September Monthly Reports
October 2013

AGENDA
WORK SESSION

WEST POINT

THURSDAY, OCTOBER 10TH

WORK SESSION @ 8:15 AM

MEETING CALLED TO ORDER

PUBLIC HEARING (IF NEEDED OR REQUIRED)

AGENDA REVIEWED IN ITS ENTIRETY BEFORE DISCUSSION

PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)

NEW BUSINESS

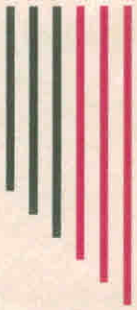
- Solid Waste Request for Proposals
- Gas Hedging Resolution
- Easement Resolution for Dymos Project Utilities
- Grant Application Resolution for EIP Grant – Water Infrastructure
- Grant Application Resolution for OneGeorgia Equity Fund – Sewer Infrastructure
- Liquor, Malt Beverage and Wine License Applications
    - 724 3rd Avenue, Prime Time Restaurant
    - 403-B 3rd Avenue, West Point Spirits

CONSIDER AGENDA ITEMS FOR BUSINESS MEETING (Create Business Meeting Agenda)

MAYOR & COUNCIL COMMENTS

ADJOURNED

Next Meeting:
Council Meeting - Monday, October 14th @ 6:00 PM



MINUTES

The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall September 9, 2013 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:
Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Sandra Thornton
Councilmember Benjamin F. Wilcox
Councilmember Judy L. Wilkinson

Members Absent:

Mayor Ferguson called Rev. Don Downs, West End Baptist Church for opening prayer.

Mayor Ferguson welcomed everyone and called the meeting to order.

MINUTES

Mayor Ferguson asked for a motion to approve the minutes from the August 12, 2013 regular meeting. Councilmember Benjamin F. Wilcox made said motion and was seconded by Councilmember Gerald W. Ledbetter; the minutes were **approved unanimously without change.**

FINANCIAL REPORT

Councilmember Benjamin F. Wilcox presented the August financial report with the September cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Joseph R. Downs III and **passed unanimously**.

AGENDA

Mayor Ferguson asked for a motion to approve the items on the agenda. Councilmember Sandra Thornton made said motion and seconded by Councilmember Gloria R. Marshall and **passed unanimously**.

RESOLUTION FOR CITY RETIREE SHERRIE DIXON

Mayor Ferguson read a resolution and presented it to Sherrie Dixon for twenty years of service. Sherrie Dixon retired September 1, 2013 from the Police Department.

RESOLUTION FOR CITY RETIREE HAROLD "MOSSY" COTTON

Mayor Ferguson read a resolution and presented it to Mossy Cotton for twenty nine years of service. Mossy Cotton retired September 1, 2013 from the Fire Department.

URBAN REDEVELOPMENT PLAN

Mayor Ferguson asked for a motion to approve a resolution creating the West Point Urban Redevelopment Plan under the Official Code of Georgia 36-61-77. Councilmember Joseph R. Downs III made said motion and the motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously**.

OPPORTUNITY ZONE APPLICATION

Mayor Ferguson asked for a motion to submit the Opportunity Zone Application to the Georgia Department of Community Affairs. The Opportunity Zone if approved will create economic opportunity within the Urban Redevelopment Plan area improving the overall health of the 10th Street Corridor. Councilmember Gloria R. Marshall made said motion and the motion was seconded by Councilmember Joseph R. Downs III; **passed unanimously**.

2013 STREET PAVING

Mayor Ferguson asked for a motion to award the LMIG 2013 Roadway Resurfacing Project or Robinson Paving Company in the amount of $149,891.00. Improvements will be made to O.G. Skinner Drive from Highway 29 to Park Lane and 3rd Avenue between 10th and 15th Street. Councilmember Benjamin F. Wilcox made said motion and the motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously**.

CB&T BANK REQUEST FOR VARIANCE

Mayor Ferguson asked for a motion to approve a resolution authorizing a variance from the quality development corridor overly district to allow West Georgia Health Physicians to establish a medical office within a temporary structure owned by CB&T Bank located at 409 East 11st Street West Point, Georgia. Councilmember Sandra Thornton made said motion and the motion was seconded by Councilmember Gerald W. Ledbetter. Councilmember Gloria R. Marshall abstained from voting; **passed unanimously**.

PROJECT AGREEMENT

Mayor Ferguson asked for a motion to approve a project agreement between the City of West Point and Hyundai Dymos America, Troup County, Georgia, The Troup County School District, Troup County Board of Tax Assessors and the West Point Development Authority. The Company will be located in City Limits of West Point. The company will invest $35 million and employ 300 people at full operation. Councilmember Gerald W. Ledbetter made said motion and the motion was seconded by Councilmember Gloria R. Marshall; **passed unanimously**.

ADJOURN

There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

A. Drew Ferguson IV
Mayor

FINANCIAL REPORT

City of West Point Financial Report September, 2013

REVENUES

	General Fund	EMRG 911	Water Fund
Current Revenue	$182,634.97	$163.65	$467,721.91
YTD Revenue	$2,351,105.99	$124,217.87	$2,865,317.96
Budget	**$5,078,780.00**	**$95,050.00**	**$3,083,000.00**
Percentage Budget	46.29%	130.69%	92.94%

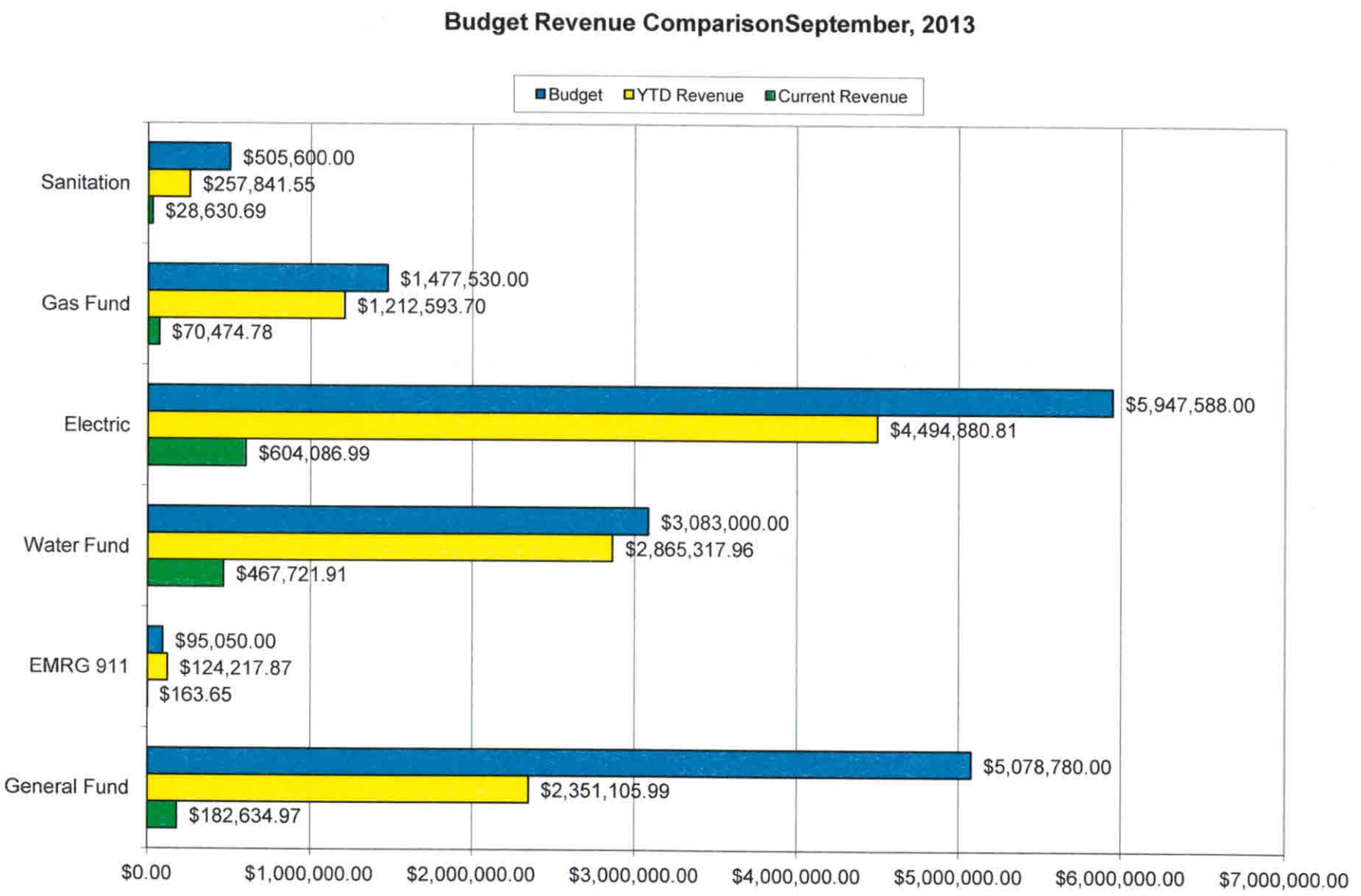
	Electric Fund	Gas Fund	Sanitation
Current Revenue	$604,086.99	$70,474.78	$28,630.69
YTD Revenue	$4,494,880.81	$1,212,593.70	$257,841.55
Budget	**$5,947,588.00**	**$1,477,530.00**	**$505,600.00**
Percentage Budget	75.57%	82.07%	51.00%

	TE Project	USDA	SPLOST
Current Revenue	$0.00	$0.00	$76,473.34
YTD Revenue	$0.00	$0.00	$666,003.01
Budget	**$0.00**	**$0.00**	**$1,660,400.00**
Percentage Budget	#DIV/0!		40.11%

Total All Departments	
Current Revenues	$1,430,186.33
Current Expense	$1,435,337.62
over/under	($5,151.29)

	Total All Departments
Total YTD Revenue	$11,971,960.89
Total YTD Expenses	$12,550,755.18
over/under	($578,794.29)

YTD Revenue	**$11,971,960.89**
Budget	**$17,847,948.00**
Percentage	**67.08%**


Budget Revenue ComparisonSeptember, 2013
Budget
YTD Revenue
Current Revenue
Sanitation
$505,600.00
$257,841.55
$28,630.69
Gas Fund
$1,477,530.00
$1,212,593.70
$70,474.78
Electric
$5,947,588.00
$4,494,880.81
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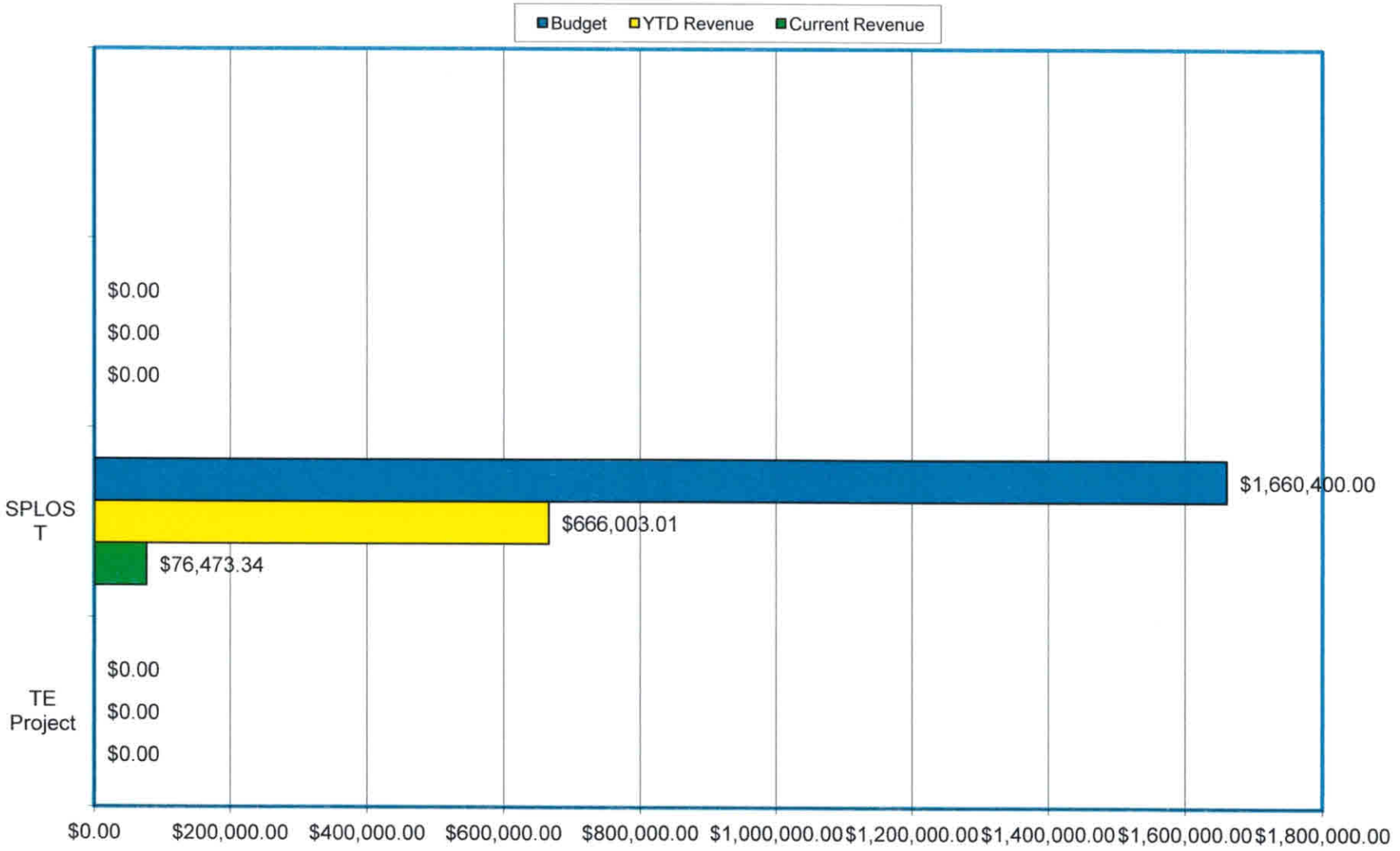
Water Fund
$3,083,000.00
$2,865,317.96
$467,721.91
EMRG 911
$95,050.00
$124,217.87
$163.65
General Fund
$5,078,780.00
$2,351,105.99
$182,634.97
$0.00
$1,000,000.00
$2,000,000.00
$3,000,000.00
$4,000,000.00
$5,000,000.00
$6,000,000.00
$7,000,000.00


Budget Revenue ComparisonSeptember, 2013
Budget
YTD Revenue
Current Revenue
$0.00
$0.00
$0.00
$1,660,400.00
SPLOS T
$666,003.01
$76,473.34
$0.00
$0.00
$0.00
TE Project
$0.00
$200,000.00
$400,000.00
$600,000.00
$800,000.00
$1,000,000.00
$1,200,000.00
$1,400,000.00
$1,600,000.00
$1,800,000.00

City of West Point Financial Report September, 2013

EXPENSES

	General Government	Police Dept	Fire Dept	Street Dept
Current Expense	$68,848.47	$186,231.92	$160,981.46	$37,089.67
YTD Expense	$853,247.89	$1,382,226.30	$1,040,925.92	$371,225.26
Budget	**$877,239.00**	**$1,757,330.00**	**$1,352,705.00**	**$558,830.00**
Percentage Budget	97.27%	78.65%	76.95%	66.43%

	Planning & Zoning	Tech Center	EMRG 911 SYS	Water Dept
Current Expense	$42,777.64	$3,762.88	$12,866.07	$156,678.58
YTD Expense	$245,342.26	$32,608.40	$138,102.62	$1,403,409.56
Budget	**$315,000.00**	**$47,176.00**	**$95,050.00**	**$1,477,323.00**
Percentage Budget	77.89%	69.12%	145.29%	95.00%

	Sewer/ Sewer Disp	Electric Dept	Gas Dept	Sanitation Dep
Current Expense	$147,429.38	$450,462.18	$123,073.11	$36,963.30
YTD Expense	$1,295,513.42	$3,860,757.37	$960,482.93	$335,625.75
Budget	**$1,605,677.00**	**$5,947,588.00**	**$1,477,530.00**	**$505,600.00**
Percentage Budget	80.68%	64.91%	65.01%	66.38%

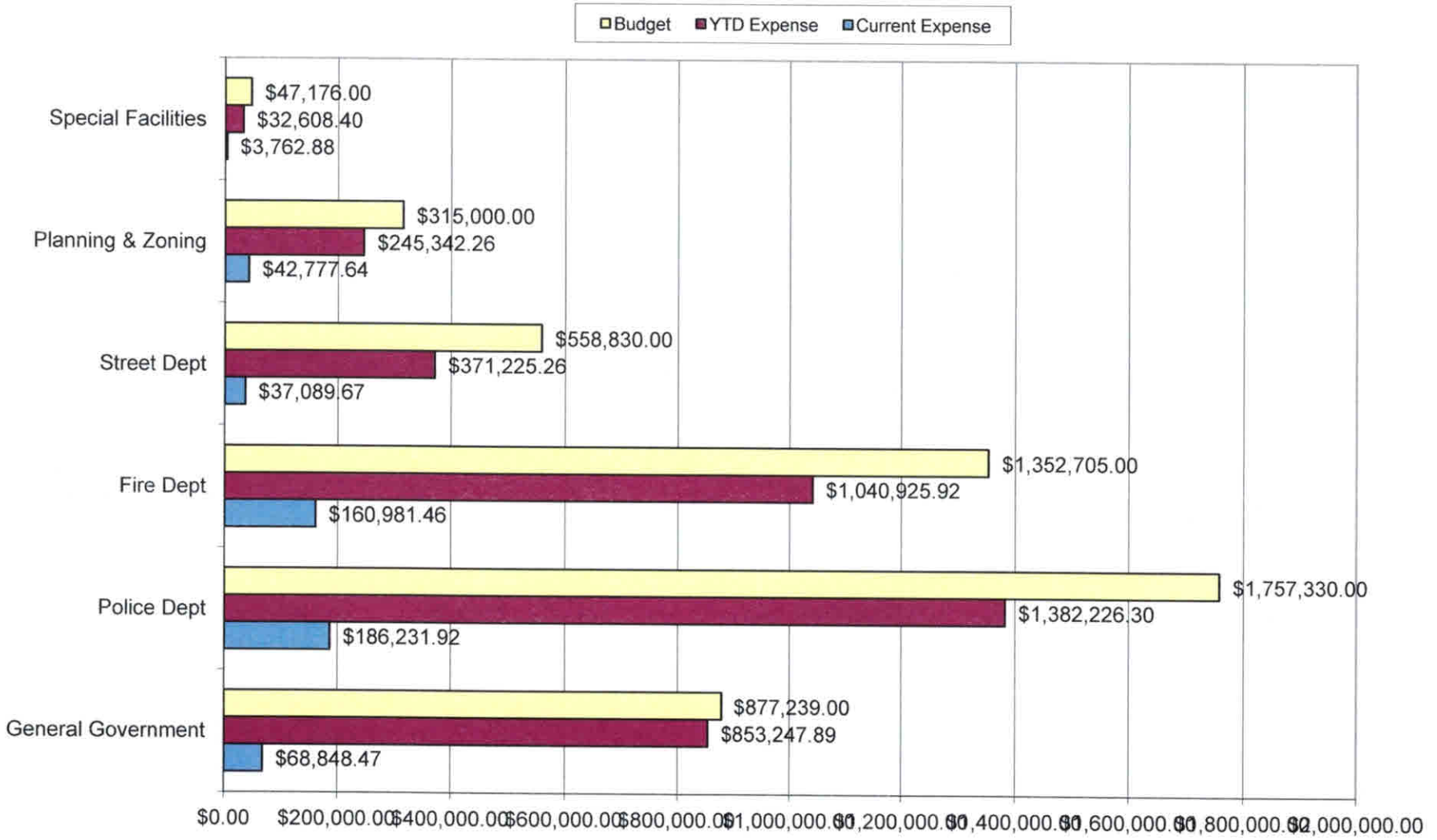
	SPLOST	Study Center	CAP/Youth Services
Current Expense	$2,590.48	$3,583.11	$1,999.37
YTD Expense	$580,765.61	$30,092.45	$20,429.44
Budget	**$1,660,400.00**	**$35,900.00**	**$134,600.00**
Percentage Budget	34.98%	83.82%	15.18%

	All Funds
Current Revenues	$1,430,186.33
Current Expense	$1,435,337.62
over/under	($5,151.29)

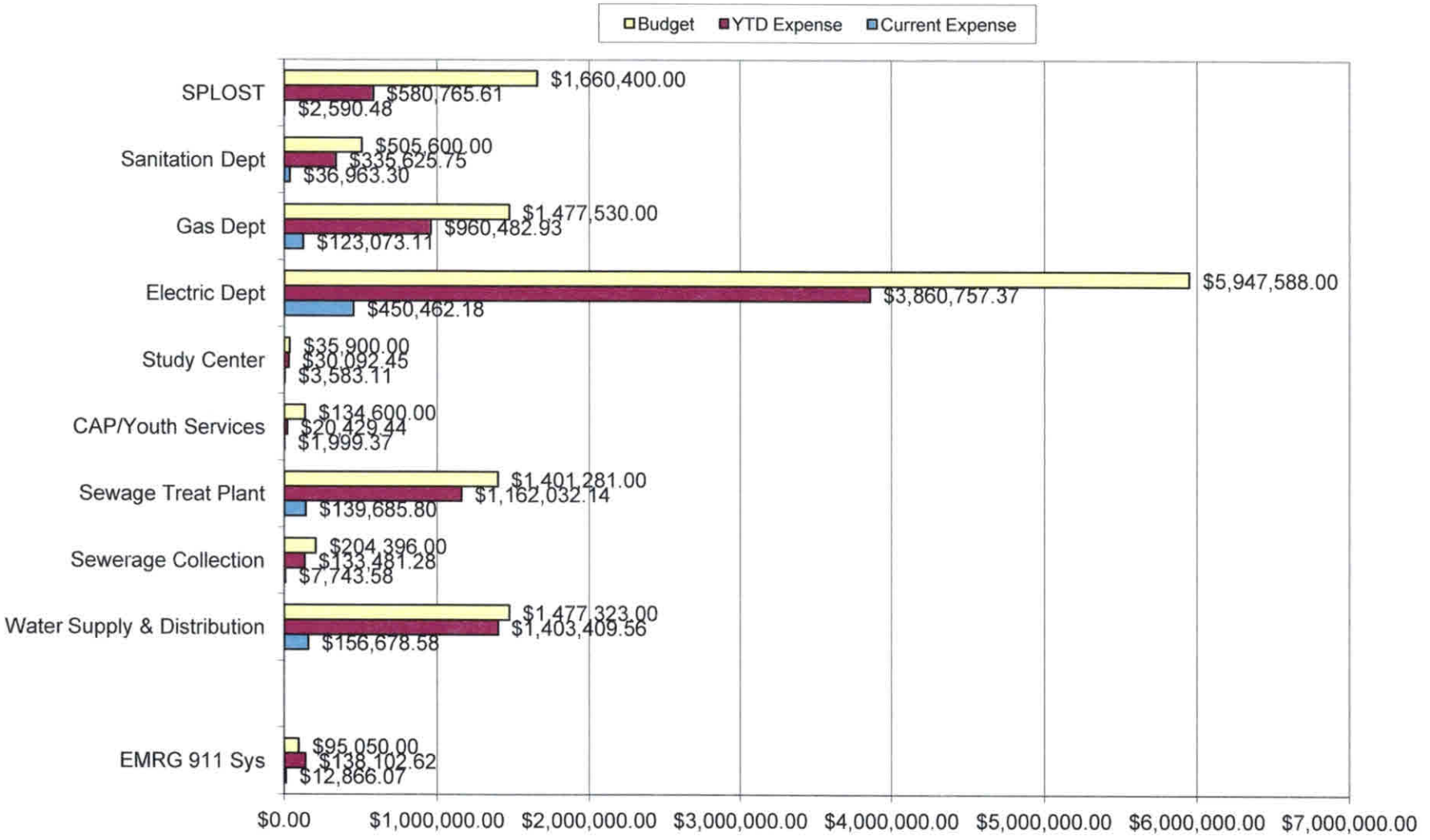
Total All Departments	
Total YTD Revenue	$11,971,960.89
Total YTD Expenses	$12,550,755.18
over/under	($578,794.29)

Total YTD Expenses	**$12,550,755.18**
Budget	**$17,847,948.00**
Percentage	**70.32%**

Budget Expense Comparison September, 2013



Budget Expense Comparison September, 2013



DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

City of West Point
Fire Department
P.O. Box 487
West Point, GA 31833

MONTHLY ACTIVITY REPORT

September 2013

FIRE RESPONSES

Structure / Residential	1
Structure / Business	1
Vehicle	1
Ground Cover, Trash	0
Hazardous Materials	1
Rescue, M.V.A.	6
False Alarms	7
Mutual Aid Responses	0
Other Responses	0
Total Fire Responses	**17**

EMERGENCY MEDICAL SERVICE RESPONSES

FACILITY	TRIPS
Lanier Memorial	14
West Ga. Medical	24
East Al. Medical	0
Columbus Medical Center	0
Landing Zone	0
Non-Transport	22
Total E.M.S. Responses	**60**

CITY OF
WEST POINT
P.O. Box 487
West Point, GA 31833

COMMUNITY DEVELOPMENT

September 1 – 30, 2013

Building Dept

Permits Issued –	**11**
Elec. Water, Gas	3
Building	7
Land Disturbance	1
Plan Reviews-	**5**
Inspections -	**44**
Industrial	12
New Commercial	0
Remodel Comm.	2
New Residential	4
Remodel Res.	26
Certificate of Occupancy-	**14**

Code Enforcement - **32**

Burn Removal	0	Grass & Weeds	5
Illegal Dumping	2	Signs	2
No Utilities	1	Vehicles	4
Property Maint.	7	Other	9
Warnings/Citations	2		

Animal Control- **38**

Meet in Person	10
Deliver/Set Traps	16
Other	10

Transports to Animal Shelter- Dogs- 2 Cats- 0

Planning & Development

-Hyundai Dymos site is currently being rough graded. The project is currently on schedule.
-Pizza Villa is remodeling building on 3rd Ave. Should open in the near future.
-Plans for Childcare Network Daycare have been approved. Site work should start in Oct.
-Plans have been submitted for an expansion at Mobis.

OFFICER ACTIVITY REPORT
Activity from 9/1/2013 to 9/30/2013

WEST POINT PD
REPORT RUN ON: 10/2/2013 12:20:12 PM

OFFICER NAME
ALL OFFICERS

ACTIVITY STATISTICS FOR THIS OFFICER

CITATION ACTIVITY (TOP 10 and ALL OTHERS) FOR THE PERIOD

40-6-181 SPEEDING IN EXCESS OF MAXIMUM LIMITS	40-8-25 NO BRAKE LIGHTS OR WORKING TURN SIGNAL	40-8-76.1 SAFETY RESTRAINT VIOLATION (ADULT)	40-5-121 1ST DRIVING WITH SUSPENDED OR REVOKED LICENSE MISDEMEANOR	40-2-8 OPERATION OF VEHICLE WITHOUT REVALIDATION DECAL, OF COUNTY	40-5-29 DRIVING WITHOUT LICENSE ON PERSON	40-6-203 PARKING PROHIBITED	40-2-20 REGISTRATION REQUIREMENTS	40-6-20 FAILURE TO OBEY TRAFFIC CONTROL DEVICE	40-5-20 DRIVING WHILE UNLICENSED (1ST OFFENSE)
26	1	7	8	4	4	7	5	2	6

OTHER ACTIVITY FOR THE PERIOD

ALL OTHER	TOTAL CITATIONS	ARRESTS (from Incidents)	WARRANTS SERVED	CIVIL PAPERS & SUBPOENAS SERVED	ACCIDENT REPORTS	INCIDENTS	INCIDENTS - DOMESTIC	INCIDENTS - MISC	COMMUNITY CONTACTS	FIELD INTERVIEWS
60	130	36	18	0	26	72	4	7		19

CITATION / WARNINGS ISSUED BREAKDOWN BY RACE/SEX

RACE	W-MALE	W-FEM	B-MALE	B-FEM	H-MALE	H-FEM	O-MALE	O-FEM	U-MALE	U-FEM	U-SEX	TOTAL
WARN	12	11	30	18	2	0	5	1	9	9	100	100
CIT	25	14	41	28	8	0	8	1	1	1	0	130

(Note: W= White, B= Black, H= Hispanic, O= Other, U= Unknown)

INCIDENTS - OTHER DATA

34	CLEARED BY ARREST
34	EXCEPTIONALLY CLEARED
3	UNFOUNDED
22	FELONIES
54	MISDEMEANORS
$8,633	STOLEN PROPERTY
$28,873	RECOVERED PROPERTY

ACCIDENTS - OTHER DATA

16	WRECK REPORTS
10	PRIVATE PROPERTY
1	REPORTS WITH INJURIES
2	TOTAL INJURED
	REPORTS WITH FATALITIES
0	TOTAL KILLED

OFFICER ACTIVITY REPORT
Activity from 9/1/2013 to 9/30/2013

WEST POINT PD

REPORT RUN ON: 10/2/2013 12:20:12 PM

OFFICER NAME

ALL OFFICERS

CITATION COUNT BY OFFENSE

VIOLATION CODE	DESCRIPTION	COUNT
40-6-181	SPEEDING IN EXCESS OF MAXIMUM LIMITS	26
40-5-121 1ST	DRIVING WITH SUSPENDED OR REVOKED LICENSE MISDEI	8
40-6-203	PARKING PROHIBITED	7
40-8-76.1	SAFETY RESTRAINT VIOLATION (ADULT)	7
40-5-20	DRIVING WHILE UNLICENSED (1ST OFFENSE)	6
40-2-20	REGISTRATION REQUIREMENTS	5
40-5-29	DRIVING WITHOUT LICENSE ON PERSON	4
40-6-10	FAILURE TO DISPLAY INSURANCE ON DEMAND	4
40-6-72(B)	FAILURE TO STOP AT A STOP SIGN	4
40-6-49	FOLLOWING TOO CLOSE	4
40-2-8	OPERATION OF VEHICLE WITHOUT REVALIDATION DECAL	4
40-6-121	NO U-TURN	4
40-6-10	NO PROOF OF INSURANCE/ MOTOR VEHICLE	3
40-6-15	KNOWINGLY DRIVING MOTOR VEHICLE ON SUSPENDED,CA	3
40-6-390	RECKLESS DRIVING	3
40-8-76	SAFETY RESTRAINT VIOLATION (UNDER 5 YEARS OF AGE)	3
40-6-20	FAILURE TO OBEY TRAFFIC CONTROL DEVICE	2
40-6-395 1ST	FLEEING OR ATTEMPTING TO ELUDE POLICE OFFICER(1ST	2
40-6-253	OPEN CONTAINER OF ALCOHOL WHILE OPERATING VEHIC	2
40-6-48	FAILURE TO MAINTAIN LANE	2
40-6-391(A)(5) 1ST	DRIVING UNDER THE INFLUENCE .08 GMS. OR MORE(1ST C	2
40-6-391 1ST	DRIVING UNDER THE INFLUENCE-REFUSAL(1ST OFFENSE)	2
40-6-391(K)(1) 1ST	DRIVING UNDER THE INFLUENCE-UNDER 21 YEARS OF AGI	1
40-8-50	BRAKE SYSTEM REQUIRED FOR VEHICLES	1
40-8-7(A)	DEFECTIVE EQUIPMENT	1
40-8-31	FAILURE TO DIM HEADLIGHTS	1
40-5-20(A)	DRIVING WHILE UNLICENSED (1ST OFFENSE)	1
40-6-2	FAILURE TO OBEY AUTHORIZED PERSON DIRECTING TRAF	1
40-6-72(B) YIELD	FAILURE TO YIELD AFTER STOPPING AT A STOP SIGN	1
40-6-70	FAILURE TO YIELD RIGHT OF WAY	1
40-6-240	IMPROPER BACKING	1
40-6-123	IMPROPER LANE CHANGE/USAGE	1
40-6-121 (3)	IMPROPER U-TURN	1
40-6-14	NOISE VIOLATION (LOUD MUSIC FROM VEHICLE)	1
12-26	OPEN CONTAINER	1
40-6-270	LEAVING THE SCENE OF ACCIDENT/HIT AND RUN FIRST OF	1
40-8-25	NO BRAKE LIGHTS OR WORKING TURN SIGNAL	1
3-3-23(A)(2) POS	POSSESSION OF ALCOHOLIC BEVERAGE - UNDER 21 YEAR	1

OFFICER ACTIVITY REPORT
Activity from 9/1/2013 to 9/30/2013

WEST POINT PD

REPORT RUN ON: 10/2/2013 12:20:12 PM

16-13-30(J)(1) PO	POSSESSION OF MARIJUANA MORE THAN 1 OZ	1
40-8-23(D)	TAG LIGHT REQUIREMENTS	1
16-8-14 M	THEFT BY SHOPLIFTING (MISDEMEANOR) UNDER $300.00	1

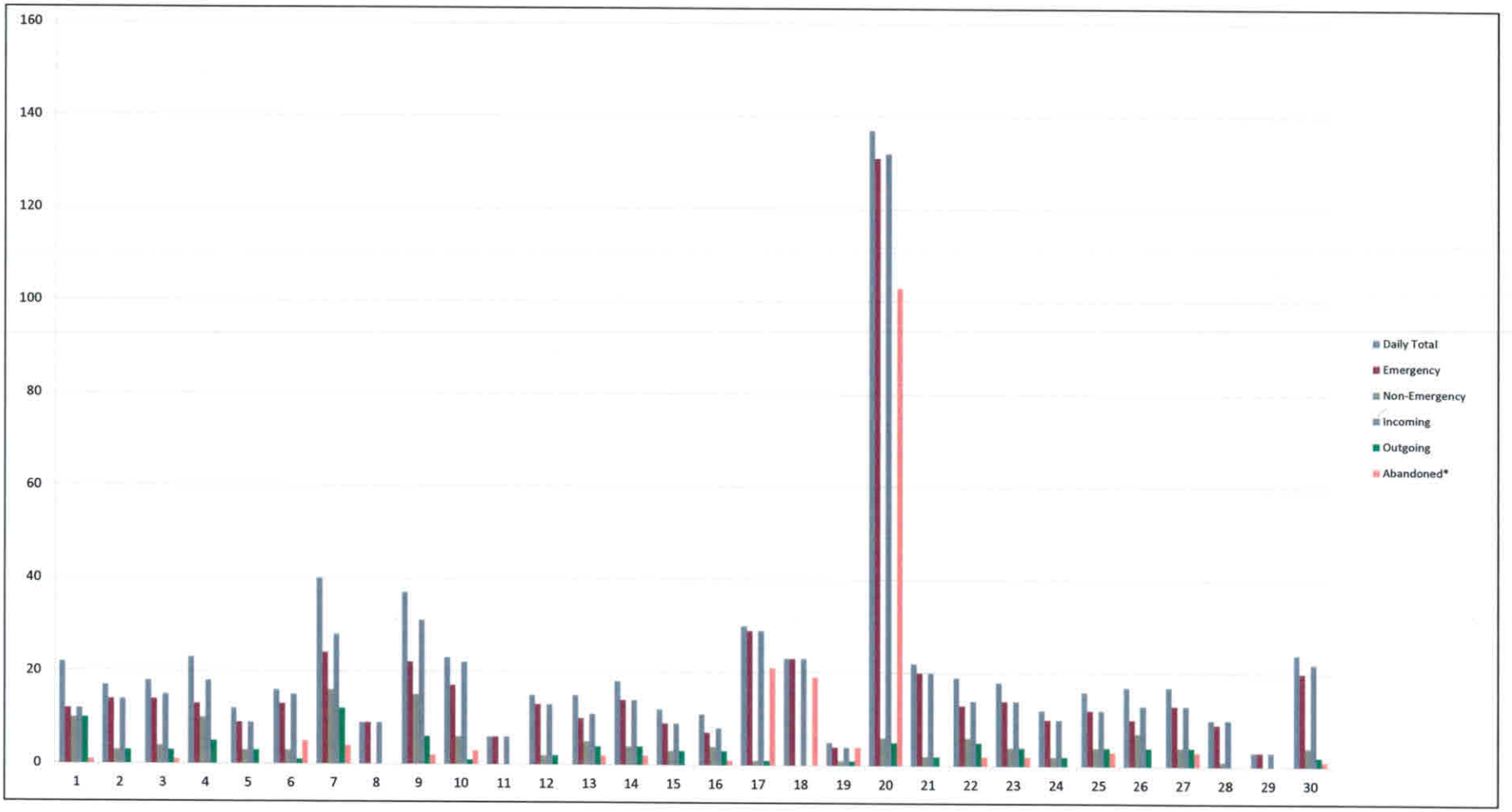
INCIDENT REPORT STATS
Reports from 9/1/2013 to 9/30/2013

OFFENSE GROUP (UCR) / OFFENSE	Offenses Reported	Unfounded	Actual Offenses	Total Cleared	# Involving Juveniles	Stolen Property Total	Recovere Property Total
ASSAULT/BATTERY	8	0	8	3	1		
AGGRAVATED ASSAULT/BATTERY - GUN	1	0	1	0	0		
AGGRAVATED ASSAULT/BATTERY - OTHER WEAPON	2	0	2	2	1		
ASSAULT/BATTERY OFFENSE FREE TEXT	2	0	2	1	0		
SIMPLE ASSAULT/BATTERY	3	0	3	0	0		
BURGLARY	5	0	5	0	0	1,380.00	
BURGLARY - FORCED ENTRY - NONRESIDENCE	1	0	1	0	0		
BURGLARY - NO FORCED ENTRY - RESIDENCE	4	0	4	0	0	1,380.00	
DANGEROUS DRUG OFFENSE	11	0	11	10	0		
AMPHETAMINE - POSSESSION OF	10	0	10	10	0		
MARIJUANA - POSSESSION OF	1	0	1	0	0		
DRIVING UNDER THE INFLUENCE	3	0	3	3	0		
DRIVING UNDER THE INFLUENCE OF ALCOHOL	3	0	3	3	0		
FAMILY	1	0	1	1	2		
FAMILY OFFENSE FREE TEXT	1	0	1	1	2		
FRAUD	2	0	2	2	0	2,409.00	
FRAUD - BAD/WORTHLESS CHECK	1	0	1	1	0	1,019.00	
FRAUD - ILLEGAL USE OF CREDIT/FINANCIAL TRANSACTION CARDS	0	0	0	0	0		
INVASION OF PRIVACY	10	1	9	1	0		
CRIMINAL TRESPASS	10	1	9	1	0		
LARCENY/THEFT	18	0	18	6	0	251.00	28,678.0
LARCENY - ARTICLES FROM VEHICLE	1	0	1	0	0	1.00	
LARCENY OFFENSE FREE TEXT	5	0	5	0	0	34.00	
SHOPLIFTING	12	0	12	6	0	216.00	138.0
MISCELLANEOUS	23	1	22	9	3	933.00	
MISCELLANEOUS OFFENSES	23	1	22	9	3	933.00	
OBSTRUCTING JUDICIARY	4	0	4	4	0		
PROBATION VIOLATION	4	0	4	4	0		
OBSTRUCTING POLICE	2	0	2	3	0		
OBSTRUCTING OFFICER/CRIMINAL INVESTIGATION	1	0	1	2	0		
OBSTRUCTING POLICE OFFENSE FREE TEXT	1	0	1	1	0		
PUBLIC PEACE	8	0	8	1	0		
DISORDERLY CONDUCT	3	0	3	1	0		
HARASSING COMMUNICATION	5	0	5	0	0		
ROBBERY	1	0	1	0	0	160.00	
ROBBERY - BUSINESS - STRONGARM	1	0	1	0	0	160.00	
SEX OFFENSE NOT ASLT	1	0	1	0	0		
SEX OFFENSE NOT ASLT - FREE TEXT	1	0	1	0	0		
STOLEN VEHICLE	1	0	1	0	0	1,500.00	
THEFT OF OTHER VEHICLE	1	0	1	0	0	1,500.00	
WEAPONS	3	0	3	3	0		195.
POSSESSION OF OTHER WEAPON	3	0	3	3	0		195.
REPORT TOTALS	101	2	99	46	6	6,633.00	28,873

Call Volume by Day - September 2013

	Daily Total	Emergency	Non-Emergency	Incoming	Outgoing	Abandoned*
1	22	12	10	12	10	1
2	17	14	3	14	3	0
3	18	14	4	15	3	1
4	23	13	10	18	5	0
5	12	9	3	9	3	0
6	16	13	3	15	1	5
7	40	24	16	28	12	4
8	9	9	0	9	0	0
9	37	22	15	31	6	2
10	23	17	6	22	1	3
11	6	6	0	6	0	0
12	15	13	2	13	2	0
13	15	10	5	11	4	2
14	18	14	4	14	4	2
15	12	9	3	9	3	0
16	11	7	4	8	3	1
17	30	29	1	29	1	21
18	23	23	0	23	0	19
19	5	4	1	4	1	4
20	137	131	6	132	5	103
21	22	20	2	20	2	0
22	19	13	6	14	5	2
23	18	14	4	14	4	2
24	12	10	2	10	2	0
25	16	12	4	12	4	3
26	17	10	7	13	4	0
27	17	13	4	13	4	3
28	10	9	1	10	0	0
29	3	3	0	3	0	0
30	24	20	4	22	2	1
Total	**647**	**517**	**130**	**553**	**94**	**179**

*Please Note: Abandon Calls are included in the Incoming call count by day.


160
140
120
100
80
60
40
20
0
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
Daily Total
Emergency
Non-Emergency
Incoming
Outgoing
Abandoned*

Public Works Department Activity Report
September 2013

Preventive maintenance on storm water collection system

Grind at land field

Patch with 4 Tons

Haul Sludge for the W.P.C.P.

Trim limbs on the R-O-W

Clean off storm drains and repair

Service and repair Equip.

Pick up litter on R-O-W

Cut R-O-W

Clean fountain

Hay and Seed at the State Line Road Project

Paint lines in Town area

Spray Weeds in town area

September 2013 Utility Departments Report

Gas Department/Utility Protection

For the month of *September, 2013*

Task Desc	Gas Crew & Utility Protection	Field Customer Service	Department Total
MISCELLANEOUS	1	1	2
LOCATE UNDERGROUND UTILITIES	44	0	44
INVESTIGATE A REPORTED GAS LEAK	2	0	2
REPORT OF GAS LEAK	1	0	1
THIRD PARTY DAMAGE	1	0	1
GRAND TOTAL	**49**	**1**	**50**

Power & Lights

For the month of *September, 2013*

Task Desc	Electric Crew	Department Total
INVESTIGATE CUSTOMER COMPLAINT	6	6
MISCELLANEOUS	11	11
CUT TREE OR LIMB	3	3
CHANGE METER	4	4
TEMPORARY POWER	2	2
REPAIR STREET LIGHT	6	6
REPAIR SECURITY LIGHT	4	4
POWER OUTAGE	5	5
REPAIR SERVICE LINE	1	1
GRAND TOTAL	**42**	**42**

SERVICE TRUCK

For the month of *September, 2013*

Task Desc	Field Customer Service	Department Total
TURN ON UTILITIES	18	18
TURN OFF UTILITIES	18	18
READ-IN / READ-OUT UTILITIES	11	11
GRAND TOTAL	**47**	**47**

Sewer Department
For the month of ***September, 2013***

Task Desc	Sewer Crew	Department Total
SEWER INSPECTION	1	1
SEWER BACK UP	1	1
GRAND TOTAL	**2**	**2**

Water Distribution
For the month of ***September, 2013***

Task Desc	Water Distribution Crew	Gas Crew & Utility Protection	Department Total
INVESTIGATE CUSTOMER COMPLAINT	5	0	5
MISCELLANEOUS	2	0	2
CHANGE METER	3	0	3
REPAIR SERVICE LINE	1	0	1
REPAIR LEAK IN SERVICE LINE	1	0	1
REPAIR LEAK IN MAIN LINE	1	0	1
CHECK WATER PRESSURE	2	0	2
METER READING COMPLAINT	0	9	9
CHECK WATER QUALITY	1	0	1
NEW WATER SERVICE	3	0	3
INSTALL, RENEW, RELOCATE, REINSTATE, ABANDON SERVICE	4	0	4
GRAND TOTAL	**23**	**9**	**32**

Monthly Reporting for Main Street Program

Depot Rental- 5
Events- 0
Meetings- 3
Projects- 0

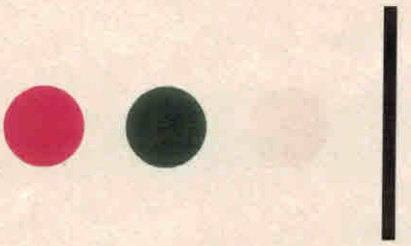
Water Treatment Plant
September, 2013

37,256,000 Gallons Withdrawn From River (Average 1,241,866 GPD)
31,518,000 Gallons Pumped to System (Average 1,050,600 GPD)

Wastewater Treatment Plant
September, 2013

Not Available Gallons Discharged to River (Average 0 GPD)

Percent Water Returned To River = 0.00%



NEW BUSINESS

City West Point, Georgia

Request for Proposals

2013

Residential Solid Waste Collection and Recycling Program

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Request for Proposals
Residential Solid Waste Collection and Recycling Program

Section 1.0- Introduction/ Overview

1.1 Purpose/ Objective

The City of West Pont, located on Interstate 85 on the Georgia-Alabama State Line in both Troup and Harris Counties, Georgia (hereinafter, "City") has issued this *Request for Proposals* (hereinafter, "RFP") for the sole purpose and intent of obtaining proposals from interested and qualified Companies to provide Residential Solid Waste and Recycling Services for a three (3) year period.

1.2 Background

The City currently operates its own solid waste collection services. The City has a residential customer base of approximately 1016 units for once per week garbage 50 units for daily garbage.

1.3 Inquiries

Direct questions, inquiries and requests for clarifications related to this RFP to Ed Moon, City Manager, and submit such questions, inquiries and requests for clarifications in writing, via Email to emoon@cityofwestpointga.com please include the section and paragraph number for each question, inquiry or request for clarification in order to ensure that responses are correctly addressed. Companies must clearly understand that the only official response or position of the City will be stated in writing.

No other contact is permitted. NO EXCEPTIONS.

1.4 Method of Source Selection

A contract (**the final form of contract shall be approved by the City**) will be awarded to the Company whose proposal is determined to be the most advantageous for the City of West Point, considering all the conditions set forth in this RFP. While price will be an important factor, it alone will not be the deciding factor in the selection process. Issuance of this RFP does not constitute a commitment on the part of the City of West Point to award a contract pursuant to this RFP. The City of West Point reserves the right to reject any and all proposals submitted in response to this RFP, in whole or in part, and to award a contract pursuant to this RFP or cancel this RFP if it is considered to be in the best interests of the City of West Point. The City of West Point further reserves the right to make changes to this RFP at any time by issuance of written addendum/addenda, amendment(s) or clarification(s).

1.5 Minimum Criteria Response & General Questions

a. Describe your customer service program in detail
b. Provide your most recent audited statement
c. Describe your experience and qualifications
d. Describe any Notices of Violation (NOVs) issued within the last five (5) years at any of your disposal sites
e. List the designated disposal site(s) available to your company and expected closure dates
f. Provide references of cities similar in size and scope; include contact information, name, position, phone number, and Email address
g. Describe your truck fleet and type of carts/ bins that will be utilized
h. Include a list of materials that can be recycled
i. The City desires a complete solution to our sanitation needs; any innovative, creative, or unique approaches to delivering a complete solution to our sanitation needs should be included in proposals and will be considered

1.6 Projected Timetable

- RFP Issued:
- **Mandatory Pre-Bid Meeting:**
- Last date for inquires/ questions:
- Proposal Closing Date and Time:
- Bid opening:
- Projected Award Date:
- Projected Contract Start Date:

Section 2.0- General Description of Required Performance Outcomes

At a minimum, the contractor must achieve and maintain the performance outcomes listed below, and remain consistent with performance standards agreed to by all parties through a contract as a result of this RFP. Contractors may also propose additional performance outcomes beyond those minimally required.

2.1 Scope of Services

Service(s) to be provided include residential solid waste and recycling. The recycling program should include but not be limited to cardboard, newspaper, plastic, aluminum and steel items. Recycling shall be single-stream and not require residents to sort the recycling. All solid waste shall be disposed of in a designated, fully permitted Municipal Solid Waste Landfill.

The entire geographic area within the corporate limits of the City of West Point shall constitute the service area.

Service shall include, at no charge to the City, garbage pickup to downtown West Point on Mondays, Wednesdays, and Fridays, or on an as needed basis, servicing all decorative trash cans and recycling cans located on the sidewalk areas in downtown West Point. Additionally, Contractor shall provide garbage service to all City parks, City Hall, Police Stations, Fire Stations, Public Works, Utility Department, Training Center, Depot and such other City facilities one time per week.

Premium Services: Include any additional charge for backdoor waste collection services (also known as "premium services"). For backdoor waste collection services for disabled residents or elderly residents with medical hardships, there shall be no additional charge with proof of disability or hardship.

City Sponsored Events: Contractor shall supply an appropriate number of carts and garbage service for all City sponsored events on an as needed basis.

The City will pay the Contractor on a monthly basis for active accounts only, pro-rated, based on the timely invoice with details regarding each residence. A tonnage report will be required each month from the Contractor. The City will direct all calls regarding complaints and/ or questions to the Contractor.

2.2 Educational and Promotional Programs

The Contractor, as part of its proposal, shall provide, at no cost to the City, educational brochures about the recycling program and waste reduction. The Contractor shall include samples of promotional materials. As an alternative, the City of West Point may accept the Contractor working with, contributing to, or quantitatively supporting organizations that conduct educational activities focused on recycling and waste reduction.

The Contractor shall provide a customer informational brochure to each household describing the service they are providing at the beginning of the contract, and to new City subscribers prior to initiation of service.

2.3 Newly Developed and Annexed Areas

The Contractor will, within five (5) days of notification of the City, provide collection services of the same frequency and quality otherwise required of this Contractor to newly developed and/ or newly annexed areas. As new residential units are constructed and occupied within the City, provide all services as required by the Contract on the next scheduled day of collection following notification. The Contractor shall be responsible for notifying the City of all collection locations being serviced which do not appear on the billing register.

2.4 Proposal Cost Format

Proposals must include the **Bid Response Form** to be considered. Costs and rates must include all fees, charges, surcharges, and extra pick-ups. Contractor may offer City other offerings or service enhancements as part of the proposal.

2.5 Purchase of City Equipment

The Contractor is required to purchase the City solid waste equipment to include the following:

- **2001 International Truck with HEIL Body**
- **2010 Freightliner with New Way Body**
- **Both trucks have cart tippers and 20 yard boxes**
- **500 carts**
- **_____ Rear Dump Containers**

Equipment may be inspected by contacting the City Managers Office at 706-645-3500 to schedule an appointment.

Section 3.0- Constraints on Contractor

The Contractor shall perform service in accordance with articles of the City of West Points current Solid Waste Ordinance.

Section 4.0- Contractor's Personnel Requirements

The Contractor must provide a central point of contact person(s) to ensure coordination of each service and/ or program, as well as individuals that have the necessary expertise to "trouble shoot" a provided solution.

The City of West Point participates in the Georgia Security and Immigration Compliance Act with regard to Contractors and Subcontractors. The Act is explained in detail in this document. ***Additionally, there are four documents included that must be completed and returned to the City of West Point with each proposal package, as applicable.*** These are:

1. Georgia Security and Immigration Compliance Act of 2006
2. Contractor Affidavit and Agreement
3. Subcontractor Affidavit
4. Sub-subcontractor Affidavit

Failure to return the completed documents, if required, shall result in disqualification of the proposal in its entirety.

Section 5.0- Contractor's Responsibilities

Before submitting a proposal, each Contractor shall make all investigations and examinations necessary to ascertain all conditions and requirements affecting the full performance of the contract. No pleas of ignorance of such conditions and requirements resulting from failure to make such investigations and examinations will relieve the successful Contractor from any obligation to comply with every detail and with all provisions and requirements of the contract documents, or will be accepted as a basis for any claim whatsoever for any monetary consideration on the part of the Contractor.

Section 6.0- Terms and Conditions of Contract for Services

A contract resulting from this RFP shall be offered to the City from the successful Contractor and be subject to the terms and conditions set forth herein.

Section 7.0- Instructions for Proposal

7.1 Compliance with the RFP

Proposals must be in strict compliance with this *Request for Proposals*. Failure to comply with all provisions of the RFP may result in disqualification.

7.2 Acknowledgement of Insurance Requirements

The Contractor shall carry the following types of insurance in at least the limits specified below:

COVERAGES	LIMITS OF LIABILITY
Worker's Compensation	Statutory
Employer's Liability	Statutory
General Liability	$500,000 CSL
Bodily Injury Liability	$500,000 each occurrence
Except Automobile	$500,000 aggregate
Property Damage Liability	$1,000,000 each occurrence
Except Automobile	$500,000 aggregate
Automobile Bodily Injury and	$1,000,000 combined single
Property Damage Liability	limit per claim

The Contractor understands that the evidence of required insurance must be submitted within fifteen (15) working days following the notification of its offer

being accepted; otherwise, the City may rescind its acceptance of the Contractor's proposal.

7.3 Delivery of Proposals

Delivery of one (1) designated original and two (2) numbered exact copies of the proposal (total of 3), with original signatures, to the City of West Point (at the address below) is due by **10:00 A.M. on _____at which time proposals will be opened publicly in a manner to avoid public disclosure of contents; however, only names and proposed rates of Contractors may be read aloud**. Proposals received by the City of West Point after this date and time will be rejected, **without exception. No provisions are made for extenuating circumstances in this *Request for Proposals*.** Proposals shall be submitted in a sealed envelope marked **"Residential Solid Waste Collection, Recycling and Yard Waste Program 2014" to:**

City of West Point
City Hall
Mr. Ed Moon, City Manager
730 1st Avenue
West Point, Georgia 31833

The City will not accept any proposals received after the date/ time stated herein, and shall request Contractor to make arrangements to retrieve late proposals. The City shall not bear the responsibility for proposals delivered past the stated due date and/ or time, or to an incorrect address by Contractor's personnel or by Contractor's outside carrier.

7.4 Evaluation of Proposals (Procedure)

The City will first examine proposals to eliminate those that are clearly non-responsive to the stated requirements. Therefore, Contractors should exercise care in reviewing the proposal format required for this RFP.

City officials shall then evaluate all proposals based upon the factors detailed herein. Awarding of the contract shall be based upon, but not limited to, and not necessarily in the order of their importance:

1. Overall monthly rates, per unit, for services to be provided
2. Quality of the proposal
3. Prior business experience with the bidder
4. Ability of the bidder to fulfill contract and specifications
5. Reputation of bidder and service to other local municipalities/clients
6. Responsiveness to specifications, special terms and conditions set forth in this RFP and attachments
7. Staff recommendation and award of a contract by Council

The City of West Point reserves the right to withdraw this RFP at any time and for any reason, and to issue such clarifications, modifications, and/ or amendments as it may deem appropriate.

Receipt of a proposal by the City of West Point or a submission of a proposal to the City of West Point offers no rights upon the Contractor nor obligates the City in any manner.

The City of West Point reserves the right to waive minor irregularities in proposals, provided that such action is in the best interest of the City. Any such waiver shall not modify any remaining RFP requirements or excuse the Contractor from full compliance with the RFP specifications and other contract requirements if the Contractor is awarded the contract.

7.5 Ambiguity, Conflict, or Other Errors in the RFP

If a Contractor discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, they shall immediately notify the City of such error in writing and request modification or clarification of the document. City officials will make modifications by issuing a written revision and will give written notice to all parties who have received this RFP from the City Manager.

The Contractor is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the *Request for Proposals* prior to submitting the proposal or it shall be waived.

7.6 Proposals and Presentation Costs

The City will not be liable in any way for any costs incurred by any Contractor in the preparation of its proposal in response to this RFP, nor for the presentation of its proposal and/ or participation in any discussion or negotiations.

7.7 Rejection of Proposals

The City reserves the right to accept or reject in whole or in part any or all proposals submitted. The City shall reject the proposal of any Contractor that is determined to be non-responsive. The unreasonable failure of a Contractor to promptly supply information in connection with respect to responsibility may be grounds for a determination of non-responsibility.

7.8 Acceptance of Proposals

The City shall accept all proposals that are submitted properly. However, the City reserves the right to request clarifications or corrections to proposals.

7.9 Requests for Clarification of Proposals

Requests by the City for clarification of proposals shall be in writing. Said requests shall not alter the Contractor's pricing information contained in its proposal.

7.10 Validity of Proposals

All proposals shall be valid for a period of ninety (90) days from the submission date.

7.11 Response Format

Proposals should be prepared simply and economically, providing a straight forward concise description of the Contractor's approach and ability to meet the City's needs, as stated in the RFP. All copies of the proposal should be presented in a three (3) clasp report cover for uniformity and ease of handling.

END OF REQUEST

Bid Response Form- To Be Submitted With Proposal

Date_____

I. Base Services			
Service	*Frequency*	*Container Size*	*Monthly Rate Per Account*
Residential Trash Service			
Residential Recycling Service			
II. Optional Services			
Service	*Frequency*	*Container Size*	*Monthly Rate per Account*
Additional Trash Cart			
Additional Recycling Cart			
Premium Service - Trash			
III. Alternative Services			
Service	*Frequency*		*Monthly Rate Per Account*

IV. Other Services, Programs, Incentives, Etc	
Decription – Leave Blank if None, or Add Additional Sheets If Needed	*Fee or Credit*
1.	
2.	
3.	
4.	

Company: _____

Address: _____

Phone Number: _____

Email Address: _____

Signature: _____

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT: E-VERIFY AND SAVE PROGRAM OVERVIEW

I. Federal Work Authorization Program Registration

As of July 1, 2007, the Georgia Security and Immigration Compliance Act (GSICA) requires counties and other public employers, along with contractors and subcontractors doing business with public agencies, to register and participate in a federal work authorization program to verify work eligibility of all new employees.
[OCGA § 13-10-91 (a)]

Registration/Access. According to regulations of the Georgia Department of Labor, the applicable federal work authorization program is the "E-Verify Program" operated by the U.S. Citizenship and Immigration Services Bureau (USCIS) and the Department of Homeland Security (DHS). An employer's participation in E-Verify is currently free to employers. Users can access the web-based program at https://www.vis-dhs.com/EmployerRegistration. To participate, an employer must register online and accept the electronic Memorandum of Understanding (MOU). If you need assistance in completing the registration process or need additional information relating to E-Verify, call the USCIS Verification Office toll free at 1-888-464-4218.
[Georgia Department of Labor Rules, §§ 300-10-1-.01 and .02]

Certification of Registration and Participation. Each county and other public employer must certify that it has registered and in participating in the E-Verify Program. For counties, certification is accomplished by transmitting a copy of all documents required for registration and participation including the required Memorandum of Understanding and the E-Verify Program ID number to the chairman/CEO/mayor of the county or consolidated government.
[Georgia Department of Labor Rules, § 300-10-1-.04]

Monitoring New Employee Work Eligibility. Each county and other pubic employer must designate an individual to monitor compliance with the employee eligibility verification requirements of the new law and maintain necessary records.
[Georgia Department of Labor Rules, § 300-10-1-.05]

II. Agreements Between Public Employers and Contractors/Subcontractors

The GSICA also phases in a requirement that bars counties and other public employers from entering into agreements with contractors/subcontractors for the "physical performance of services" unless the contractor/subcontractor registers and participates in a federal work authorization program to verify work eligibility. Under GSICA, a subcontractor is defined to include subcontractors, contract employees, staffing agencies, or contractors.

[OCGA § 13-10-91 (b)(1) and (2) and *Georgia Department of Labor Rules, § 300-10-1-.02]*

Phase-In Schedule. The contracting requirements of the GSICA are to be implemented as follows:

(a) Beginning July 1, 2007, public employers, contractors and subcontractors with 500 or more employees.
(b) Beginning July 1, 2008, public employers, contractors and subcontractors with 100 or more employees.
(c) Beginning July 1, 2009, all public employers, contractors and subcontractors.

[OCGA § 13-10-91 (b)(3) and *Georgia Department of Labor Rules, § 300-10-1-.02]*

Evidence of Contractor/Subcontractor Compliance. Each agreement between a public employer and a contractor/subcontractor for the physical performance of services will have to include a provision that compliance with OCGA § 13-10-91 is a condition of the contract. In addition, each contact must include a requirement that the contactor/subcontractor execute an affidavit verifying compliance with OCGA § 13-10-91. The affidavit must be in a form consistent with the sample affidavits included in the Georgia Department of Labor Rules.
[Georgia Department of Labor Rules, §§ 300-10-1-.03 and .07]

Public Transportation Contracts. The Georgia Department of Labor Rules apply generally to contracts between a public employer and a contractor/subcontractor. Exception: rules and forms related to agreements relating to "public transportation" are to be promulgated by GDOT.
[OCGA § 13-10-91 (d)]

III. Access to Federal, State and Local Benefits

Counties and other public agencies must verify that a person who applies for federal, state or local benefits (as defined in 8 U.S.C. Sections 1611 and 1621) is lawfully within the United States by requiring the applicant to sign an affidavit specifying that he or she is a citizen, legal permanent resident, or a qualified alien or nonimmigrant.
[OCGA § 50-36-1]

Verification. For aliens seeking benefits that claim to be lawfully present in the U.S., eligibility for benefits must be determined through the Systematic Alien Verification of Entitlement (SAVE) program operated by the U.S. Citizenship and Immigration Services (USCIS) and Department of Homeland Security (DHS). To join the SAVE Program and acquire access to theVIS-CPS (Verification Information System (VIS), Customer Processing System (CPS)) to perform immigration status verification, an agency must first establish a Memorandum of Understanding (MOU) with the SAVE Program, and then establish a purchase order with the SAVE Program contractor to pay for VIS-CPS transaction fees. Access to SAVE is subject to USCIS resource limitations or other legal or policy criteria. To request participation in SAVE and to begin the MOU process, please access the following website to register: https://www.vis-dhs.com/agencyregistration. For more information on the SAVE Program, please call 1-888-464-4218.

Public Benefits Defined. Generally, public benefits are defined to include any grant, contract, loan, professional license, or commercial license provided by federal, state or local government; and, any retirement, welfare, health, disability, public or assisted housing, postsecondary education, food assistance, unemployment assistance or similar benefit. *[8 U.S.C. Sections 1611 and 1621]*

Benefits Excluded. Generally, the verification requirements do not apply when the following public benefits are applied for:

(1) Treatment of emergency medical conditions;
(2) Short term, non-cash emergency disaster relief;
(3) Immunizations;
(4) Certain in kind programs or services (such as soup kitchens and crisis counseling) delivered by public and nonprofit agencies that are necessary for the protection of life or safety when approved by the U.S. Attorney General;
(5) Prenatal care;
(6) Postsecondary education under specified circumstances;
(7) Certain community development assistance or financial assistance programs administered by HUD; and
(8) Other Federal programs including certain social security and medicare benefits under specified conditions. *[OCGA § 50-36-1 (c)* and *8 U.S.C. Sections 1611 and 1621]*

Note that it is unlawful for a county or other public agency to provide any federal, state or local benefit in violation of *OCGA § 50-36-1.* An annual report is to be prepared regarding the requirements of the new law.

Regarding the details of the verification requirements, benefits covered and exclusions, please see the Federal statutes cited above.

Georgia Security and Immigration Compliance Act of 2006

The City of Newnan complies with the requirements of O.C.G.A. 13-10-19 and requires that all contractors and subcontractors comply with Rule 300-10-1-.02 as a condition of awarding contracts.

1. The contractor certifies that the following employee-number category is applicable to the contractor: (initial one only)

   _____ 500 or more employees

   _____ 100 or more employees

   _____ fewer than 100 employees

2. The contractor agrees that in the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from the subcontractor(s) such subcontractor(s) indication of the employee-number category applicable to the subcontractor.

3. In the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from such subcontractor(s) attestation of the subcontractor(s) compliance with O.C.G.A. 13-10-91 and Rule 300-10-1-.02 by the subcontractor's execution of the subcontractor affidavit shown in Rule 300-10-1-.08 or a substantially similar subcontractor affidavit and will maintain records of such attestation for inspection by the public employer at an time. Such subcontractor affidavit shall become part of the contractor/subcontractor agreement.

_____

By: Authorized Officer or Agent (Contractor Name)

_____ _____

Title of Authorized Officer or Agent Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS, THE _____DAY OF _____ 20_____.

_____

Notary Public

My Commission Expires on _____.

Contractor Affidavit under O.C.G.A. § 13-10-91(b) (1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of _____ has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____ _____

Federal Work Authorization User Identification Number Date of Authorization

_____ _____

Name of Contractor Name of Project

_____

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____ in West Point**, Georgia**

_____

Signature of Authorized Officer or Agent

_____

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20_____.

_____

NOTARY PUBLIC

My Commission Expires: _____.

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b) (3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (Contractor) on behalf of _____ (Public Employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-contractor to forward, within five business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____ _____

Federal Work Authorization User Identification Number Date of Authorization

_____ _____

Name of Subcontractor Name of Project

_____

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____ in West Point, **Georgia**

_____ _____

Signature of Authorized Officer or Agent Printed Name & Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20____.

_____

NOTARY PUBLIC

My Commission Expires: _____.

Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b) (4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (Subcontractor or Sub-subcontractor with whom subcontractor has privity of contract) and _____ Subcontractor) on behalf of _____ (Public Employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____ (Subcontractor or Sub-subcontractor with whom subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to _____ (Subcontractor or Sub-subcontractor with whom the subcontractor has privity of contract). Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____ Federal Work Authorization User Identification Number

_____ Date of Authorization

_____ Name of Sub-subcontractor

_____ Name of Project

_____ Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____ in West Point, **Georgia**

_____ Signature of Authorized Officer or Agent

_____ Printed Name & Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20_____.

_____ NOTARY PUBLIC

My Commission Expires: _____

RESOLUTION
OF
CITY of WEST POINT

[DATE]

RE: AUTHORIZATION FOR HEDGING NATURAL GAS THROUGH MUNICIPAL GAS AUTHORITY OF GEORGIA

WHEREAS, the City of [CITY] is a Member (the "Member") of the Municipal Gas Authority of Georgia (the "Gas Authority") and has entered into a Gas Supply Contract, dated as of [DATE] (the "Gas Supply Contract"), with the Gas Authority; and

WHEREAS, the Member acknowledges that natural gas prices have historically been very volatile, and the use of hedging as provided for in the Gas Supply Contract can help mitigate price risk to the Member; and

WHEREAS, the Gas Authority's staff has studied the use of hedging strategies to mitigate price risk associated with market conditions for residential and commercial customers ("R&C Customers"), poultry growers ("Poultry Growers") and for industrial and other large end-users ("Industrial Customers"), and the staff has heretofore determined that it was feasible and desirable from a competitive standpoint to offer such hedging strategies to Members; and

WHEREAS, the Gas Authority has developed elective hedging programs under the provisions of the Gas Supply Contract to offer to Members to manage price risk associated with service to R&C Customers, Poultry Growers, Industrial Customers and other end-users; and

WHEREAS, under the Pricing Policy approved by the Board, Members are billed based on spot market prices adjusted for any hedges elected by the Members;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. Approval of Hedging. The governing body of the Member hereby approves the use of the Gas Authority Member elective hedging programs under the Gas Supply Contract that enable the Member to offer hedged prices to its R&C Customers, Poultry Growers, Industrial Customers and other end-users ("Member Elective Price Hedging"). [The Member hereby elects to limit its Member Elective Price Hedging authority under the Gas Supply Contract to hedges of 36 months or less].

Section 2. Hedging Elections and Transaction Confirmations. The governing body of the Member hereby authorizes [the City Manager/Gas Utility Director and _____] of the Member (the "Authorized Member Representatives") to complete the election forms and/or transaction confirmations to enter into Member Elective Price Hedging and to deliver such election forms and/or transaction confirmations on behalf of

the Member as its authorized act. The election forms and transaction confirmations shall be in substantially the form attached hereto as Exhibit "A" and incorporated herein by this reference.

Section 3. General Authorizations, Incorporation of Recitals and Ratification of Actions. The Authorized Member Representatives are hereby authorized and directed to take such further actions and execute and deliver such certificates or other documents, agreements or instruments as shall be necessary or convenient to effect any Member Elective Price Hedging contemplated by this Resolution. The preambles hereto are hereby incorporated herein by this reference and approved, and all actions of the Authorized Member Representatives in the review and finalization of election forms and transaction confirmations under Member Elective Price Hedging are hereby ratified and approved.

RESOLUTION AUTHORIZING REQUEST FOR LICENSE AGREEMENT AND NON-EXCLUSIVE EASEMENT FOR UTILITY LOCATION

WHEREAS, the City of West Point, Georgia, has been chosen as the electric supplier for a manufacturing plant to be constructed in the City of West Point by Hyundai Dymos America, Inc.;

WHEREAS, the City of West Point will also act as the water, sewer and gas provider to said new facility, and in order to provide such service requires easement access through certain properties owned by the State of Georgia and leased to West Point Development Authority and KIA Motors Manufacturing Georgia, Inc.;

WHEREAS, in order to immediately begin work upon delivery of utility services, the City of West Point requires a revocable license agreement with the State of Georgia, and in the long term will also require a non-exclusive easement from the State of Georgia;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of West Point, Georgia, and it is so ordained by the authority thereof, as follows:

1.

That the City of West Point, by and through its authorized officials and agents, seek appropriate rights through a revocable license agreement, non-exclusive easement, or other proper form, for the installation of city utilities as generally set forth on the drawings attached hereto as Exhibits "A" and "B."

2.

The Mayor, City Clerk and City Manager are hereby authorized to execute such documents in such forms as may be necessary to request and accept the licensing easement rights herein referenced.

SO ORDAINED this _____ day of _____, 2013.

CITY OF WEST POINT, GEORGIA *(SEAL)*

BY: _____
Mayor

ATTEST: _____
Clerk

SHEET 1 OF 1

CLIENT	SAMMY INMAN
JOB NO.	156021.0000
ACAD FILE	DYMOS EASEMENT
FIELD DATE:	SEPT 5, 2015
DRAWN BY:	BSG FLD. BOOK: XXXX
REVISIONS	DATE

EASEMENT SURVEY FOR CITY OF WEST POINT

PROPERTY LOCATED IN
LAND LOT 222
5th LAND DISTRICT
TROUP COUNTY, GEORGIA

FARNER BARLEY AND ASSOCIATES
▲ ENGINEERS
▲ SURVEYORS
▲ PLANNERS
LSF 0975
824 3RD AVE, WESTPOINT, GA 706-645-5801

THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE OF ONE FOOT IN >5,000 FEET AND AN ANGULAR ERROR OF <3" PER ANGLE POINT, AND WAS ADJUSTED USING THE COMPASS RULE. THE PLAT HAS BEEN CALCULATED FOR CLOSURE AND FOUND TO BE ACCURATE WITHIN ONE FOOT IN >10,000 FEET.

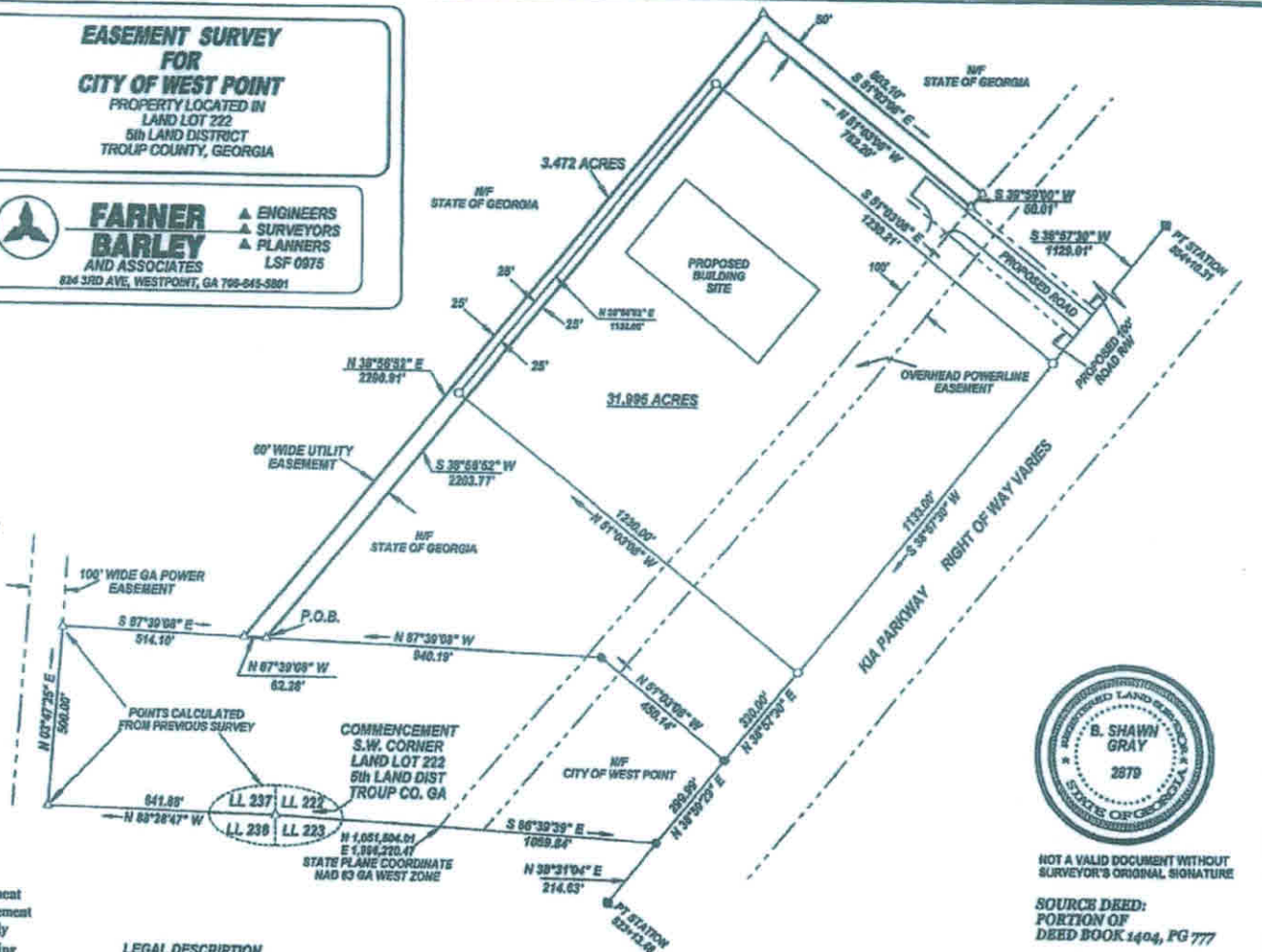
The type of equipment used to obtain the linear and angular measurements used in the preparation of said map or plat is Topcon GTS-225. RECON TDS Data Collector

N W E S

300 0 300

1" =300'

BEARING BASIS AND LAND LOT TIE
PLAT BOOK 75, PG 49



LEGEND OF ABBREVIATIONS

○	Iron Pin Set- 1/2" Rebar	Ⓦ	Water Meter
●	Iron Pin Found	Ⓖ	Gas Meter
■	Concrete Monument Found	AC	Acre(s)
——	Fence Line	SEC	Section
℄	Center Line	T	Township
E—	Power Line	R	Range
△	Calculated Point	N	North
◦	Degrees	NE	Northeast
Ⓟ	Power Pole	NW	Northwest
Ⓟ	Power Meter	S	South
Ⓐ	Air Conditioner	SE	Southeast
Ⓛ	Ground Light (Power Underground)	SW	Southwest
Ⓕ	Flag Pole	E	East
Ⓥ	Water Valve	W	West
		F	Field Measurement
		P	Platted Measurement
		N/F	Now or Formerly
		P.O.B.	Point of Beginning
		ROW	Right of Way
		'	Minutes When Used in a Bearing
		"	Seconds When Used in a Bearing
		'	Feet When Used in Distance
		"	Inches When Used in Distance
		±	More or Less (or Plus or minus)
			Line Not To Scale

B. SHAWN GRAY 2879 REGISTERED LAND SURVEYOR STATE OF GEORGIA

NOT A VALID DOCUMENT WITHOUT SURVEYOR'S ORIGINAL SIGNATURE

SOURCE DEED:
PORTION OF
DEED BOOK 1404, PG 777

LEGAL DESCRIPTION

Commencing at the Southwest corner of Land Lot 222 of the 5th Land District, Troup County, Georgia; thence South 86 Deg 39 Min 39 Sec East, a distance of 1059.84 feet to the westerly margin of Kia Parkway; thence along said westerly margin North 38 Deg 59 Min 29 Sec East, a distance of 299.99 feet; thence leaving said westerly margin North 51 Deg 03 Min 08 Sec West, a distance of 450.14 feet; thence North 87 Deg 39 Min 08 Sec West, a distance of 940.19 feet to the POINT OF BEGINNING of a 50 foot wide utility easement; from said POINT OF BEGINNING North 87 Deg 39 Min 08 Sec West, a distance of 62.28 feet; thence North 38 Deg 56 Min 52 Sec East, a distance of 2290.91 feet; thence South 51 Deg 03 Min 08 Sec East, a distance of 803.10 feet to the westerly margin of a Georgia Power Company easement; thence along said westerly margin South 39 Deg 59 Min 00 Sec West, a distance of 50.01 feet; thence leaving said westerly margin North 51 Deg 03 Min 08 Sec West, a distance of 752.20 feet; thence South 38 Deg 56 Min 52 Sec West, a distance of 2203.77 feet to the POINT OF BEGINNING; said described tract containing 3.472 Acres, more or less.

APPROVED
CITY OF WEST POINT

SIGNATURE_____

DATE_____

EXHIBIT A

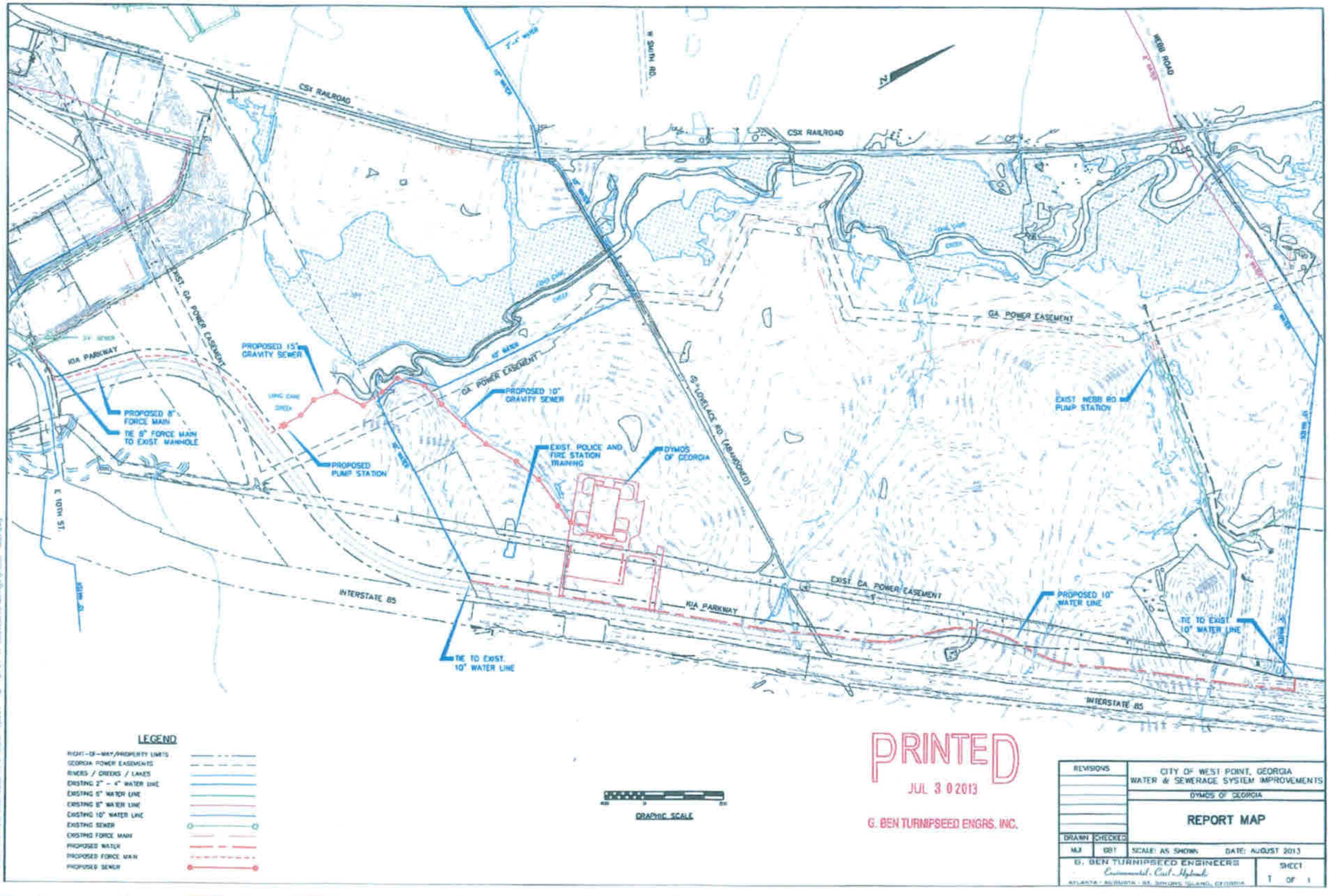

CSX RAILROAD
W SMITH RD.
WEBB ROAD
N
GA. POWER EASEMENT
EXIST. GA. POWER EASEMENT
LOVELACE RD. (ABANDONED)
KIA PARKWAY
INTERSTATE 85
E 10TH ST.
PROPOSED 15" GRAVITY SEWER
PROPOSED 8" FORCE MAIN
TIE 8" FORCE MAIN TO EXIST. MANHOLE
PROPOSED PUMP STATION
PROPOSED 10" GRAVITY SEWER
EXIST. POLICE AND FIRE STATION TRAINING
DYMOS OF GEORGIA
EXIST. WEBB RD. PUMP STATION
PROPOSED 10" WATER LINE
TIE TO EXIST. 10" WATER LINE
TIE TO EXIST. 10" WATER LINE
LEGEND
RIGHT-OF-WAY/PROPERTY LIMITS
GEORGIA POWER EASEMENTS
RIVERS / CREEKS / LAKES
EXISTING 2" - 4" WATER LINE
EXISTING 6" WATER LINE
EXISTING 8" WATER LINE
EXISTING 10" WATER LINE
EXISTING SEWER
EXISTING FORCE MAIN
PROPOSED WATER
PROPOSED FORCE MAIN
PROPOSED SEWER
GRAPHIC SCALE
PRINTED
JUL 3 0 2013
G. BEN TURNIPSEED ENGRS. INC.
REVISIONS
CITY OF WEST POINT, GEORGIA
WATER & SEWERAGE SYSTEM IMPROVEMENTS
DYMOS OF GEORGIA
REPORT MAP
DRAWN CHECKED
MJ GBT
SCALE: AS SHOWN
DATE: AUGUST 2013
G. BEN TURNIPSEED ENGINEERS
Environmental - Civil - Hydraulic
SHEET 1 OF 1

EXHIBIT B

CITY OF WEST POINT RESOLUTION

2013 Employment Incentive Program (EIP) Application

Water Improvements for Hyundai Dymos Georgia, LLC

WHEREAS, the Georgia Department of Community Affairs has established the Community Development Block Grant (CDBG) / Employment Incentive Program (EIP) grants to assist cities and counties with improvements to economic development, public facilities and housing in Georgia, and

WHEREAS, there exists in the City of West Point a need to improve employment opportunities and to promote the health, welfare, safety, and economic security of its citizens by providing them with diverse opportunities and by assisting new businesses to locate in the City;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City supports the application for CDBG/EIP funds in the amount of $500,000.00 for the construction of water improvements to serve Hyundai Dymos Georgia, LLC locating on the Kia Motors Manufacturing of Georgia site in the City of West Point, Troup County, Georgia. The City of West Point commits to provide funding for all water improvement costs associated with the project over the EIP grant award amount as well as the City audit required for the project;

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to act as the official representative of the City in connection with the grant application and to be responsible for compliance with the applicable state and federal requirements of the EIP program and to provide such additional information as may be required;

BE IT FURTHER RESOLVED that the Mayor is authorized to enter an agreement for engineering and grant administration services relating to the application and subsequent grant (if funded) and to execute the application and other required documents on behalf of the City;

BE IT FURTHER RESOLVED that the City of West Point will own, operate, and maintain all water improvements upon completion of the project;

BE IT FURTHER RESOLVED that the City has adopted the "Citizen Participation Plan of the Georgia Department of Community Affairs" to ensure public involvement in the EIP process as well as a Section 3 Compliance Plan (attached);

BE IT FURTHER RESOLVED that the proposed project is in keeping with the City of West Point Comprehensive Plan, and is *not inconsistent* with the City's Service Delivery Strategy;

BE IT FURTHER RESOLVED that a true and dedicated commitment has been made by the City to the project for its successful completion;

BE IT RESOLVED this 14th day of October, 2013.

_____

A. Drew Ferguson, IV, Mayor

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the City Council on the date so stated in said Resolution. I further certify that I am the City Clerk and that said Resolution has full force and effect the 14th day of October, 2013.

ATTEST:

(CITY SEAL)

_____

Richard McCoy, City Clerk

CITY OF WEST POINT RESOLUTION

2013 OneGeorgia Equity Application

Sewer Improvements for Hyundai Dymos Georgia, LLC

WHEREAS, the OneGeorgia Authority has established the Equity Fund Financial Assistance program to assist cities and counties with promoting health, welfare, safety, and economic security of the citizens of the state through the development and retention of employment opportunities in areas of greater need as defined by the Georgia Business Expansion and Support Act of 1994, as amended (O.C.G.A. 48-7-40).

WHEREAS, there exists in the City of West Point a need to improve employment opportunities and to promote the health, welfare, safety, and economic security of its citizens by providing sewer improvements necessary for Hyundai Dymos Georgia, LLC to locate its operations in the City of West Point,

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City supports the application for OneGeorgia Authority Equity funds in the amount of $500,000.00 for the construction of sewer improvements to serve Hyundai Dymos Georgia, LLC locating on the Kia Motors Manufacturing of Georgia site in the City of West Point, Troup County, Georgia. The City of West Point commits to provide funding for all sewer improvement costs associated with the project over the OneGeorgia grant award amount;

BE IT FURTHER RESOLVED that the City of West Point will own, maintain, and operate all sewer improvements upon completion of the project;

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to act as the official representative of the City to act in connection with the application and to be responsible for compliance with the applicable State and Federal requirements of the program and to provide such additional information as may be required;

BE IT FURTHER RESOLVED that the Mayor is authorized to enter into an agreement for grant administration services and engineering services relating to the subsequent grant (if funded) and to execute any required documents relating to said grant application, if required.

BE IT FURTHER RESOLVED that this infrastructure improvements project is in compliance with the City's Comprehensive Plan and Short Term Work Program and is *not* inconsistent with the City's Service Delivery Strategy;

BE IT FURTHER RESOLVED that a true and dedicated commitment has been made to the project for its successful completion so that jobs can be retained and new jobs can be created for the citizens of the City of West Point, Troup County, and surrounding Counties.

BE IT RESOLVED this 14th day of October, 2013.

_____

A. Drew Ferguson, IV, Mayor

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the City Council on the date so stated in said Resolution. I further certify that I am the City Clerk and that said Resolution has full force and effect the 14th day of October, 2013.

ATTEST:

(CITY SEAL)

_____

Richard McCoy, City Clerk

City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226

September 19, 2013

SUMMARY REVIEW

ON-PREMISES CONSUMPTION

MALT BEVERAGE & WINE LICENSE APPLICATIONS

APPLICANT: **RaJeeni Bailey**

ADDRESS: 1519 27th Street S.W. Lanett, Al 36863

LOCATION: 724 3rd Avenue, Prime Time Restaurant

Application Review

1. City Applications complete.
2. Financial Statement complete.
3. Sworn statement of qualifications submitted.
4. Malt Beverage, & Wine Applications submitted, complete.
5. Notarized consent for criminal history check submitted.
   No criminal history on applicant.
6. Fire, building inspection satisfactory.
7. Advertisement published in Valley Times-News twice prior to meeting.
9. Copy of state malt beverage & wine applications submitted.

Remarks: Ms. Bailey is the owner of the restaurant. All application forms have been submitted and completed.

Richard McCoy
City Clerk

City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226

September 19, 2013

Classified Ads Section
Valley Times-News
Lanett, AL

Dear Sir or Madam:

Please run the following small box ad Thursday, October 3, and again on Thursday, October 10th. Send affidavit to the City of West Point, P.O. Box 487, West Point, GA 31833.

LEGAL NOTICE

This is to notify the public that Rajenni Bailey, is applying to the City of West Point for on-premises consumption, malt beverage and wine licenses for Prime Time Restaurant at 724 3rd Avenue. Said application will be heard at the next meeting of the Mayor and Council on Monday, October 14th at 6:00 P.M.

Bill to:

City of West Point, ATTN: Richard McCoy
P.O. Box 487
West Point, GA 31833

Thanks,

Richard McCoy, City Clerk

City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226

September 26, 2013

SUMMARY REVIEW

ON-PREMISES CONSUMPTION

LIQUOR, MALT BEVERAGE, & WINE LICENSE APPLICATIONS

APPLICANT: **Amarjit Singh Gondara**

ADDRESS: 1201 5th Avenue West Point, GA 31833

LOCATION: 403-B 3rd Avenue, West Point Spirits

Application Review

1. City Applications complete.
2. Financial Statement complete.
3. Sworn statement of qualifications submitted.
4. Liquor, Malt Beverage, & Wine Applications submitted, complete.
5. Notarized consent for criminal history check submitted.
   No criminal history on applicant.
6. Fire, building inspection satisfactory.
7. Advertisement published in Valley Times-News twice prior to meeting.
9. Copy of state Liquor,malt beverage, & wine applications submitted.

Remarks: Mr. Gondara is the owner of the Store. All application forms have been submitted and completed.

Richard McCoy
City Clerk

City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226

September 26, 2013

Classified Ads Section
Valley Times-News
Lanett, AL

Dear Sir or Madam:

Please run the following small box ad Thursday, October 3, and again on Thursday, October 10th. Send affidavit to the City of West Point, P.O. Box 487, West Point, GA 31833.

LEGAL NOTICE

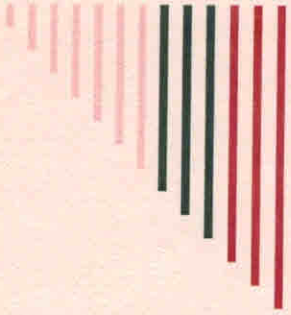
This is to notify the public that Amarjit Singh Gondara, is applying to the City of West Point for off-premises liquor, malt beverage, and wine licenses for West Point Spirits located at 403-B 3rd Avenue. Said application will be heard at the next meeting of the Mayor and Council on Monday, October 14th at 6:00 P.M.

Bill to:

City of West Point, ATTN: Richard McCoy
P.O. Box 487
West Point, GA 31833

Thanks,

Richard McCoy, City Clerk



INFORMATION

Downtown West Point Development Authority Minutes
Aug 12, 2013

Present: Joe Hill, David Lyons, Karen Meadows, and Gus Darden

Joe Hill called the meeting to order, however there was no quorum to approve the minutes from the previous meeting.

Joe Hill gave the treasury report in Steve Tramell's absense, reporting an ending balance of $42,903.54 after paying $500 to Judy Wilkinson and paying Michael Blair for his DJ services at the B2SB.

Committee Report:

Promotions Committee-No chairman- Judy Wilkinson called into the meeting and reported on the success of the B2SB, stating there was approximately three to four thousand people in attendance. She stated that the event did make a profit, but did not have exact figures to report. Judy also reported the school supplies ran out within an hour of the event's beginning. Judy suggested the DDDA consider paying Chris Terry $100 for running the sound system at the B2SB and $100 to ????? for pictures taken during the event.

Joe Hill bought up the Christmas Carnival and stated that a chairman will need to be named soon, unless Judy is willing to contract that event as well. We will need an answer from Judy by next meeting if she is willing to contract this event. Judy is not the official Promotions chair, she is just contracted to put on events.

Economic Committee-David Lyons reported that negotiations are still ongoing with a potential grocery store chain to locate in West Point. Dollar General is also considering West Point for a Market Place store.

Design Committee- No report - Buffy Ferguson absent.

BHT Manager's Report- No report – Cheryl Magby absent.

Old Business:

There is no report of any old business.

New Business:

The Board will need to vote at the next meeting on the extension of David Lyons' contract as economic development.

Joe adjourned meeting. The next meeting will be September 10, 2013 at 8:00am.

Submitted by Karen Meadows, acting recording secretary

West Point Development Authority

Agenda

October 7, 2013

1. Invocation
2. Minutes
3. Financial Report
4. Executive Director's Report
5. Old Business
6. New Business
7. Adjournment

WEST POINT DEVELOPMENT AUTHORITY
August 5, 2013

Members Present: Griggs Zachry, Josh Moon and Lionel Johnson. Also present were WPDA attorney, Drexel Meadors and Joe Hill. Wiky Gladden was absent.

The meeting was called to order by Josh Moon.

Motion was made by Griggs Zachry and seconded by Lionel Johnson to approve the minutes of the August, 2013 meeting. Vote to approve was unanimous with the exception of Wiky Gladden as she was absent.

Motion was made by Lionel Johnson and seconded by Griggs Zachry to approve the financial report for August, 2013. Vote to approve was unanimous with the exception of Wiky Gladden as she was absent.

Executive Director David Lyons reported on his activity for the month of August.

Motion was made by Griggs Zachry and seconded by Lionel Johnson to accept the Project Agreement for Project Dymos as presented. Vote to approve was unanimous with exception to Wiky Gladden as she was absent.

There being no further business, the meeting was adjourned.

_____

J. Griggs Zachry, III
Secretary

Current Account Balances - As of 9/30/2013

As of 9/30/2013

Account	9/30/2013 Balance
Bank Accounts	
Farmers & Merchants Bank - MMA	250,343.02
Operating Account	79,885.55
TOTAL Bank Accounts	**330,228.57**
OVERALL TOTAL	**330,228.57**

Monthly Budget - Last month

9/1/2013 through 9/30/2013 Using Budget 2013

Category	9/1/2013 Actual	- Budget	9/30/2013 Difference
OUTFLOWS			
Cell Phone	62.27	50.00	-12.27
Community Development	612.79	1,167.00	554.21
Computer and Website Maintenance	175.00	175.00	0.00
Contract Labor	4,655.79	4,916.00	260.21
Education-	0.00	167.00	167.00
FICA	202.16	196.00	-6.16
Health Insurance	165.00	458.33	293.33
Insurance	0.00	0.00	0.00
Legal & Closing	317.00	416.67	99.67
Marketing	0.00	833.33	833.33
Miscellaneous	0.00	83.33	83.33
Office Expenses	258.13	229.00	-29.13
Postage	46.00	17.00	-29.00
Professional Dues & Subscriptions	12.45	417.00	404.55
Project Development	625.01	1,667.00	1,041.99
Travel	221.54	583.00	361.46
TOTAL OUTFLOWS	**7,353.14**	**11,375.66**	**4,022.52**
OVERALL TOTAL	**-7,353.14**	**-11,375.66**	**4,022.52**

Budget

1/1/2013 through 9/30/2013 Using Budget 2013

Category	1/1/2013 Actual	- Budget	9/30/2013 Difference
EXPENSES			
Cell Phone	493.31	450.00	-43.31
Community Development	15,470.66	10,503.00	-4,967.66
Computer and Website Maintenance	3,407.56	1,575.00	-1,832.56
Contract Labor	42,649.59	44,244.00	1,594.41
Education-	725.00	1,503.00	778.00
FICA	2,036.28	1,764.00	-272.28
Health Insurance	1,460.77	4,124.97	2,664.20
Insurance	3,687.00	3,500.00	-187.00
Legal & Closing	2,920.90	3,750.03	829.13
Marketing	0.00	7,499.97	7,499.97
Office Expenses	2,613.77	2,061.00	-552.77
Postage	184.78	153.00	-31.78
Professional Dues & Subscriptions	3,850.60	3,753.00	-97.60
Project Development	42,132.95	15,003.00	-27,129.95
Travel	3,835.84	5,247.00	1,411.16
TOTAL EXPENSES	**125,469.01**	**105,130.97**	**-20,338.04**
OVERALL TOTAL	**-125,469.01**	**-105,130.97**	**-20,338.04**