



Re: Council Meeting and Work Session Meeting Guidelines
Council passed October 8, 2012

Agenda for Work Session One (Tuesdays at 6 p.m.)

- Meeting called to order
- Agenda reviewed in its entirety before discussion
- Public Comment on Any Issue
- *Presenters*
- Old Business
- New Business
- Items for Work Session Two
- Mayor and Council Comments
- Adjourned

Agenda for Work Session Two (Thursdays at 8:15 a.m.)

- Meeting Called to Order
- *Public Hearing (if needed or required)*
- Agenda review in its entirety before discussion (if new items explain why on agenda)
- Public Comment on Agenda Items (form required)
- Agenda Items Review
- Consider Items for Business Meeting (Create Business Meeting Agenda)
- Mayor and Council Comments
- Adjourned

Agenda for Business Meeting (Mondays at 6 p.m.)

- Approval of Minutes from Previous Meeting(s)
- Approval of the Financial Report
- Approval of the Order of the Agenda
- Old Business
- New Business
- *Tabled Items (if needed)*
- Adjourned