



April Monthly Reports
May 2015

AGENDA
WORK SESSION

THURSDAY, MAY 7TH
WORK SESSION
@ 8:15 AM

PUBLIC HEARING:

MEETING CALLED TO ORDER

AGENDA REVIEWED IN ITS ENTIRELY BEFORE DISCUSSION

PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)

NEW BUSINESS

- Revolving Loan Fund – WP 2100/Johnny’s Pizza Building
- Malt Beverage & Wine License Application by Shell Mart
- Close Street – 1st Avenue between West 6th Street and West 7th Street
- One Way Street – 1st Avenue between West 7th Street and the lower City Hall parking lot.
- Economic Development Services Agreement
- Grand Opening City Park Expansion – Friday, June 5, 2015
 - Naming of Park
- Splash Pad/Park
- GDOT Maintenance & Operation Agreement Electric Vehicle Charging Station

CONSIDER ITEMS FOR BUSINESS MEETING (Create Business Meeting Agenda)

MAYOR & COUNCIL COMMENTS

ADJOURNED

Next Meeting:
Council Meeting - Monday, May 11th @ 6:00 PM

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MINUTES





The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall April 13, 2015 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:

Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Sandra Thornton
Councilmember Benjamin F. Wilcox
Councilmember Steven M. Tramell

Members Absent:

Mayor Ferguson stated Miss Aubree Brown was honorary Mayor for the day on Friday, April 10, 2015 and Miss Brown will join the panel for this meeting.

Mayor Ferguson called Rev. Leonard Autry, Pilgrim Baptist Church for opening prayer.

Councilmember Gerald W. Ledbetter led the Pledge of allegiance.

Mayor Ferguson called the meeting of the Mayor and City Council to order and welcomed everyone.

MINUTES

Mayor Ferguson asked for a motion to approve the minutes from the March 9, 2015 regular meeting. Councilmember Gerald W. Ledbetter made said motion and was seconded by Councilmember Gloria R. Marshall; the minutes were **approved unanimously without change.**

FINANCIAL REPORT

Councilmember Gloria R. Marshall presented the March financial report with the April cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Joseph R. Downs III and **passed unanimously.**

AGENDA

Mayor Ferguson reviewed the listed agenda and asked for a motion to approve the agenda. Councilmember Gerald W. Ledbetter made said motion and seconded by Councilmember Sandra Thornton; **carried unanimously**.

PROCLAMATIONS & RESOLUTIONS

- **Valley Haven School Proclamation**

Mayor Ferguson read a proclamation naming the week of April 26th through May 2nd, 2015 as Hike/Bike/Run Week in the City of West Point. Mayor Ferguson presented the proclamation to Don Cleveland, Lawrence Henry, and Councilmember Sandra Thornton. They thanked the Mayor and Council for their support.

- **Keep Troup Beautiful Proclamation**

Mayor Ferguson read a proclamation naming Friday, May 1st, 2015 to be designated as the “Great American Cleanup” for Keep Troup Beautiful in West Point, and call on all citizens to join in activities that promote responsible environmental stewardship. Mayor Ferguson presented the proclamation to Mr. Thomas Scott and Mrs. Michael Markle Andrews.

MALT BEVERAGE & WINE LICENSE APPLICATION FOR WEST POINT GROCERS AT 900 E 10TH STREET

Councilmember Sandra Thornton made a motion to approve an off premise malt beverage and wine license application for West Point Grocers at 900 E 10th Street. The motion was seconded by Councilmember Benjamin F. Wilcox; **carried unanimously**

MALT BEVERAGE, & WINE, APPLICATION FOR YOUNG’S GARDEN RESTAURANT AT 305 E 10TH STREET

Councilmember Sandra Thornton made a motion to approve an on premise malt beverage and wine license application for Doorione LLC dba Young’s Garden Restaurant at 305 E 10th Street. The motion was seconded by Councilmember Benjamin F. Wilcox; **carried unanimously**.

RESOLUTION ELECRCIC CITIES GEORGIA AGREEMENT

Mayor Ferguson asked for a motion to approve Amendment number 1 the Intergovernmental Participant Contract among all participants representing participation in Electric Cities of Georgia and to approve the City Manager and/or the Mayor to execute such amendments. Councilmember Gerald W. Ledbetter made said motion and seconded by Councilmember Gloria R. Marshall; **carried unanimously**.

AMENDMENT TO ZONING ORDINANCE

Councilmember Benjamin Wilcox made a motion to amend the City's Zoning Ordinance by amending section 4, 3 and 4.5 and re-number as shown General Residential District Regulations. Delete section 17, 10 definitions 17.1.6,7, &10 through 13 and re-number as shown Landscaping Requirements and Definitions in the QDC Overlay District. Create new chapter 22A with the deletions from Section 17 of QDC. The purpose of these text amendments is to improve the standards of which future developments within the City of West Point are held. They are intended to improve property values, visual aesthetics, air quality, and therefore improve the overall quality of life for the citizens of West Point. Councilmember Gerald W. Ledbetter seconded the motion; **carried unanimously**.

ZONING REQUEST, WEST POINT SEWAGE TREATMENT PLANT

Councilmember Sandra Thornton made a motion to amend the zoning map and ordinances of the city so as to classify the use zone of real estate to be annexed into the city located adjacent to Highland Dr. The zoning map and ordinances of the City of West Point be amended so as to classify as I-1 (light industrial district) Land Lot 320 of the 5th Land District of Harris County, Georgia containing ten (10) acres near Interstate 85 on the Chattahoochee River. Said parcel is also known as Harris County Tax Map parcel number 001-A-108. The property is owned by the City of West Point. Councilmember Gloria R. Marshall seconded the motion; **carried unanimously**.

ANNEXATION REQUEST, WEST POINT SEWAGE TREATMENT PLANT

Councilmember Sandra Thornton made a motion to annex into the city located adjacent to Highland Dr. Land Lot 320 of the 5th Land District of Harris County, Georgia containing ten (10) acres near Interstate 85 on the Chattahoochee River. Said parcel is also known as Harris County Tax Map parcel number 001-A-108. The property is owned by the City of West Point. Councilmember Steven M. Tramell seconded the motion; **carried unanimously**.

ZONING REQUEST, GEORGIA WELCOME CENTER

Mayor Ferguson asked for a motion to amend the City of West Point zoning map and ordinances as to classify as GCN (general commercial district) all that tract or parcel of land lying and being in Land Lot 281 of the 5th Land District of Harris County, Georgia, containing 21.3 acres, more or less, located on the east side of Interstate 85 and known as Harris County Tax map parcel number 001-A-100. Councilmember Steven M. Tramell made said motion and the motion was seconded by Councilmember Sandra Thornton; **carried unanimously**.

ANNEXATION REQUEST, GEORGIA WELCOME CENTER

Mayor Ferguson asked for a motion to annex twenty one (21.3) acres along Interstate 85 shortly after crossing the Chattahoochee River and the Alabama and Georgia State line be annexed into the City. The property is in land lot 281 in the 5th District of Harris County. Harris County tax map 001-A-100. Councilmember Steven M. Tramell made said motion and the motion was seconded by Councilmember Joseph R. Downs III; **carried unanimously.**

STREET NAME CHANGE

Mayor Ferguson asked for a motion to pass a resolution renaming Cleaveland Street to Cleveland Street. West Point residents have referred to and spelled Cleaveland Street as Cleveland Street for years. Changing the spelling to Cleveland will be in the best interest of the citizens of West Point. Councilmember Sandra Thornton made said motion. The motion was seconded by Councilmember Joseph R. Downs III; **carried unanimously.**

CONTRACT FOR LIBRARY SERVICES WEST POINT LIBRARY ASSOCIATION

Councilmember Joseph R. Downs III made a motion to approve a contract for service with the West Point Library Association for the period from April 2015 through March 2016. Councilmember Gerald W. Ledbetter seconded the motion; **carried unanimously.**

CONTRACT FOR LIBRARY SERVICES CHAMBERS COUNTY LIBRARY BOARD

Councilmember Joseph R. Downs III made a motion to approve a contract for service with the Chambers County Library Board for the period from April 2015 through March 2016. Councilmember Steven M. Tramell seconded the motion; **carried unanimously.**

DOWNTOWN RIVER PARK

Councilmember Gloria R. Marshall made a motion to approve #1. Authorize the City Manager to engage an architect to design the renovation of the old fire station for the purpose of an event venue/public facilities/retail space #2. Authorize the City Manager to engage an architect to design a splash pad #3. Authorize the removal of all buildings and facilities on the site# 4. Authorize the removal of the city fueling station. Councilmember Joseph R. Downs III seconded the motion. After a lengthy discussion about location of the Splash pad and whether to take the architect design for the splash pad out of the motion, Councilmember Sandra Thornton made a motion amending the first motion by removing #2 authorizing the City Manager to engage an architect to design a splash pad. Councilmember Joseph R. Downs III seconded the motion. **The motion failed on a 2-4 vote. Council members Joseph R. Downs III and Sandra Thornton voted Yes. Council members Gerald W. Ledbetter, Gloria R. Marshall, Benjamin F. Wilcox and Steven M. Tramell voted No.**

Mayor Ferguson called for a vote to approve the original motion made by Councilmember Gloria R. Marshall. **The motion; passed on a 5-1 vote. Council members Joseph R. Downs III, Gerald W. Ledbetter, Gloria R. Marshall, Steven M. Tramell, and Benjamin F. Wilcox voted Yes. Councilmember Sandra Thornton voted No.**

MEAG POWER RESOLUTION

Councilmember Gerald W. Ledbetter made a motion to authorize the Mayor, City manager, City Clerk, and City attorney to execute, attest and deliver the answer, verification and acknowledgment of Service of Petition and Complaint in the undertaking to validate certain changes to the bonds for the Plant Vogtle expansion project. Councilmember Benjamin F. Wilcox seconded the motion; **carried unanimously.**

PROPERTY PURCHASE

Councilmember Benjamin F. Wilcox made a motion to purchase three parcels of property located along 10th Street. The property will be purchased with Forward Funds for the purpose of encouraging development along 10th Street. The properties are parcel numbers 0943D013001 (901 East 10th Street) 0943D004005 (601 East 10th Street) and 0943D004004 (600 East 10th Street) totaling approximately 2 acres. The cost of the property is \$150,000. The City Council authorizes the City Manager to sign all documents associated with this transaction. Councilmember Joseph R. Downs III seconded the motion; **carried unanimously.**

BOARD AND COMMITTEE APPOINTMENTS.

Councilmember Gloria R. Marshall made a motion to appoint Debra Robertson to a four (4) year term on the Hawks Library Board. Councilmember Benjamin F. Wilcox seconded the motion; **carried unanimously.**

Councilmember Sandra Thornton made a motion to appoint Larry Duncan to a four (4) year term on the Hawks Library Board. Councilmember Gerald W. Ledbetter seconded the motion; **carried unanimously.**

Councilmember Joseph R. Downs III made a motion to appoint Trudye Johnson to a four (4) year term on the Municipal Planning Board. Councilmember Sandra Thornton seconded the motion; **carried unanimously.**

Councilmember Benjamin F. Wilcox made a motion to appoint Kevin Patrick to a four (4) year term on the Municipal Planning Board. Councilmember Gerald W. Ledbetter seconded the motion; **carried unanimously.**

Councilmember Joseph R. Downs III made a motion to appoint Joe Thompson to fill an unexpired term that expires 10-1-2016 on the Historic Preservation Commission. Councilmember Gloria R. Marshall seconded the motion; **carried unanimously.**

OTHER

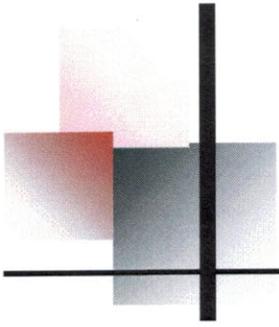
Mayor Ferguson recognized Harris County Commissioner Jim Wood and thanked him for attending our meeting. He also invited everyone to the Youth Service event and the Southwest Georgia Pageant that will be held in West Point on Saturday, April 18, 2015.

ADJOURN

There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

A. Drew Ferguson IV
Mayor



FINANCIAL REPORT



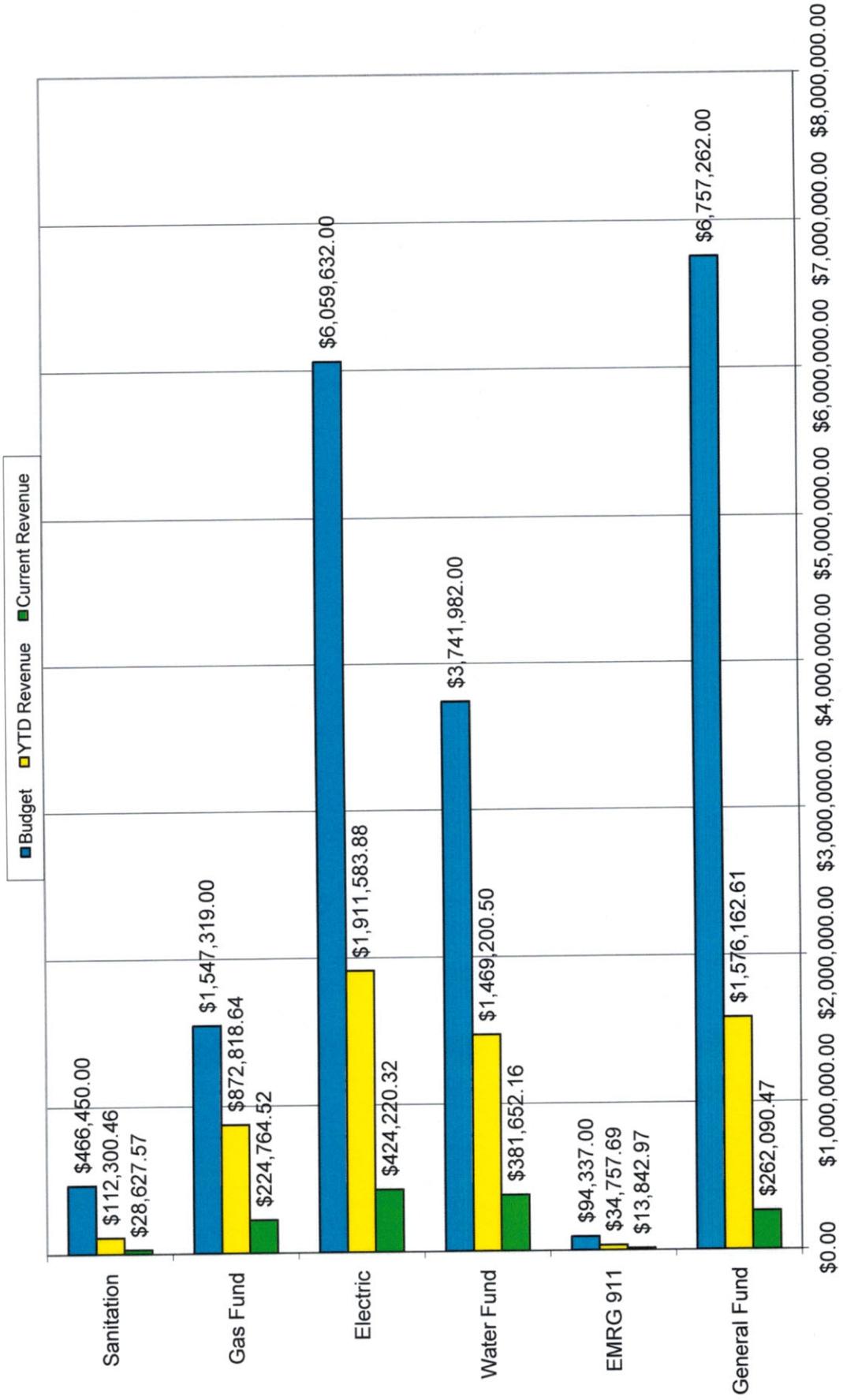


City of West Point Financial Report April, 2015

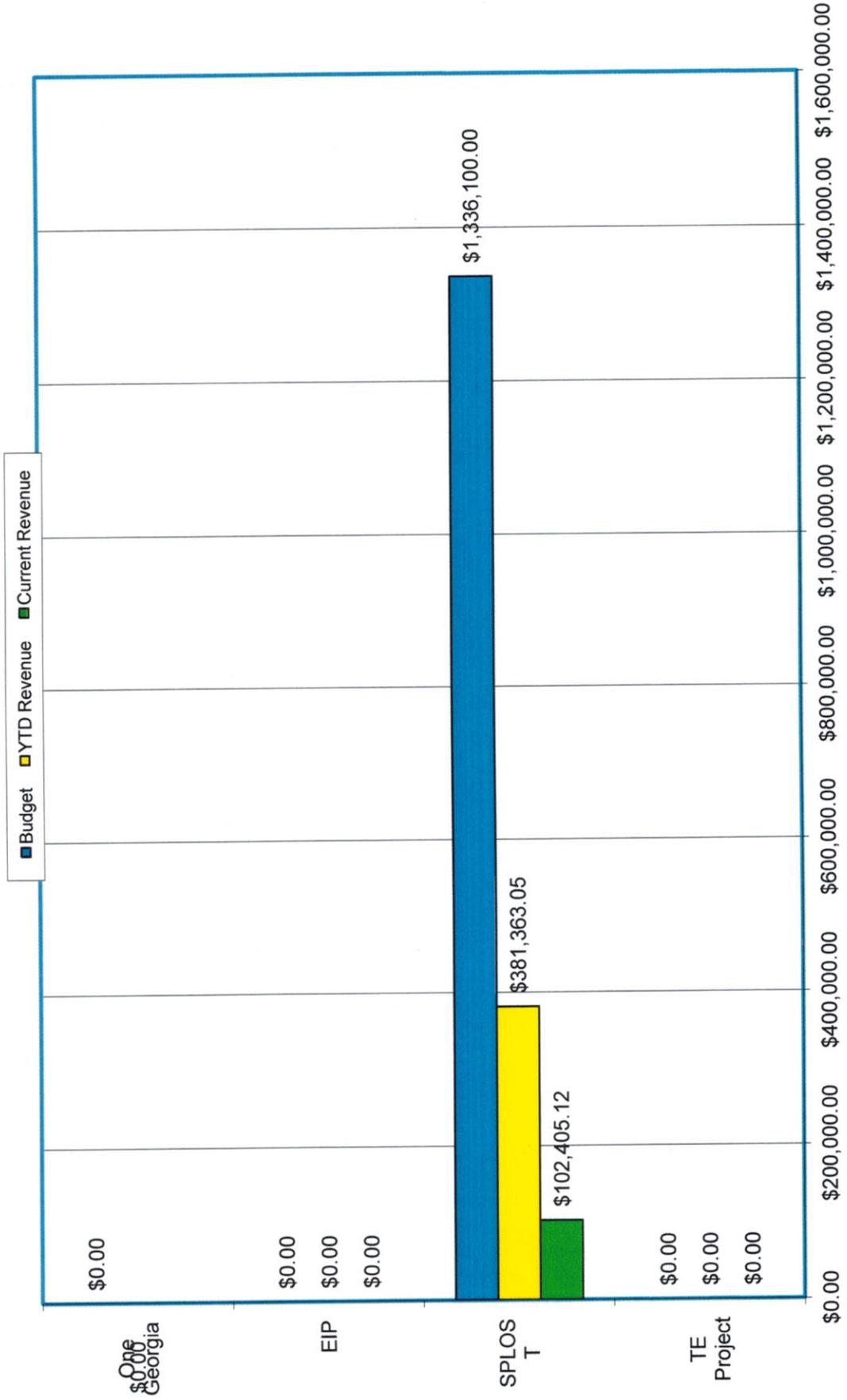
REVENUES

Current Revenue	General Fund	EMRG 911	Water Fund
YTD Revenue	\$262,090.47	\$13,842.97	\$381,652.16
Budget	\$1,576,162.61	\$34,757.69	\$1,469,200.50
Percentage Budget	\$6,757,262.00	\$94,337.00	\$3,741,982.00
	23.33%	36.84%	39.26%
Current Revenue	Electric Fund	Gas Fund	Sanitation
YTD Revenue	\$424,220.32	\$224,764.52	\$28,627.57
Budget	\$1,911,583.88	\$872,818.64	\$112,300.46
Percentage Budget	\$6,059,632.00	\$1,547,319.00	\$466,450.00
	31.55%	56.41%	24.08%
Current Revenue	One Georgia	EIP	SPLOST
YTD Revenue	\$0.00	\$0.00	\$102,405.12
Budget	\$0.00	\$0.00	\$381,363.05
Percentage Budget	\$0.00	#DIV/0!	\$1,336,100.00
	#DIV/0!		28.54%
Total All Departments			Total All Departments
Current Revenues	\$1,437,603.13	Total YTD Revenue	\$6,358,186.83
Current Expense	\$1,461,075.94	Total YTD Expenses	\$5,826,158.92
over/under	(\$23,472.81)	over/under	\$532,027.91
YTD Revenue	\$6,358,186.83		
Budget	\$20,003,082.00		
Percentage	31.79%		

Budget Revenue Comparison April, 2015



Budget Revenue Comparison April, 2015



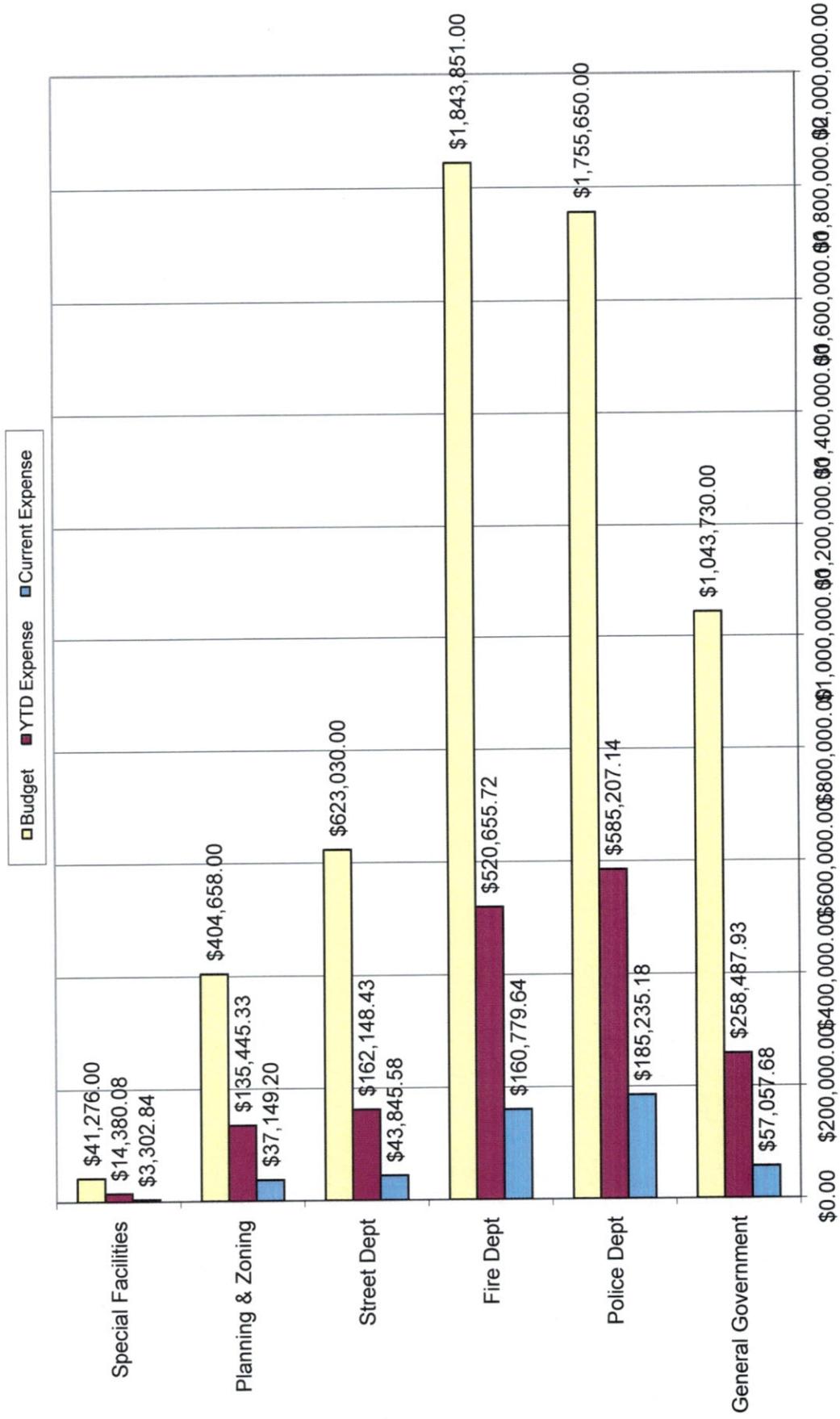


City of West Point Financial Report April, 2015

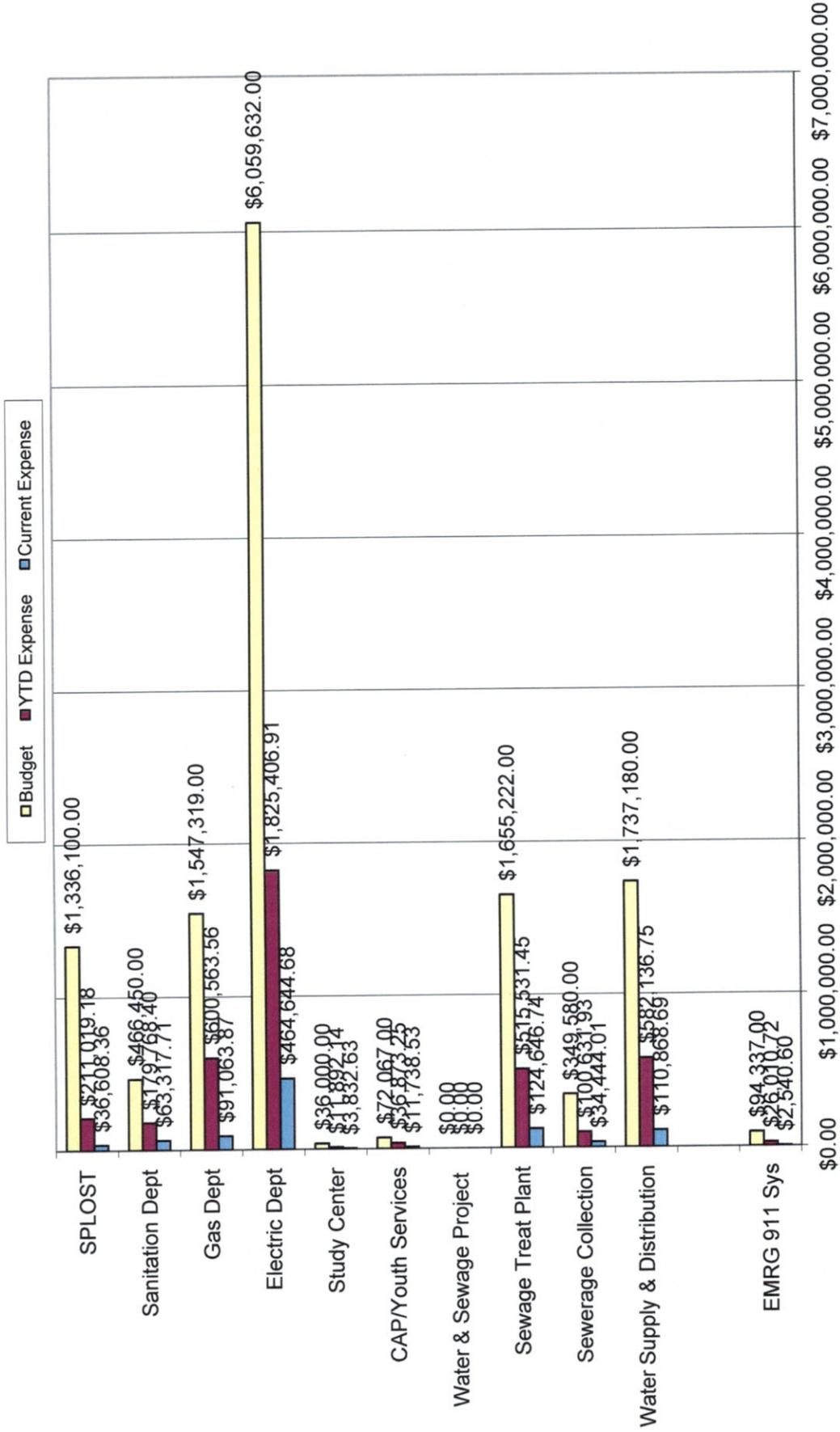
EXPENSES

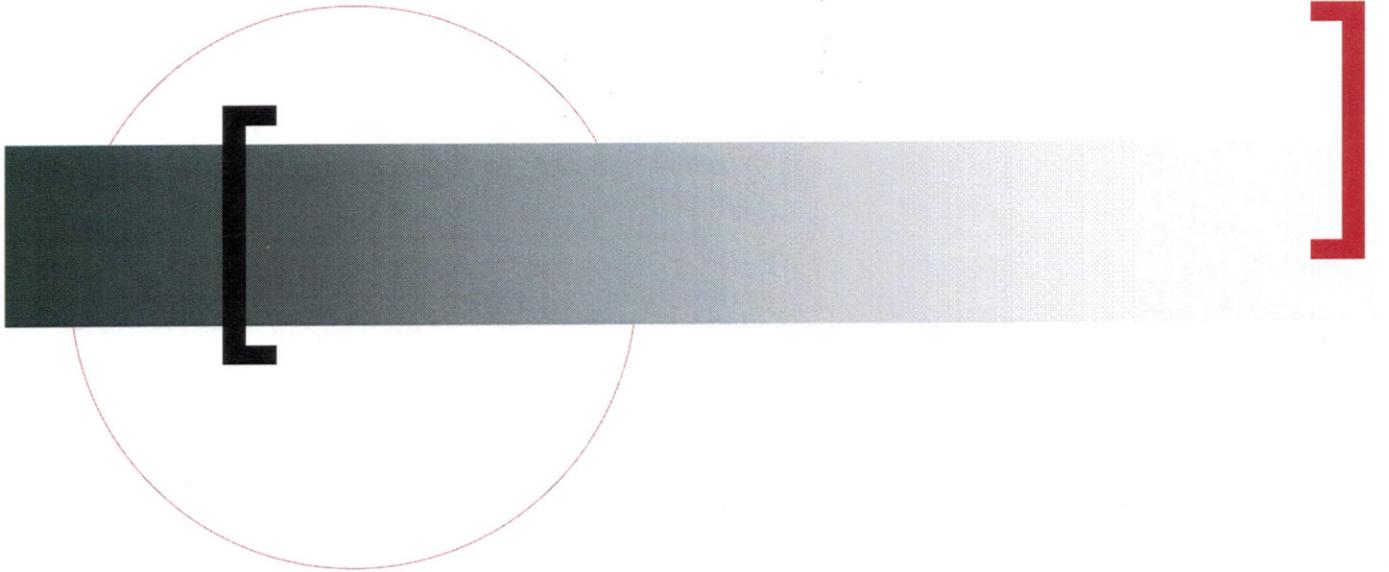
Current Expense	General Government	Police Dept	Fire Dept	Street Dept
YTD Expense	\$57,057.68	\$185,235.18	\$160,779.64	\$43,845.58
Budget	\$258,487.93	\$585,207.14	\$520,655.72	\$162,148.43
Percentage Budget	\$1,043,730.00	\$1,755,650.00	\$1,843,851.00	\$623,030.00
	24.77%	33.33%	28.24%	26.03%
Current Expense	Planning & Zoning	Special Facilities	EMRG 911 SYS	Water Dept
YTD Expense	\$37,149.20	\$3,302.84	\$2,540.60	\$110,868.69
Budget	\$135,445.33	\$14,380.08	\$26,010.72	\$582,136.75
Percentage Budget	\$404,658.00	\$41,276.00	\$94,337.00	\$1,737,180.00
	33.47%	34.84%	27.57%	33.51%
Current Expense	Sewer/ Water	Electric Dept	Gas Dept	Sanitation Def
YTD Expense	\$159,090.75	\$464,644.68	\$91,063.87	\$63,317.71
Budget	\$616,163.38	\$1,825,406.91	\$600,563.56	\$179,768.40
Percentage Budget	\$2,004,802.00	\$6,059,632.00	\$1,547,319.00	\$466,450.00
	30.73%	30.12%	38.81%	38.54%
Current Expense	SPLOST	Study Center	CAP/Youth Services	Economic Dev
YTD Expense	\$36,608.36	\$3,832.63	\$11,738.53	\$30,000.00
Budget	\$211,019.18	\$11,892.14	\$36,873.25	\$60,000.00
Percentage Budget	\$1,336,100.00	\$36,000.00	\$72,067.00	\$937,000.00
	15.79%	33.03%	51.17%	6.40%
Current Revenues	All Funds	Total All Departments	Total YTD Expenses	\$5,826,158.92
Current Expense	\$1,437,603.13	\$6,358,186.83	Budget	\$20,003,082.00
over/under	\$1,461,075.94	\$5,826,158.92	Percentage	29.13%
	(\$23,472.81)	over/under		
		\$532,027.91		

Budget Expense Comparison April, 2015



Budget Expense Comparison April, 2015





DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

**City of West Point
Fire Department
P.O. Box 487
West Point, GA 31833**

MONTHLY ACTIVITY REPORT

April 2015

FIRE RESPONSES

Structure / Residential	2
Structure / Business	6
Vehicle	0
Ground Cover, Trash	0
Hazardous Materials	0
Rescue, M.V.A.	7
False Alarms	3
Mutual Aid Responses	0
Other Responses	0
Total Fire Responses	18

EMERGENCY MEDICAL SERVICE RESPONSES

FACILITY	TRIPS
East AL Medical-Lanier	35
West Ga. Medical	15
East AL Medical-Opelika	1
Columbus Medical Center	0
Landing Zone	3
Non-Transport	15
Total E.M.S. Responses	69

Community Development April 1 – 30, 2015

Permits Issued – 6
 Elec. Water, Gas 1
 Building 5

Inspections - 23
 Industrial 4
 New Commercial 0
 Remodel Comm. 4
 New Residential 4
 Remodel Res. 9
 Soil& Erosion 2

Certificate of Occupancy- 2

Code Enforcement - 42

Burn Removal	0	Grass & Weeds	8
Illegal Dumping	2	Signs	4
No Utilities	1	Vehicles	8
Property Maint.	1	Other	17
Warnings/Citations	1		

Animal Control- 54

Meet in Person	15		
Deliver/Set Traps	28	Transports to Animal Shelter- Dogs-	2 Cats- 2
Other	7		

Hearings - 0
 No Shows 0

Public Notices- 0

Structures Demolished- 1

Statistical Counts Report
 For records with dates between 4/1/2015 and 5/30/2015

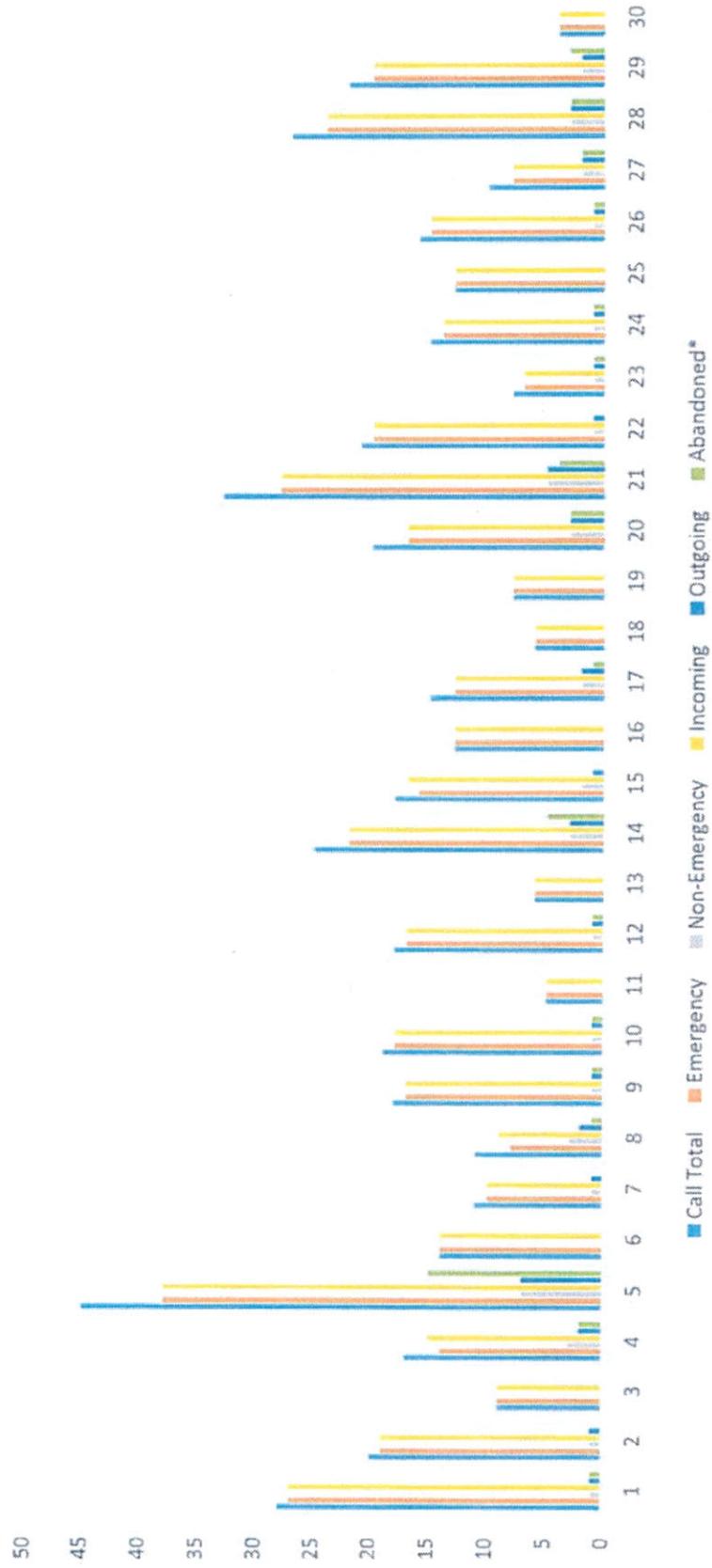
Incident Reports Created	<u>ALL</u> 135	<u>INCIDENTS</u> 112	<u>MISC.</u> 16	<u>FAMILY VIOL.</u> 7
Incident Reports Cleared	<u>ALL</u> 88	<u>BY ARREST</u> 38	<u>UNFOUNDED</u> 44	<u>EXCEPTIONALLY</u> 6
Property Involved			<u>STOLEN</u> \$23,234	<u>RECOVERED</u> \$1,250
Incident Type Level			<u>FELONY</u> 38	<u>MISDEMEANOR</u> 79
Investigative Files Opened				22
Investigative Files Assigned				22
Investigative Files Cleared				3
Drug Related Investigative Files Opened				3
Drug Related Investigative Files Cleared				1
Arrests / Booking Records				44
Citations Issued				144
Warnings Issued				16
Ordinance Violations				0
<u>Court Services</u>			<u>RECEIVED</u>	<u>SERVED</u>
Civil Papers			0	0
Subpoenas			0	0
Warrants			44	31
Accident Reports		<u>ALL</u> 40	<u>CRASH</u> 30	<u>PRIV PROP</u> 10

City of West Point, Georgia
9-1-1 Call Volume by Day - April 2015

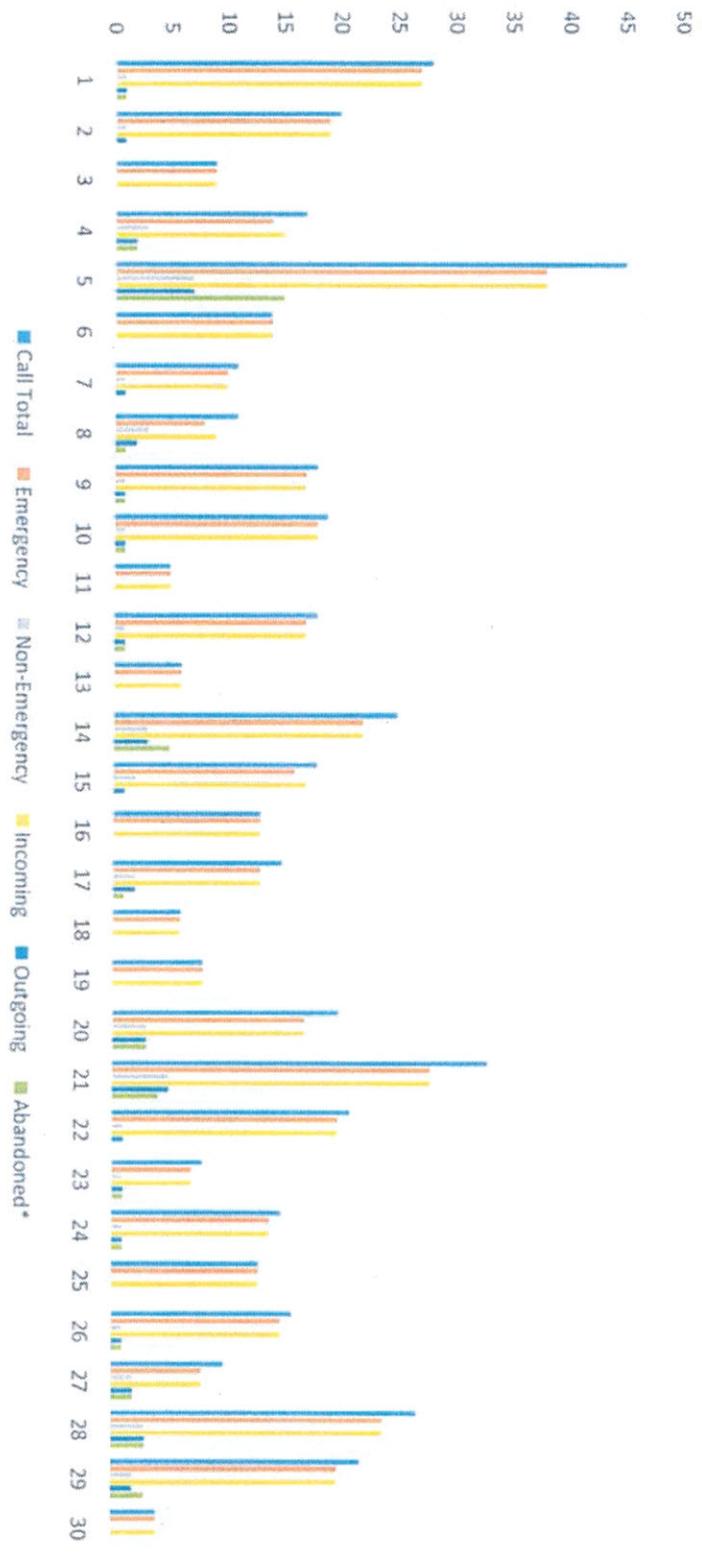
	Daily Call Total	Call Category		Call Origin		Abandoned*
		Emergency	Non-Emergency	Incoming	Outgoing	
1	28	27	1	27	1	1
2	20	19	1	19	1	0
3	9	9	0	9	0	0
4	17	14	3	15	2	2
5	45	38	7	38	7	15
6	14	14	0	14	0	0
7	11	10	1	10	1	0
8	11	8	3	9	2	1
9	18	17	1	17	1	1
10	19	18	1	18	1	1
11	5	5	0	5	0	0
12	18	17	1	17	1	1
13	6	6	0	6	0	0
14	25	22	3	22	3	5
15	18	16	2	17	1	0
16	13	13	0	13	0	0
17	15	13	2	13	2	1
18	6	6	0	6	0	0
19	8	8	0	8	0	0
20	20	17	3	17	3	3
21	33	28	5	28	5	4
22	21	20	1	20	1	0
23	8	7	1	7	1	1
24	15	14	1	14	1	1
25	13	13	0	13	0	0
26	16	15	1	15	1	1
27	10	8	2	8	2	2
28	27	24	3	24	3	3
29	22	20	2	20	2	3
30	4	4	0	4	0	0
Total	495	450	45	453	42	46

*The Abandoned Call Count total is also included in the Incoming Call Origin Count.

City of West Point, GA Call Count by Day - April 2015



City of West Point, GA Call Count by Day - April 2015



Public Works Department Activity Report

April 2015

Preventive maintenance on storm water collection system

Patch with 9 tons

Grind @ land field

Haul Sludge for the W.P.C.P.

Trim limbs on the R-O-W

Service and repair Equip.

Clean up in town area

Clean recycle area on Stateline Road

Work at 1506 Bld. HWY. 29

Straighten Signs

Repair drain on West 9th Street

Assemble recycle containers

Spray weeds in town area

April 2015 Utility Department Reports

Gas Department/Utility Protection

For the month of April, 2015

Task Desc	Gas Crew & Utility Protection	Department Total
Locate Underground Utilities	31	31
Restake UG Locates	6	6
Install, Renew, Relocate, Reinstate, Abandon Service	1	1
GRAND TOTAL	38	38

Power & Lights

For the month of April, 2015

Task Desc	Electric Crew	Department Total
Change Meter	2	2
Change Service	1	1
Repair Street Light	1	1
Repair Security Light	7	7
Power Outage	6	6
Repair Service Line	2	2
INSTALL NEW ELECTRIC SERVICE	1	1
GRAND TOTAL	20	20

SERVICE TRUCK

For the month of April, 2015

Task Desc	Field Customer Service	Department Total
Turn On Utilities	1	1
Turn Off Utilities	3	3
Read-In / Read-Out Utilities	3	3
GRAND TOTAL	7	7

Sewer Department

For the month of April, 2015

Task Desc	Sewer Crew	Street Crew	Department Total
Repair Service Line	1	0	1
Sewer Inspection	1	0	1
Sewer Back Up	2	1	3
GRAND TOTAL	4	1	5

April 2015 Utility Department Reports

Water Distribution

For the month of April, 2015

Task Desc	Water Distribution Crew	Department Total
Miscellaneous-Water	10	10
Change Meter	1	1
CHECK WATER PRESSURE	1	1
NEW WATER SERVICE	4	4
INVESTIGATE WATER LEAK	3	3
GRAND TOTAL	19	19

Water Treatment Plant

April, 2015

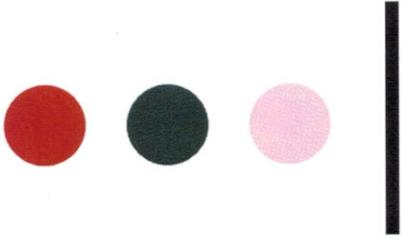
33,398,000 Gallons Withdrawn From River (Average 1,113,266 GPD)

31,805,000 Gallons Pumped to System (Average 1,060,166 GPD)

Wastewater Treatment Plant

April, 2015

45,300,000 Gallons Discharged to the River (Average 1,510,000 GPD)



NEW BUSINESS

Revolving Loan Fund
 Finance Committee
 Financial Analysis

First Lein Debt - Capital City Bank	\$50,000
Amortization Period	15
Interest Rate	5.0%
Monthly Payment	\$395.40 ^A

RLF Funds - City of West Point	\$410,000.00
Amortization Period	15
Interest Rate	2.0%
Monthly Payment	\$2,638.39 ^B

Total Debt Service - Monthly	\$3,033.78 ^{A+B}
Rental Income - Monthly	\$ 3,125.00

Cushion \$91.22 3%

Additional Notes: The new 5 year lease from Johnny's Pizza is a triple net lease where Johnny's will be responsible for all taxes, insurance and maintenance. The Building LLC will not have any exposure to operating expenses related to the allocated square footage and common areas of the building.

Revolving Loan Fund
 Finance Committee
 Eligibility Analysis

Troup County Median Income	\$	52,700
Moderate Household Income Factor		80%
Moderate Troup County Income -Defined	\$	42,160

Current Head of Household Employees -Johnny's

Note: Part Time workers have been annualized to full time even though the servers average 20 hours per week.

	# of Employees	Members in Household	Hourly Rate of Pay	Annualized
Server *	3	1	\$14.00	\$ 29,120
Server *	1	2	\$14.00	\$ 29,120
Cook *	2	1	\$9.50	\$ 19,760
Prep	1	6	\$11.00	\$ 22,880
Dishwasher	1	1	\$7.75	\$ 16,120
General Help	1	1	\$8.00	\$ 16,640
General Help	1	2	\$9.50	\$ 19,760
		10		

* Includes base hourly rate of \$2.13 to \$2.75 for servers and Average of \$8.00 and \$10.25 for cooks

Eligible RLF Activities

Provided that they meet applicable requirements in undertaking their RLF program, local governments are free to design RLF programs to address specific local goals and objectives. Eligible activities include the:

- 1) provision of loans to private, for-profit entities, when the assistance is appropriate to carry out an economic development project that: (A) creates or retains jobs for low- and moderate-income persons; (B) prevents or eliminates slums and blight; or (C) assists businesses that provide goods or services needed by, and affordable to, low- and moderate-income residents;

**Revolving Loan Fund
 Finance Committee
 Eligibility Analysis**

Definition of Low- and Moderate-Income Person

A low- and moderate-income person is defined as a member of a family having a combined gross family income (i.e., the full amount of gross income, before deductions, of all family members residing in the household) equal to or less than the Section 8 Housing Assistance Program “lower income limit” established by the U.S. Department of Housing and Urban Development (HUD). Unrelated individuals are considered as separate families.

The Section 8 income guidelines are available for each county in Georgia and are based on 80 percent of the county’s median income or 80 percent of the statewide non-metropolitan median income, whichever is greater, with adjustments for family size

Income Eligibility Limits by Household Size

Household Size	Extremely Low Income	Very Low Income	Low Income
1 Person	\$11,770	\$18,200	\$29,050
2 Persons	\$15,930	\$20,800	\$33,200
3 Persons	\$20,090	\$23,400	\$37,350
4 Persons	\$24,250	\$25,950	\$41,500
5 Persons	\$28,050	\$28,050	\$44,850
6 Persons	\$30,150	\$30,150	\$48,150
7 Persons	\$32,200	\$32,200	\$51,500
8 Persons	\$34,300	\$34,300	\$54,800

Median Income by County in Georgia

Troup County Median Income \$52,700

**City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226**

April 21, 2015

Classified Ads Section
Valley Times-News
Lanett, AL

Dear Sir or Madam:

Please run the following small box ad Friday, May 1st, and again on Friday, May 8th. Send affidavit to the City of West Point, P.O. Box 487, West Point, GA 31833.

LEGAL NOTICE

This is to notify the public that Manager, Sandra Lee Wallace, is applying to the City of West Point for Off-premises malt beverage and wine licenses for Lucky 4 Shell Food Mart Inc. dba Shell Mart (convenience store) Shailesh Naik, Owner at 1000 Avenue E. Said application will be heard at the next meeting of the Mayor and Council on Monday, May 11th at 6:00 P.M.

Bill to:

City of West Point, ATTN: Richard McCoy
P.O. Box 487
West Point, GA 31833

Thanks,

Richard McCoy, City Clerk

City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226

April 21, 2015

SUMMARY REVIEW
OFF-PREMISES CONSUMPTION
MALT BEVERAGE & WINE LICENSE APPLICATIONS

APPLICANT: **Sandra Wallace, Manager**

Narayan Naik Shailesh, Owner

ADDRESS: 1213 Davidson Street, West Point, GA 31833

LOCATION: 1000 Avenue E, Lucky 4 Shell Food Mark Inc. dba **Shell Mart**

Application Review

1. City Applications complete.
2. Financial Statement complete.
3. Sworn statement of qualifications submitted.
4. Malt Beverage & Wine Applications submitted, complete.
5. Notarized consent for criminal history check submitted.
No criminal history on applicant.
6. Fire, building inspection satisfactory.
7. Advertisement published in Valley Times-News twice prior to meeting.
9. Copy of state malt beverage & wine applications submitted.

Remarks: Ms. Sandra Wallace is the manager is requesting all licenses be converted into her name. All application forms have been submitted.

Richard McCoy
City Clerk

ECONOMIC DEVELOPMENT
SERVICES AGREEMENT

THIS AGREEMENT made and entered into this the ____ day of _____, 2015, by and between the **WEST POINT DEVELOPMENT AUTHORITY**, a body corporate and politic of the State of Georgia, the **DOWNTOWN WEST POINT DEVELOPMENT AUTHORITY**, a body corporate and politic of the State of Georgia, and the **CITY OF WEST POINT, GEORGIA**, a municipal corporation of Troup County and Harris County, Georgia.

WITNESSETH: THAT,

WHEREAS, the West Point Development Authority (hereafter "WPDA") is a body corporate and politic created by the General Assembly of the State of Georgia to encourage and promote the expansion and development of industrial, agricultural, recreational and trade facilities in the City of West Point;

WHEREAS, in executing said mission, WPDA has on occasion employed an executive director to carry forward the policies and decisions of the Authority;

WHEREAS, the Downtown West Point Development Authority (hereafter "DWPDA") is a body corporate and politic created by the General Assembly of the State of Georgia to encourage and promote the economic improvement, development and rehabilitation of the Downtown West Point District;

WHEREAS, the City of West Point (hereafter "City") has determined to employ an economic development director whose duty shall be to support the mission of the WPDA, the DWPDA, and also provide economic development services directly to City;

WHEREAS, the parties have agreed upon terms through which the City will provide economic development services to WPDA and DWPDA, and that the terms and conditions of such services be memorialized herein;

WHEREAS, the Parties are competent to enter this agreement (hereafter "Agreement") pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia, subject to and in accordance with the terms and conditions hereinafter set forth;

IT IS HEREBY AGREED AS FOLLOWS:

1. **Term.**

The Term of this Agreement shall begin on _____ and shall extend for a period of one (1) year, subject to the right of any party to terminate the Agreement as described below. Said Agreement shall automatically renew for successive one (1) year terms unless any party provides written notice of non-renewal at least sixty (60) days in advance of the expiration of the then-current term.

2. **Employment of Economic Development Employee.**

For the term of this Agreement, the City shall hire and retain a full-time employee whose job duties shall include providing services and supporting the missions of both the WPDA and DWPDA. A more detailed list of the anticipated job duties of said employee is contained within the job description attached hereto as Exhibit "A," which job description is incorporated herein by this reference.

3. **Services Provided.**

By and through the employee referenced above within Paragraph 2, City shall provide economic development services to WPDA and DWPDA for the term of this Agreement.

4. **Compensation.**

The economic development employee will be compensated by City and shall be a City employee in all respects. No employer/employee relationship shall be created between the economic development employee and either WPDA or DWPDA resulting from the services provided through this Agreement. The economic development employee will report to and be supervised by the City Manager.

5. **Payment for Economic Development Services.**

As consideration for the economic development services described above in Paragraphs 2 and 3, WPDA and DWPDA shall make the following payments to City:

A. WPDA shall pay to City on a monthly basis eighty percent (80%) of the monthly salary of the economic development employee, who shall be paid an amount within City of West Point Personnel Pay Plan Salary Grade 23 (\$51,557.00 to \$78,144.00).

B. DWPDA shall pay to City on a monthly basis ten percent (10%) of the monthly salary of the economic development employee, who shall be paid an amount within City of West Point Personnel Pay Plan Salary Grade 23 (\$51,557.00 to \$78,144.00).

C. City shall be responsible for and pay all other benefits associated with the compensation package of the economic development employee.

6. Termination.

As the parties anticipate funding for the economic development services described herein will be provided, at least in part, through appropriations to WPDA and DWPDA either WPDA or DWPDA may terminate this Agreement upon thirty (30) days written notice in the event either Authority determines that it does not have the funds necessary to fulfill the payment obligations required herein.

Notwithstanding anything contained herein to the contrary, the parties further agree that any party hereto may terminate this Agreement without cause at any time during the initial term or during any renewal term hereof upon giving the other party one hundred twenty (120) days written notice of such intent to so terminate.

7. Amendment. This Agreement cannot be amended, modified or changed except by a writing signed by the parties under proper authority.

8. Full Force and Effect. The parties and the undersigned individual officers shall cause to be done all things necessary to execute this contract and give it full force and effect.

9. Governing Law.

This Agreement will be governed by and construed in accordance with the laws of the State of Georgia.

10. Entire Agreement.

This Agreement supersedes any and all agreements, both oral and written, between the parties hereto with respect to rendering of economic development services and contains all the covenants and agreements between the parties with respect to rendering of these services in any matter whatsoever.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement on the day and year first above-written.

WEST POINT DEVELOPMENT AUTHORITY
(SEAL)

BY: _____
Chairman

ATTEST: _____
Secretary

DOWNTOWN WEST POINT DEVELOPMENT
AUTHORITY (SEAL)

BY: _____
Chairman

ATTEST: _____
Secretary

CITY OF WEST POINT, GEORGIA (SEAL)

BY: _____
Mayor

ATTEST: _____
City Clerk

R:\Jeff\West Point\Agreements\WPDA\Economic Development Services AGR (4-30-15).docx
FILE 2015-074

Example of City Splash Park operations.

Roswell Spraygrounds: Seasonal Facility - Months of Operation are May-September

Roswell now has two premiere spraygrounds for you to enjoy this season. Our two spraygrounds opened Memorial Day Weekend, and will double your fun all summer long. Both spraygrounds offer a variety of spray features, concession stand, and a rental pavilion. Daily Fees apply or purchase a Splash Pass good for both spraygrounds. Add a Roswell Area Park Pool option too!! You're sure to stay cool in Roswell this summer. Adults not entering the water with paid child and infants are free. Private Rentals, pavilion rentals and birthday parties packages at both locations are available. Please call 770-594-6134 for more information and to make your reservation today.

Sprayground Locations



Splash 'n Play at Riverside Park

575 Riverside Road, Roswell, GA, 30075

770-594-6158

Monday - Friday 10 a.m - 7 p.m.

Saturday 10 a.m. - 6 p.m.

Sunday 12 p.m. - 6 pm.

Closed Tuesdays for maintenance and Private Rentals

The Spray Station at East Roswell Park

9000 Fouts Road, Roswell, GA, 30076

770-594-6188

Monday - Friday 10 a.m - 7 p.m.

Saturday 10 a.m. - 6 p.m.

Sunday 12 p.m. - 6 pm..

Closed Wednesdays for maintenance and Private Rentals

Sprayground Fees

\$1 per person, 1 year old and up (infants are free)

\$1 - Adult in the water area with infant or child

Free - Adult entering with paying child - on deck only

\$30 per person individual pass* - one sprayground

\$40 per person individual pass* - both spraygrounds

\$45 per family pass* - one sprayground

\$60 per family pass* - both spraygrounds

\$20 Individual/\$40 Families to add both spraygrounds to your RAP pool pass*

*Passes are valid for the 2013 season

<https://www.roswellgov.com/index.aspx?NID=868>

Example of a Company that builds residential splash pads and some good reasons why a splash pad is a good idea.

With nearly 5 months of Summer weather in Georgia, we are always looking for ways to beat the heat. Splash pads, spraygrounds, Rain pads, wet decks. No matter what you call them, we've all seen them at big water parks, community pools, and even at Centennial Olympic Park. Now, more and more people are considering installing these fun interactive water features in their own backyard. You can have them installed poolside or stand alone. Some of the great benefits of a splash pad are:

1. They are customizable to any shape or design
2. They can fit in yards with limited space
3. They are **safe** for people of all ages because they have less than an inch of standing water
4. They do **not** require the installation of a **fence** around your property
5. They cost much **less** than a swimming pool
6. You can add laminar jets, fiber optic lighting, spray toys, etcetera. You are only bound by your imagination
7. Surface options range from colored and textured concrete to sealed pavers.
8. They can increase the value of your property
9. They do not require much maintenance.
10. When you use a holding tank and reclaim the water, they are eco-friendly

With more and more people choosing to spend more time at home, these interactive water features are becoming increasingly popular. People that have been told that their yard is too small for a swimming pool due to building codes, have chosen to go with a splash pad instead. With the versatility of splash pads, they can be incorporated into any landscape.

<http://www.watercolorspools.com/blog/bid/44954/Top-Ten-Reasons-to-Build-a-Residential-Splash-Pad-in-Georgia>

News Article of a splash pad in Cherokee Georgia

Waleska splash pad opens to Cherokee children

by Megan Thornton

mthornton@cherokeetribune.com

May 26, 2012 12:00 AM | 6198 views | 0 | 7 | | |



The new splash pad in Waleska keeps locals cool on a hot Friday afternoon during the official grand opening of the new park. Cherokee Tribune/Todd Hull

WALESKA — The last day of school and the beginning of the summer kicked off with a splash at the ribbon-cutting for Cherokee County's first splash pad Friday afternoon.

More than 20 children burst through the gates into the miniature water park immediately after the ribbon was cut around 4 p.m., making them the first group of kids to run through the fountains and get drenched by the overhead water buckets.

The public water feature will be open seven days a week from 10 a.m. to 6 p.m. throughout the summer, said Mayor Doris Jones.

"It's truly been a labor of love," Jones said. "We're so excited and grateful to have this for our children."

Many parents watched as their children played, including the city's newest councilwoman, Melissa Fournier, who said she plans to visit frequently throughout the summer with her three children, ages 15, 10 and 2.

"I think it's a great thing for all of the families here," Fournier said.

Fournier will take over the seat left open by the recent death of Councilman Floyd Puckett. She will be sworn in Aug. 6.

Inside Cline Park, located at 704 Bartow St. in Waleska, the water-filled play area features three 10- to 12-foot fountains and eight water jets that shoot up from the cement base.

It is enclosed by a fence for safety, but parents with small children are encouraged to accompany their children while they play in the water.

The long-awaited splash pad is roughly 60 feet by 40 feet and cost about \$150,000, which included equipment installation. It is the first one of its kind built with taxpayer dollars.

The play area has been about six years in the making, said Marguerite Cline, former Waleska mayor, who said she had the original idea for the structure.

"I was talking to my daughter in (Washington) D.C. and she said they had just gone to the fountain park," Cline said. "I said to her, 'What is that?' and the idea just came from there."

Cline said she hopes her six grandchildren will be able to come enjoy the park soon.

Read more: [Cherokee Tribune - Waleska splash pad opens to Cherokee children](#)

Links to Splash Pad information

<http://splashzonellc.com/>

http://leisure.canton-mi.org/splash_playground.aspx

<http://www.cityofdalton-ga.gov/index.php/other-links/16-city-clerk-latest/413-splash-pad>

<http://www.atlantawithkid.com/fun-interactive-fountains-for-kids-around-atlanta/>

Splash Pad or Splash/Spray Park

Information on potential sites

Splash or Spray “Park”

(Includes Aquatic Play Features)



Water
Play
Systems
© 2014
ALL RIGHTS RESERVED
www.waterplay.com
813.298.1195

Sylvester Spray Park

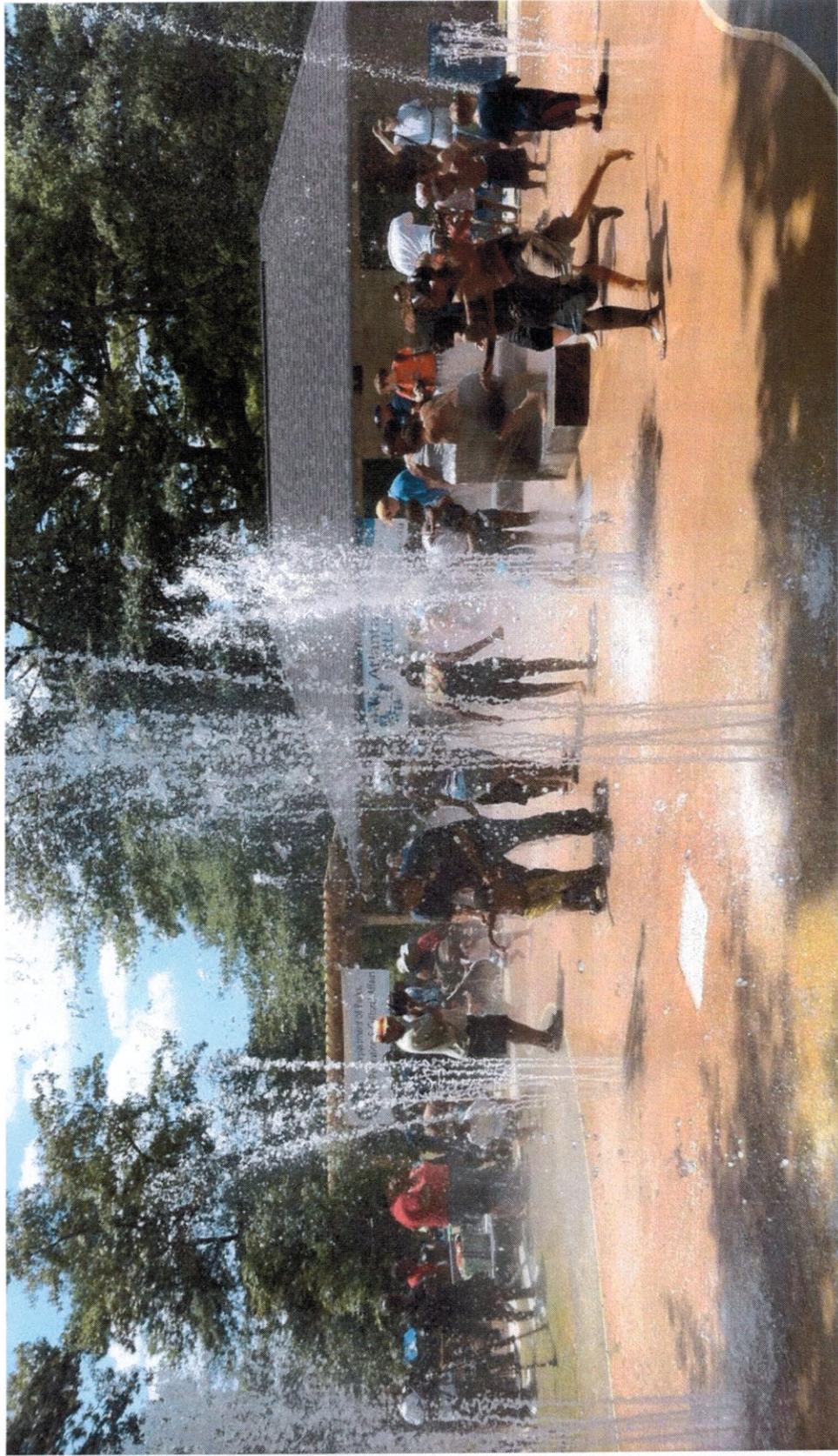
W14844

2,228 SQ FT Wet Play Area
w/ 5' recommended Overlay Zone

153 GPM

Perspective View

Splash "Pad" (Water Jets Only)



Sites in Recreation Area

Site 1

Site 2

Site 3

E 12th St

W Point Rd

Ave D

Ave C

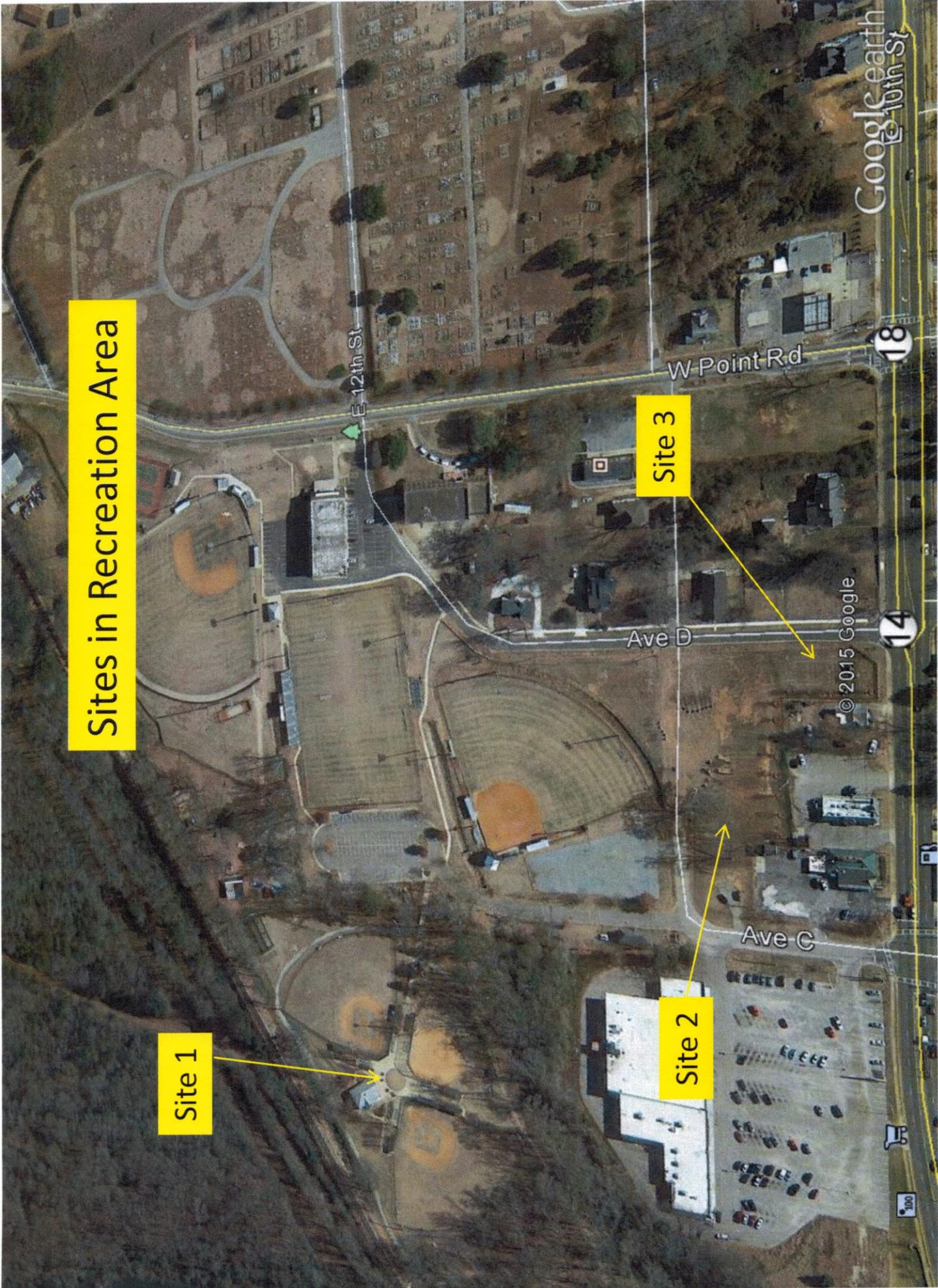
Google earth

18

14

© 2015 Google

100



Site #1

Splash
Park

Pros For Site

- City Controls Site
- Infrastructure in place
 - Restrooms
 - Concrete Access

Cons For Site

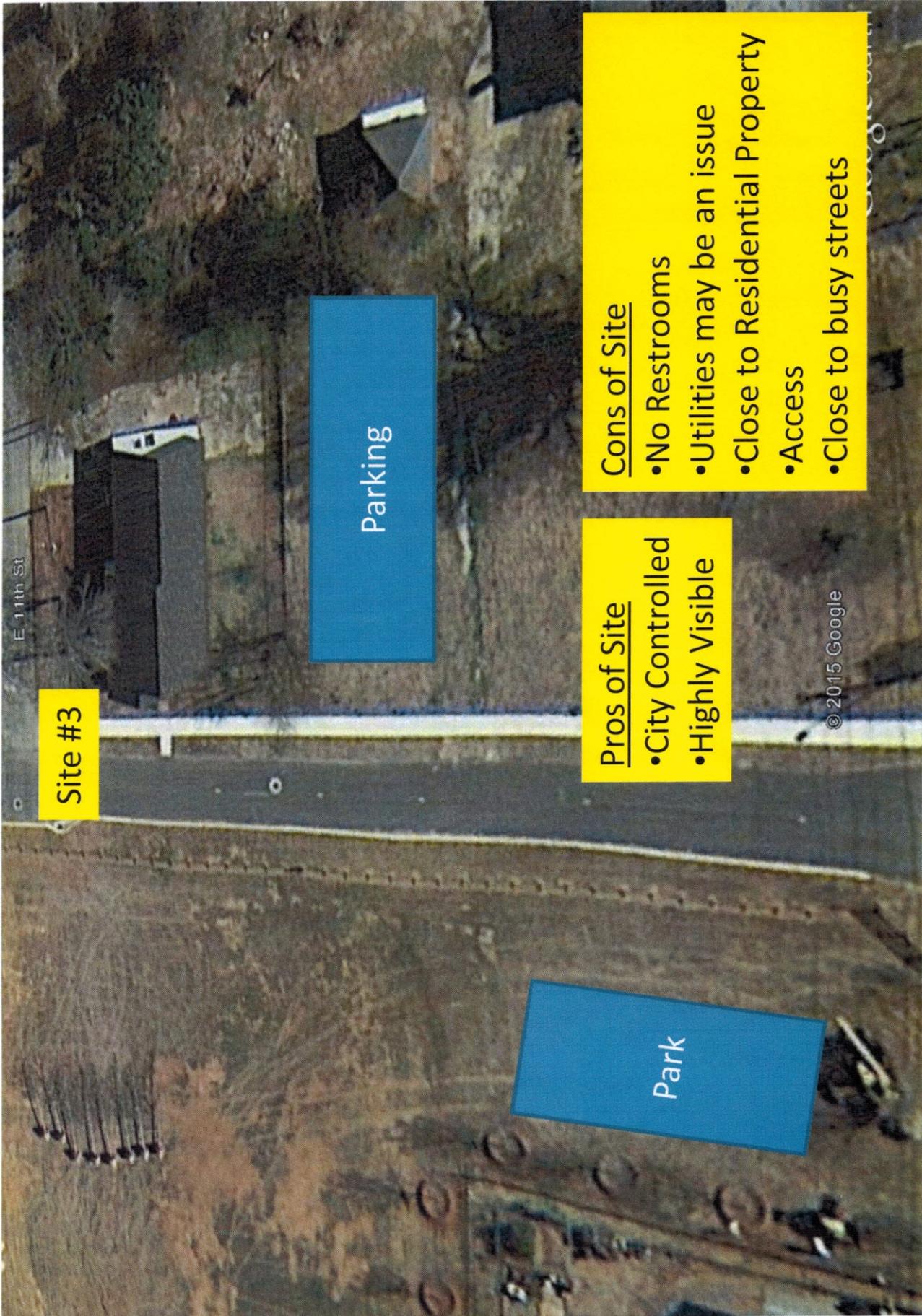
- Foul Ball Danger
- Noise During Games
- Limited Size and Capacity
- May Require Larger Water Line
- Parking



Site #2

- Cons for Site
- No Restrooms
 - No Paved Access
 - Close to Businesses
 - Limited Parking
 - Water Main Required
 - Impacts “free-play” field

- Pros for Site
- City Controls Site
 - Sewer nearby



E 11th St

Site #3

Parking

Park

Pros of Site

- City Controlled
- Highly Visible

Cons of Site

- No Restrooms
- Utilities may be an issue
- Close to Residential Property
- Access
- Close to busy streets

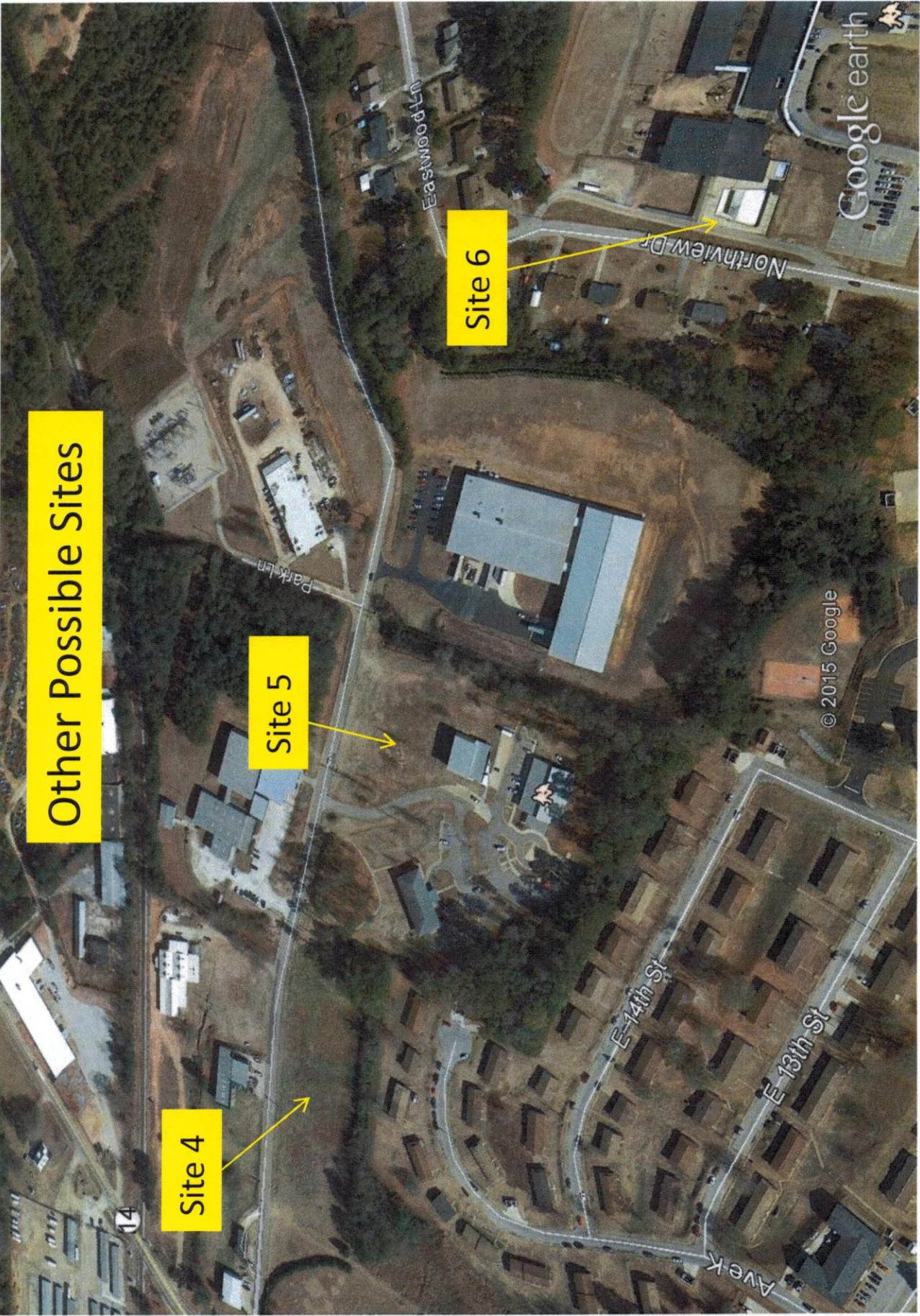
© 2015 Google

Other Possible Sites

Site 4

Site 5

Site 6





Site #4
City Property

- Pros
- City Control
 - Utilities Available
 - Could also build practice field

- Cons
- Deed Restricted for Cemetery
 - No Restrooms
 - No Parking (Could be built)

© 2015 Google

Google earth



Site #5
City Community Services

Pros

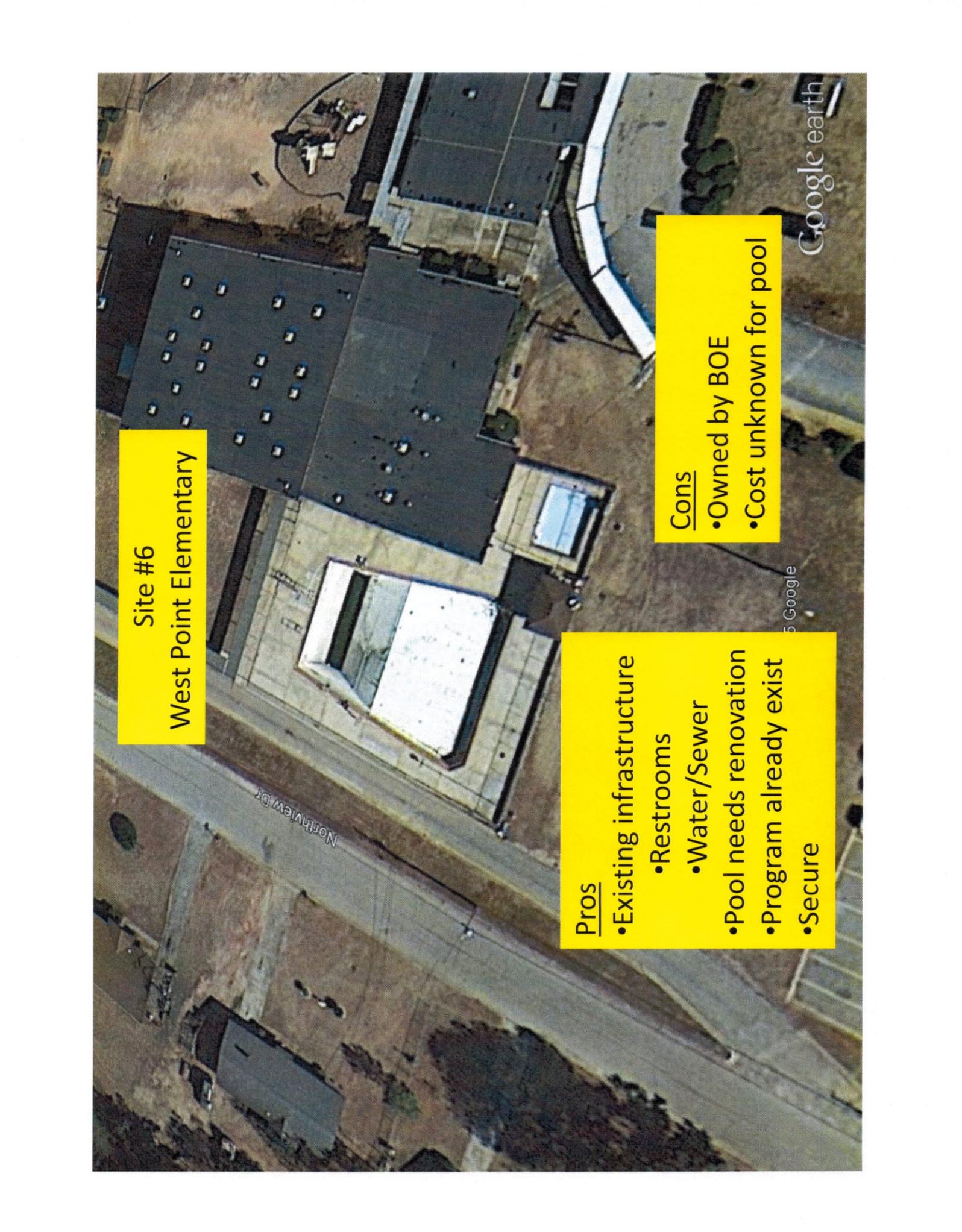
- Water and sewer available

Cons

- WPDA owns property
- No Restrooms
- At times isolated
- Limited Parking

© 2015 Google

gle earth

An aerial satellite view of a school building with a dark roof and a large white rectangular area on the roof. The building is situated on a dirt lot with some trees and a paved area. A road labeled 'Northview Dr' is visible at the bottom. The image is overlaid with yellow text boxes containing project information.

Site #6
West Point Elementary

Pros

- Existing infrastructure
- Restrooms
- Water/Sewer
- Pool needs renovation
- Program already exist
- Secure

Cons

- Owned by BOE
- Cost unknown for pool

© Google

Google earth



INFORMATION



West Point Development Authority

Agenda

May 4, 2015

- 1. Invocation**
- 2. Minutes**
- 3. Financial Report**
- 4. Old Business**
 - WPDA website**
- 5. New Business**
- 6. Adjournment**
- 7. Next meeting to be held on Monday, June 1, 2015**

WEST POINT DEVELOPMENT AUTHORITY
April 6, 2015

Members Present: Josh Moon, Lionel Johnson, Griggs Zachry, DeeDee Williams, and Wiky Gladden. Also present were Attorney Larry Nix, Ed Moon and Steve Tramell.

Meeting was called to order by Josh Moon.

Motion was made by Griggs Zachry and seconded by Lionel Johnson to approve the minutes of the March 2, 2015 meeting. Vote to approve was unanimous.

Motion was made by Lionel Johnson and seconded by Wiky Gladden to approve the financial report for March, 2015. Vote to approve was unanimous.

There was discussion regarding the vacant executive director's position. Alternatives about how to address this issue will be discussed at the next meeting.

There being no further business, the meeting was adjourned.

J. Griggs Zachry, III
Secretary

1:37 PM
04/29/15
Accrual Basis

West Point Development Authority
Balance Sheet
As of April 30, 2015

	<u>Apr 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
CB&T Certificate of Deposit	250,000.00
Farmers & Merchants Bank - MMA	251,195.78
Operating Account	<u>61,139.96</u>
Total Checking/Savings	562,335.74
Accounts Receivable	
Loan Receivable - ITC CP LLC	<u>135,000.00</u>
Total Accounts Receivable	<u>135,000.00</u>
Total Current Assets	<u>697,335.74</u>
TOTAL ASSETS	<u>697,335.74</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	516,166.89
Retained Earnings	135,000.00
Net Income	<u>46,168.85</u>
Total Equity	<u>697,335.74</u>
TOTAL LIABILITIES & EQUITY	<u>697,335.74</u>

1:37 PM
04/29/15
Accrual Basis

West Point Development Authority
Profit & Loss
April 1 - 29, 2015

	<u>Apr 1 - 29, 15</u>
Income	
Intergovernmental Incom	30,000.00
Total Income	<u>30,000.00</u>
Expense	
Community Development	389.59
Computer & Website Maintenance	60.00
Contract Labor	1,000.00
Lease Payment Expense	750.00
Legal and Closing	475.00
Office Expense	451.62
Professional Dues & Subscript.	514.95
Total Expense	<u>3,641.16</u>
Net Income	<u><u>26,358.84</u></u>

1:47 PM
 04/29/15
 Accrual Basis

West Point Development Authority Profit & Loss Detail April 2015

Type	Date	Num	Name	Memo	Clr	Split	Amount
Income							
Intergovernmental Income							
Deposit	4/7/2015	dep	Deposit	2nd Quarter ...		Operating Acc...	30,000.00
Total Intergovernmental Income							30,000.00
Total Income							30,000.00
Expense							
Community Development							
Check	4/1/2015	1936	Cardmember Service	Birthday prod...		Operating Acc...	18.29
Check	4/1/2015	1936	Cardmember Service	Lunch		Operating Acc...	96.30
Check	4/20/2015	1941	LaGrange-Troup Ch...	Invoice #335...		Operating Acc...	275.00
Total Community Development							389.59
Computer & Website Maintenance							
Check	4/1/2015	1930	West Point Industries			Operating Acc...	30.00
Check	4/20/2015	1938	West Point Industries	C/V7126		Operating Acc...	30.00
Total Computer & Website Maintenance							60.00
Contract Labor							
Check	4/1/2015	1934	Yvonne Reed			Operating Acc...	1,000.00
Total Contract Labor							1,000.00
Lease Payment Expense							
Check	4/1/2015	1929	Tramell Properties	Monthly Leas...		Operating Acc...	750.00
Total Lease Payment Expense							750.00
Legal and Closing							
Check	4/1/2015	1931	Morrow & Nix	Retainer		Operating Acc...	250.00
Check	4/20/2015	1944	Morrow & Nix	3/6/15 Meeting		Operating Acc...	225.00
Total Legal and Closing							475.00
Office Expense							
Check	4/1/2015	1933	Integrity Leasing LLC			Operating Acc...	144.45
Check	4/1/2015	1935	Dello Products Inc.	Invoice #20411		Operating Acc...	70.00
Check	4/1/2015	1936	Cardmember Service	Walmart- Pa...		Operating Acc...	44.48
Check	4/20/2015	1940	Dello Products Inc.	Invoice #20520		Operating Acc...	70.00
Check	4/20/2015	1942	WOW!	Account #16...		Operating Acc...	122.69
Total Office Expense							451.62
Professional Dues & Subscript.							
Check	4/1/2015	1936	Cardmember Service	GSCCCA		Operating Acc...	14.95
Check	4/20/2015	1943	Georgla Chamber o...	2015 Annual ...		Operating Acc...	500.00
Total Professional Dues & Subscript.							514.95
Total Expense							3,641.16
Net Income							26,358.84

1:50 PM
 04/29/15
 Accrual Basis

West Point Development Authority Profit & Loss Budget vs. Actual April 2015

	Apr 15	Budget	\$ Over Budget	% of Budget
Income				
Intergovernmental Incom	30,000.00	30,000.00	0.00	100.0%
Total Income	30,000.00	30,000.00	0.00	100.0%
Expense				
Cell Phone	0.00	58.33	-58.33	0.0%
Community Development	389.59	833.33	-443.74	46.8%
Computer & Website Maintenance	60.00	208.33	-148.33	28.8%
Contract Labor	1,000.00	4,916.67	-3,916.67	20.3%
Education	0.00	166.67	-166.67	0.0%
FICA	0.00	250.00	-250.00	0.0%
Health Insurance	0.00	250.00	-250.00	0.0%
Insurance	0.00	375.00	-375.00	0.0%
Lease Payment Expense	750.00	750.00	0.00	100.0%
Legal & Closing-Project Dev.	0.00	333.33	-333.33	0.0%
Legal and Closing	475.00	416.67	58.33	114.0%
Marketing	0.00	416.67	-416.67	0.0%
Miscellaneous Expense	0.00	175.00	-175.00	0.0%
Office Expense	451.62	416.67	34.95	108.4%
Payroll Expenses	0.00	0.00	0.00	0.0%
Postage	0.00	16.67	-16.67	0.0%
Professional Dues & Subscript.	514.95	416.67	98.28	123.6%
Project Development	0.00	1,250.00	-1,250.00	0.0%
Travel	0.00	416.67	-416.67	0.0%
Total Expense	3,641.16	11,666.68	-8,025.52	31.2%
Net Income	26,358.84	18,333.32	8,025.52	143.8%

WEST POINT HISTORIC PRESERVATION COMMISSION MEETING MINUTES
April 8, 2015

The meeting was called to order by Chairman Duncan. Attending were Debra Robertson and Marshall Sapp. Jane Fuller Blackburn was absent. Bob Hicks passed on December 30, 2014. Commissioner Hicks was a remarkable man and a tremendous asset and friend to our commission. He will be greatly missed.

Three members of our commission constitute a quorum allowing us to conduct business.

Also attending were Paul Jerrell, Planner for Three Rivers Regional Commission, Franklin, Georgia, Sammy Osborne, West Point City Planner, Sara Thompson, assistant to Mr. Osborne, Ed Moon, City of West Point Manager.

The minutes of the December 3, 2014 meeting were read and approved unanimously.

Old Business:

Chairman Duncan stated that we would move forward on the East Side Historic District in the next few meetings.

It was pointed out that Mr. Patel, owner of The Corner Store, has met with compliance in the erection of the enclosure of the mechanical units on the side of his building. Mr. Osborne pointed out what a pleasure it has been for the City to work with Mr. Patel.

There were no COA's to be discussed.

Chairman Duncan called the meeting to discuss the painting of a building located on 2nd Avenue in the Downtown Historic District that has incorporating the painting a sign on the front façade.

Sara Thompson had spoken with the man leasing the building when he first started the painting and an agreement was reached that he would apply for a grant that would help with the cost of painting the building a more desirable color. Ms. Thompson said he then changed his mind and completed painting the building incorporating the painting of a sign for the business on the front façade without approval for the sign from the planning department. By incorporating the sign, he has gone outside of the sign ordinance and is violation.

There was much discussion as how to make sure that owners and leasers of buildings in the Downtown Historic District understand that there are designs guidelines and city ordinances with which they must be comply.

During the discussion it was pointed out that the HPC cannot control color choices, however, it is the desire of the HPC that color choices within the historic district be in keeping with surrounding buildings located within the area. As an incentive to property

owners and leasers to use color choices in keeping with the historic district, it was recommended that property owners and leasers be notified that grants are available to help defray the cost of painting building within the historic district. The grants specify using a recommended color palette for use in historic districts to receive grant monies.

Mr. Moon recommended that Ms. Thompson compile a list of possible scenarios of violations to ordinances with clear recommendations of how to avoid violations with examples of when and how to apply for COA's, building permits, and sign approvals. Ms. Thompson said she would be glad to do as asked.

At the next meeting Ms. Thompson's recommendations will be examined and later compiled into a letter to be sent to property owners and leasers of building in the Downtown Historic District.

A motion was made by Commissioner Robertson to table until next meeting when Ms. Thompson's recommendations can be discussed.

Commissioner Sapp seconded and the motion passed unanimously.

Next Order of Business:

Mr. Moon stated that it is the desire of the City that the West Point Depot be used solely as an events center. He asked for the commission's opinion as to what to do with the items that are now located in the museum area of the Depot. Mr. Moon stated that some items at the Depot are on loan from the owners. He also stated that people donate items to the City that they feel are historic; however there is no way to document, catalog and store these items. The city would like to form an advisory committee to oversee the determination of historic importance, cataloguing, inventorying, and archiving items that are dedicated to the City as being historic. Mr. Moon asked if our commission would like to be the advisory committee.

During the discussion that followed, it was determined that house museums are on the way out due to no longer being economically feasible. Historic items could be sent to either Cobb Memorial Archive in Valley, the Archives in LaGrange, or given to a state college. Chairman Duncan stated that HPC area of expertise is in the preservation of historic buildings; however, we would take under consideration the possibility of HPC becoming a part of the advisory board and discuss at our next meeting.

With no further business to discuss the meeting was adjourned.

Minutes prepared and submitted by:

Debra Robertson, Secretary
West Point Historic Commission