



October Monthly Reports
November 2014

AGENDA
WORK SESSION

THURSDAY, NOVEMBER 6TH
WORK SESSION @ 8:15 AM

MEETING CALLED TO ORDER

PUBLIC HEARING (IF NEEDED OR REQUIRED)

- 2015 Draft Budget

AGENDA REVIEWED IN ITS ENTIRELY BEFORE DISCUSSION

PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)

NEW BUSINESS

- 2015 Draft Budget
 - Public Hearing November 25th
- Charter Amendment (Council Meeting)

CONSIDER ITEMS FOR BUSINESS MEETING (Create Business Meeting Agenda)

MAYOR & COUNCIL COMMENTS

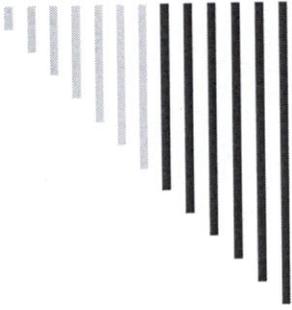
ADJOURNED

Next Meeting:

Council Meeting – Monday, November 4th @ 6:00 PM

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MINUTES





The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall October 13, 2014 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:

Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Sandra Thornton
Councilmember Steven M. Tramell
Councilmember Benjamin F. Wilcox

Members Absent:

Councilmember Gloria R. Marshall

Mayor Ferguson called Pastor Matthew Thrower, Refuge Point Church for opening prayer.

Eagle Scout, Ryver Ewing led the Pledge of Allegiance.

Mayor Ferguson called the meeting of the Mayor and City Council to order and welcomed everyone.

MINUTES

Mayor Ferguson asked for a motion to approve the minutes from the September 8, 2014 regular meeting. Councilmember Joseph R. Downs III made said motion and was seconded by Councilmember Sandra Thornton; the minutes were **approved unanimously without change.**

FINANCIAL REPORT

Councilmember Gerald W. Ledbetter presented the September financial report with the October cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Benjamin F. Wilcox and **passed unanimously.**

AGENDA

Mayor Ferguson asked for a motion to approve the agenda. Councilmember Gerald W. Ledbetter made said motion and Councilmember Benjamin F. Wilcox seconded the motion; **passed unanimously.**

BOARD & COMMITTEE APPOINTMENTS

Councilmember Sandra Thornton made a motion to appoint Debra Robertson to a three year term to serve on the Historic Preservation Commission. Ms. Robertson is currently serving as secretary. Councilmember Benjamin F. Wilcox seconded the motion; **passed unanimously.**

FIRST READING PROPOSED CHARTER AMENDMENT

Mayor Ferguson read the first reading of a proposed Charter Amendment. The Ordinance will amend the City of West Point Charter so as to authorize the City to rent or lease real or personal property under certain conditions, to repeal conflicting provisions, to fix an effective date, and for other purposes.

PROCLAMATION POLICY & PROCEDURE

Councilmember Steven M. Tramell made a motion to approve the proposed Guidelines and Procedures for proclamation issued by the Mayor as a service to the City of West Point celebrating residents, employees, special events, nonprofit organizations and others who make a positive impact on the community. Councilmember Joseph R. Downs III seconded the motion; **passed unanimously.**

PROCLAMATIONS

- **Proclamation for Mike Gaymon, Grater Columbus Chamber**

Mayor Ferguson read a Proclamation and presented it to Mike Gaymon, who is retiring as Executive Director with Columbus Chamber of Commerce. Mr. Gaymon has been Executive Director for over 26 years. Mr. Gaymon thanked the Mayor and Council for the proclamation and he also thanked them for their leadership for joining the Greater Valley Partnership.

- **Proclamation for Ryver Ewing, Eagle Scout**

Mayor Ferguson read a Proclamation and presented it to Ryver Ewing for making Eagle Scout. Mayor Ferguson also thanked Joel Finley for his work with the Boy Scouts. Ryver Ewing is the second young man to make Eagle Scout under Joel Finley leadership.

Other Comments

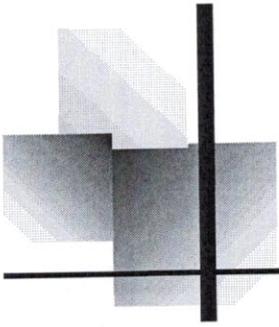
Councilmember Sandra Thornton thanked the Mayor and Council for wearing pink colors to the meeting. October is Cancer Awareness month.

ADJOURN

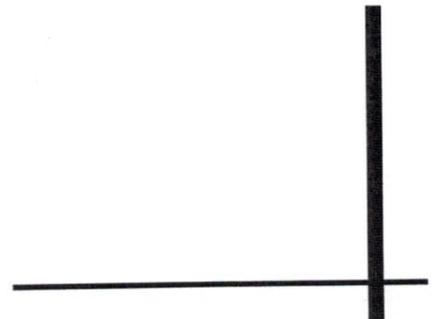
There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

A. Drew Ferguson IV
Mayor



FINANCIAL REPORT



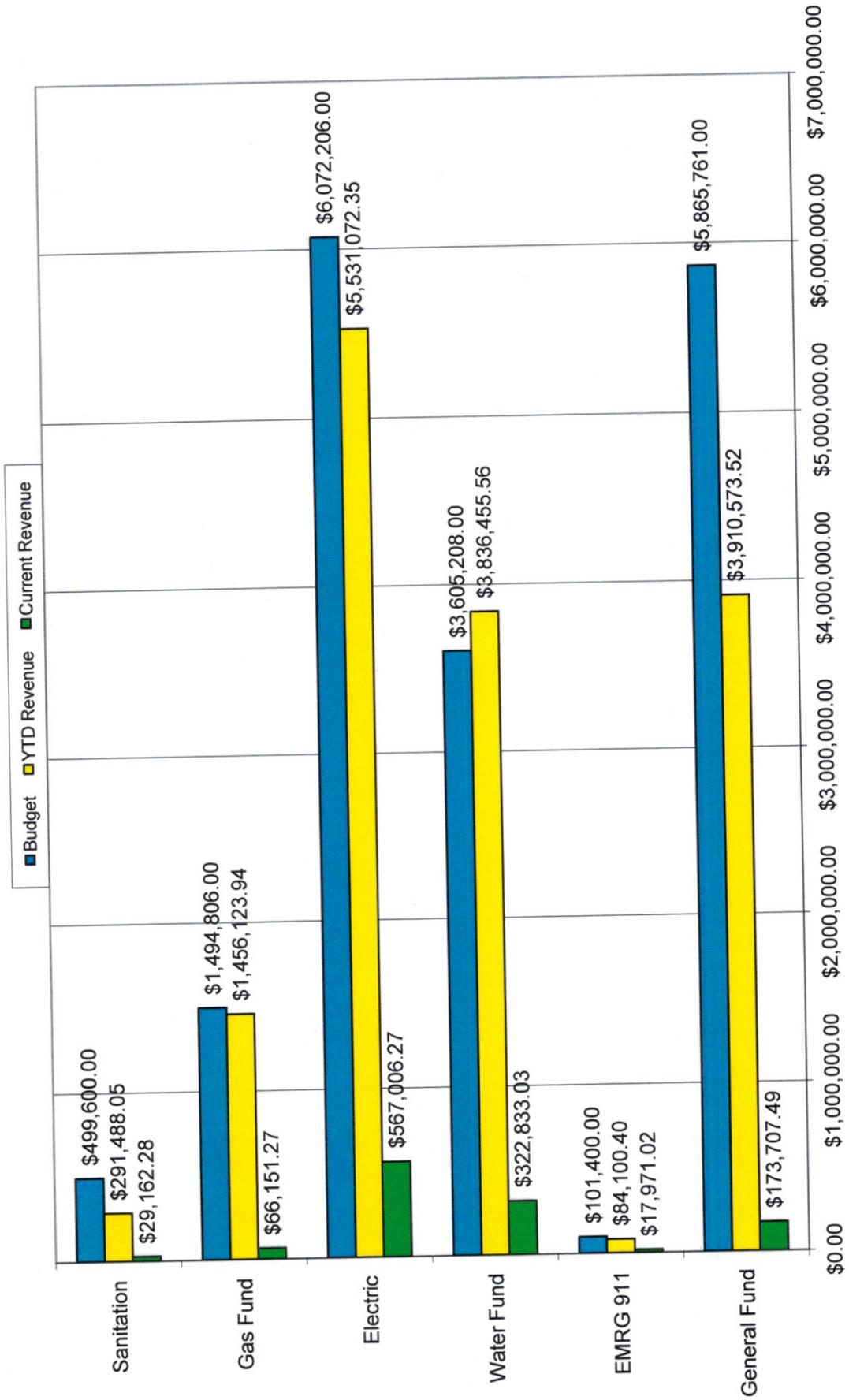


City of West Point Financial Report October, 2014

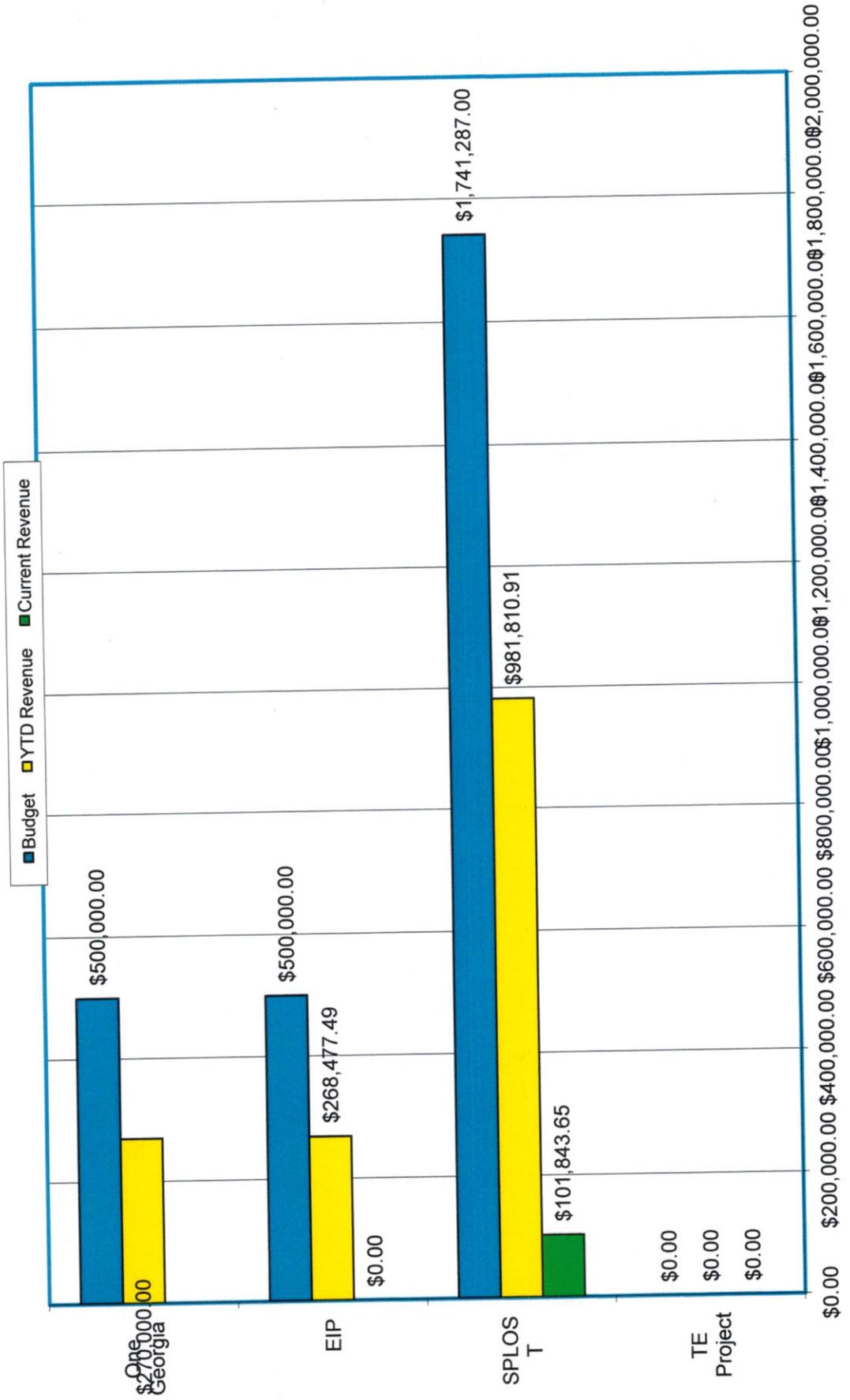
REVENUES

Current Revenue	General Fund	EMRG 911	Water Fund
YTD Revenue	\$173,707.49	\$17,971.02	\$322,833.03
Budget	\$3,910,573.52	\$84,100.40	\$3,836,455.56
Percentage Budget	\$ 5,865,761.00	\$ 101,400.00	\$ 3,605,208.00
	66.67%	82.94%	106.41%
Current Revenue	Electric Fund	Gas Fund	Sanitation
YTD Revenue	\$567,006.27	\$66,151.27	\$29,162.28
Budget	\$5,531,072.35	\$1,456,123.94	\$291,488.05
Percentage Budget	\$ 6,072,206.00	\$ 1,494,806.00	\$ 499,600.00
	91.09%	97.41%	58.34%
Current Revenue	One Georgia	EIP	SPLOST
YTD Revenue	\$0.00	\$0.00	\$101,843.65
Budget	\$270,000.00	\$268,477.49	\$981,810.91
Percentage Budget	\$ 500,000.00	\$500,000.00	\$ 1,741,287.00
	54.00%	53.70%	56.38%
Total All Departments	Total All Departments	Total YTD Revenue	Total All Departments
Current Revenues	\$1,278,675.01	\$16,630,102.22	\$16,630,102.22
Current Expense	\$1,469,155.16	Total YTD Expenses	\$17,624,736.19
over/under	(\$190,480.15)	over/under	(\$994,633.97)
	YTD Revenue		
	Budget	\$16,630,102.22	
	Percentage	\$20,380,268.00	
		81.60%	

Budget Revenue Comparison October, 2014



Budget Revenue Comparison October, 2014



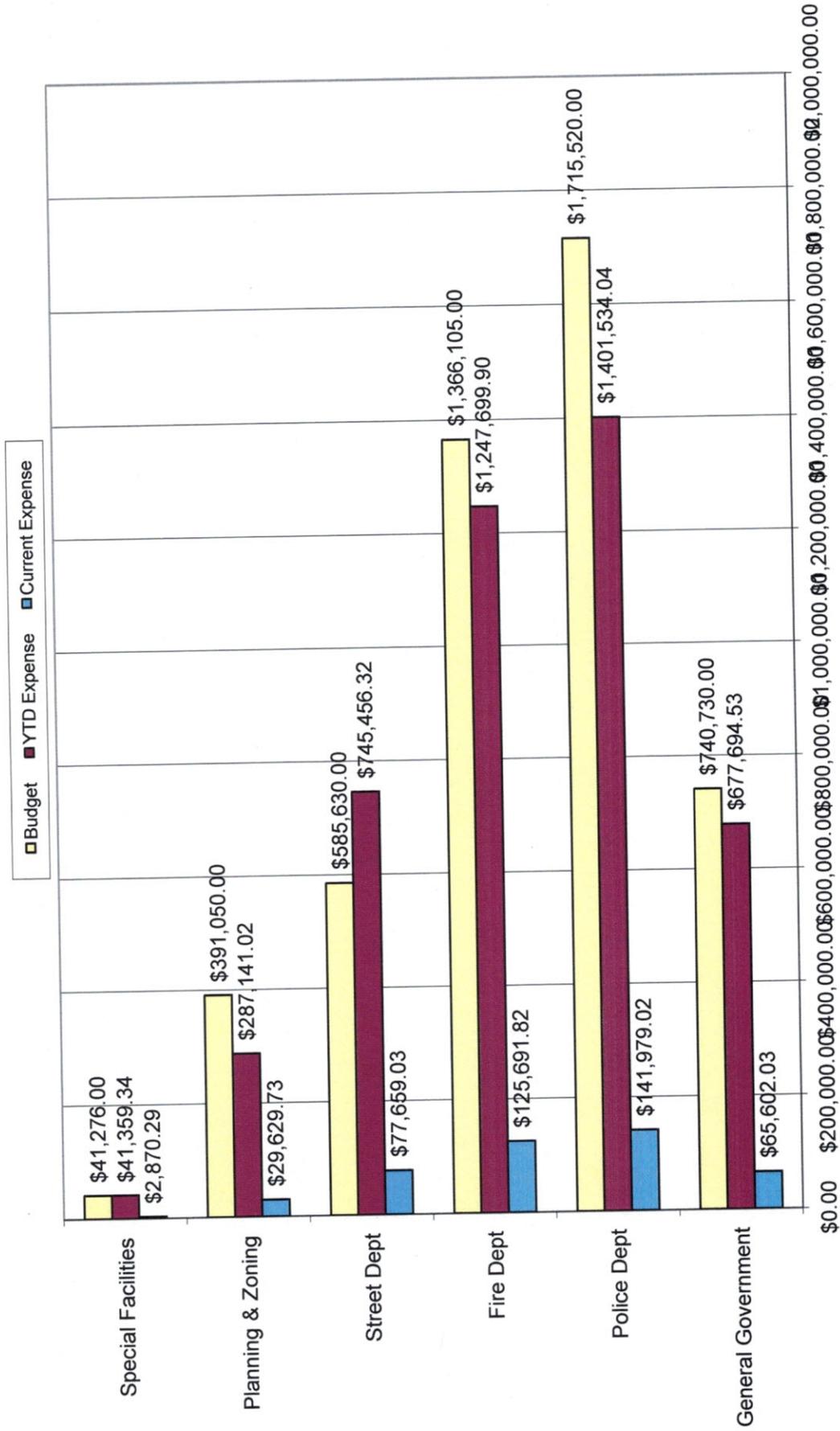


City of West Point Financial Report October, 2014

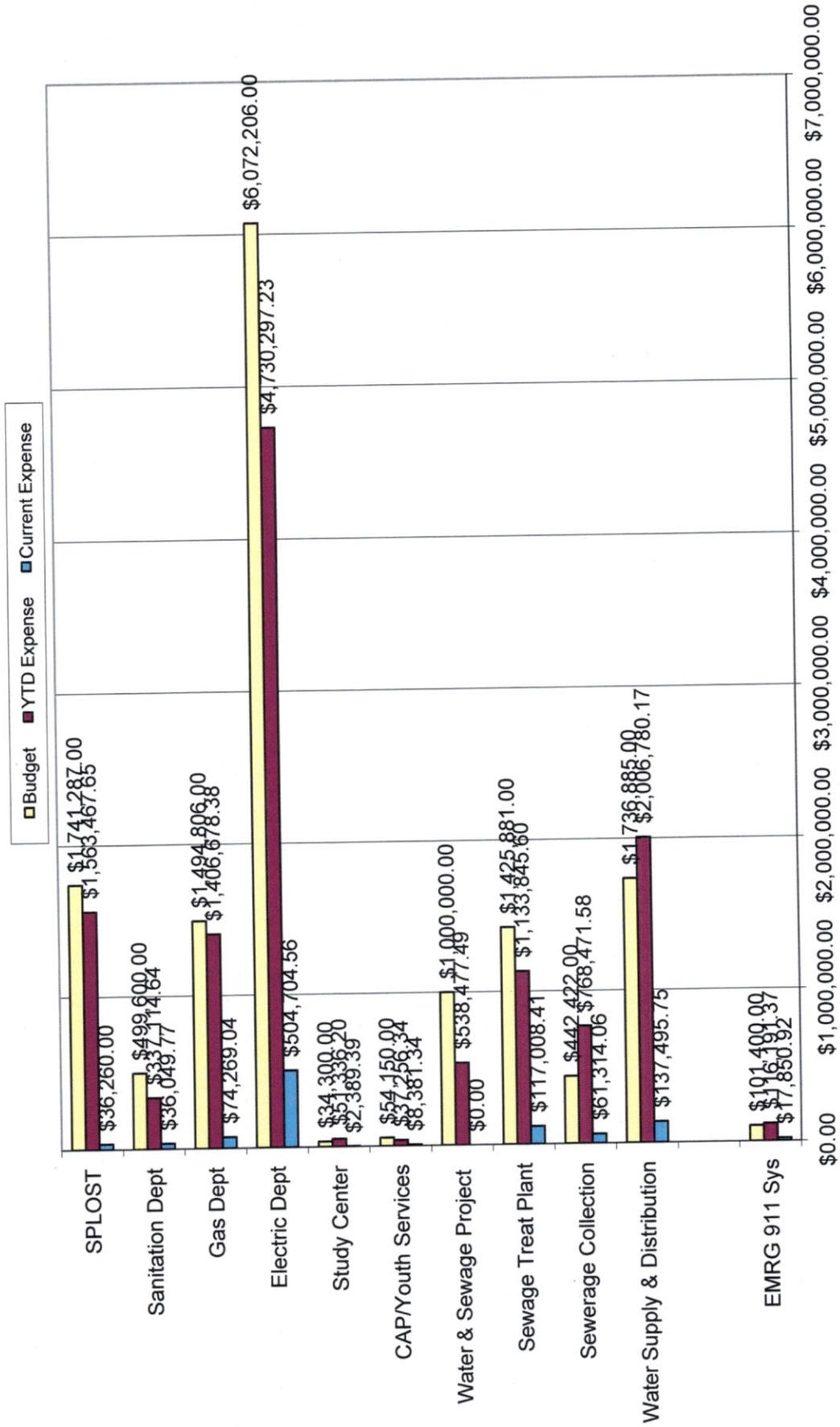
EXPENSES

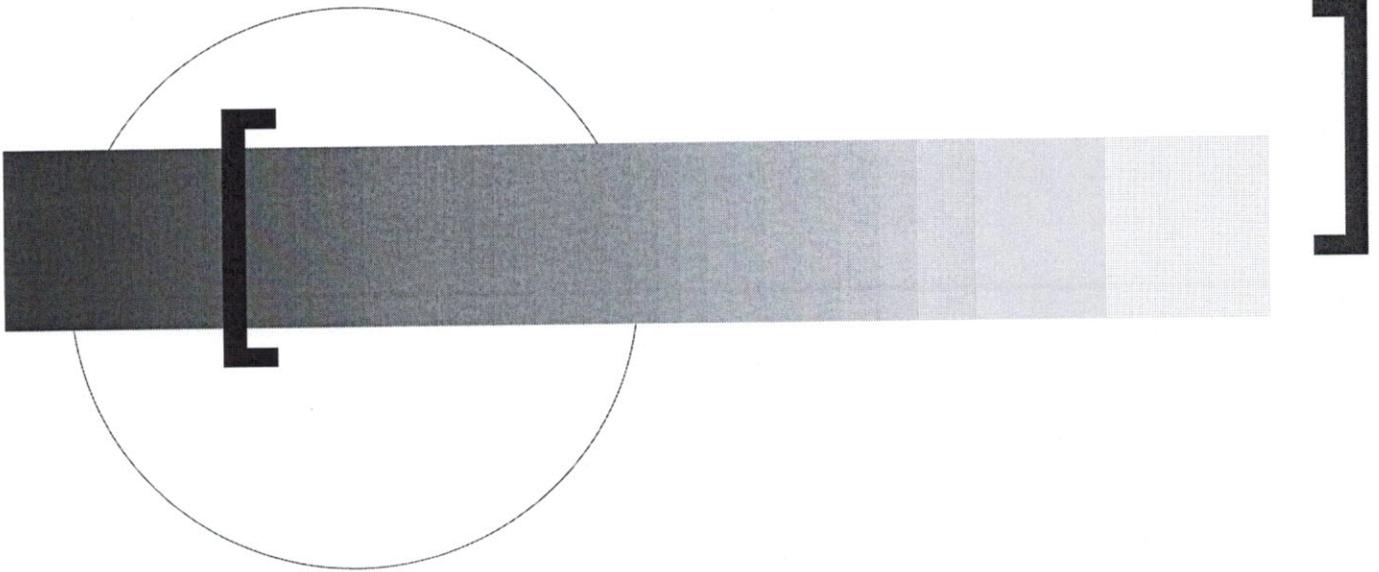
Current Expense	General Government	Police Dept	Fire Dept	Street Dept
YTD Expense	\$65,602.03	\$141,979.02	\$125,691.82	\$77,659.03
Budget	\$677,694.53	\$1,401,534.04	\$1,247,699.90	\$745,456.32
Percentage Budget	\$740,730.00	\$1,715,520.00	\$1,366,105.00	\$585,630.00
	91.49%	81.70%	91.33%	127.29%
Current Expense	Planning & Zoning	Special Facilities	EMRG 911 SYS	Water Dept
YTD Expense	\$29,629.73	\$2,870.29	\$17,850.92	\$137,495.75
Budget	\$287,141.02	\$41,359.34	\$116,191.37	\$2,006,780.17
Percentage Budget	\$391,050.00	\$41,276.00	\$101,400.00	\$1,736,885.00
	73.43%	100.20%	114.59%	115.54%
Current Expense	Sewer/ Water/Proj	Electric Dept	Gas Dept	Sanitation Def
YTD Expense	\$178,322.47	\$504,704.56	\$74,269.04	\$36,049.77
Budget	\$1,902,317.18	\$4,730,297.23	\$1,406,678.38	\$337,114.64
Percentage Budget	\$2,868,303.00	\$6,072,206.00	\$1,494,806.00	\$499,600.00
	66.32%	77.90%	94.10%	67.48%
Current Expense	SPLOST	Study Center	CAP/Youth Services	Economic Dev
YTD Expense	\$36,260.00	\$2,389.39	\$8,381.34	\$30,000.00
Budget	\$1,563,467.65	\$51,336.20	\$37,256.34	\$533,934.39
Percentage Budget	\$1,741,287.00	\$34,300.00	\$54,150.00	\$937,000.00
	89.79%	149.67%	68.80%	56.98%
Current Revenues	All Funds	Total All Departments	Total YTD Expenses	Total YTD Expenses
Current Expense	\$1,278,675.01	\$16,630,102.22	\$17,624,736.19	\$17,624,736.19
over/under	\$1,469,155.16	\$1,624,736.19	over/under	\$20,380,248.00
	(\$190,480.15)	(\$994,633.97)		86.48%

Budget Expense Comparison October, 2014



Budget Expense Comparison October, 2014





DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

**City of West Point
Fire Department
P.O. Box 487
West Point, GA 31833**

MONTHLY ACTIVITY REPORT

October 2014

FIRE RESPONSES

Structure / Residential	1
Structure / Business	2
Vehicle	0
Ground Cover, Trash	2
Hazardous Materials	3
Rescue, M.V.A.	13
False Alarms	4
Mutual Aid Responses	0
Other Responses	1
Total Fire Responses	26

EMERGENCY MEDICAL SERVICE RESPONSES

FACILITY	TRIPS
East AL Medical-Lanier	24
West Ga. Medical	20
East AL Medical-Opelika	1
Columbus Medical Center	0
Landing Zone	0
Non-Transport	13
Total E.M.S. Responses	58



COMMUNITY DEVELOPMENT DEPARTMENT

October 1 – 31, 2014

Permits Issued – 17
 Elec. Water, Gas 14
 Building 3

Inspections - 42
 Industrial 2
 New Commercial 17
 Remodel Comm. 4
 New Residential 5
 Remodel Res. 10
 Soil & Erosion 4

Certificate of Occupancy- 4

Code Enforcement - 34
 Burn Removal 0
 Illegal Dumping 1
 No Utilities 2
 Property Maint. 1
 Warnings/Citations 1
 Grass & Weeds 2
 Signs 9
 Vehicles 3
 Other 15

Animal Control- 59
 Meet in Person 14
 Deliver/Set Traps 28
 Other 7 (Ground Hogs)
 Transports to Animal Shelter- Dogs- 4 Cats- 3 (trapped)

Hearings - 1
 No Shows 0

Public Notices- 1

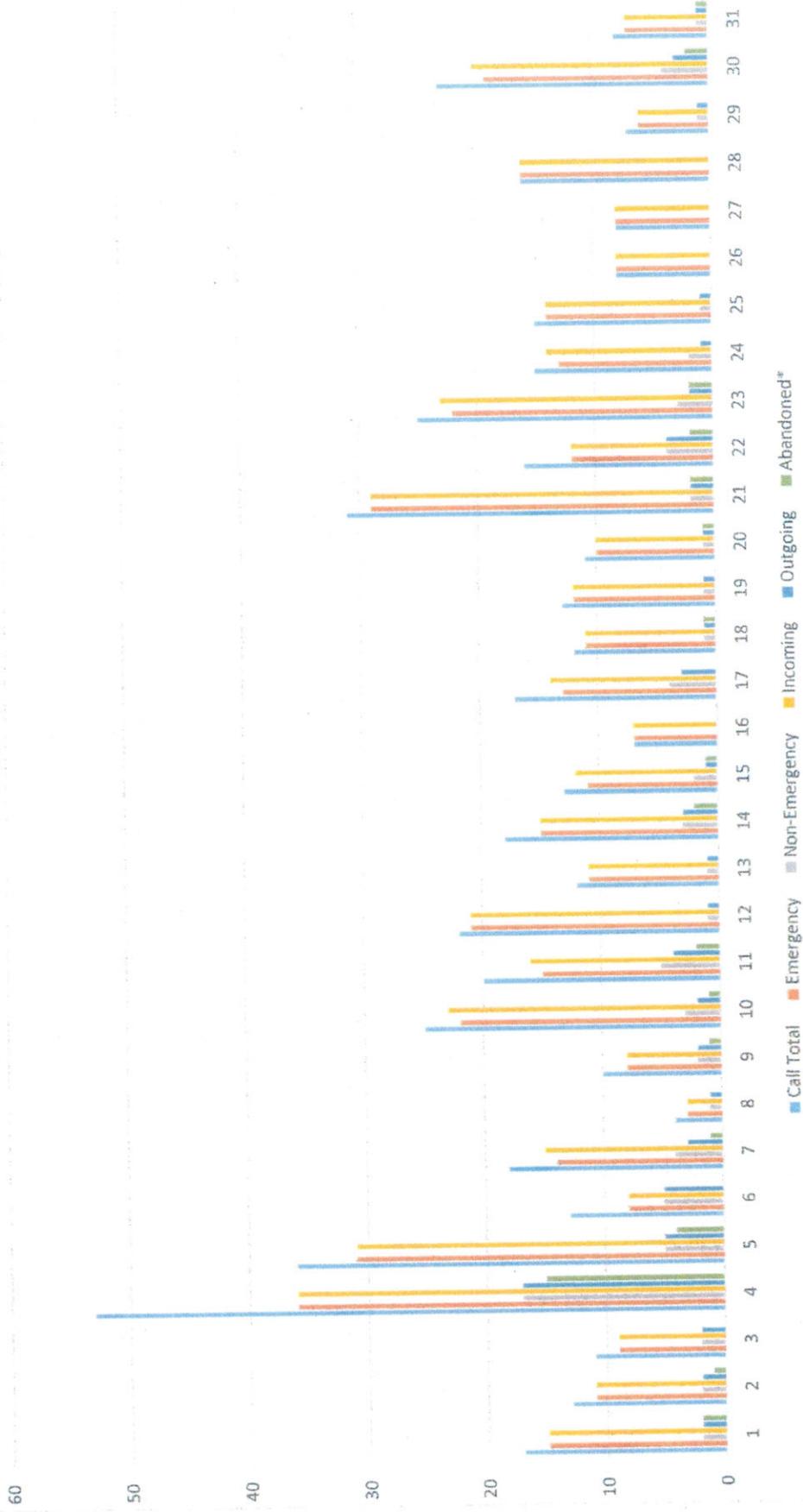
Structures Demolished- 1 Pending

City of West Point, Georgia
9-1-1 Call Volume by Day - October 2014

Call	Daily Call Total	Call Category		Call Origin		Abandoned*
		Emergency	Non-Emergency	Incoming	Outgoing	
1	17	15	2	15	2	2
2	13	11	2	11	2	1
3	11	9	2	9	2	0
4	53	36	17	36	17	15
5	36	31	5	31	5	4
6	13	8	5	8	5	0
7	18	14	4	15	3	1
8	4	3	1	3	1	0
9	10	8	2	8	2	1
10	25	22	3	23	2	1
11	20	15	5	16	4	2
12	22	21	1	21	1	0
13	12	11	1	11	1	0
14	18	15	3	15	3	2
15	13	11	2	12	1	1
16	7	7	0	7	0	0
17	17	13	4	14	3	0
18	12	11	1	11	1	1
19	13	12	1	12	1	0
20	11	10	1	10	1	1
21	31	29	2	29	2	2
22	16	12	4	12	4	2
23	25	22	3	23	2	2
24	15	13	2	14	1	0
25	15	14	1	14	1	0
26	8	8	0	8	0	0
27	8	8	0	8	0	0
28	16	16	0	16	0	0
29	7	6	1	6	1	0
30	23	19	4	20	3	2
31	8	7	1	7	1	1
Total	517	437	80	445	72	41

*The Abandoned Call Count total is also included in the Incoming Call Origin Count.

City of West Point, Georgia
 9-1-1 Call Volume by Day - October 2014



Statistical Counts Report

For records with dates between 10/1/2014 and 10/31/2014

Incident Reports Created	<u>ALL</u> 101	<u>INCIDENTS</u> 78	<u>MISC.</u> 17	<u>FAMILY VIOL.</u> 6
Incident Reports Cleared	<u>ALL</u> 67	<u>BY ARREST</u> 31	<u>UNFOUNDED</u> 34	<u>EXCEPTIONALLY</u> 2
Property Involved			<u>STOLEN</u> \$7,948	<u>RECOVERED</u> \$266
Incident Type Level			<u>FELONY</u> 15	<u>MISDEMEANOR</u> 69
Investigative Files Opened				4
Investigative Files Assigned				5
Investigative Files Cleared				2
Drug Related Investigative Files Opened				0
Drug Related Investigative Files Cleared				0
Arrests / Booking Records				0
Citations Issued				231
Warnings Issued				415
Ordinance Violations				16
<u>Court Services</u>			<u>RECEIVED</u>	<u>SERVED</u>
Civil Papers			0	0
Subpoenas			0	0
Warrants			46	28
Accident Reports		<u>ALL</u> 35	<u>CRASH</u> 20	<u>PRIV PROP</u> 15

Public Works Department Activity Report

October 2014

Preventive maintenance on storm water collection system

Grind @ land field

Haul Sludge for the W.P.C.P.

Trim limbs on the R-O-W

Service and repair Equip.

Pick up litter and cut KIA Parkway & Blvd.

Cut R-O-W.

Clean up in town area.

Clean recycle area on Stateline Road

Work at new Bld. HWY. 29

Replace Drain 5th Ave.

Give out new garbage cans

Put new cans together

Cut up tree East 8th Street

Replace line on Brookwood

Replace line on Ave I

October 2014 Utility Department Reports

Gas Department/Utility Protection October, 2014

Task Desc	Gas Crew & Utility Protection	Department Total
INVESTIGATE CUSTOMER COMPLAINT	3	3
LOCATE UNDERGROUND UTILITIES	34	34
INVESTIGATE A REPORTED GAS LEAK	11	11
RETAKE UG LOCATES	9	9
REPORT OF GAS LEAK	8	8
PERFORM SNIFF TEST	1	1
INSTALL, RENEW, RELOCATE, REINSTATE, ABANDON SERVICE	1	1
TURN/OFF METER	1	1
WITNESS PRESSURE TEST	1	1
BUILD METER SET	1	1
INSTALL METER SET	1	1
GRAND TOTAL	71	71

Power & Lights October, 2014

Task Desc	Electric Crew	Department Total
INVESTIGATE CUSTOMER COMPLAINT	9	9
MISCELLANEOUS-WATER	2	2
CUT TREE OR LIMB	7	7
CHANGE SERVICE	1	1
TEMPORARY POWER	1	1
REPAIR STREET LIGHT	8	8
REPAIR SECURITY LIGHT	7	7
INSTALL STREET LIGHT	2	2
POWER OUTAGE	8	8
PULL POLE	1	1
GRAND TOTAL	46	46

Sewer Department October, 2014

Task Desc	Sewer Crew	Street Crew	Department Total
INVESTIGATE CUSTOMER COMPLAINT	7	2	9
MISCELLANEOUS-WATER	1	0	1
CUT OR TRIM RIGHT-OF-WAY	1	0	1
ODOR REPORT	2	0	2
SEWER INSPECTION	1	0	1

October 2014 Utility Department Reports

SEWER BACK UP	2	0	2
GRAND TOTAL	14	2	16

Water Distribution October, 2014

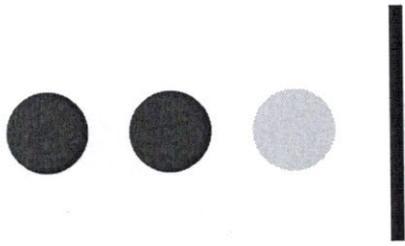
Task Desc	Water Distribution Crew	Department Total
INVESTIGATE CUSTOMER COMPLAINT	19	19
MISCELLANEOUS-WATER	1	1
CHANGE WATER METER LID	1	1
CHECK WATER PRESSURE	1	1
METER READING COMPLAINT	10	10
NEW WATER SERVICE	2	2
INSTALL, RENEW, RELOCATE, REINSTATE, ABANDON SERVICE	1	1
INVESTIGATE WATER LEAK	5	5
GRAND TOTAL	40	40

Water Treatment Plant Oct, 2014

40,006,000 Gallons Withdrawn From River (Average 1,333,533GPD – 74.1% of Permit)
38,475,000 Gallons Pumped to System (Average 1,282,500 GPD)

Wastewater Treatment Plant Oct, 2014

31,722,000 Gallons Discharged to River (Average 1,057,400 GPD)



NEW BUSINESS

AN ORDINANCE

AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE CITY OF WEST POINT, GEORGIA, TO AMEND THE CHARTER OF THE CITY; TO AMEND THE CHARTER SO AS TO AUTHORIZE THE CITY TO RENT OR LEASE REAL OR PERSONAL PROPERTY UNDER CERTAIN CONDITIONS; TO REPEAL CONFLICTING PROVISIONS; TO FIX AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF WEST POINT, AS FOLLOWS:

SECTION 1:

That the Charter of the City of West Point, Georgia, be amended by deleting therefrom Paragraph (20) of subsection (b) of Section 24, in its entirety, inserting in lieu thereof a new Section 24(b)(20) to read as follows:

“(20) *Municipal property ownership.*

To acquire, dispose of, and hold in trust or otherwise any real, personal, or mixed property, in fee simple or lessor interest, inside or outside the corporate limits of the city. The mayor and council are further hereby authorized to rent or lease real or personal property owned or held by the city, either in its proprietary or governmental capacity, for adequate consideration and upon such terms and conditions as are deemed by the governing authority to be in the best interests of the city;”

SECTION 2:

All provisions of the Charter of the City of West Point in conflict herewith are hereby repealed.

SECTION 3:

This Charter amendment, after adoption by the Council and upon approval by the Mayor, shall become effective upon a copy of same being filed with the Secretary of State of the State of Georgia and the Clerk of the Superior Court of Troup County, Georgia, all in accordance with O.C.G.A. Section 36-35-5.

READ AND ADOPTED _____

A. Drew Ferguson, IV, Mayor

ATTEST:

City Clerk

Joseph R. Downs, III, Councilmember

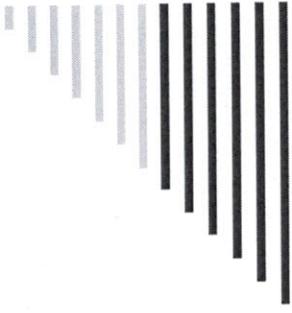
Gerald W. Ledbetter, Councilmember

Gloria R. Marshall, Councilmember

Sandra Thornton, Councilmember

Steve Tramell, Councilmember

Benjamin F. Wilcox, Councilmember



INFORMATION



WEST POINT HISTORIC PRESERVATION COMMISSION MEETING MINUTES
October 8, 2014

The meeting was called to order by Chairman Duncan. Attending were Debra Robertson, Bob Hicks, Marshall Sapp. Jane Fuller-Blackburn was absent. In addition Ed Moon, city manager and Sammy Osborne, city planner, were present.

The minutes of the August 6, 2014 meeting were read by Commissioner Robertson and were adopted as read.

There were no new COA's to be discussed; however, Chairman Duncan wanted to follow-up on progress of past CO approvals.

Chairman Duncan had pictures of buildings which were to be discussed.

Commissioner Sapp stated that restoration of the Goodwill Building by Steve Trammel is now focusing on the inside of the building, with new concrete flooring being poured two weeks ago, before continuing with the exterior.

He also stated that plumber Bud House has dug a large hole and filled it with water in the vacant lot owned by Mr. Trammel at the corner of West 8th and 2nd Avenue apparently for a percolation test.

Mr. Doug Shumate has done an excellent job restoring his building located at 420 West 7th Street for adaptive reuse making this long-time empty building a significant addition to the revitalization of downtown West Point.

New Horizons Community Theatre has not started on the phase of their building program which will create the fly tower so the metal exterior is still visible on the 4th Avenue side and also in the alley. Hopefully this will be addressed in the near future.

Commissioner Duncan passed around the photo of The Corner Store located at 607 4th Avenue showing that Mr. Patel has installed mechanical systems for new coolers on the 12th Street side of the building without getting a permit from the city who would have notified him that he needed approval from HPC before installing the installation. These units have been installed on a raised wooded platform set on concrete blocks and surrounded by chain-linked fencing. Mr. Moon stated not only is the installation not attractive; it is not secure from theft. Chairman Duncan read Section 4.9 Mechanical Systems of the West Point Design Guidelines. "Modern mechanical systems can easily detract from the historic character of the downtown when conspicuously placed. When placed at ground level, the system should be landscaped or screened to shield it from being visible from the public right-of-way.....Screening a mechanical system with wood lattice fencing, or landscaping is recommended even when the system is located to the rear of the building."

After discussion, Chairman Duncan stated he would send a letter to Mr. Patel stating the non-compliance to the WP Design Guidelines; the failure to obtain a COA and requesting

that he mount the mechanical systems on a platform with brackets as the air conditioning units are or conceal the systems with wooded screening.

There was also discussion of the proposed Local Historic District within the Eastside Historic District. Chairman Duncan stated that it is the commission's desire to proceed slowly and limit it to an area where designation will be appreciated and willing to conform to guidelines. This area can always be expanded at a later date and even another area within the footprint of the ESHD can be designated. He asked Mr. Moon what the city's plan for grant monies within the ESHD are so that we can work in conjunction with these plans. Mr. Moon stated that the area of impact within the ESHD is from East 10th Street to East 8th Street. New grant monies will be for housing on East 10th Street past the historic district. He also stated that the city has requested that the Housing Authority deed the Virginia Cook Daycare Center to them so that it can be renovated into a museum. This building is located within the ESHD and is on the National Register of Historic Places.

Mr. Moon also stated that in the area of O.G. Skinner Drive, \$250,000.00 has been allocated for updating public infrastructure. On Hwy 29, the city has purchased a building and is renovating it to move the public works and utilities from their present location. It was the city's desire to revitalize the building rather than demolish it. The target date for the interior completion is the end of October.

Commissioner Robertson requested that Mr. Osborne update the commission on the house across the street from First Methodist Church. Mr. Osborne stated that the owner said that it is not economically feasible to rehabilitate the house and requested to demolish the house and build apartments. The property is not large enough to meet requirements for apartments and it would have to be rezoned. The owner now wants to demolish house to sell the salvaged materials. The HPC highly discourages demolition, but is aware that it has no control over this property since it is not located in a LHD.

Mr. Osborne told of the changes made to the sign ordinance in August. Signage within the historic district must be made of wood or HPU and at least 1" in thickness. Metal is longer acceptable.

With no further business to discuss, the meeting was adjourned.

Minutes prepared and submitted by:

Debra Robertson, Secretary
West Point Historic Preservation Commission
West Point, Georgia 31833