



February Monthly Reports
March 2015

AGENDA WORK SESSION

THURSDAY, MARCH 5TH
WORK SESSION
@ 8:15 AM

MEETING CALLED TO ORDER

AGENDA REVIEWED IN ITS ENTIRELY BEFORE DISCUSSION

PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)

NEW BUSINESS

- Police Department Update
- Allie Kelly, Mission Zero Corridor
- 2013 Housing Rehabilitation Program Lead Inspector /Risk Assessor
- 2013 Housing Rehabilitation Program Energy Audit Service Provider
- Boards & Committee Appointments
- Malt Beverage, Wine, & Liquor Application for Prime Time
- Diverse Power Tower Site Agreement
- Charter Pole Attachment Agreement
- Bob Hick Proclamation & HPC Plaque (Council Meeting)
- Ante Litem Notice
- Executive Session to discuss Purchase of Property

CONSIDER ITEMS FOR BUSINESS MEETING (Create Business Meeting Agenda)

MAYOR & COUNCIL COMMENTS

ADJOURNED

Next Meeting:
Council Meeting - Monday, March 9th @ 6:00 PM

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MINUTES





The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall February 9, 2015 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:

Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Sandra Thornton
Councilmember Benjamin F. Wilcox
Councilmember Steven M. Tramell

Members Absent:

Mayor Ferguson called Dr. Randy B. Kelley, Pastor Goodsell United Methodist Church for opening prayer.

Dr. Kelley gave a report on this year's Juneteenth Celebration. The event is held on the ground of Goodsell United Methodist Church. Dr. Kelley stated this year the committee will expand and have some the events in West Point.

Chief Tony Bailey led the Pledge of allegiance.

Mayor Ferguson called the meeting of the Mayor and City Council to order and welcomed everyone.

MINUTES

Mayor Ferguson asked for a motion to approve the minutes from the January 12, 2015 regular meeting. Councilmember Gerald W. Ledbetter made said motion and was seconded by Councilmember Benjamin F. Wilcox; the minutes were **approved unanimously without change.**

FINANCIAL REPORT

Councilmember Gloria R. Marshall presented the January financial report with the February cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Benjamin F. Wilcox and **passed unanimously.**

AGENDA

Mayor Ferguson requested a report from the City Manager about the Knox Box ordinance to be added to the agenda. Mayor Ferguson asked for a motion to approve the agenda. Councilmember Joseph R. Downs III made said motion and seconded by Councilmember Sandra Thornton; **carried unanimously**.

KNOX BOX UPDATE

City Manager Ed Moon stated staff had work through the issue of attaching the Knox Box requirement to business licenses. All license applications that have met all requirements other than the purchase of the Knox Box will be mailed out on Tuesday, February 10, 2015. The City Staff will work on ways to bring the remaining business in compliance with the Knox Box ordinance.

BOARD & COMMITTEE APPOINTMENTS

Councilmember Gerald W. Ledbetter made a motion to appoint Ed Moon to serve a 3-year term as a member of the Troup County Parks and Recreation Commission. The motion was seconded by Councilmember Benjamin F. Wilcox; **carried unanimously**.

Councilmember Steven M. Tramell made a motion to appoint Michael Markel Andrews to serve a 3-year term as a member of the Keep Troup Beautiful Board. The motion was seconded by Councilmember Sandra Thornton; **carried unanimously**

MONUMENT SIGN ORDINANCE AMENDMENT

Councilmember Gloria R. Marshall made a motion to amend the Code of the City; to amend the sign regulations of the zoning ordinance so as to allow variable message and monument signs within commercial and industrial zoning districts to establish size and change rate of such signs; to repeal conflicting ordinances; to fix and effective date; and for other purposes in Section 19.3.C. (1) to add Signs that utilize the electronic message option shall internally illuminate only the message part of the sign which shall not exceed 50 percent of the size of the sign. In Section 19.3.C (11) Electronic display area shall be no more than 50 percent of the square footage of the sign. The sign shall display static messages only and static copy shall change no more frequently than once every (90) seconds. Sign shall not have fade transitions, animation, video or similar subtle transitions or frame effects that have the appearance of moving text or images. Signs are limited to one background color and one text color. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously**.

MALT BEVERAGE, WINE, & LIQUOR APPLICATION K-TOWN WINGS, INC. DBA KIM'S RESTAURANT AT 906 AVENUE E.

Councilmember Sandra Thornton made a motion to approve an off premise malt beverage and wine license application for K-Town Wings, Inc. dba Kim's Restaurant at 906 Avenue E. The motion was seconded by Councilmember Steven M. Tramell; **carried unanimously.**

RESOLUTION IN SUPPORT OF SENATE BILL 63

Councilmember Benjamin F. Wilcox read a resolution in support of Senate Bill 63 in the form of a motion to adopt the resolution. The governing authority of the City of West Point recognizes the economic impact of breweries and related industries, and seeks to promote tourism relating to craft breweries. Senate Bill 63 seeks to modernize Georgia's laws relating to breweries, all in order to both support current craft breweries and also attract new investment to the industry and so ordained, the governing authority conveys its endorsement of Senate Bill 63 of the 2015 Georgia General Assembly. Councilmember Joseph R. Downs III seconded the motion; **carried unanimously.**

OTHER

Councilmember Sandra Thornton stated the Black History Program will be Tuesday, February 24th, 2015 6:00 p.m. at West Point Gymnasium. The speaker will be Valarie Glaze from Fairburn, GA.

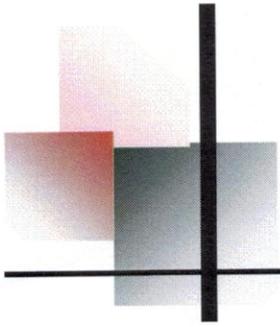
City Planner Sammy Osborne announced February 26, 27, & 28 will be the dates for the Community Playground Build project. He was asking for volunteers to help build the playground.

ADJOURN

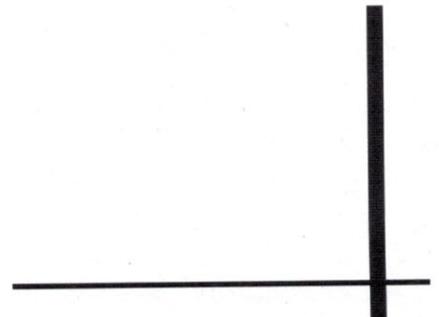
There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

A. Drew Ferguson IV
Mayor



FINANCIAL REPORT



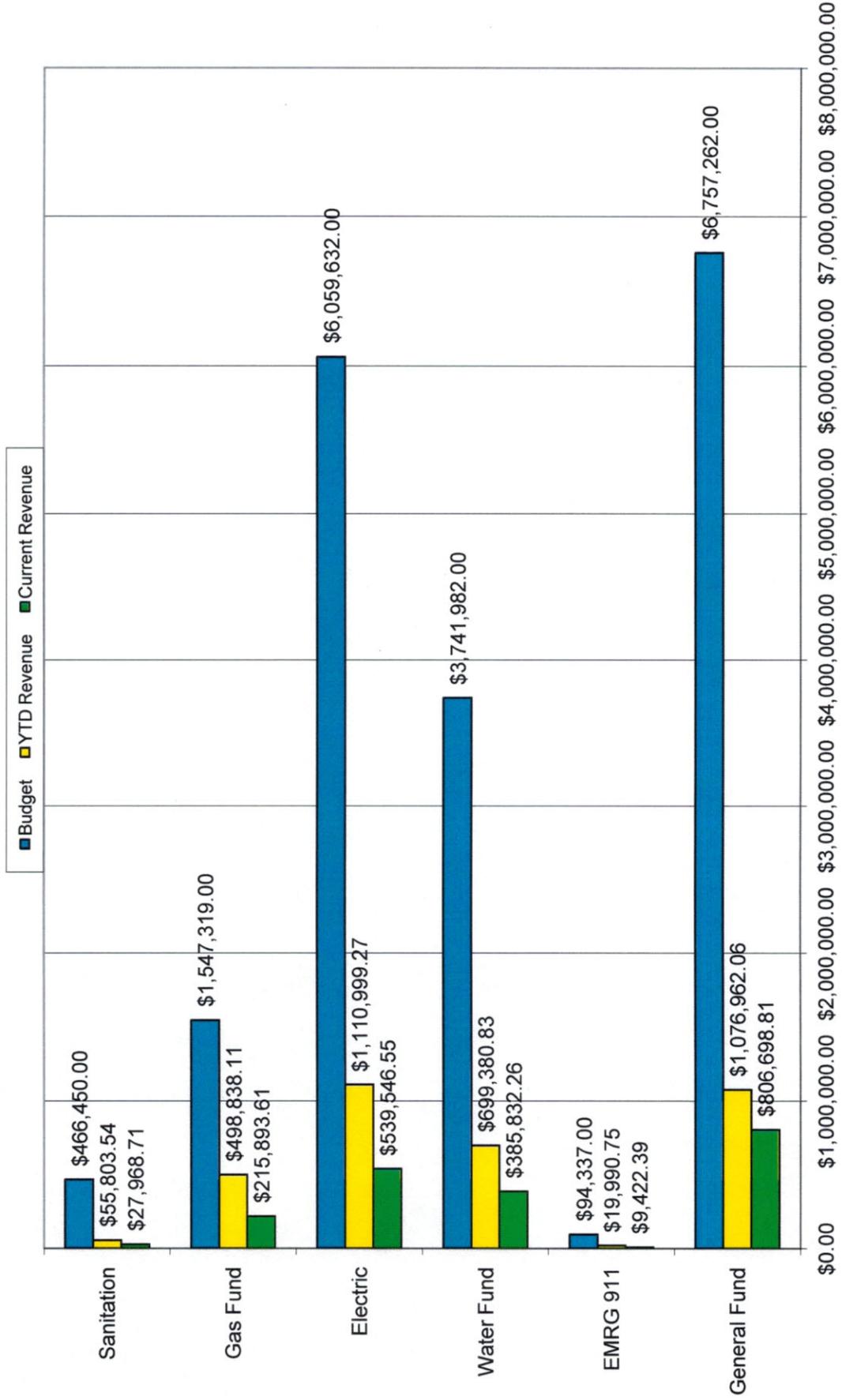


City of West Point Financial Report February, 2015

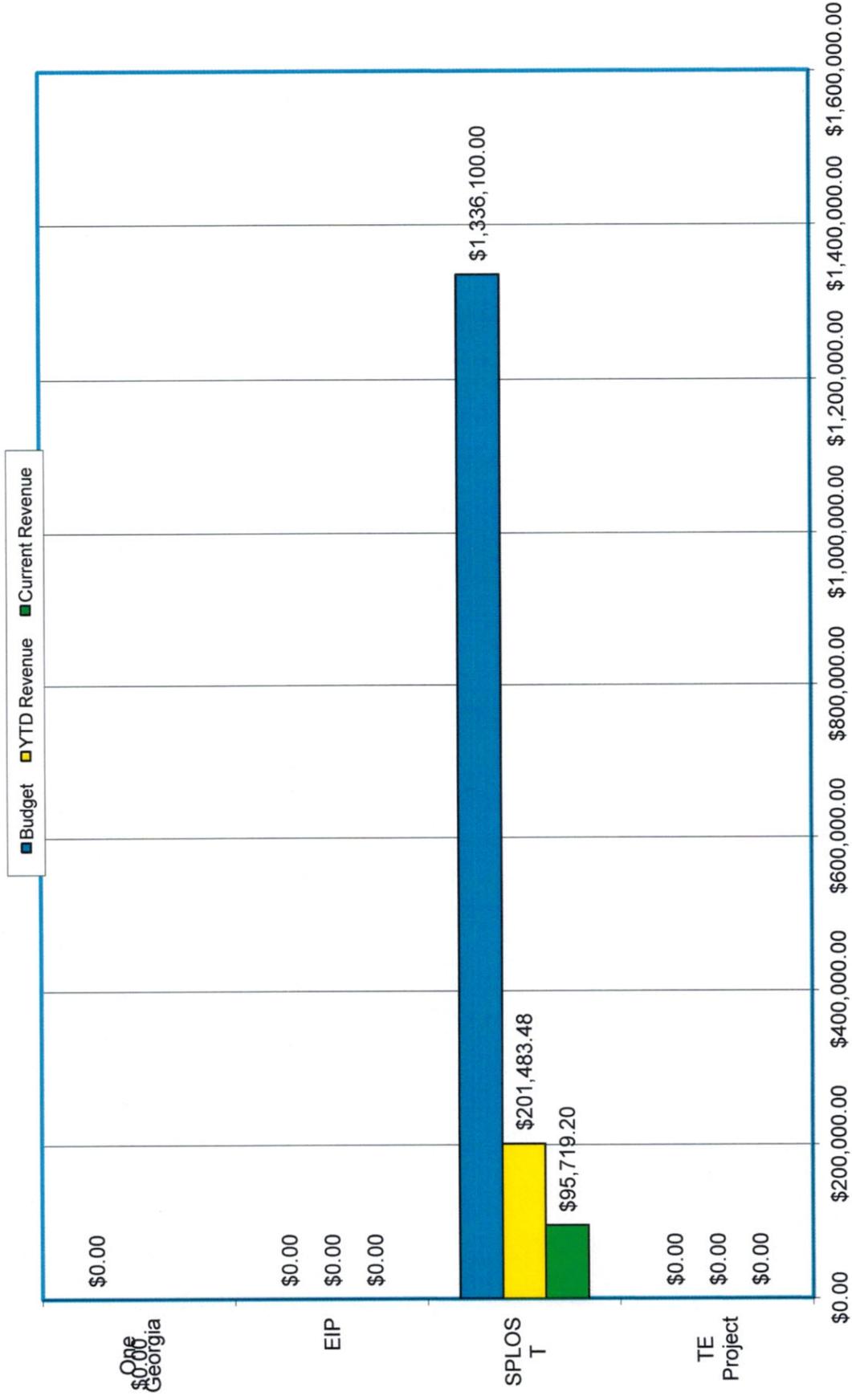
REVENUES

Current Revenue	General Fund	EMRG 911	Water Fund
YTD Revenue	\$806,698.81	\$9,422.39	\$385,832.26
Budget	\$1,076,962.06	\$19,990.75	\$699,380.83
Percentage Budget	\$6,757,262.00	\$94,337.00	\$3,741,982.00
	15.94%	21.19%	18.69%
Current Revenue	Electric Fund	Gas Fund	Sanitation
YTD Revenue	\$539,546.55	\$215,893.61	\$27,968.71
Budget	\$1,110,999.27	\$498,838.11	\$55,803.54
Percentage Budget	\$6,059,632.00	\$1,547,319.00	\$466,450.00
	18.33%	32.24%	11.96%
Current Revenue	One Georgia	EIP	SPLOST
YTD Revenue	\$0.00	\$0.00	\$95,719.20
Budget	\$0.00	\$0.00	\$201,483.48
Percentage Budget	\$0.00	#DIV/0!	\$1,336,100.00
	#DIV/0!		15.08%
Total All Departments	Total All Departments	Total YTD Revenue	Total YTD Revenue
Current Revenues	\$2,081,081.53	\$3,663,458.04	\$3,663,458.04
Current Expense	\$1,268,445.04	\$20,003,082.00	\$2,894,860.72
over/under	\$812,636.49	\$3,663,458.04	\$768,597.32
		\$20,003,082.00	
		18.31%	
	YTD Revenue		
	Budget		
	Percentage		

Budget Revenue Comparison February, 2015



Budget Revenue Comparison February, 2015



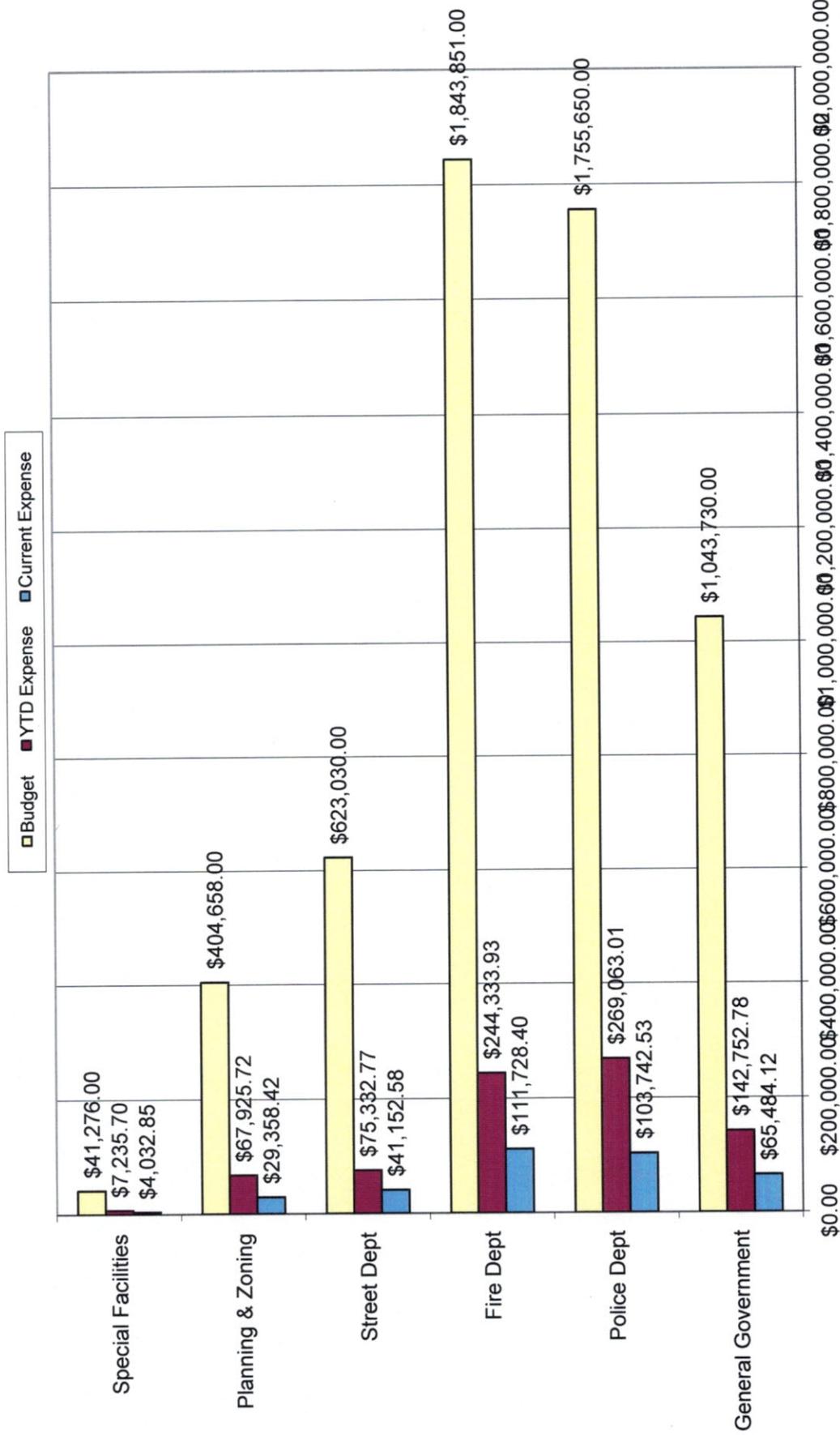


City of West Point Financial Report February, 2015

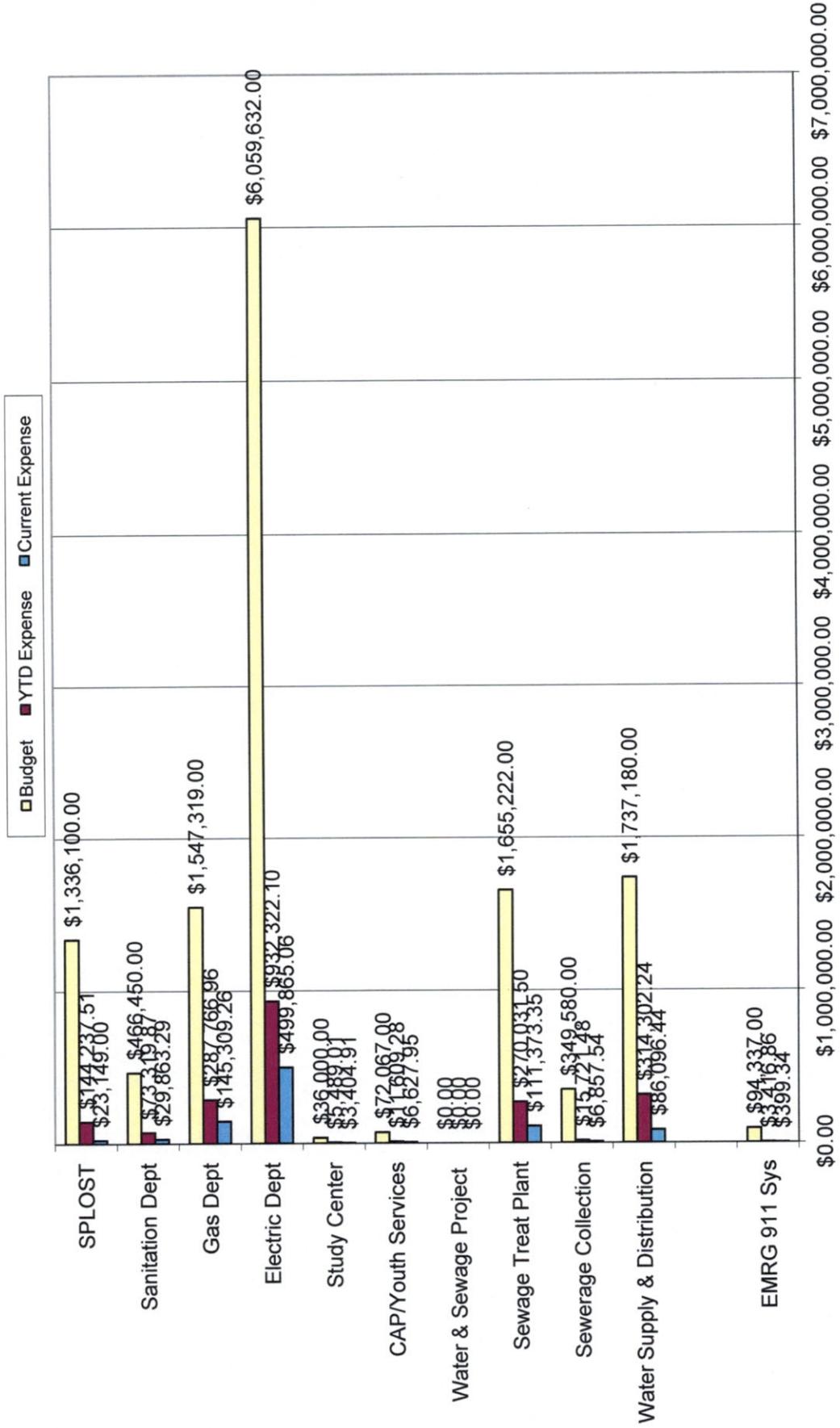
EXPENSES

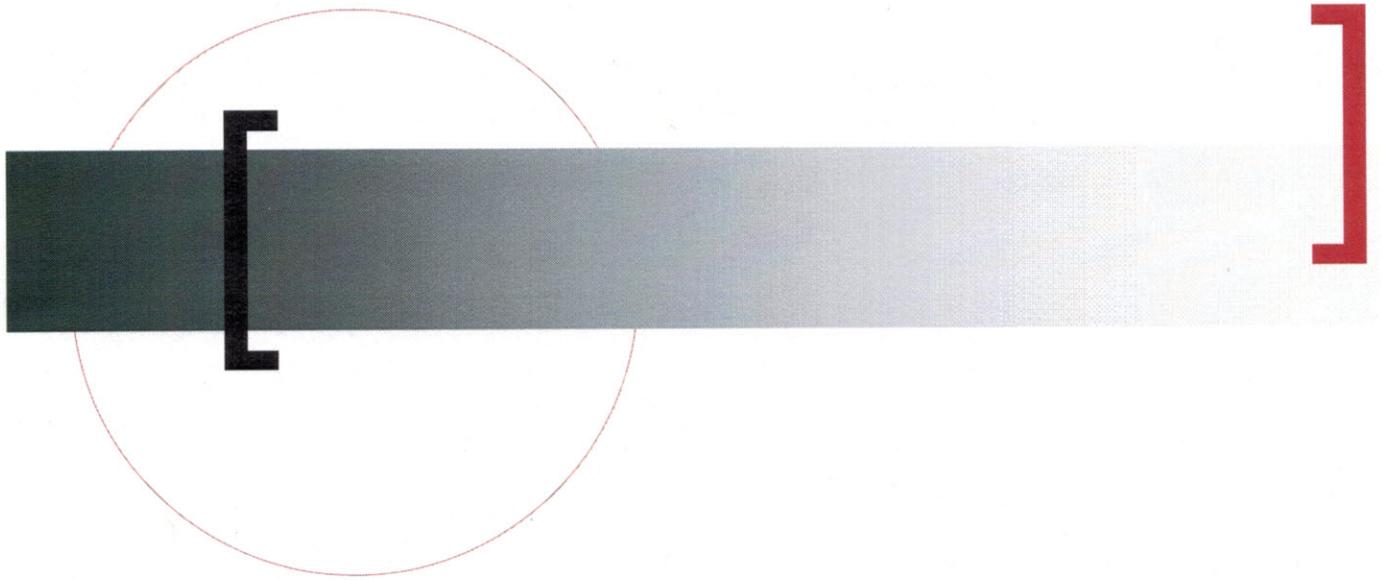
Current Expense	General Government	Police Dept	Fire Dept	Street Dept
YTD Expense	\$65,484.12	\$103,742.53	\$111,728.40	\$41,152.58
Budget	\$142,752.78	\$269,063.01	\$244,333.93	\$75,332.77
Percentage Budget	\$1,043,730.00	\$1,755,650.00	\$1,843,851.00	\$623,030.00
	13.68%	15.33%	13.25%	12.09%
Current Expense	Planning & Zoning	Special Facilities	EMRG 911 SYS	Water Dept
YTD Expense	\$29,358.42	\$4,032.85	\$399.34	\$86,096.44
Budget	\$67,925.72	\$7,235.70	\$3,416.86	\$314,302.24
Percentage Budget	\$404,658.00	\$41,276.00	\$94,337.00	\$1,737,180.00
	16.79%	17.53%	3.62%	18.09%
Current Expense	Sewer/ Water	Electric Dept	Gas Dept	Sanitation Dep
YTD Expense	\$118,230.89	\$499,865.06	\$145,309.26	\$29,863.29
Budget	\$285,752.98	\$932,322.10	\$287,766.96	\$73,319.87
Percentage Budget	\$2,004,802.00	\$6,059,632.00	\$1,547,319.00	\$466,450.00
	14.25%	15.39%	18.60%	15.72%
Current Expense	SPLOST	Study Center	CAP/Youth Services	Economic Dev
YTD Expense	\$23,149.00	\$3,404.91	\$6,627.95	\$0.00
Budget	\$144,237.51	\$5,489.01	\$11,609.28	\$30,000.00
Percentage Budget	\$1,336,100.00	\$36,000.00	\$72,067.00	\$937,000.00
	10.80%	15.25%	16.11%	3.20%
Current Revenues	All Funds	Total All Departments		\$2,894,860.72
Current Expense	\$2,081,081.53	Total YTD Revenue	\$3,663,458.04	\$20,003,082.00
over/under	\$1,268,445.04	Total YTD Expenses	\$2,894,860.72	Budget
	\$812,636.49	over/under	\$768,597.32	Percentage
				14.47%

Budget Expense Comparison February, 2015



Budget Expense Comparison February, 2015





DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

**City of West Point
Fire Department
P.O. Box 487
West Point, GA 31833**

MONTHLY ACTIVITY REPORT

February 2015

FIRE RESPONSES

Structure / Residential	0
Structure / Business	1
Vehicle	0
Ground Cover, Trash	2
Hazardous Materials	3
Rescue, M.V.A.	9
False Alarms	4
Mutual Aid Responses	0
Other Responses	0
Total Fire Responses	19

EMERGENCY MEDICAL SERVICE RESPONSES

FACILITY	TRIPS
East AL Medical-Lanier	35
West Ga. Medical	22
East AL Medical-Opelika	1
Columbus Medical Center	0
Landing Zone	1
Non-Transport	17
Total E.M.S. Responses	76

COMMUNITY DEVELOPMENT DEPARTMENT

February 1 – 28, 2015

Permits Issued –	8
Elec. Water, Gas	6
Building	2

Inspections -	15
Industrial	1
New Commercial	0
Remodel Comm.	3
New Residential	2
Remodel Res.	5
Soil& Erosion	4

Certificate of Occupancy-	2
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Code Enforcement -	44		
Burn Removal	2	Grass & Weeds	0
Illegal Dumping	0	Signs	4
No Utilities	2	Vehicles	20
Property Maint.	0	Other	14
Warnings/Citations	3		

Animal Control-	50	
Meet in Person	12	Transports to Animal Shelter- Dogs- 4 Cats- 1
Deliver/Set Traps	12	
Other	10	

Hearings -	1
No Shows	0

Public Notices-	1
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Structures Demolished-	0
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Statistical Counts Report
 For records with dates between 2/1/2015 and 2/28/2015

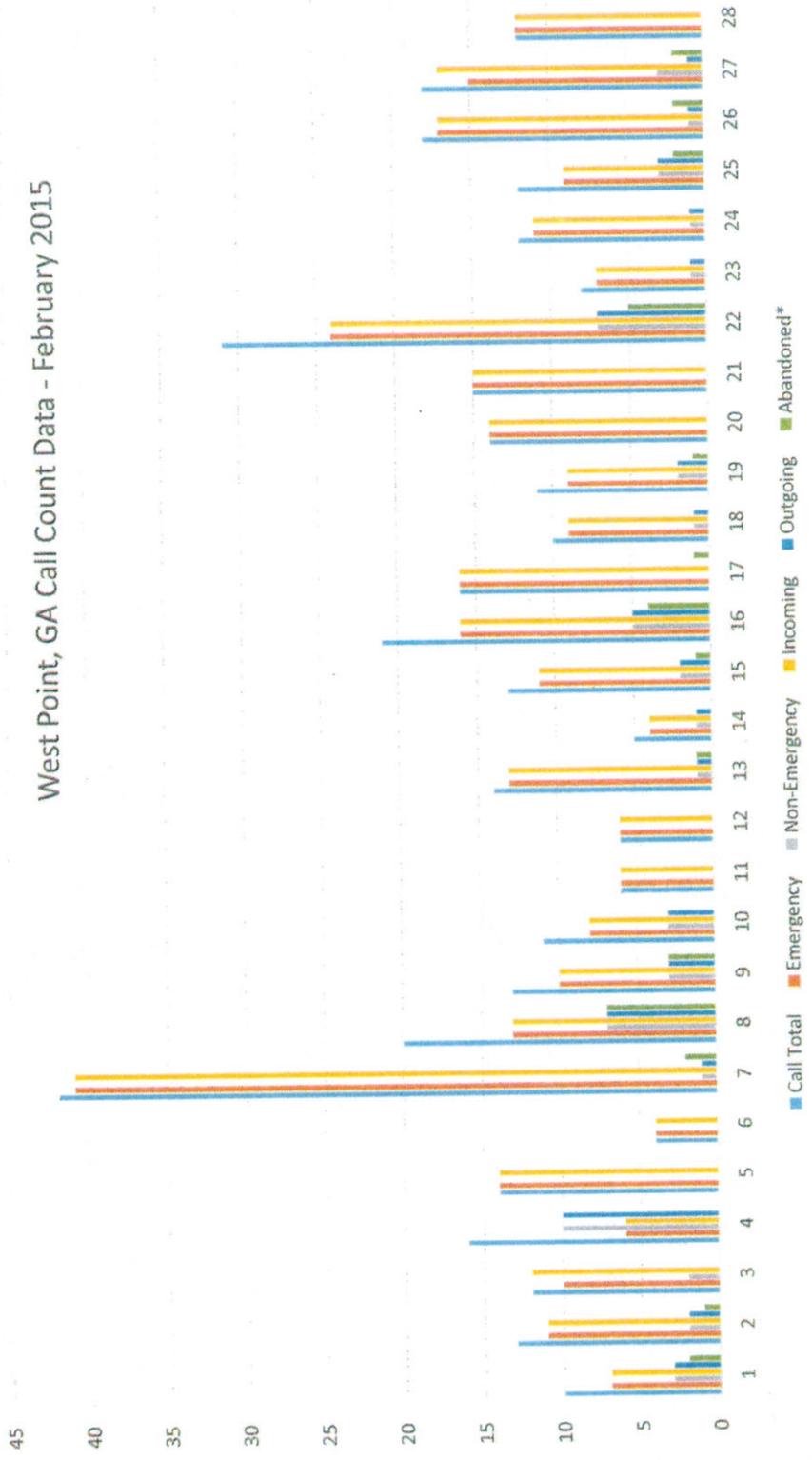
Incident Reports Created	<u>ALL</u> 73	<u>INCIDENTS</u> 62	<u>MISC.</u> 7	<u>FAMILY VIOL.</u> 4
Incident Reports Cleared	<u>ALL</u> 55	<u>BY ARREST</u> 30	<u>UNFOUNDED</u> 25	<u>EXCEPTIONALLY</u> 0
Property Involved			<u>STOLEN</u> Invalid Value	<u>RECOVERED</u> Invalid Value
Incident Type Level			<u>FELONY</u> 13	<u>MISDEMEANOR</u> 53
Investigative Files Opened				9
Investigative Files Assigned				9
Investigative Files Cleared				5
Drug Related Investigative Files Opened				2
Drug Related Investigative Files Cleared				2
Arrests / Booking Records				33
Citations Issued				223
Warnings Issued				90
Ordinance Violations				3
<u>Court Services</u>			<u>RECEIVED</u>	<u>SERVED</u>
Civil Papers			0	0
Subpoenas			0	0
Warrants			26	33
Accident Reports		<u>ALL</u> 19	<u>CRASH</u> 15	<u>PRIV PROP</u> 4

City of West Point, Georgia
9-1-1 Call Volume by Day - February 2015

	Daily Call Total	Call Category		Call Origin		Abandoned*
		Emergency	Non-Emergency	Incoming	Outgoing	
1	10	7	3	7	3	2
2	13	11	2	11	2	1
3	12	10	2	12	0	0
4	16	6	10	6	10	0
5	14	14	0	14	0	0
6	4	4	0	4	0	0
7	42	41	1	41	1	2
8	20	13	7	13	7	7
9	13	10	3	10	3	3
10	11	8	3	8	3	0
11	6	6	0	6	0	0
12	6	6	0	6	0	0
13	14	13	1	13	1	1
14	5	4	1	4	1	0
15	13	11	2	11	2	1
16	21	16	5	16	5	4
17	16	16	0	16	0	1
18	10	9	1	9	1	0
19	11	9	2	9	2	1
20	14	14	0	14	0	0
21	15	15	0	15	0	0
22	31	24	7	24	7	5
23	8	7	1	7	1	0
24	12	11	1	11	1	0
25	12	9	3	9	3	2
26	18	17	1	17	1	2
27	18	15	3	17	1	2
28	12	12	0	12	0	0
Total	397	338	59	342	55	34

*The Abandoned Call Count total is also included in the Incoming Call Origin Count.

West Point, GA Call Count Data - February 2015



Public Works Department Activity Report

February 2015

COLD and Lots of RAIN

Preventive maintenance on storm water collection system

Patch with 11 tons

Grind @ land field

Haul Sludge for the W.P.C.P.

Trim limbs on the R-O-W

Service and repair Equip.

Clean up in town area

Clean recycle area on Stateline Road

Work at 1506 Bld. HWY. 29

Help with Baseball field

Help built Play Ground

Count all Signs

Fertilizer and Lime on Park Way and Blvd.

February 2015 Utility Department Reports

Gas Department/Utility Protection

For the month of February, 2015

Task Desc	Gas Crew & Utility Protection	Department Total
LOCATE UNDERGROUND UTILITIES	43	43
INVESTIGATE A REPORTED GAS LEAK	2	2
REPORT OF GAS LEAK	1	1
REPORT OF LOW/NO PRESSURE	1	1
WITNESS PRESSURE TEST	2	2
GRAND TOTAL	49	49

Power & Lights

For the month of February, 2015

Task Desc	Electric Crew	Department Total
CHANGE METER	4	4
TEMPORARY POWER	1	1
REPAIR STREET LIGHT	4	4
REPAIR SECURITY LIGHT	2	2
POWER OUTAGE	6	6
REPAIR SERVICE LINE	4	4
INSTALL NEW ELECTRIC SERVICE	1	1
GRAND TOTAL	22	22

SERVICE TRUCK

For the month of February, 2015

Task Desc	Field Customer Service	Department Total
CITY HALL WORK ORDER	1	1
READ-IN / READ-OUT UTILITIES	1	1
GRAND TOTAL	2	2

Sewer Department

For the month of February, 2015

Task Desc	Sewer Crew	Department Total
SEWER JET LINE	1	1
SEWER BACK UP	4	4
GRAND TOTAL	5	5

February 2015 Utility Department Reports

Water Distribution

For the month of **February, 2015**

Task Desc	Water Distribution Crew	Department Total
CHANGE METER	2	2
REPAIR LEAK IN SERVICE LINE	2	2
REPAIR LEAK IN MAIN LINE	1	1
NEW WATER SERVICE	6	6
TURN/OFF METER	2	2
INVESTIGATE WATER LEAK	3	3
GRAND TOTAL	16	16

Water Treatment Plant

Feb, 2015

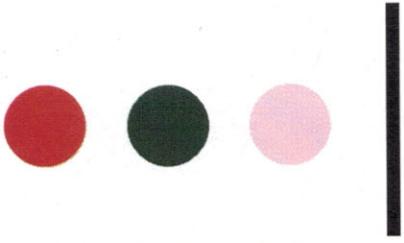
31,260,000 Gallons Withdrawn From River (Average 1,116,428 GPD)

30,633,000 Gallons Pumped to System (Average 1,094,035 GPD)

Wastewater Treatment Plant

Feb, 2015

Not Available on March 2nd



NEW BUSINESS

Volunteers Needed to Serve on City Boards, Authorities or Commission

Overview

Boards Authorities and Commissions are an established feature of municipal government which offers citizens an extraordinary opportunity to participate in a city's governmental affairs. Their activities have helped to shape or influence public policy in many areas. The City of West Point has boards, authorities and commissions that endeavor to reflect the varied interests of West Point citizenry. Several of the City's boards and commissions are required and established by state law, while others result from provisions of the City Charter or from local ordinances. They address such subjects as planning, zoning, development and parks and recreation. Although many boards, authorities and commissions are advisory, their influence and value can be significant. They make recommendations on a wide range of topics that come before the City Council. Several boards and commissions are quasi-judicial, which means the Council has delegated some portion of its legislative authority to a citizen board.

How to Apply

Applications are available on the city web site and at city hall. The application contains a list of the various boards and details the application process.

2015 Board Appointments

There are 13 board appointments that will be made by the City Council in 2015.

Board of Adjustments - Tammy Ledbetter (Incumbent) 3/5/2015 – March 2015 Agenda
Vacant Seat – 3/5/2016

Hawkes Library Board- Billy Lane (Incumbent) 3/5/2015 – March 2015 Agenda
Debra Robertson (Incumbent) 3/5/ 2015 – March 2015 Agenda

Keep Troup Beautiful - Vacant Seat 6/15/2017 – Fill when we have applicant
Joy Johnson (Incumbent) 6/15/2015 – June 2015 Agenda

Municipal Planning Board - Trudye Johnson (Incumbent) 3/15/2015 – March 2015 Agenda
Anita Jones (Incumbent) 3/15/2015 – March 2015 Agenda

Troup County Parks and Rec. - Richard Fuller (Request to resign) 12/31/2015 – February 2015 Agenda

West Point Development Auth. - Dee Dee Williams (Incumbent) –12/31/2015 - December 2015 Agenda

West Point Historic Preservation - Jane Fuller (Incumbent) – 10/1/2015 – October 2015 Agenda
Marshall Sapp (Incumbent) – 10/1/2015 – October 2015 Agenda
Vacant – 10/1/2016 – March 2015 Agenda

All applications received, including those from incumbents, will be reviewed and considered for an interview.

City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226

February 26, 2015

SUMMARY REVIEW
ON-PREMISES CONSUMPTION
MALT BEVERAGE & WINE LICENSE APPLICATIONS

APPLICANT: **Demarko Patton**
ADDRESS: 705 South 10th Street Lanett, Al 36863
LOCATION: 724 3rd Avenue, Prime Time Restaurant

Application Review

1. City Applications complete.
2. Financial Statement complete.
3. Sworn statement of qualifications submitted.
4. Malt Beverage, & Wine Applications submitted, complete.
5. Notarized consent for criminal history check submitted.
No criminal history on applicant.
6. Fire, building inspection satisfactory.
7. Advertisement published in Valley Times-News twice prior to meeting.
9. Copy of state malt beverage & wine applications submitted.

Remarks: Mr. Patton is the owner of the restaurant. All application forms have been submitted and completed.

Richard McCoy
City Clerk

**City of West Point
P.O. Box 487
West Point, GA 31833
(706) 645-2226**

February 26, 2015

Classified Ads Section
Valley Times-News
Lanett, AL

Dear Sir or Madam:

Please run the following small box ad Monday, March 2, and again on Monday, March 9th. Send affidavit to the City of West Point, P.O. Box 487, West Point, GA 31833.

LEGAL NOTICE

This is to notify the public that Demarco Patton, is applying to the City of West Point for on-premises consumption, malt beverage licenses for Prime Time Restaurant located at 724 3rd Avenue. Said application will be heard at the next meeting of the Mayor and Council on Monday, March 9th at 6:00 P.M.

Bill to:

City of West Point, ATTN: Richard McCoy
P.O. Box 487
West Point, GA 31833

Thanks,

Richard McCoy, City Clerk