



Welcome Home

**October Monthly Reports
November 2013**

AGENDA
WORK SESSION

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THURSDAY, NOVEMBER 7TH

WORK SESSION @ 8:15 AM

MEETING CALLED TO ORDER

PUBLIC HEARING (IF NEEDED OR REQUIRED)

- Rezone & Annexation Request by Harris County
- 2014 Proposed Budget

AGENDA REVIEWED IN ITS ENTIRETY BEFORE DISCUSSION

Proposed Additional Agenda Items:

- KOPLA Agreement
- Littering & Parking
- Library Services

PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)

NEW BUSINESS

- Applicant Interviews for Mayor & Council Board Appointments
- Rezone & Annexation Request by Harris County
- 2014 Proposed Budget
- 2014 CHIP Grant for Housing
- ❖ KOPLA Agreement
- ❖ Littering & Parking
- ❖ Library Services

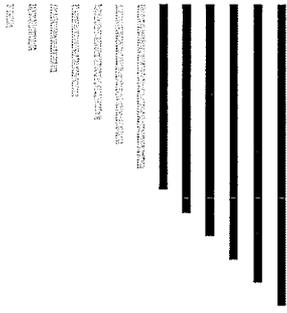
CONSIDER AGENDA ITEMS FOR BUSINESS MEETING (Create Business Meeting Agenda)

MAYOR & COUNCIL COMMENTS

ADJOURNED

Next Meeting:

Council Meeting - Monday, November 11th @ 6:00 PM



MINUTES





The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall October 14, 2013 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:

Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Sandra Thornton
Councilmember Benjamin F. Wilcox

Members Absent:

Councilmember Judy L. Wilkinson

Mayor Ferguson called Rev. Randy B. Kelley, Goodsell United Methodist Church for opening prayer.

Mayor Ferguson welcomed everyone and called the meeting to order.

MINUTES

Mayor Ferguson asked for a motion to approve the minutes from the September 9, 2013 regular meeting. Councilmember Gerald W. Ledbetter made said motion and was seconded by Councilmember Gloria R. Marshall; the minutes were **approved unanimously without change.**

FINANCIAL REPORT

Councilmember Benjamin F. Wilcox presented the September financial report with the October cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Joseph R. Downs III and **passed unanimously.**

AGENDA

Mayor Ferguson asked for a motion to approve the items on the agenda. Councilmember Sandra Thornton made said motion and seconded by Councilmember Gloria R. Marshall and **passed unanimously.**

PROCLAMATION GEORGIA STATE FIREFIGHTERS ASSOCIATION
ROOKIE OF THE YEAR MATTHEW WHITE W.P. FIRE DEPARTMENT

Mayor Ferguson read a proclamation and presented it to Mr. Matthew White for being named the 2013 Georgia State Firefighters Association Rookie of the Year. Mr.

White is a certified paramedic, NPQ Firefighter I & II, NPQ Hazmat A & O. He is employed with the City of West Point Fire Department.

PROCLAMATION TROUP COUNTY VALOR AWARDS PUBLIC SAFETY PERSON OF THE YEAR DETECTIVE CASEY FULLER, W.P. POLICE DEPARTMENT

Mayor Ferguson read a proclamation and presented it to Mr. Casey Fuller for receiving the Troup County 2013 Valor Awards Public Safety Person of the Year. Mr. Casey Fuller is a Detective with the City of West Point Police Department.

PROCLAMATION JENNIFER SCHRADER LAGRANGE DAILY NEWS

Mayor Ferguson read a proclamation and presented it to Ms. Jennifer Shrader for reporting the various City of West Point news stories over the past several years. Mayor Ferguson stated Ms. Shrader performed her duties with the highest standards of professionalism. Ms. Shrader is a reporter with the LaGrange Daily News. She has accepted a job in Kingston, North Carolina as Managing Editor of the local paper.

SOLID WASTE REQUEST FOR PROPOSALS

Mayor Ferguson asked for a motion to approve city staff to move forward with advertising and collecting bids to outsource solid waste collection in the city through a Solid Waste Request for Proposals. Councilmember Joseph R. Downs III made said motion and seconded by Councilmember Benjamin F. Wilcox; motion **passed unanimously**

GAS HEDGING RESOLUTION

Mayor Ferguson asked for a motion to approve a resolution authorizing the hedging of natural gas through the Municipal Gas Authority of Georgia. Councilmember Gerald W. Ledbetter and seconded by Councilmember Sandra Thornton; motion **passed unanimously**.

EASEMENT RESOLUTION FOR DYMOS PROJECT UTILITIES

Councilmember Benjamin F. Wilcox made a motion to approve a resolution authorizing a request for license agreement and non-exclusive easement for utility locations to provide services to the Hyundai Dymos Facility. Councilmember Gloria R. Marshall seconded the motion; motion **passed unanimously**.

GRANT APPLICATION RESOLUTION FOR EIP GRANT-WATER INFRASTRUCTURE

Councilmember Gloria R. Marshall made a motion to approve a resolution authorizing and supporting an application for a 2013 Federal Employment Incentive program Grant in the Amount of \$500,000 to provide water improvements for the Hyundai

Dymos Facility. Councilmember Sandra Thornton seconded the motion; **motion passed unanimously.**

**GRANT APPLICATION RESOLUTION FOR ONE GEORGIA EQUITY FUND
SEWER INFRASTRUCTURE**

Councilmember Gloria R. Marshall made a motion to approve a resolution authorizing and supporting an application for a 2013 State OneGeorgia equity grant application in the Amount of \$500,000 to provide sewer improvements for the Hyundai Dymos Facility. Councilmember Gerald W. Ledbetter seconded the motion; **motion passed unanimously.**

LIQUOR, MALT BEVERAGE AND WINE LICENSE APPLICATIONS

Mayor Ferguson asked for a motion to approve an On-Premise Consumption Malt Beverage and Wine License to RaJeeni Bailey at 734 3rd Avenue, Prime Time Restaurant. Councilmember Sandra Thornton made said motion and the motion was seconded by Councilmember Joseph R. Downs III; **carried unanimously.**

Mayor Ferguson asked for a motion to approve an Off-Premise Consumption Malt Beverage, Wine, and Liquor License to Amarijit Singh Gondara at 403-B 3rd Avenue, West Point Spirits. Councilmember Sandra Thornton made said motion and the motion was seconded by Councilmember Joseph R. Downs III; **carried unanimously.**

OTHER

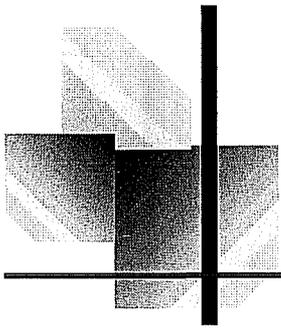
Mayor Ferguson stated Early voting runs from October 14 through November 1 from 8 am to 5 pm at the specified location below. Election day will be Tuesday, November 5 with polls open from 7 am to 7 pm. Seven candidates are vying for three seats on the West Point Council: Joseph R. Downs III (incumbent), Thyran Demarcus Heard, Harry C. Hudson, Gloria Ramsey Marshall (incumbent), Willie B. McCarden, Sejuana N. Scroggins and Steven Trammell. The seats are selected At Large. The Greater Valley Chamber will hold a forum on October 22 at the West Point Depot at 7 pm; all citizens are encouraged to attend to learn more about these candidates.

ADJOURN

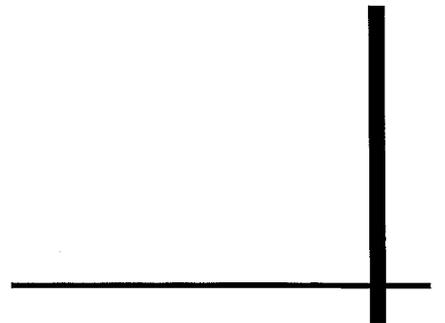
There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

A. Drew Ferguson IV
Mayor



FINANCIAL REPORT





City of West Point Financial Report October, 2013

REVENUES

Current Revenue	General Fund	EMRG 911	Water Fund
YTD Revenue	\$2,777,712.68	\$18,860.04	\$369,323.15
Budget	\$5,128,818.67	\$143,077.91	\$3,234,641.11
Percentage Budget	\$5,078,780.00	150.53%	\$3,083,000.00
	100.99%		104.92%

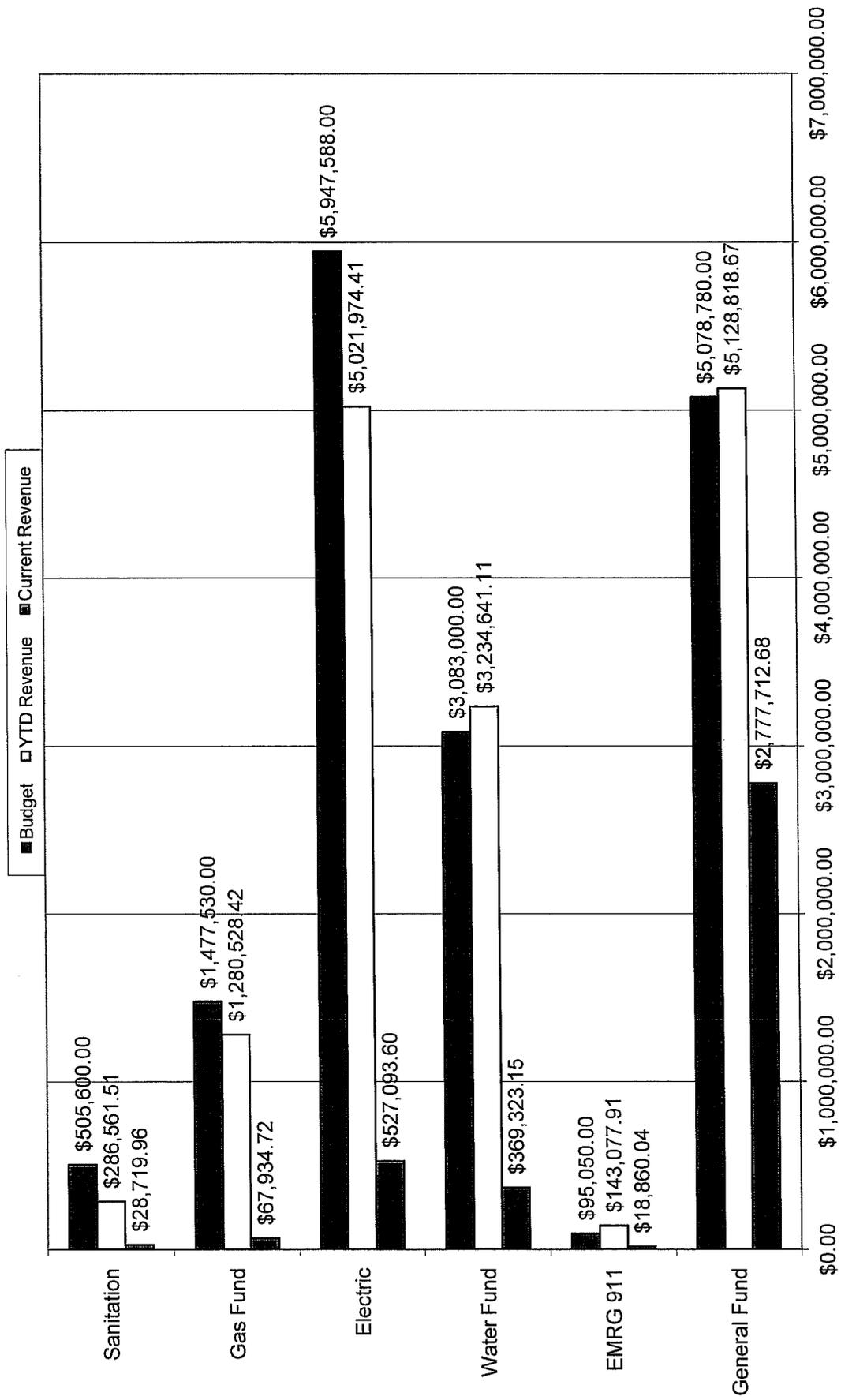
Current Revenue	Electric Fund	Gas Fund	Sanitation
YTD Revenue	\$527,093.60	\$67,934.72	\$28,719.96
Budget	\$5,021,974.41	\$1,280,528.42	\$286,561.51
Percentage Budget	\$5,947,588.00	86.67%	\$505,600.00
	84.44%		56.68%

Current Revenue	TE Project	USDA	SPLOST
YTD Revenue	\$0.00	\$0.00	\$93,123.02
Budget	\$0.00	\$0.00	\$760,605.72
Percentage Budget	\$0.00	\$0.00	\$1,660,400.00
	#DIV/0!		45.81%

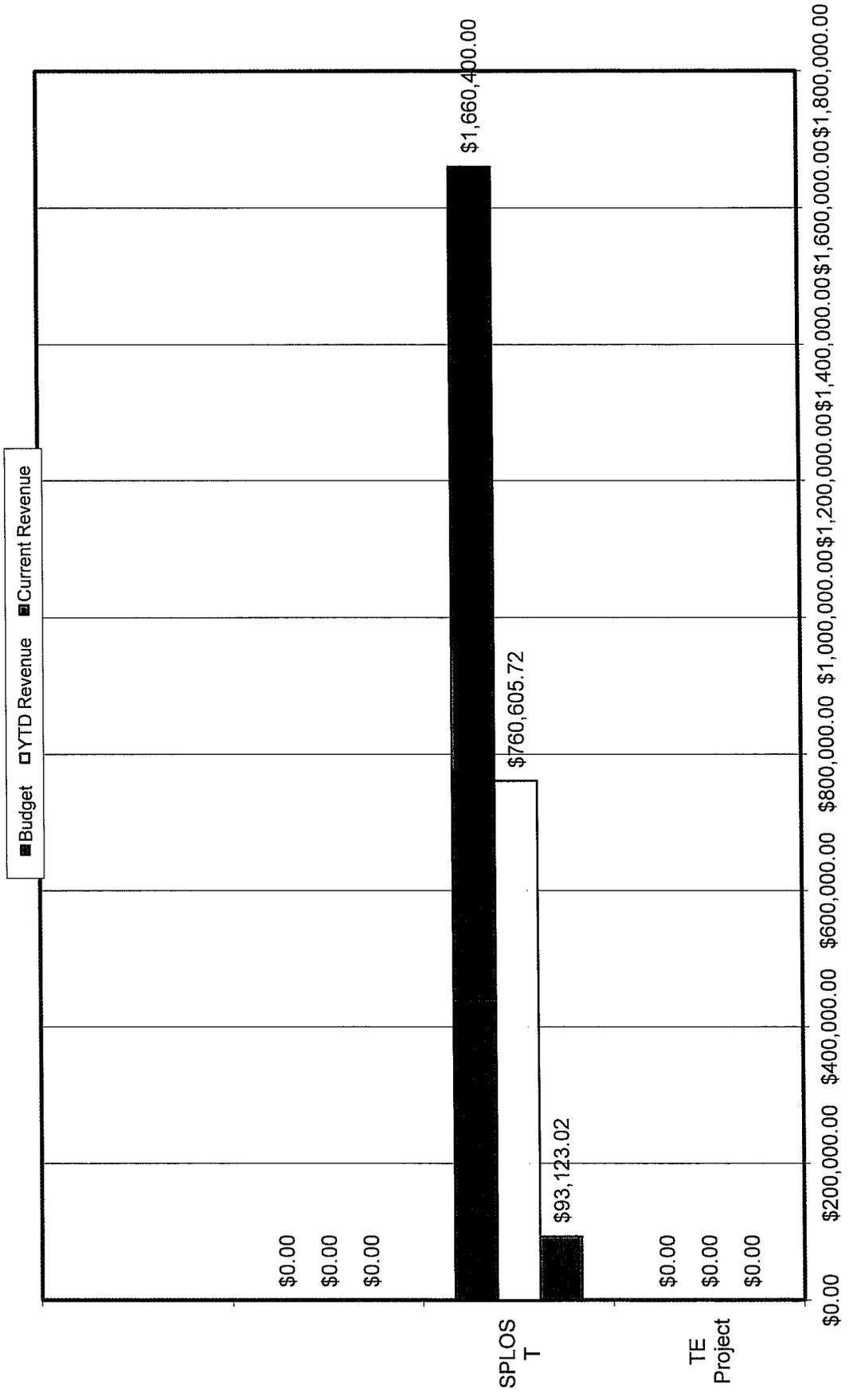
Total All Departments	Total All Departments
Current Revenues	\$15,856,207.75
Current Expense	\$13,963,537.58
over/under	\$1,892,670.17

Total All Departments	Total All Departments
YTD Revenue	\$15,856,207.75
Budget	\$17,847,948.00
Percentage	88.84%

Budget Revenue Comparison October, 2013



Budget Revenue Comparison October, 2013



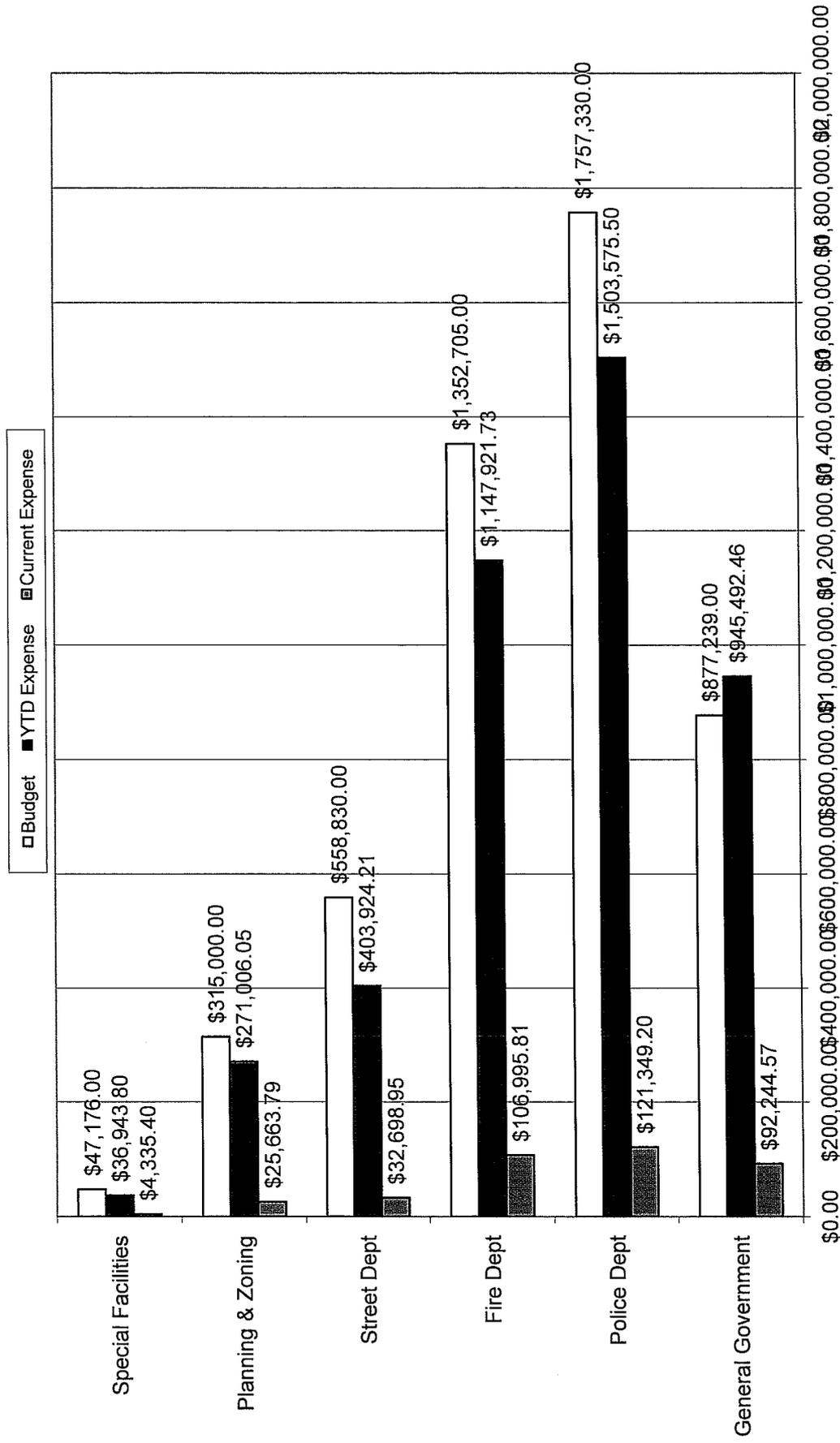


City of West Point Financial Report October, 2013

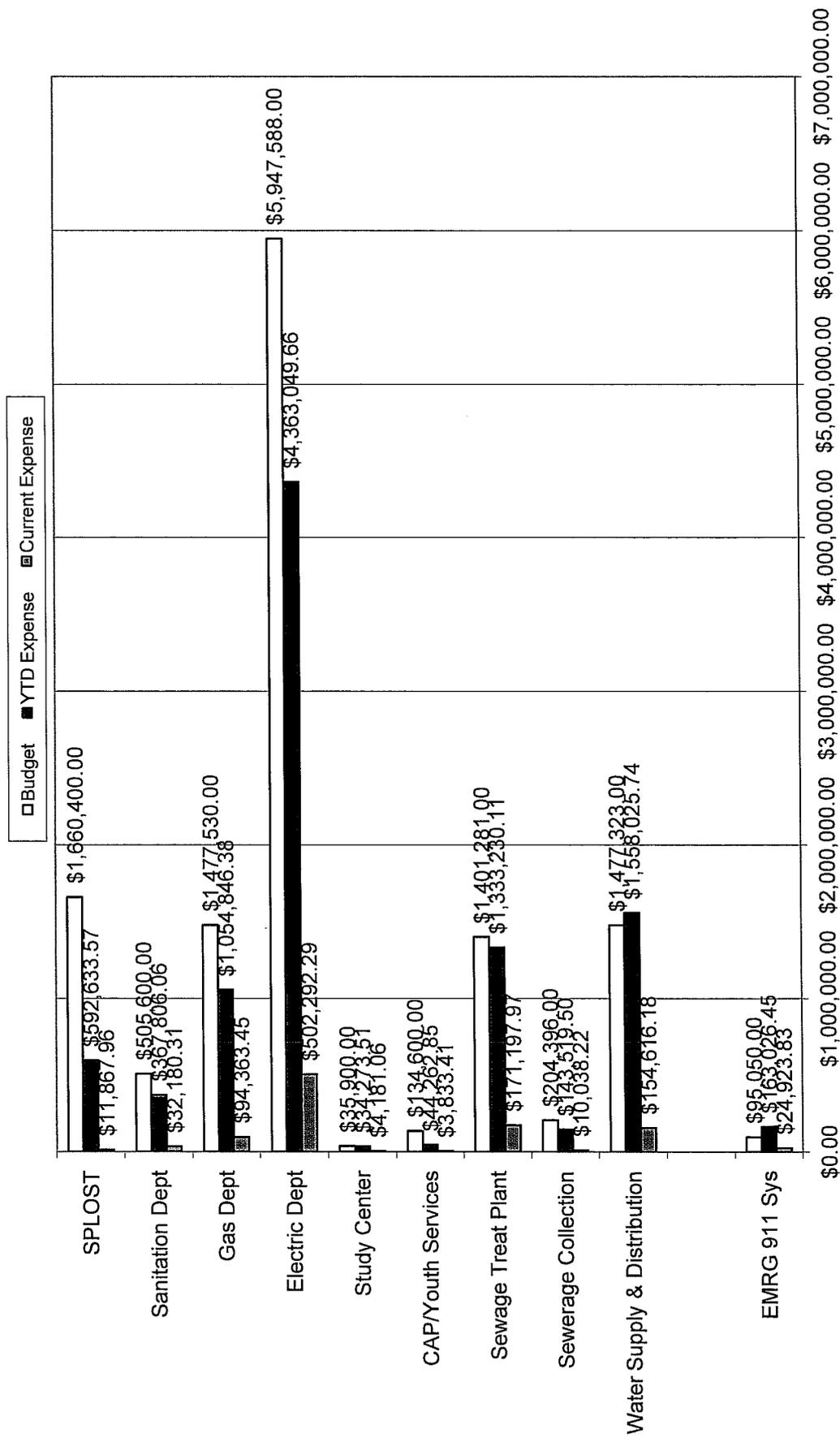
EXPENSES

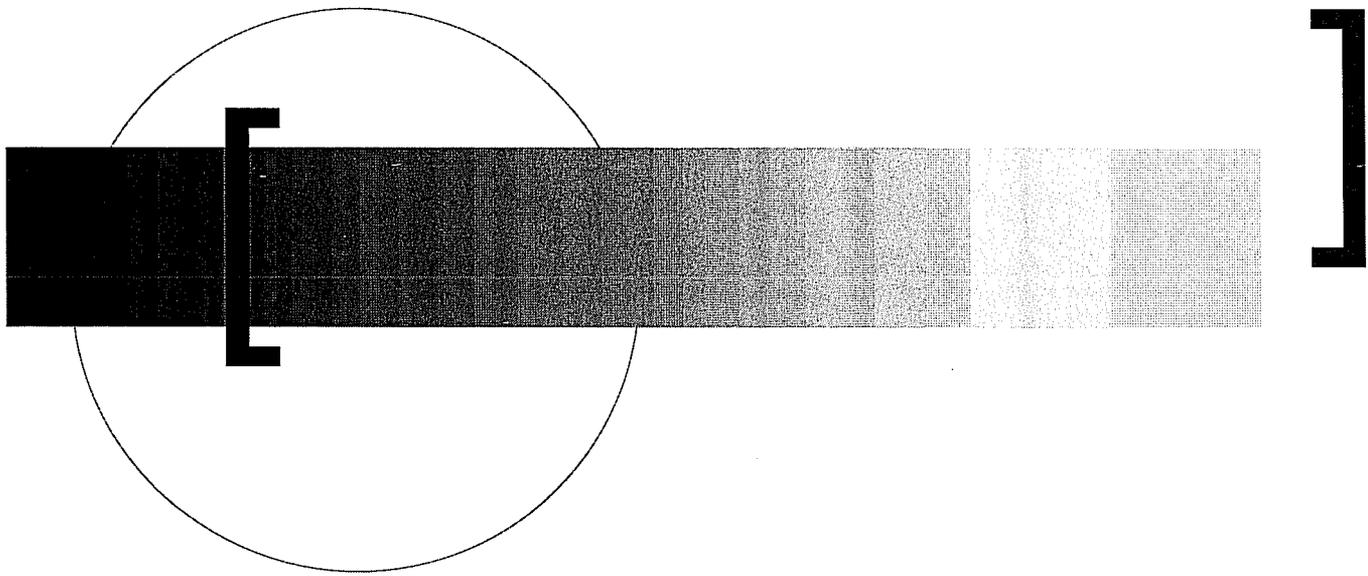
Current Expense	General Government	Police Dept	Fire Dept	Street Dept
YTD Expense	\$92,244.57	\$121,349.20	\$106,995.81	\$32,698.95
Budget	\$945,492.46	\$1,503,575.50	\$1,147,921.73	\$403,924.21
Percentage Budget	\$877,239.00 107.78%	\$1,757,330.00 85.56%	\$1,352,705.00 84.86%	\$558,830.00 72.28%
Current Expense	Planning & Zoning	Tech Center	EMRG 911 SYS	Water Dept
YTD Expense	\$25,663.79	\$4,335.40	\$24,923.83	\$154,616.18
Budget	\$271,006.05	\$36,943.80	\$163,026.45	\$1,558,025.74
Percentage Budget	\$315,000.00 86.03%	\$47,176.00 78.31%	\$95,050.00 171.52%	\$1,477,323.00 105.46%
Current Expense	Sewer/ Sewer Disp	Electric Dept	Gas Dept	Sanitation Dep
YTD Expense	\$181,236.19	\$502,292.29	\$94,363.45	\$32,180.31
Budget	\$1,476,749.61	\$4,363,049.66	\$1,054,846.38	\$367,806.06
Percentage Budget	\$1,605,677.00 91.97%	\$5,947,588.00 73.36%	\$1,477,530.00 71.39%	\$505,600.00 72.75%
Current Expense	SPLOST	Study Center	CAP/Youth Services	
YTD Expense	\$11,867.96	\$4,181.06	\$3,833.41	
Budget	\$592,633.57	\$34,273.51	\$44,262.85	
Percentage Budget	\$1,660,400.00 35.69%	\$35,900.00 95.47%	\$134,600.00 32.88%	
Current Revenues	All Funds	Total All Departments	Total YTD Expenses	\$13,963,537.58
Current Expense	\$3,882,767.17	\$15,856,207.75	Budget	\$17,847,948.00
over/under	\$1,392,782.40	\$13,963,537.58	Percentage	78.24%
	\$2,489,984.77	\$1,892,670.17		
		over/under		

Budget Expense Comparison October, 2013



Budget Expense Comparison October, 2013





DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

**City of West Point
Fire Department
P.O. Box 487
West Point, GA 31833**

MONTHLY ACTIVITY REPORT

October 2013

FIRE RESPONSES

Structure / Residential	2
Structure / Business	4
Vehicle	0
Ground Cover, Trash	0
Hazardous Materials	3
Rescue, M.V.A.	7
False Alarms	2
Mutual Aid Responses	0
Other Responses	0
Total Fire Responses	18

EMERGENCY MEDICAL SERVICE RESPONSES

FACILITY	TRIPS
Lanier Memorial	18
West Ga. Medical	16
East Al. Medical	0
Columbus Medical Center	0
Landing Zone	2
Non-Transport	10
Total E.M.S. Responses	46

Building Department Activity
October 1 – 31, 2013

Permits Issued – 16
 Elec. Water, Gas 9
 Building 6
 Land Disturbance 1

Plan Reviews- 7

Inspections - 47
 Industrial 19
 New Commercial 0
 Remodel Comm. 4
 New Residential 3
 Remodel Res. 21

Certificate of Occupancy- 14

Code Enforcement - 34

Burn Removal 1	Grass & Weeds 3
Illegal Dumping 3	Signs 4
No Utilities 0	Vehicles 6
Property Maint. 7	Other 10
Warnings/Citations 0	

Animal Control- 38

Meet in Person 12	
Deliver/Set Traps 14	Transports to Animal Shelter- Dogs- 4 Cats- 0
Other 18	

Planning & Development

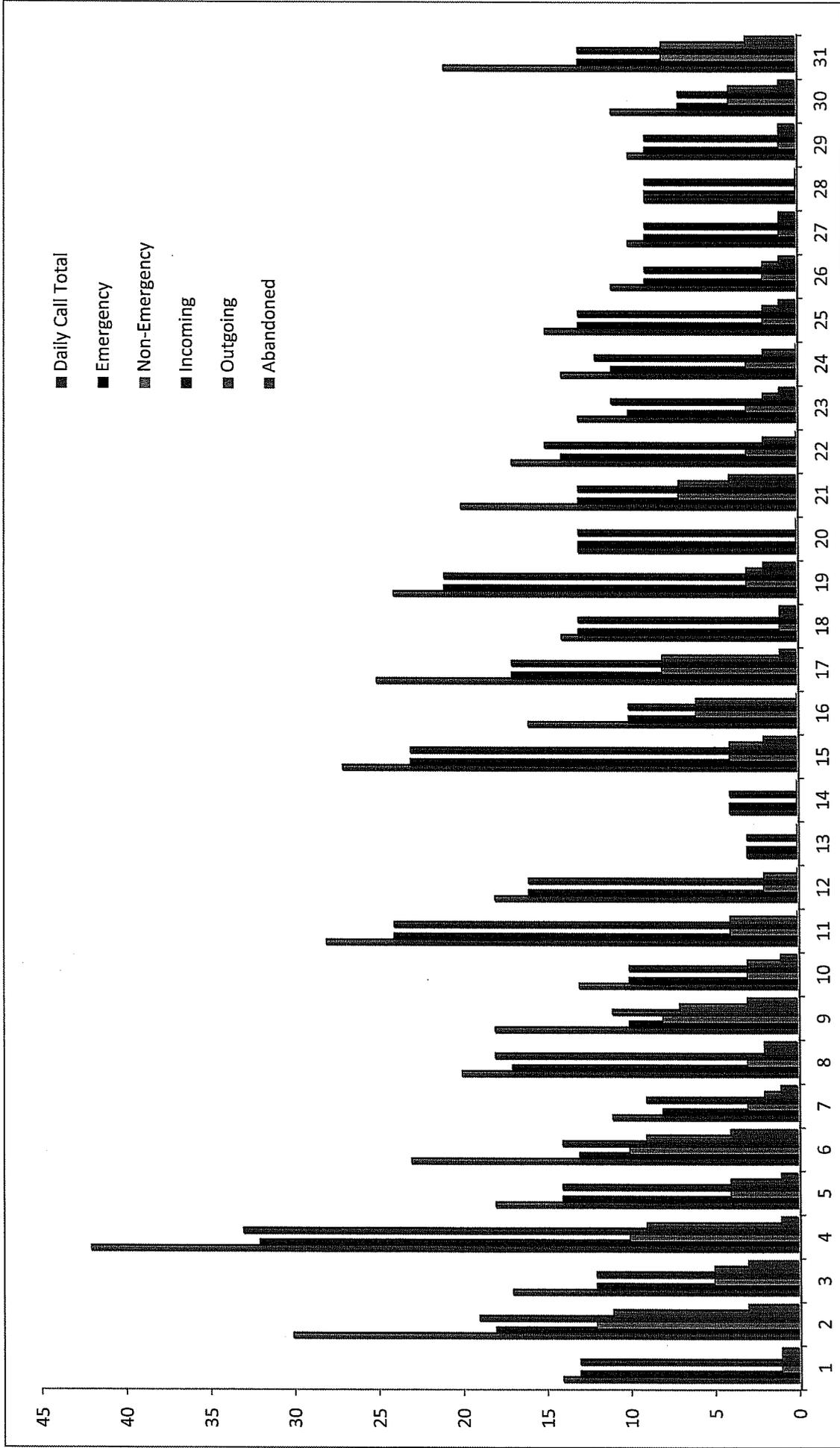
- Hyundai Dymos Phase 1 is complete – Phase 2 should begin this week.
- Sitework is underway at the Childcare Network site.

Call Volume by Day - October 2013

Day	Call Category		Call Origin			Abandoned
	Emergency	Non-Emergency	Incoming	Outgoing	Abandoned	
1	13	1	13	1	1	1
2	18	12	19	11	3	3
3	12	5	12	5	3	3
4	32	10	33	9	1	1
5	14	4	14	4	1	1
6	13	10	14	9	4	4
7	8	3	9	2	1	1
8	17	3	18	2	2	2
9	10	8	11	7	3	3
10	10	3	10	3	1	1
11	24	4	24	4	0	0
12	16	2	16	2	0	0
13	3	0	3	0	0	0
14	4	0	4	0	0	0
15	23	4	23	4	2	2
16	10	6	10	6	0	0
17	17	8	17	8	1	1
18	13	1	13	1	1	1
19	21	3	21	3	2	2
20	13	0	13	0	0	0
21	13	7	13	7	4	4
22	14	3	15	2	0	0
23	10	3	11	2	1	1
24	11	3	12	2	0	0
25	13	2	13	2	1	1
26	9	2	9	2	1	1
27	9	1	9	1	1	1
28	9	0	9	0	0	0
29	9	1	9	1	1	1
30	7	4	7	4	1	1
31	13	8	13	8	3	3

*The Abandoned Calls is included in the Origin (Incoming)

Monthly Call Log



OFFICER ACTIVITY REPORT
Activity from 10/1/2013 to 10/31/2013

WEST POINT PD
 REPORT RUN ON: 11/14/2013 8:34:49 AM

OFFICER NAME
 ALL OFFICERS

ACTIVITY STATISTICS FOR THIS OFFICER

CITATION ACTIVITY (TOP 10 and ALL OTHERS) FOR THE PERIOD		OTHER ACTIVITY FOR THE PERIOD	
41	40-6-181 SPEEDING IN EXCESS OF MAXIMUM LIMITS	34	ALL OTHER
5	40-5-29 DRIVING WITHOUT LICENSE ON PERSON	106	TOTAL CITATIONS
1	40-8-22 HEADLIGHT REQUIREMENTS	31	ARRESTS (from Incidents)
0	4-57 DOGS AT LARGE, LEASHES REQUIRED	28	WARRANTS SERVED
5	40-2-8 OPERATION OF VEHICLE WITHOUT REVALIDATION DECAL, OF COUNTY	0	CIVIL PAPERS & SUBPOENAS SERVED
5	40-6-10 FAILURE TO DISPLAY INSURANCE ON DEMAND	19	ACCIDENT REPORTS
3	40-8-76.1 SAFETY RESTRAINT VIOLATION (ADULT)	72	INCIDENTS
3	40-5-32A EXPIRED DRIVER'S LICENSE	7	INCIDENTS - DOMESTIC
7	40-6-15 KNOWINGLY DRIVING MOTOR VEHICLE ON SUSPENDED,CANCELED	8	INCIDENTS - MISC
2	40-6-20 FAILURE TO OBEY TRAFFIC CONTROL DEVICE		COMMUNITY CONTACTS
		5	FIELD INTERVIEWS

CITATION / WARNINGS ISSUED BREAKDOWN BY RACE/SEX

	W-MALE	W-FEM	B-MALE	B-FEM	H-MALE	H-FEM	O-MALE	O-FEM	U-MALE	U-FEM	U-SEX	TOTAL
WARN	20	17	28	29	1	0	6	1	5	5	119	119
CIT	14	13	28	32	3	1	6	2	2	2	0	106

(Note: W= White, B= Black, H= Hispanic, O= Other, U= Unknown)

INCIDENTS - OTHER DATA

30	CLEARED BY ARREST
29	EXCEPTIONALLY CLEARED
2	UNFOUNDED
20	FELONIES
59	MISDEMEANORS
\$27,402	STOLEN PROPERTY
\$10,259	RECOVERED PROPERTY

ACCIDENTS - OTHER DATA

12	WRECK REPORTS
7	PRIVATE PROPERTY
2	REPORTS WITH INJURIES
2	TOTAL INJURED
	REPORTS WITH FATALITIES
0	TOTAL KILLED

OFFICER ACTIVITY REPORT
Activity from 10/1/2013 to 10/31/2013

OFFICER NAME
 ALL OFFICERS

CITATION COUNT BY OFFENSE

VIOLATION CODE	DESCRIPTION	COUNT
40-6-181	SPEEDING IN EXCESS OF MAXIMUM LIMITS	41
40-6-15	KNOWINGLY DRIVING MOTOR VEHICLE ON SUSPENDED, CANCELED OR REVOKED REGISTRATION	1
40-5-29	DRIVING WITHOUT LICENSE ON PERSON	5
40-6-10	FAILURE TO DISPLAY INSURANCE ON DEMAND	5
40-2-8	OPERATION OF VEHICLE WITHOUT REVALIDATION DECAL, OR COUNTY DECAL	1
40-6-48	FAILURE TO MAINTAIN LANE	4
40-5-121 1ST	DRIVING WITH SUSPENDED OR REVOKED LICENSE MISDEMEANOR	4
40-6-121	NO U-TURN	4
40-5-32A	EXPIRED DRIVERS LICENSE	3
40-8-76.1	SAFETY RESTRAINT VIOLATION (ADULT)	3
40-8-76	SAFETY RESTRAINT VIOLATION (UNDER 5 YEARS OF AGE)	2
40-6-203	PARKING PROHIBITED	2
40-2-20	REGISTRATION REQUIREMENTS	2
40-6-49	FOLLOWING TOO CLOSE	2
40-5-20	DRIVING WHILE UNLICENSED (1ST OFFENSE)	2
40-6-20	FAILURE TO OBEY TRAFFIC CONTROL DEVICE	2
40-6-72(B)	FAILURE TO STOP AT A STOP SIGN	1
40-6-70	FAILURE TO YIELD RIGHT OF WAY	1
12-5	ANIMAL COMPLAINT	1
40-5-30	DRIVING IN VIOLATION OF LICENSE RESTRICTIONS	1
40-6-391(A)(5) 1ST	DRIVING UNDER THE INFLUENCE .08 GMS. OR MORE(1ST C	1
40-8-22	HEADLIGHT REQUIREMENTS	1
40-6-240	IMPROPER BACKING	1
40-6-123(A)	IMPROPER LANE CHANGE	1
40-6-16	PASSING STATIONARY EMERGENCY VEHICLE	1
20-41	SPEED LIMITS	1
40-8-23(D)	TAG LIGHT REQUIREMENTS	1
40-8-23	TAIL LIGHT/TAILLIGHT LENSES REQUIRED	1
40-6-180	TOO FAST FOR CONDITIONS	1

INCIDENT REPORT STATS
Reports from 10/1/2013 to 10/31/2013

WEST POINT F

OFFENSE GROUP (UCR) OFFENSE	Offenses Reported	Unfounded	Actual Offenses	Total Cleared	# Involving Juveniles	Stolen Property Total	Recover Proper Tota
ASSAULT/BATTERY	11	0	11	6	0		240
AGGRAVATED ASSAULT/BATTERY - GUN	3	0	3	4	0		240
ASSAULT/BATTERY OFFENSE FREE TEXT	4	0	4	0	0		
SIMPLE ASSAULT/BATTERY	4	0	4	2	0		
BURGLARY	6	0	6	0	0	1,800.00	
BURGLARY - FORCED ENTRY - RESIDENCE	1	0	1	0	0	50.00	
BURGLARY - NO FORCED ENTRY - RESIDENCE	5	0	5	0	0	1,750.00	
DAMAGE TO PROPERTY	6	0	6	0	0		
DAMAGE TO PROPERTY - PRIVATE	6	0	6	0	0		
DANGEROUS DRUG OFFENSE	10	0	10	0	0		
MARIJUANA - POSSESSION OF	10	0	10	0	0		
FAMILY	3	1	2	1	0		
FAMILY OFFENSE FREE TEXT	3	1	2	1	0		
FLIGHT/ESCAPE	2	0	2	2	0		
FLIGHT	1	0	1	1	0		
FLIGHT/ESCAPE OFFENSE FREE TEXT	1	0	1	1	0		
FORGERY	5	0	5	2	0		
FORGERY - OF CHECK	5	0	5	2	0		
FRAUD	5	0	5	0	0	7,755.00	
FRAUD - BAD/WORTHLESS CHECK	1	0	1	0	0		
FRAUD - ILLEGAL USE OF CREDIT/FINANCIAL TRANSACTION CARDS	0	0	0	0	0		
FRAUDULENT ACTIVITY OFFENSE FREE	3	0	3	0	0	7,500.00	
INVASION OF PRIVACY	4	0	4	2	0		
CRIMINAL TRESPASS	4	0	4	2	0		
LARCENY/THEFT	30	1	29	4	2	7,227.00	8
LARCENY - ARTICLES FROM VEHICLE	10	0	10	0	0	3,470.00	
LARCENY - FROM BUILDING	2	0	2	0	0	20.00	
LARCENY OFFENSE FREE TEXT	13	1	12	1	0	3,710.00	
SHOPLIFTING	5	0	5	3	2	27.00	8
MISCELLANEOUS	21	0	21	14	1		
MISCELLANEOUS OFFENSES	21	0	21	14	1		
OBSTRUCTING JUDICIARY	2	0	2	2	0		
PROBATION VIOLATION	2	0	2	2	0		
PUBLIC PEACE	1	0	1	0	0		
DISORDERLY CONDUCT	1	0	1	0	0		
ROBBERY	1	0	1	0	0	220.00	
ROBBERY - BUSINESS - STRONGARM	1	0	1	0	0	220.00	
SEX OFFENSE NOT ASLT	2	0	2	0	0		
CHILD MOLESTATION	1	0	1	0	0		
SEX OFFENSE NOT ASLT - FREE TEXT	1	0	1	0	0		
STOLEN VEHICLE	1	0	1	0	0	10,000.00	10,000
THEFT OF AUTOMOBILE	1	0	1	0	0	10,000.00	10,000
REPORT TOTALS	110	2	108	33	3	27,002.00	10,248

Public Works Department Activity Report

October 2013

Preventive maintenance on storm water collection system

Grind at land field

Fix road at land field

Patch with 29 Tons

Haul Sludge for the W.P.C.P.

Trim limbs on the R-O-W

Clean off storm drains and repair

Service and repair Equip.

Pick up litter on R-O-W

Cut R-O-W

Paint lines in Town area

Make road at Fire Dept.

Work on median at Kia Parkway and Blv.

Gas Department/Utility Protection
October, 2013

task desc	Gas Crew & Utility Protection	department total
INVESTIGATE CUSTOMER COMPLANT	2	2
MISCELLANEOUS	3	3
LOCATE UNDERGROUND UTILITIES	35	35
INVESTIGATE A REPORTED GAS LEAK	2	2
RESTAKE UG LOCATES	1	1
REPORT OF GAS LEAK	2	2
ATMOSPHERIC CORROSION MONITORING & MAINTENANCE	4	4
TURN/OFF METER	1	1
GRAND TOTAL	50	50

Power & Lights
October, 2013

task desc	Electric Crew	department total
INVESTIGATE CUSTOMER COMPLANT	6	6
MISCELLANEOUS	6	6
CUT TREE OR LIMB	1	1
CHANGE METER	2	2
TEMPORARY POWER	6	6
REPAIR STREET LIGHT	5	5
REPAIR SECURITY LIGHT	4	4
INSTALL STREET LIGHT	1	1
POWER OUTAGE	4	4
CUT OR TRIM RIGHT-OF-WAY	2	2
GRAND TOTAL	37	37

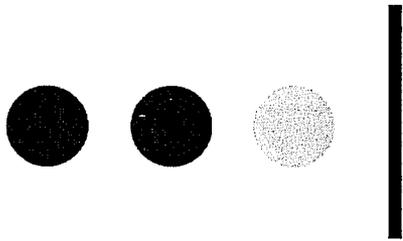
Built feeder to DYMOS

Sewer Department
October, 2013

task desc	Water Distribution Crew	Sewer Crew	department total
INVESTIGATE CUSTOMER COMPLANT	0	1	1
MISCELLANEOUS	1	0	1
REPAIR SERVICE LINE	0	1	1
SEWER BACK UP	0	1	1
GRAND TOTAL	1	3	4

Water Distribution
October, 2013

task desc	Water Distribution Crew	department total
INVESTIGATE CUSTOMER COMPLANT	8	8
MISCELLANEOUS	2	2
REPAIR SERVICE LINE	1	1
REPAIR LEAK IN SERVICE LINE	2	2
REPAIR LEAK IN MAIN LINE	1	1
NEW WATER SERVICE	4	4
INSTALL, RENEW, RELOCATE, REINSTATE, ABANDON SERVICE	1	1
GRAND TOTAL	19	19



NEW BUSINESS

Mayor and City Council Board Appointments for 2013

	Currently Serving	Expires or Expired	New Term	Applicants
Board of Adjustments	Mike Crook Warren Nolen Vacant	3/5/2012 3/5/2013	3/5/2015 3/5/2016 3/5/2016	
Keep Troup Beautiful	Thomas Scott Susan Baker (not active)	6/30/2013 6/30/2015	6/30/2016 6/30/2015	Thomas Scott Joy Johnston
WP Development Authority	Vacant Griggs Zachery	12/31/2013	12/31/2015 12/31/2018	Coleman Reeves Dee Dee Williams
WP Historic Commission	Larry Duncan Bob Hicks	10/1/2013 10/1/2013	10/1/2016 10/1/2016	Larry Duncan Robert Hicks Nancy Alford Diane Davidson

- ✓ 1. Discuss application and appointments in the August 27, 2013 Work Session
- ✓ 2. Make application available
- ✓ 3. Advertise in West Point Times
- ✓ 4. Take applications until October 1, 2013
- 5. Conduct interviews
- 6. Approve members in November Business Meeting

Statement of Interest to Serve on a City Board, Authority or Commission



Contact Information

Name Coleman Reeves
Address 104 Franclyn Terrace
City State Zip West Point, GA 31833
Primary Phone 678-278-5951
Secondary Phone 706-518-6330
E-Mail Address creeves@flintequipco.com
Are you a City of West Point Resident Yes No
Company or Agency Flint Equipment
Current Job Title Territory Sales Representative

Availability – Board or Commission of Interest

First Choice: West Point Development Authority
Second Choice: _____

Interest

Background and Qualifications:

See Attachment.

Experience and/or Profession:

Reason for Wanting to Serve:

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

It is our policy to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The Statement of Interest will remain on file for (2) years.

Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

Coleman Reeves

Statement of Interest to Serve:

I was raised in the West Point community and have always called West Point home. The character of my person was shaped by the experiences and people of this town. My skills of listening, communicating, and leading have been utilized greatly in roles such as a local commercial property owner, West Point Parks and Recreation coach, and sales leader of construction and forestry equipment.

I am interested in serving on the development authority board and sharing my vision with other members to create a prosperous community. I believe the primary goal for the development authority should be job creation of both quality and quantity. We can do so by promoting, supporting, and retaining existing businesses, facilitate business expansions, and recruitment of new businesses that fit our community's vision. There is an opportunity to encourage residents within and bordering our city to shop, eat, and stay local.

My experience with enhancing our community's infrastructure has shown to attract new businesses and individuals to this area. Communities with advanced infrastructure that are distinctive and attractive will retain their economic vitality over time and trend positively. I want to combine my skills and efforts with the development authority to achieve a common goal and vision for our town.

Thank you for allowing the opportunity and consideration of being appointed to the West Point Development Authority.

Statement of Interest to Serve on a City Board, Authority or Commission



Contact Information

Name Deedee Williams
Address 315 E 8th St.
City State Zip West Point GA. 31833
Primary Phone 706 645-2441
Secondary Phone 706 773-2441
E-Mail Address deneicewilliams@hotmail.com
Are you a City of West Point Resident Yes No
Company or Agency HAGibson Companies, LLC.
Current Job Title Vice President, Business Development.

Availability – Board or Commission of Interest

First Choice: West Point Development Authority
Second Choice: West Point Development Authority

Interest

Background and Qualifications:

Resume previously submitted.

Experience and/or Profession:

Reason for Wanting to Serve:

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

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Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

Statement of Interest to Serve on a City Board, Authority or Commission



Contact Information

Name Larry B. DUNCAN
Address 802 15th Ave
City State Zip West Point GA 31833
Primary Phone 706-645-8000
Secondary Phone 706-773-0478
E-Mail Address Lbduncan@knology.net
Are you a City of West Point Resident Yes No
Company or Agency Raymond JAMES
Current Job Title Branch mgr / Investment Advisor

Availability – Board or Commission of Interest

First Choice: West Point Historical Preservation Commission
Second Choice: _____

Interest

Background and Qualifications:

6 yrs as Commissioner of the W.P. H.P.C.
3 yrs as Chairman of the W.P. H.P.C.
Attended 7 Certified H.P. Training Sessions

Experience and/or Profession:

Assisted or led the creation of the West-Side Historic District, The East Side Historic District and placing both on the National Registry

Reason for Wanting to Serve:

I recognize the value of preserving our historical assets to the city and communities of West Point

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

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Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com



Statement of Interest to Serve on a City Board, Authority or Commission

Contact Information

Name Robert Hicks
Address 119 Hillcrest Rd
City State Zip West Point, GA 31833
Primary Phone 706-645-2101
Secondary Phone _____
E-Mail Address tutiehicks@yahoo.com
Are you a City of West Point Resident Yes No
Company or Agency _____
Current Job Title Retired

Availability – Board or Commission of Interest

First Choice: West Point Historical Preservation Commission
Second Choice: NONE

Interest

Background and Qualifications:

years served as Commissioner on W.P. H.P.C.
I attended approx 10 H.P.C. Training Sessions

Experience and/or Profession:

Worked on the creation of the downtown historic district and the West Side and Eastside Historic Districts.

Reason for Wanting to Serve:

I would like to see further development of the Eastside Historic district and more downtown development

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

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Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

Statement of Interest to Serve on a City Board, Authority or Commission



Contact Information

Name NANCY ALFORD
Address 509 E. 7th St.
City State Zip WEST POINT, GA 31833
Primary Phone 706-643-5837
Secondary Phone 706-302-3289
E-Mail Address nancyalford@worldnet.net
Are you a City of West Point Resident Yes No
Company or Agency Retired - LaGrange College
Current Job Title _____

Availability – Board or Commission of Interest

First Choice: Historical Commission
Second Choice: Hawkes Library

Interest

Background and Qualifications:

B.S. GA College & State U. Teacher and
M.S. University of Tennessee Administrator
44 yrs in Public & Private Education

Experience and/or Profession:

Experience working with people - setting goals, planning
executing strategies to meet goals.

Reason for Wanting to Serve:

To use my skills to help build a stronger community

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

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Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com



Statement of Interest to Serve on a City Board, Authority or Commission

Contact Information

Name DIANNE J. DAVIDSON
Address 1206 6th Ave - PO Box 5000
City State Zip West Point GA 31833
Primary Phone 1-706-645-2603
Secondary Phone SAME
E-Mail Address _____
Are you a City of West Point Resident Yes No
Company or Agency _____
Current Job Title Retired

Availability – Board or Commission of Interest

First Choice: Group Co Board of Elections
Second Choice: WEST POINT HISTORIC COMMISSION

Interest

Background and Qualifications:

GAPC: Georgia Alliance Preservation Comm.
President Group Council on Aging
(High School - College)

Experience and/or Profession:

Retired NYC - Correction Officer

Reason for Wanting to Serve:

enjoy doing volunteer work for a city
that I was born & raised - I take pride
in West Point looking forward to continued growth.
You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

It is our policy to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The Statement of Interest will remain on file for (2) years.

Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

**ORDINANCE TO REZONE AND ANNEX TO THE EXISTING CORPORATE LIMITS OF
THE CITY OF WEST POINT, GEORGIA CERTAIN UNINCORPORATED
LAND ADJOINING THE EXISTING CORPORATE LIMITS OF SAID
CITY IN ACCORDANCE WITH SECTIONS 36-66-4 AND 36-36-21 OF THE
OFFICIAL CODE OF GEORGIA, AND FOR OTHER PURPOSES**

BE IT ORDAINED, by the Mayor and City Council of the City of West Point, and it is hereby ordained by authority of the same and by the authority granted to the governing authority of the City of West Point by Sections 36-66-4 and 36-36-21, Official Code of Georgia, annotated, that upon application of the owners, of one hundred percent (100%) of the following described property, that said property is hereby rezoned and shall hereinafter be treated and considered as a part of the corporate limits of the City of West Point, Georgia, by annexation, to wit:

All that tract or parcel of land situated, lying and being in Land Lot 177 of the Fifth Land District of Harris County, Georgia, Parcel # 006 018A – 2.0 acres, owned by the Harris County Development Authority being more particularly shown on the survey attached as Exhibit “A” and The City of West Point Zoning Map attached as Exhibit “B” and by reference be made a part hereof for a more particular and accurate description of the property herein shall first be rezoned, subject to the following conditions:

The Zoning District Classification of Parcel # 006 018A shall be changed henceforth from the existing Residential/Agriculture Zoning District in unincorporated Harris County and shall be governed by the requirements of the I-2 Heavy Industrial District of the Zoning Ordinance of the City of West Point, Georgia.

Therefore, upon the approval of the rezoning of the above listed property, it shall be annexed into the City of West Point, Georgia.

This ordinance shall become effective on the date of its adoption.

Ordained this 11th day of November, 2013, by the Mayor and Council of the City of West Point, Georgia.

ATTEST:

A. Drew Ferguson, IV Mayor

City Clerk

Joseph R. Downs, III Councilmember

This is a true and correct
copy of an ordinance
passed on 11-07-2013

Gerald W. Ledbetter, Councilmember

Gloria R. Marshall, Councilmember

Sandra Thornton, Councilmember

Judy L. Wilkinson, Councilmember

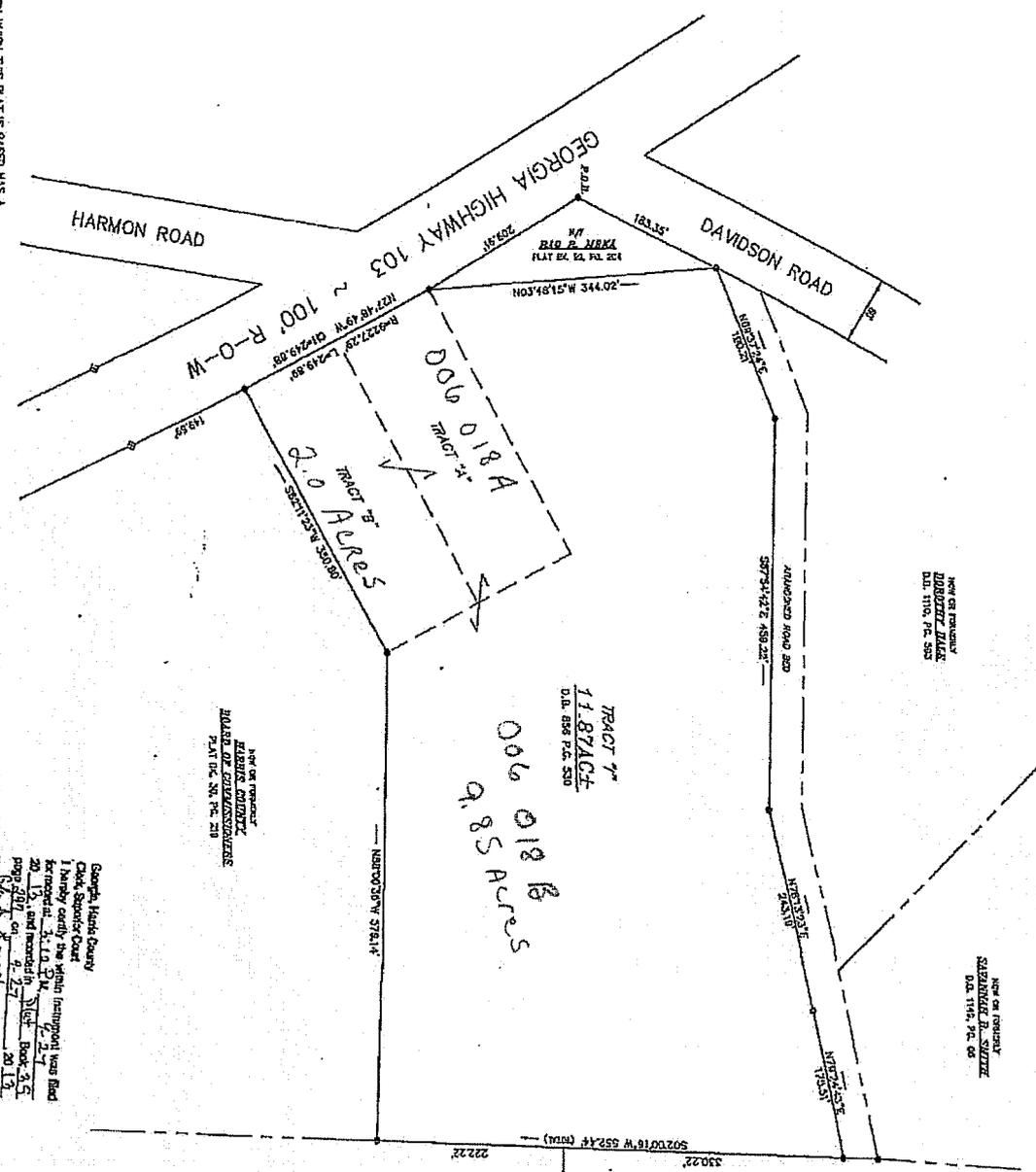
Benjamin F. Wilcox, Councilmember

ORD. NO. 2013-09

Page 1 of 3

Exhibit A

PLAT BE 50, PAGE 257



THE FIELD DATA ON WHICH THIS PLAT IS BASED HAS A CLASSIC PRECISION OF ONE FOOT IN 50,000 OF ANY HORIZONTAL ERROR OF ONE PER CENT POINT AND HAS INDICATED UNDER CERTAIN CIRCUMSTANCES.

THIS PLAT HAS BEEN CALCULATED FOR CLASSICAL AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 50,000 FEET.

A TRIPLET GPS-RTK ROBOTIC TOTAL STATION, FC-2500 FIELD CONTROLLER & TRIP TRAVELER SIGHTS WERE UTILIZED TO FURNISH THIS SURVEY.

THE PROPERTY BOUND ON THIS PLAT IS SUBJECT TO ANY EASEMENTS, ENCUMBRANCES, DEEDS AND RECORDS OF RECORD.

ACCORDING TO THE FLOOD INSURANCE RATE MAP (FIRM) DATED MAY 14, 2009, THE SUBJECT PROPERTY IS LOCATED ON PANEL NO. 0905 AND IS SHOWN IN FLOOD ZONE "X" AND IS NOT SHOWN IN A FLOOD HAZARD AREA.

Georgia, Harris County
 Clerk, Superior Court
 I hereby certify the within instrument was filed for record at 3:13 PM on 11/14/13, and recorded in Book 35 Page 207 on 11/14/13.
 Stacy K. Henderson, Clerk of Superior Court

APPROVAL BASED ON COMPLIANCE WITH HARRIS COUNTY SUBDIVISION REGULATIONS ONLY.
 ORIGINAL SIGNED INSTRUMENT FILED 08/14/13
 Signed: Community Development

LEGEND

- DENOTES REBAR PIN WITH CAP SET
- DENOTES IRON PIN FOUND
- ◊ DENOTES CONCRETE MONUMENT FOUND

ORD NO 2013-09
 Page 2 of 3

PAGE NUMBER
1
 OF 1

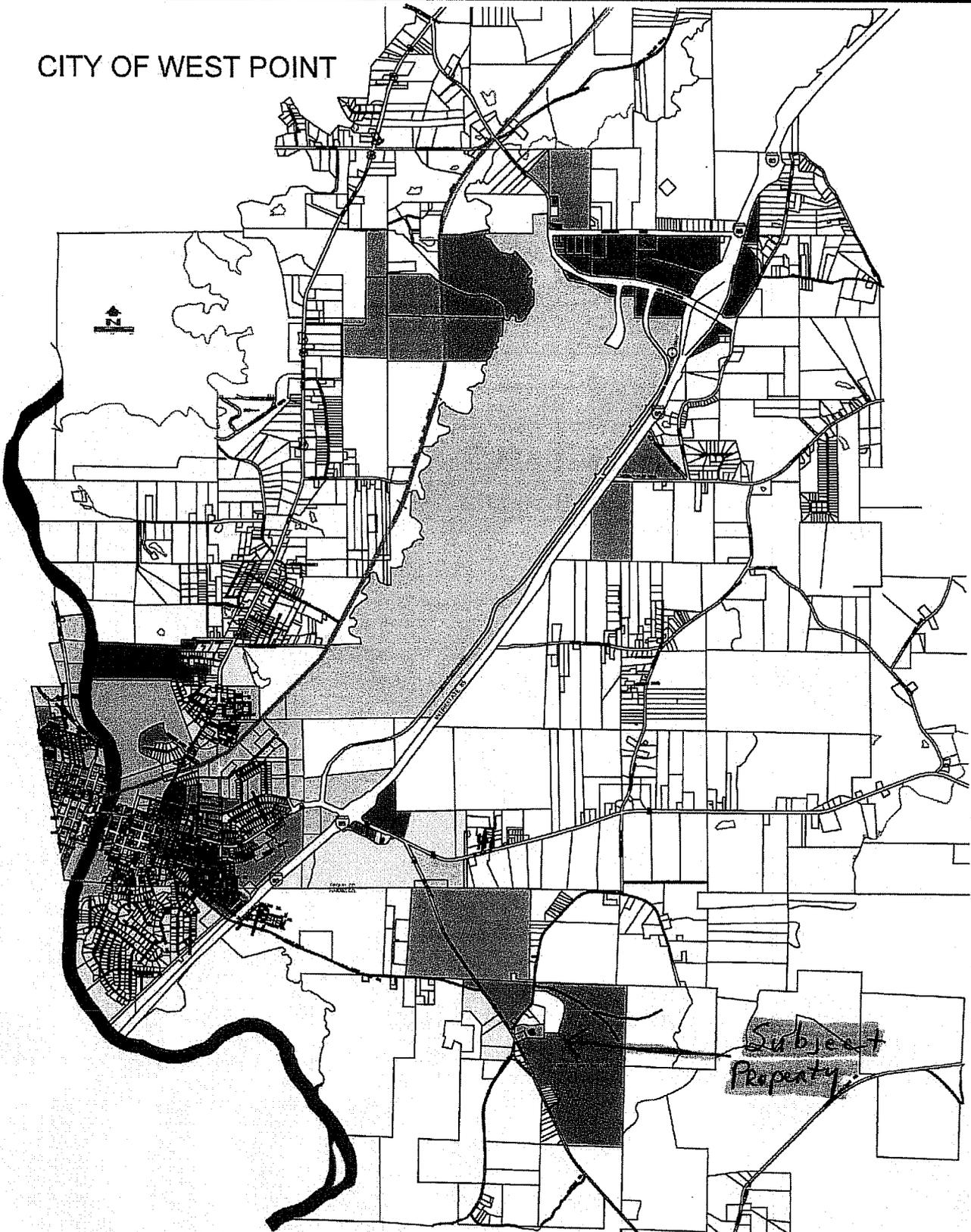
DATE NUMBER: 20130924
 SURVEYED BY: DCA
 DRAWN BY: DCA
 SURVEY DATE: 08/26/2013
 DRAWING DATE: 08/26/2013
 CHECKED BY: KSK

SURVEY
 PROPERTY OF
BLACKWELL REALTY & LAND HOLDING CO., LLC
 TRACT "A" & TRACTS "A" & "B"
 LOCATED IN
 LAND LOT 177 - 6th LAND DISTRICT
 HARRIS COUNTY, GEORGIA
 FOR
 HARRIS COUNTY BOARD OF COMMISSIONERS

Faralson & Adams
 LAND SURVEYING & CONSTRUCTION LAYOUT
 FARALSON AND ADAMS, LAND SURVEYING LLC
 P.O. BOX 335 HAMILTON, GEORGIA
 HARRIS CO., GA COLUMBUS, GA
 706-537-1818 706-537-2062

DATE: 2-27-12

CITY OF WEST POINT



LEGEND

R-1A	SINGLE-FAMILY LOW DENSITY
R-1	SINGLE-FAMILY MEDIUM DENSITY
R-2	MULTIPLE-FAMILY HIGH DENSITY
RPD-1	TECHNICAL PLANNED UNIT DEVELOPMENT
CDM	GENERAL COMMERCIAL DISTRICT
CDH	CENTRAL BUSINESS DISTRICT
CVN	HEAVY COMMERCIAL
MND-1	MIXED USE (residential / commercial)
MND-2	MIXED USE (residential / industrial)
I-1	LIGHT INDUSTRIAL
I-2	HEAVY INDUSTRIAL
RPD-PARK	RECREATION / PARKS
CEMETERIAL	CEMETERIAL
DADEMPACT	DEVELOPMENT

OFFICIAL ZONING MAP

ORD NO 2013-09
 Page 3 of 3

Subject Property

LEGEND

47501	47501
47502	47502
47503	47503
47504	47504
47505	47505
47506	47506
47507	47507
47508	47508
47509	47509
47510	47510

**ORDINANCE TO REZONE AND ANNEX TO THE EXISTING CORPORATE LIMITS OF
THE CITY OF WEST POINT, GEORGIA CERTAIN UNINCORPORATED
LAND ADJOINING THE EXISTING CORPORATE LIMITS OF SAID
CITY IN ACCORDANCE WITH SECTIONS 36-66-4 AND 36-36-21 OF THE
OFFICIAL CODE OF GEORGIA, AND FOR OTHER PURPOSES**

BE IT ORDAINED, by the Mayor and City Council of the City of West Point, and it is hereby ordained by authority of the same and by the authority granted to the governing authority of the City of West Point by Sections 36-66-4 and 36-36-21, Official Code of Georgia, annotated, that upon application of the owners, of one hundred percent (100%) of the following described property, that said property is hereby rezoned and shall hereinafter be treated and considered as a part of the corporate limits of the City of West Point, Georgia, by annexation, to wit:

All that tract or parcel of land situated, lying and being in Land Lot 177 of the Fifth Land District of Harris County, Georgia, Parcel # 006 018B – 9.85 acres, owned by the Harris County Development Authority being more particularly shown on the survey attached as Exhibit “A” and The City of West Point Zoning Map attached as Exhibit “B” and by reference be made a part hereof for a more particular and accurate description of the property herein shall first be rezoned, subject to the following conditions:

The Zoning District Classification of Parcel # 006 018B shall be changed henceforth from the existing Residential/Agriculture Zoning District in unincorporated Harris County and shall be governed by the requirements of the I-2 Heavy Industrial District of the Zoning Ordinance of the City of West Point, Georgia.

Therefore, upon the approval of the rezoning of the above listed property, it shall be annexed into the City of West Point, Georgia.

This ordinance shall become effective on the date of its adoption.

Ordained this 11th day of November, 2013, by the Mayor and Council of the City of West Point, Georgia.

ATTEST:

City Clerk

This is a true and correct
copy of an ordinance
passed on 11-07-2013

A. Drew Ferguson, IV Mayor

Joseph R. Downs, III Councilmember

Gerald W. Ledbetter, Councilmember

Gloria R. Marshall, Councilmember

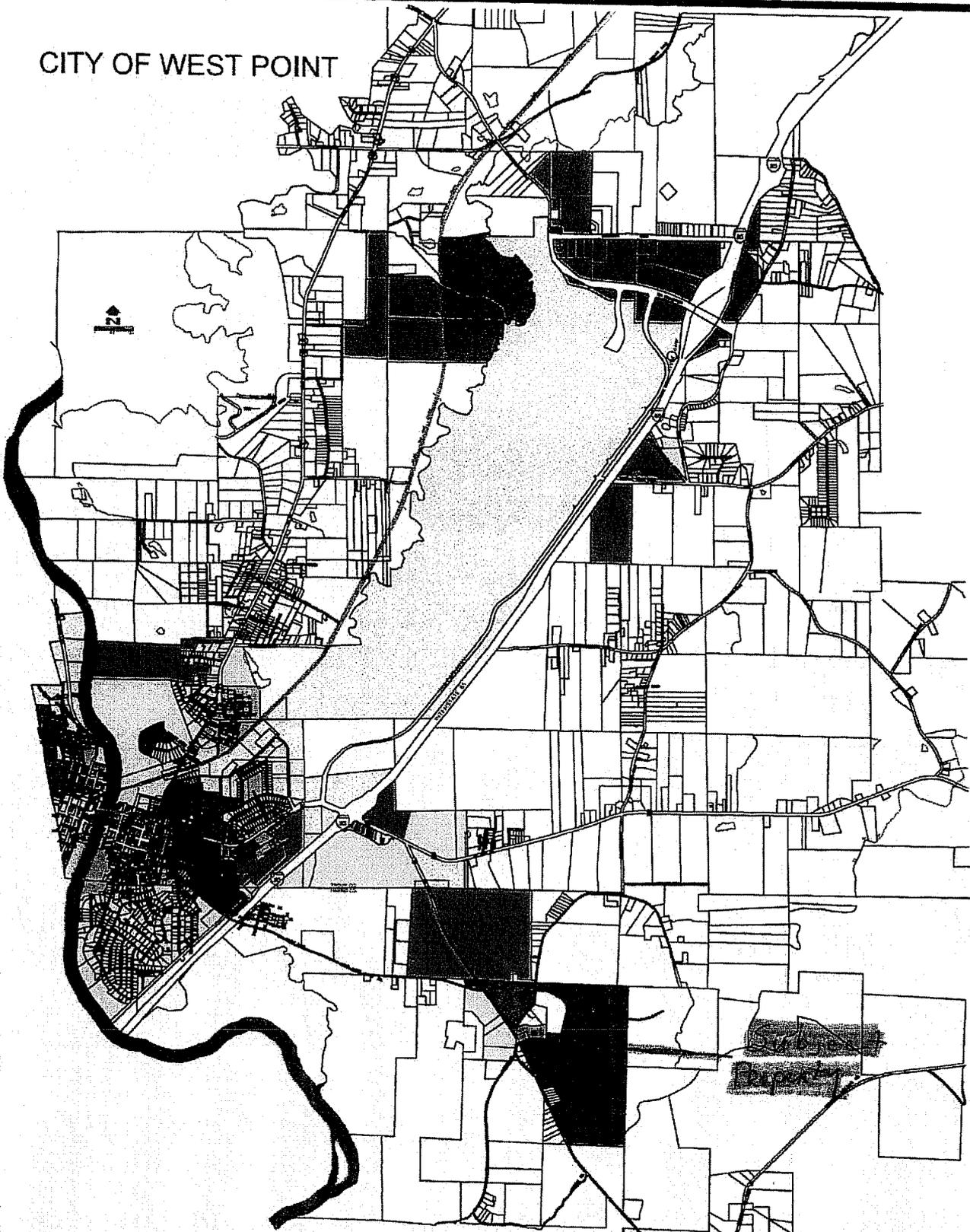
Sandra Thornton, Councilmember

Judy L. Wilkinson, Councilmember

Benjamin F. Wilcox, Councilmember

ORD. NO. 2013-10
Page 1 of 3

CITY OF WEST POINT



- LEGEND**
- N-14 SINGLE-FAMILY LOW DENSITY
 - R-1 SINGLE-FAMILY MEDIUM DENSITY
 - M-2 MULTIPLE-FAMILY MEDIUM DENSITY
 - MP-1000 RESIDENTIAL PLANNED UNIT DEVELOPMENT
 - CO-1 GENERAL COMMERCIAL DISTRICT
 - CO-2 CENTRAL BUSINESS DISTRICT
 - CH-1 HEAVY COMMERCIAL
 - ME-1 MIXED USE (commercial / residential)
 - MD-2 MIXED USE (commercial / industrial)
 - I-1 LIGHT INDUSTRIAL
 - I-2 HEAVY INDUSTRIAL
 - R-1 RECREATION / PARKS
 - CS-1 CEMETERY
 - OS-1 OPENSPACE

OFFICIAL ZONING MAP

ORD No 2013-10
 Page 3 of 3

THIS MAP IS THE PROPERTY OF THE CITY OF WEST POINT. IT IS TO BE USED ONLY FOR THE PURPOSES FOR WHICH IT WAS DESIGNED AND SHOULD NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE CITY OF WEST POINT.

RESOLUTION

**APPROVING THE SUBMITTAL OF
2014 CHIP GRANT REQUEST
TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, the City of West Point is eligible to participate in the CHIP Program administered by the Georgia Department of Community Affairs; and

WHEREAS, the City of West Point is in need of funds to assist low-income homeowners with code related improvements; and

WHEREAS, DASH for LaGrange, Inc. will develop the required 2014 CHIP application for Housing Rehabilitation funds on behalf of the City of West Point; and

WHEREAS, the City of West Point will request CHIP funds to assist households with gross incomes below 50% of the area median income; and

WHEREAS, the City of West Point will request CHIP funds to assist households within the city limits of West Point; and

WHEREAS, the City of West Point will provide deferred loans to a minimum of five (5) low-income homeowners to make code related improvements to their homes, and

WHEREAS, the City of West Point will provide an application fee to the Department of Community Affairs in the amount of \$250.00: and

WHEREAS, the City of West Point will provide cash match in the amount of \$ 30,000.

NOW THEREFORE BE IT RESOLVED, that WHEREAS, the City of West Point hereby authorizes the development of a FY 2014 CHIP application in the amount of \$ 200,000.

This 11th day of November, 2013.

ATTEST

City of West Point

Richard McCoy, City Clerk

A. Drew Ferguson, Mayor

**2014 CHIP
ADMINISTRATIVE SERVICE CONTRACT**

STATE OF GEORGIA
CITY OF WEST POINT

THIS AGREEMENT made and entered this 11 day of November , 2013, by and between:

CITY OF WEST POINT, GEORGIA, organized and existing under the laws of the State of Georgia, hereinafter "*Applicant*";

and

DASH FOR LAGRANGE, INC., a nonprofit corporation organized and existing under the laws of the State of Georgia, hereinafter "*Administrator*";

WITNESSETH:

WHEREAS, the Applicant is applying for a \$200,000.00 SFY 2014 Community HOME Investment Program (CHIP) grant from the Georgia Housing Finance Authority ("GHFA"); and

WHEREAS, the Applicant is applying for such grant to fund housing rehabilitation loans for a minimum of five (5) units serving approximately twelve (12) qualified low-income persons in the City of West Point; and

WHEREAS, upon the Applicant being awarded said grant, the Administrator will perform all duties required to process said loans in compliance with all related federal, state and local requirements: and

WHEREAS, the common goal of Applicant and Administrator is to improve housing conditions in West Point, Georgia.

NOW THEREFORE, the parties agree each with the other as follows:

1. Use of Funds: Applicant and Administrator acknowledge and agree that Applicant is applying for HOME funds ("Funds") and, these funds are to be used only in connection with the SFY 2014 CHIP Program Description and as outlined in the written award of Funds from GHFA to the Applicant, if so awarded. Each use of Funds by the Applicant for an individual CHIP project shall be pursuant to a budget and schedule prepared for each such activity or project.
2. Accountability: Applicant acknowledges that this Agreement shall in no way relieve the Applicant from responsibilities of accountability to GHFA or the Georgia Department of Community Affairs (DCA) and recognizes that

while it is acting as a conduit to pass CHIP funds through to Administrator, Applicant will be held solely responsible for actions of the Administrator and shall under no circumstances attempt to disengage this agreement due to compliance and/or audit findings.

3. Request of Funds: Administrator may not request disbursement of funds under the Agreement until the funds are needed for payment of eligible costs. The amount of each request must be limited to the amount needed. At such time, funds will be requisitioned by Administrator from the Applicant, and by the applicant from GHFA.
4. Project and Affordability Requirements: The Administrator agrees to provide Housing Rehabilitation Loans for qualified, low-income (below 50% of AMI) persons in accordance with CFR Part 92, Subpart F, including Minimum Property Standards in 92.251 and the lead based paint requirements in part 35, Subpart A, B, J, K, M, and R. The Administrator shall at no time expend any amount of HOME funds in excess of the per-unit subsidy limit per 24 CFR §92.254(a)(2)(iii), as amended to eliminate the use of Single Family Mortgage Limit [known as Section 203(b)]. The value of such homes will not exceed the limits issued by HUD that represent 95% of the median area purchase price. Applicant and Administrator acknowledge and agree that, if the Funds are used in connection with an activity or project that does not meet the program requirements, the Applicant will be required to repay GHFA all Funds so used.
5. Program Requirements: Applicant and Administrator must carry out each such project or activity in compliance with the Program Description and the Federal laws and regulations described in subpart H of the HOME Regulations, including DCA's responsibility for release of funds under section 92.352 and the intergovernmental review process in section 92.357.
6. Program Income: Applicant and Administrator acknowledge and agree that all program income will be paid to GHFA.
7. Uniform Administrative Requirements: During implementation of the Housing Rehabilitation Loans anticipated by this Agreement, a one-time administrative fee of up to 2% (\$4,000.00) will be assessed by the Administrator for administrative expenses as outlined in the grant application and the grant agreement. Applicant and Administrator acknowledge their responsibility to comply with applicable Uniform Administrative Requirements as set forth in 24 CFR 92.505 and to maintain records which substantiate conformance with 24 CFR 92.207 (Eligible Administrative and Planning Costs.)
8. Project Delivery Fee: The Administrator will be compensated for the satisfactory completion of each loan at a rate of up to \$3,000.00 per loan.

This rate is consistent with the project delivery fees specified in the application for funding and approved by DCA as compliant under the SFY 2014 CHIP Program Guidelines.

9. Affirmative Marketing and Other Federal Requirements: All responsibilities of the Applicant are to be undertaken by the Administrator, including but not limited to affirmative marketing responsibilities in accordance with 24 CFR Part 92.351 and the State Applicant's Manual. The Administrator acknowledges the responsibility of accountability for funds administered through the CHIP program as well as verification of compliance with the regulations applicable to such programs. At all times, the Administrator will maintain sufficient documentary verification to account for the receipt and/or disbursement of all CHIP funds. Administrator agrees to immediately provide any financial information requested by applicant to GHFA and/or DCA concerning use of CHIP funds; and the Administrator further acknowledges the responsibility to account for any misuse of funds.
10. Records and Reports: The Administrator agrees to maintain files including source documentation concerning program transactions to ensure compliance with the conditions of the grant award and to facilitate day to day administration. Administrator further agrees to assist Applicant in compilation and submission of reports required by GHFA and/or DCA. On housing projects, individual case files shall be maintained for each beneficiary. This paragraph anticipates maintenance of program and project records as required by 24 CFR 92.508.
11. Procurement: Administrator agrees that services purchased will be pursuant to written contract conforming to applicable state and federal contracting requirements. These contract agreements must specify exact pricing, levels of quality, timeframe and consequences for failure to deliver goods and services as specified. Further, Administrator must include the provisions of 24 CFR Part 92.504(c)(2)(x) in all contracts and agreements it enters into with eligible borrowers.
12. Conflict of Interest: No person who is an employee, agent, consultant, officer or elected official or appointed official of GHFA, DCA, the applicant, the administrator or any administrative agency which is receiving and/or administering CHIP funds (to include anyone who exercises or has exercised any functions or responsibilities with respect to activities assisted with CHIP funds or who are in a position to participate in a decision making process or gain inside information with regard to these activities) may obtain a financial interest or benefit from a CHIP assisted activity, or have any interest in any contract, subcontract or agreement with respect thereto, or in the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.

13. Conditions: All documents and contracts entered into by Administrator pursuant to this Agreement shall contain language acceptable to the attorney of applicant, and shall further provide that in the event of failure or dissolution of administrator, administrator shall assign to applicant any HOME funds on hand at the time and any accounts receivable attributed to the use of HOME funds.
14. Environmental Review: Administrator shall carry out each activity undertaken hereunder in compliance with all federal laws and regulations as described in 24 CFR Section 92.350 through 92.358, except that the administrator does not assume the Applicant's responsibilities for Environmental Review under 24 CFR Section 92.352. Neither shall the intergovernmental review process described in 24 CFR Section 92.357 apply to Administrator.
15. Enforcement and Remedies: Applicant and Administrator understand and agree that the affordability requirements applicable to each project or activity for which Funds are used must be enforceable. Unless GHFA and/or DCA otherwise agree, they shall be imposed and enforceable by restrictive covenants that run with the land contained in a security deed, which deed shall be recorded in the real estate records of the County in which such project or activity is located. The form and substance of such covenants are subject to GHFA's and/or DCA's approval. If there is a breach of the HOME requirements by the Applicant or Administrator, GHFA and/or DCA may demand the return of Funds in question, and, if there is a material breach of the HOME requirements by the Applicant or Administrator, GHFA and/or DCA may terminate or suspend the Applicant or Administrator from participation in CHIP.
16. Term and Contingencies: The Agreement will be in effect on the date first written above and continue until the completion of the project and satisfactory expenditure of SFY 2014 CHIP funds. Project completion must occur on or before April 15, 2016, unless otherwise extended in writing as agreed upon by both parties.

Remainder of Page Intentionally Left Blank

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals on the date and year first above-written.

CITY OF WEST POINT, GA (SEAL)

By: _____
Drew Ferguson IV, Mayor

Attest: _____
Richard McCoy, City Clerk

DASH FOR LAGRANGE, INC. (SEAL)

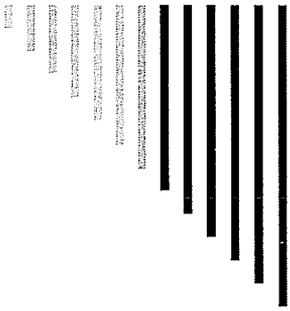
By: _____
Cathy Smith, Executive Director

Attest: _____
Tom Alvis, Controller

Signed, sealed, and delivered
In the presence of:

Unofficial Witness

Notary Public



INFORMATION



West Point Development Authority

Agenda

October 7, 2013

- 1. Invocation**
- 2. Minutes**
- 3. Financial Report**
- 4. Executive Director's Report**
- 5. Old Business**
- 6. New Business**
- 7. Adjournment**

WEST POINT DEVELOPMENT AUTHORITY

September 9, 2013

Members Present: Griggs Zachry, Josh Moon and Lionel Johnson. Also present were WPDA attorney, Drexel Meadors and Joe Hill. Wiky Gladden was absent.

The meeting was called to order by Josh Moon.

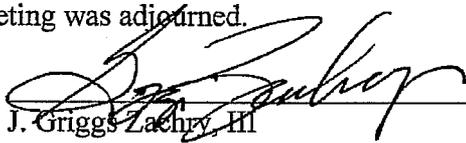
Motion was made by Griggs Zachry and seconded by Lionel Johnson to approve the minutes of the August, 2013 meeting. Vote to approve was unanimous with the exception of Wiky Gladden as she was absent.

Motion was made by Lionel Johnson and seconded by Griggs Zachry to approve the financial report for August, 2013. Vote to approve was unanimous with the exception of Wiky Gladden as she was absent.

Executive Director David Lyons reported on his activity for the month of August.

Motion was made by Griggs Zachry and seconded by Lionel Johnson to accept the Project Agreement for Project Dymos as presented. Vote to approve was unanimous with exception to Wiky Gladden as she was absent.

There being no further business, the meeting was adjourned.


J. Griggs Zachry, III
Secretary

Current Account Balances - As of 9/30/2013

As of 9/30/2013

10/2/2013

Account	9/30/2013 Balance
Bank Accounts	
Farmers & Merchants Bank - MMA Operating Account	250,343.02 79,885.55
TOTAL Bank Accounts	330,228.57
OVERALL TOTAL	330,228.57

Monthly Budget - Last month
9/1/2013 through 9/30/2013 Using Budget 2013

Category	9/1/2013 Actual	Budget	9/30/2013 Difference
OUTFLOWS			
Cell Phone	62.27	50.00	-12.27
Community Development	612.79	1,167.00	554.21
Computer and Website Maintenance	175.00	175.00	0.00
Contract Labor	4,655.79	4,916.00	260.21
Education-	0.00	167.00	167.00
FICA	202.16	196.00	-6.16
Health Insurance	165.00	458.33	293.33
Insurance	0.00	0.00	0.00
Legal & Closing	317.00	416.67	99.67
Marketing	0.00	833.33	833.33
Miscellaneous	0.00	83.33	83.33
Office Expenses	258.13	229.00	-29.13
Postage	46.00	17.00	-29.00
Professional Dues & Subscriptions	12.45	417.00	404.55
Project Development	625.01	1,667.00	1,041.99
Travel	221.54	583.00	361.46
TOTAL OUTFLOWS	7,353.14	11,375.66	4,022.52
OVERALL TOTAL	-7,353.14	-11,375.66	4,022.52

Budget
1/1/2013 through 9/30/2013 Using Budget 2013

Category	1/1/2013 Actual	Budget	9/30/2013 Difference
EXPENSES			
Cell Phone	493.31	450.00	-43.31
Community Development	15,470.66	10,503.00	-4,967.66
Computer and Website Maintenance	3,407.56	1,575.00	-1,832.56
Contract Labor	42,649.59	44,244.00	1,594.41
Education-	725.00	1,503.00	778.00
FICA	2,036.28	1,764.00	-272.28
Health Insurance	1,460.77	4,124.97	2,664.20
Insurance	3,687.00	3,500.00	-187.00
Legal & Closing	2,920.90	3,750.03	829.13
Marketing	0.00	7,499.97	7,499.97
Office Expenses	2,613.77	2,061.00	-552.77
Postage	184.78	153.00	-31.78
Professional Dues & Subscriptions	3,850.60	3,753.00	-97.60
Project Development	42,132.95	15,003.00	-27,129.95
Travel	3,835.84	5,247.00	1,411.16
TOTAL EXPENSES	125,469.01	105,130.97	-20,338.04
OVERALL TOTAL	-125,469.01	-105,130.97	-20,338.04

Executive Director Report

Meetings with Dymos

Meetings with State Project Manager's in reference to Dymos and Kopal

Meetings with Kopal

Announcement of Dymos

Attended the DDA meeting

Been working with a new retail for Downtown

Been working with a new restaurant for Downtown

Meeting with WOW in reference to Dymos

Working on Project Dynasty

Working with the City getting information for the Dymos grant

West Point Development Authority

Agenda

November 4, 2013

- 1. Invocation**
- 2. Minutes**
- 3. Financial Report**
- 4. Executive Director's Report**
- 5. Old Business**
- 6. New Business**
- 7. Adjournment**

WEST POINT DEVELOPMENT AUTHORITY

October 7, 2013

Members Present: Griggs Zachry and Lionel Johnson. Also present were WPDA attorney, Drexel Meadors, Ed Moon and Joe Hill. Josh Moon and Wiky Gladden were absent.

There were not enough members to form a quorum for October meeting.

Executive Director David Lyons reported on his activity for the month of September.

Monthly Budget - MTD

10/1/2013 through 10/29/2013 Using Budget 2013

10/29/2013

Category	10/1/2013 Actual	Budget	10/29/2013 Difference
OUTFLOWS			
Cell Phone	50.93	46.77	-4.16
Community Development	134.32	1,091.71	957.39
Computer and Website Maintenance	175.00	163.71	-11.29
Contract Labor	4,655.79	4,598.84	-56.95
Education-	0.00	156.23	156.23
FICA	202.16	183.35	-18.81
Health Insurance	165.00	428.76	263.76
Insurance	0.00	0.00	0.00
Legal & Closing	250.00	389.79	139.79
Marketing	0.00	779.57	779.57
Office Expenses	431.73	214.23	-217.50
Postage	0.00	15.90	15.90
Professional Dues & Subscriptions	12.95	390.10	377.15
Project Development	134.59	1,559.45	1,424.86
Travel	221.54	545.39	323.85
TOTAL OUTFLOWS	6,434.01	10,563.80	4,129.79
OVERALL TOTAL	-6,434.01	-10,563.80	4,129.79

Budget - Current Year
 1/1/2013 through 12/31/2013 Using Budget 2013

Category	1/1/2013 Actual	Budget	12/31/2013 Difference
EXPENSES			
Cell Phone	544.24	600.00	56.76
Community Development	15,604.98	14,004.00	-1,600.98
Computer and Website Maintenance	3,757.56	2,100.00	-1,657.56
Contract Labor	48,722.05	58,992.00	10,269.95
Education-	725.00	2,004.00	1,279.00
FICA	2,238.44	2,352.00	113.56
Health Insurance	1,625.77	5,499.96	3,874.19
Insurance	3,687.00	3,500.00	-187.00
Legal & Closing	3,420.90	5,000.04	1,579.14
Marketing	0.00	9,999.96	9,999.96
Office Expenses	3,045.50	2,748.00	-297.50
Postage	184.78	204.00	19.22
Professional Dues & Subscriptions	3,863.55	5,004.00	1,140.45
Project Development	42,271.72	20,004.00	-22,267.72
Travel	4,057.38	6,996.00	2,938.62
TOTAL EXPENSES	133,748.87	139,007.96	5,259.09
OVERALL TOTAL	-133,748.87	-139,007.96	5,259.09

WEST POINT DEVELOPMENT AUTHORITY

2014 BUDGET

	Annual Budget
Cell Phone	\$700.00
Community Development	\$14,000.00
Computer and Website Maintenance	\$2,100.00
Contract Labor	\$59,000.00
Education	\$2,000.00
FICA	\$3,000.00
Health Insurance	\$3,000.00
Insurance	\$3,900.00
Legal and Closing	\$4,000.00
Marketing	\$10,000.00
Miscellaneous	\$3,100.00
Office Expenses	\$3,000.00
Postage	\$200.00
Professional Dues/Subscription	\$5,000.00
Project Development	\$20,000.00
Travel	\$7,000.00
Total	\$140,000.00