers they will enable us to take advantage of new technology for future offerings such as Video on Demand and several new HD channels.

We take programming decisions seriously and make them in a very thoughtful and deliberate manner. WOW customers will be notified by several communication efforts including Bill Messaging and a Weather Channel Crawl. If you have any questions or concerns please feel free to contact me at (706) 221-1099 or e-mail me at Dave Troxel dave.troxel@wideopenwest.com .

Sincerely,

Dave Troxel
Vice-President/General Manager