



**January Monthly Reports**  
**February 2015**

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**AGENDA  
WORK SESSION**

**THURSDAY, FEBRUARY 5<sup>TH</sup>  
WORK SESSION  
@ 8:15 AM**

**PUBLIC HEARING:**

- Monument Sign Ordinance Amendment

**MEETING CALLED TO ORDER**

**AGENDA REVIEWED IN ITS ENTIRELY BEFORE DISCUSSION**

**PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)**

**NEW BUSINESS**

- Board & Committee Appointments
- Monument Sign Ordinance Amendment
- Malt Beverage, Wine, & Liquor Application for K-Town Wings, Inc. dba Kim's Restaurant at 906 Avenue E.
- Diverse Power Tower Site Agreement
- Knox Box
- Bob Hick Proclamation & HPC Plaque (Council Meeting)

**CONSIDER ITEMS FOR BUSINESS MEETING** (Create Business Meeting Agenda)

**MAYOR & COUNCIL COMMENTS**

**ADJOURNED**

Next Meeting:

Council Meeting - Monday, February 9<sup>th</sup> @ 6:00 PM

Feb 24<sup>th</sup> NO Work Session

Black History Program will be held at 6PM, West Point Gymnasium



# MINUTES

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The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall January 12, 2015 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:

Councilmember Joseph R. Downs III  
Councilmember Gerald W. Ledbetter  
Councilmember Gloria R. Marshall  
Councilmember Sandra Thornton  
Councilmember Benjamin F. Wilcox  
Councilmember Steven M. Tramell

Members Absent:

Mayor Ferguson called Councilmember Gerald W. Ledbetter, for opening prayer.

Carson Cagle led the Pledge of allegiance.

Mayor Ferguson called the meeting of the Mayor and City Council to order and welcomed everyone.

**MINUTES**

Mayor Ferguson asked for a motion to approve the minutes from the December 8, 2014 regular meeting. Councilmember Benjamin F. Wilcox made said motion and was seconded by Councilmember Gloria R. Marshall; the minutes were **approved unanimously without change.**

**FINANCIAL REPORT**

Councilmember Gerald W. Ledbetter presented the December financial report with the January cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Gloria R. Marshall and **passed unanimously.**

**AGENDA**

Mayor Ferguson asked for a motion to approve the agenda. Councilmember Gerald W. Ledbetter made said motion and seconded by Councilmember Benjamin F. Wilcox and **passed unanimously.**

### **MAYOR PRO-TEMPORE**

Mayor Ferguson asked for a motion to name a Mayor Pro-Tem for 2015. Councilmember Gerald W. Ledbetter made a motion to appoint Councilmember Gloria R. Marshall. The motion was seconded by Councilmember Sandra Thornton; **carried unanimously.**

### **APPOINTMENT CITY OFFICERS**

Councilmember Benjamin F. Wilcox made a motion to appoint Wesley Leonard as Municipal Court Judge. The motion was seconded by Councilmember Gloria R. Marshall; **carried unanimously.**

Councilmember Sandra Thornton made a motion to appoint Kenneth S. Rearden as City Recorder Pro-Tem. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously.**

Councilmember Steven M. Tramell made a motion to appoint Julian A. Mack as Prosecuting Attorney. The motion was seconded by Councilmember Sandra Thornton; **carried unanimously.**

Councilmember Benjamin F. Wilcox made a motion to appoint Jeffery M. Todd as Assistant Prosecuting Attorney. The motion was seconded by Councilmember Benjamin F. Wilcox; **carried unanimously.**

Councilmember Joseph R. Downs III made a motion to appoint Jeffery M. Todd as City Attorney. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously.**

Councilmember Gerald W. Ledbetter made a motion to appoint Mark Carlton as Public Defender. The motion was seconded by Councilmember Benjamin F. Wilcox; **carried unanimously.**

### **SWEARING IN OF ELECTED CITY OFFICERS**

Mayor Ferguson administered the oath of office to Assistant Prosecuting Attorney and City Attorney Jeffery M. Todd.

City Attorney Jeffery M. Todd administered the oath of office to Municipal Court Judge Wesley Leonard, City Recorder Pro-Tempore Kenneth D. Rearden, Prosecuting Attorney Julian Mack, and Public Defender Mark Carlton.

Mayor Ferguson thanked them for their willingness to serve and the service they provide to the citizen of West Point.

### **TROUP COUNTY COMMUNITY IMPROVEMENT DISTRICT**

Councilmember Steven M. Tramell made a motion to approve a resolution in which The Constitution of the State of Georgia grants the General Assembly the authority to by local law create Community Improvement Districts. The City of West Point by passing this resolution endorses the introduction of a local act to the 2015 Session of the General Assembly authorizing the local governments of Troup County Georgia to exercise the power to create Community Improvement Districts. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously.**

### **QUALIFYING FEES FOR 2015 MUNICIPAL ELECTION**

Councilmember Gloria R. Marshall read a resolution in the form of a motion to approve to fix the fees for 2015 Municipal Elections as required by state law. The fee to qualify for the office of Mayor is \$153.00 and the fee to qualify for City Council is \$90.00. The motion was seconded by Councilmember Benjamin F. Wilcox; **carried unanimously**.

### **2014 BUDGET AMENDMENT**

Mayor Ferguson asked for a motion to pass a resolution to amend the City of West Point 2014 Budget to reflect the actual total revenues and expenditures at the end of fiscal year 2014. Councilmember Benjamin F. Wilcox made said motion and the motion was seconded by Councilmember Gloria R. Marshall; **carried unanimously**.

### **MALT BEVERAGE & WINE LICENSE FOR SHELL FOOD MART**

Councilmember Sandra Thornton made a motion to approve an off premise malt beverage and wine license application for Radhe Shyam 1 LLC dba Shell Food Mart, 1000 Avenue E. The owner Jayshree A. Patel. The motion was seconded by Councilmember Benjamin F. Wilcox; **passed unanimously**.

### **BOARD & COMMITTEE APPOINTMENTS**

Councilmember Joseph R. Downs III made a motion to appoint Josh Moon to serve a 5-year term as a member of the West Point Development Authority Board of Directors. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously**.

### **OTHER**

Mayor Ferguson stated the Mayor and Council retreat will take place Friday, January 16th at Callaway Gardens. Councilmember Sandra Thornton stated the Martin Luther King Breakfast will be January 19<sup>th</sup> 9:00 am at Bethlehem Baptist Church in West Point.

### **ADJOURN**

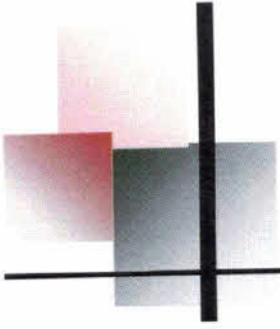
There being no further business, the meeting was adjourned.

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Richard McCoy  
City Clerk

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A. Drew Ferguson IV  
Mayor



# **FINANCIAL REPORT**



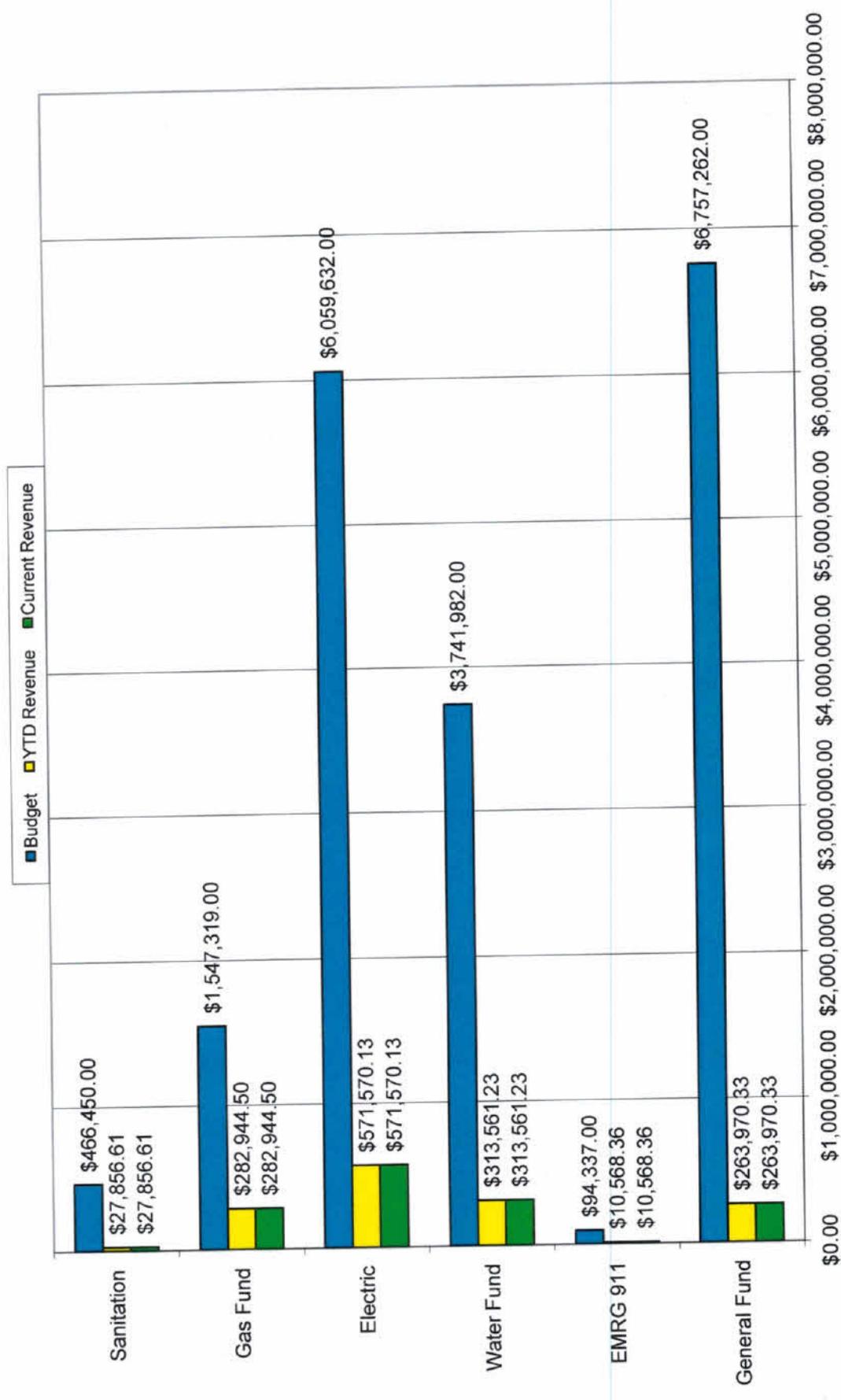


# City of West Point Financial Report January, 2015

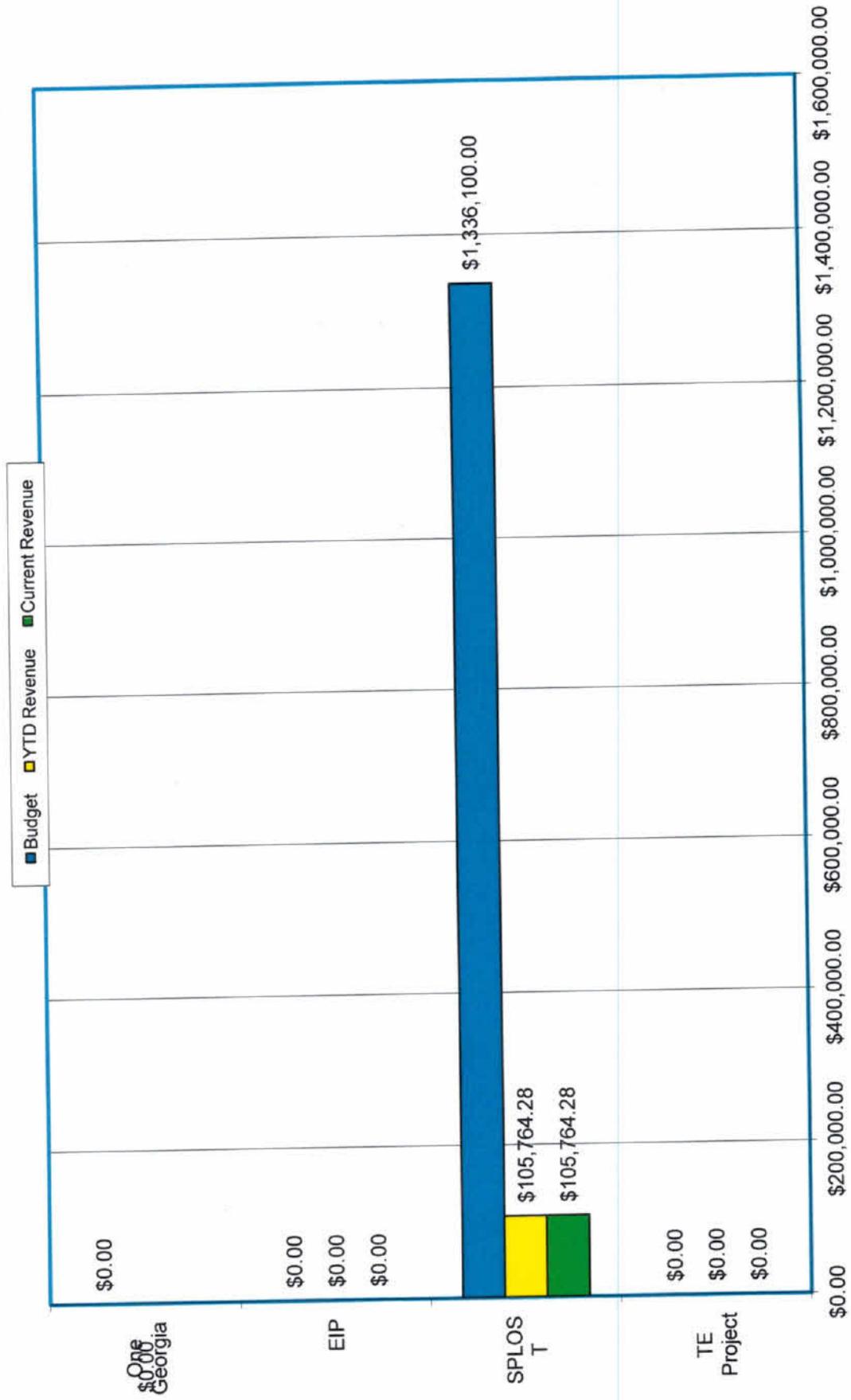
## REVENUES

Current Revenue	General Fund	EMRG 911	Water Fund
YTD Revenue	\$263,970.33	\$10,568.36	\$313,561.23
<b>Budget</b>	\$263,970.33	<b>\$94,337.00</b>	<b>\$3,741,982.00</b>
Percentage Budget	3.91%	11.20%	8.38%
Current Revenue	Electric Fund	Gas Fund	Sanitation
YTD Revenue	\$571,570.13	\$282,944.50	\$27,856.61
<b>Budget</b>	\$571,570.13	<b>\$1,547,319.00</b>	<b>\$466,450.00</b>
Percentage Budget	9.43%	18.29%	5.97%
Current Revenue	One Georgia	EIP	SPLOST
YTD Revenue	\$0.00	\$0.00	\$105,764.28
<b>Budget</b>	\$0.00	<b>\$0.00</b>	<b>\$1,336,100.00</b>
Percentage Budget	#DIV/0!	#DIV/0!	7.92%
<b>Total All Departments</b>	<b>Total All Departments</b>	<b>Total YTD Revenue</b>	<b>Total All Departments</b>
Current Revenues	\$1,576,235.44	\$1,576,235.44	\$1,576,235.44
Current Expense	\$1,623,972.84	Total YTD Expenses	\$1,623,972.84
over/under	<b>(\$47,737.40)</b>	over/under	<b>(\$47,737.40)</b>
	YTD Revenue		
	Budget	\$1,576,235.44	
	Percentage	\$20,003,082.00	
		7.88%	

### Budget Revenue Comparison January, 2015



### Budget Revenue Comparison January, 2015



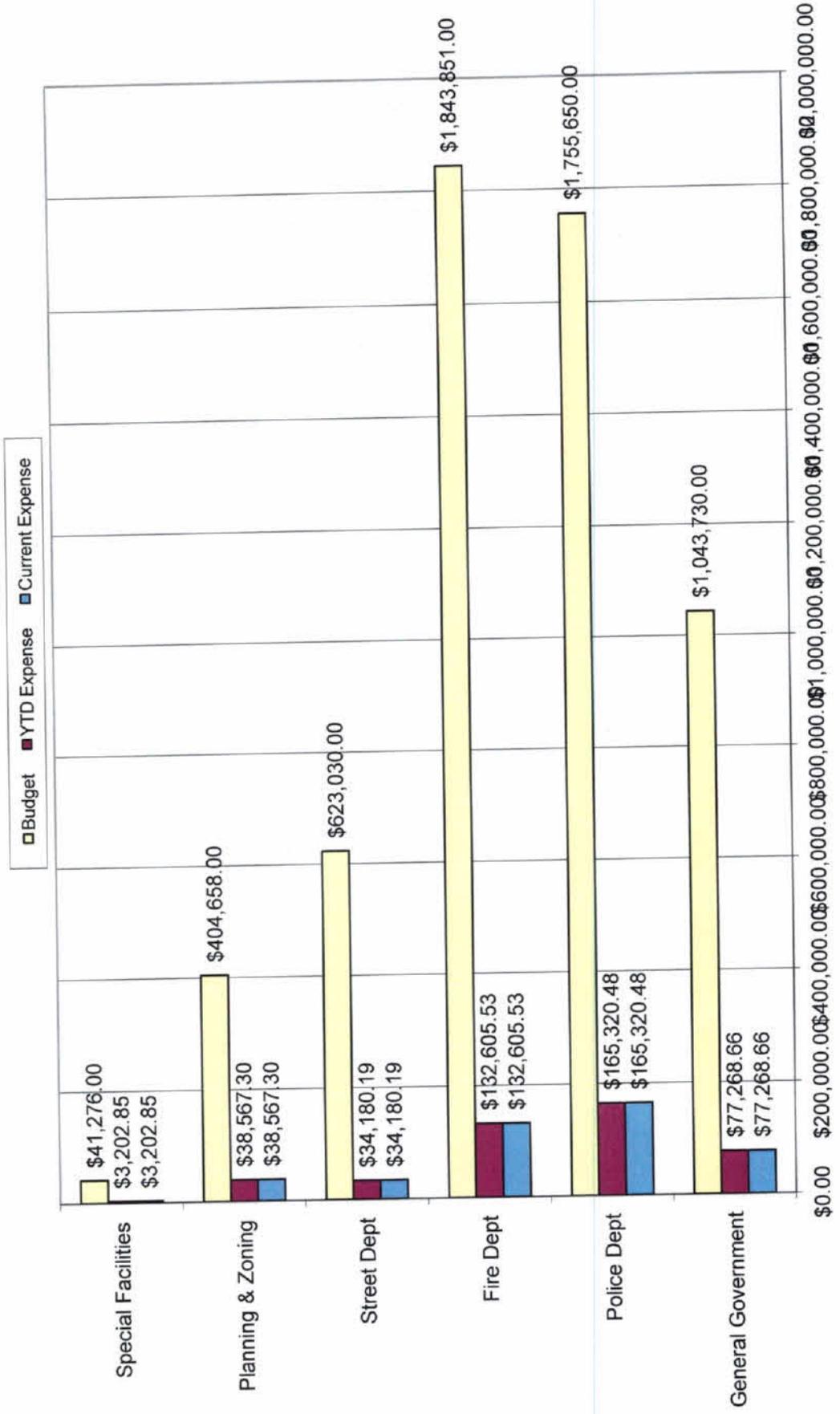


# City of West Point Financial Report January, 2015

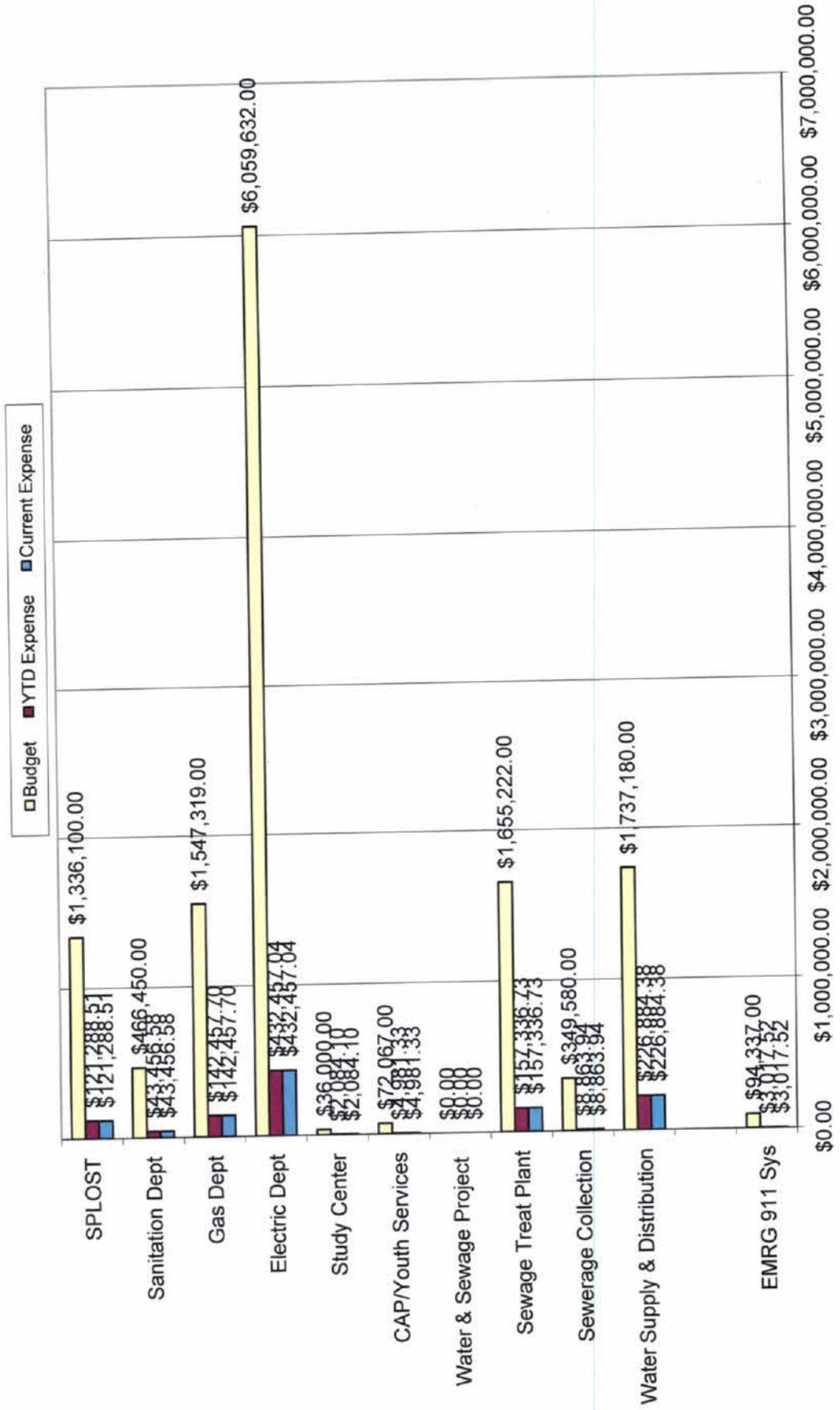
## EXPENSES

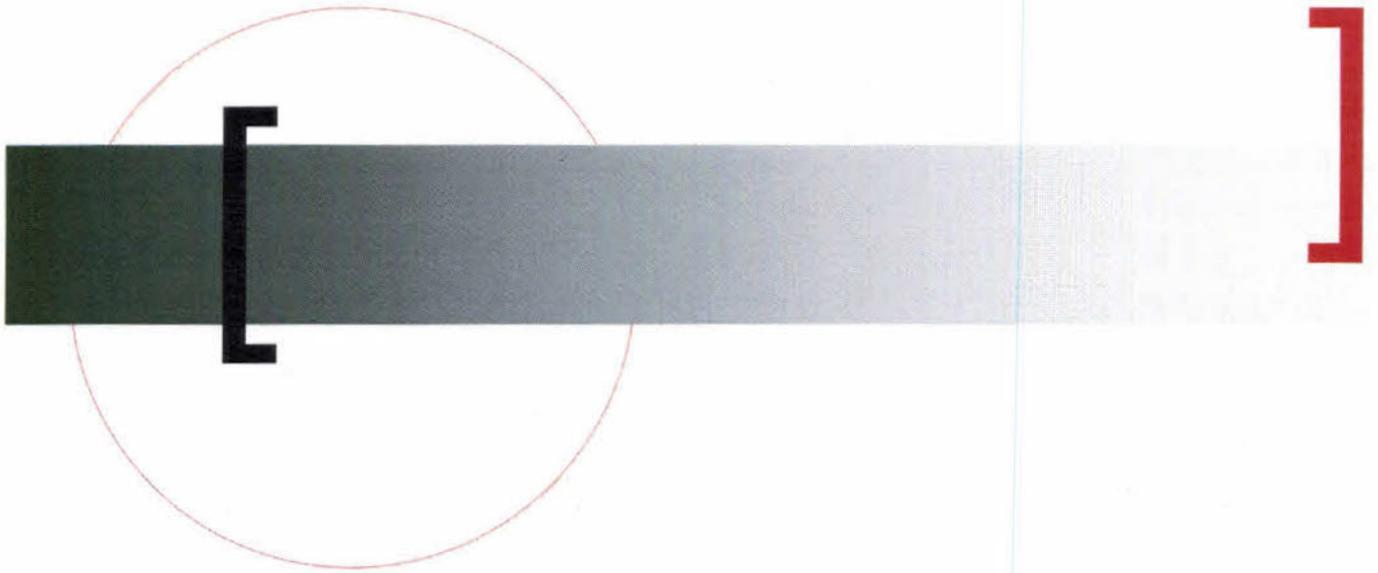
Current Expense	<b>General Government</b>	<b>Police Dept</b>	<b>Fire Dept</b>	<b>Street Dept</b>
YTD Expense	\$77,268.66	\$165,320.48	\$132,605.53	\$34,180.19
<b>Budget</b>	<b>\$1,043,730.00</b>	<b>\$1,755,650.00</b>	<b>\$1,843,851.00</b>	<b>\$623,030.00</b>
Percentage Budget	7.40%	9.42%	7.19%	5.49%
Current Expense	<b>Planning &amp; Zoning</b>	<b>Special Facilities</b>	<b>EMRG 911 SYS</b>	<b>Water Dept</b>
YTD Expense	\$38,567.30	\$3,202.85	\$3,017.52	\$226,884.38
<b>Budget</b>	<b>\$404,658.00</b>	<b>\$41,276.00</b>	<b>\$94,337.00</b>	<b>\$1,737,180.00</b>
Percentage Budget	9.53%	7.76%	3.20%	13.06%
Current Expense	<b>Sewer/ Water</b>	<b>Electric Dept</b>	<b>Gas Dept</b>	<b>Sanitation Def</b>
YTD Expense	\$166,200.67	\$432,457.04	\$142,457.70	\$43,456.58
<b>Budget</b>	<b>\$2,004,802.00</b>	<b>\$6,059,632.00</b>	<b>\$1,547,319.00</b>	<b>\$466,450.00</b>
Percentage Budget	8.29%	7.14%	9.21%	9.32%
Current Expense	<b>SPLOST</b>	<b>Study Center</b>	<b>CAP/Youth Services</b>	<b>Economic Dev</b>
YTD Expense	\$121,288.51	\$2,084.10	\$4,981.33	\$30,000.00
<b>Budget</b>	<b>\$1,336,100.00</b>	<b>\$36,000.00</b>	<b>\$72,067.00</b>	<b>\$937,000.00</b>
Percentage Budget	9.08%	5.79%	6.91%	3.20%
<b>Current Revenues</b>	<b>All Funds</b>	<b>Total All Departments</b>	<b>Total YTD Expenses</b>	<b>Total YTD Expenses</b>
<b>Current Expense</b>	\$1,576,235.44	\$1,576,235.44	\$1,623,972.84	\$20,003,082.00
<b>over/under</b>	<b>(\$47,737.40)</b>	<b>(\$47,737.40)</b>	<b>over/under</b>	<b>Percentage</b>
				<b>8.12%</b>

### Budget Expense Comparison January, 2015



### Budget Expense Comparison January, 2015





# DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

City of West Point  
Fire Department  
P.O. Box 487  
West Point, GA 31833

**MONTHLY ACTIVITY REPORT**

January 2015

**FIRE RESPONSES**

Structure / Residential	0
Structure / Business	1
Vehicle	1
Ground Cover, Trash	2
Hazardous Materials	1
Rescue, M.V.A.	4
False Alarms	2
Mutual Aid Responses	0
Other Responses	1
<b>Total Fire Responses</b>	<b>12</b>

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**EMERGENCY MEDICAL SERVICE RESPONSES**

<b>FACILITY</b>	<b>TRIPS</b>
East AL Medical-Lanier	18
West Ga. Medical	20
East AL Medical-Opelika	0
Columbus Medical Center	0
Landing Zone	0
Non-Transport	18
<b>Total E.M.S. Responses</b>	<b>56</b>

**Community Development Dept**  
 January 1 – 31, 2015

**Permits Issued – 7**  
 Elec. Water, Gas 4  
 Building 3

**Inspections - 25**  
 Industrial 10  
 New Commercial 0  
 Remodel Comm. 4  
 New Residential 4  
 Remodel Res. 7

**Certificate of Occupancy- 3**

**Code Enforcement - 22**

Burn Removal	0	Grass & Weeds	0
Illegal Dumping	0	Signs	6
No Utilities	0	Vehicles	4
Property Maint.	3	Other	8
Warnings/Citations	1		

**Animal Control- 46**

Meet in Person	14	
Deliver/Set Traps	15	Transports to Animal Shelter- Dogs- 3 Cats- 2
Other	12	

**Hearings - 0**  
 No Shows 0

**Public Notices- 0**

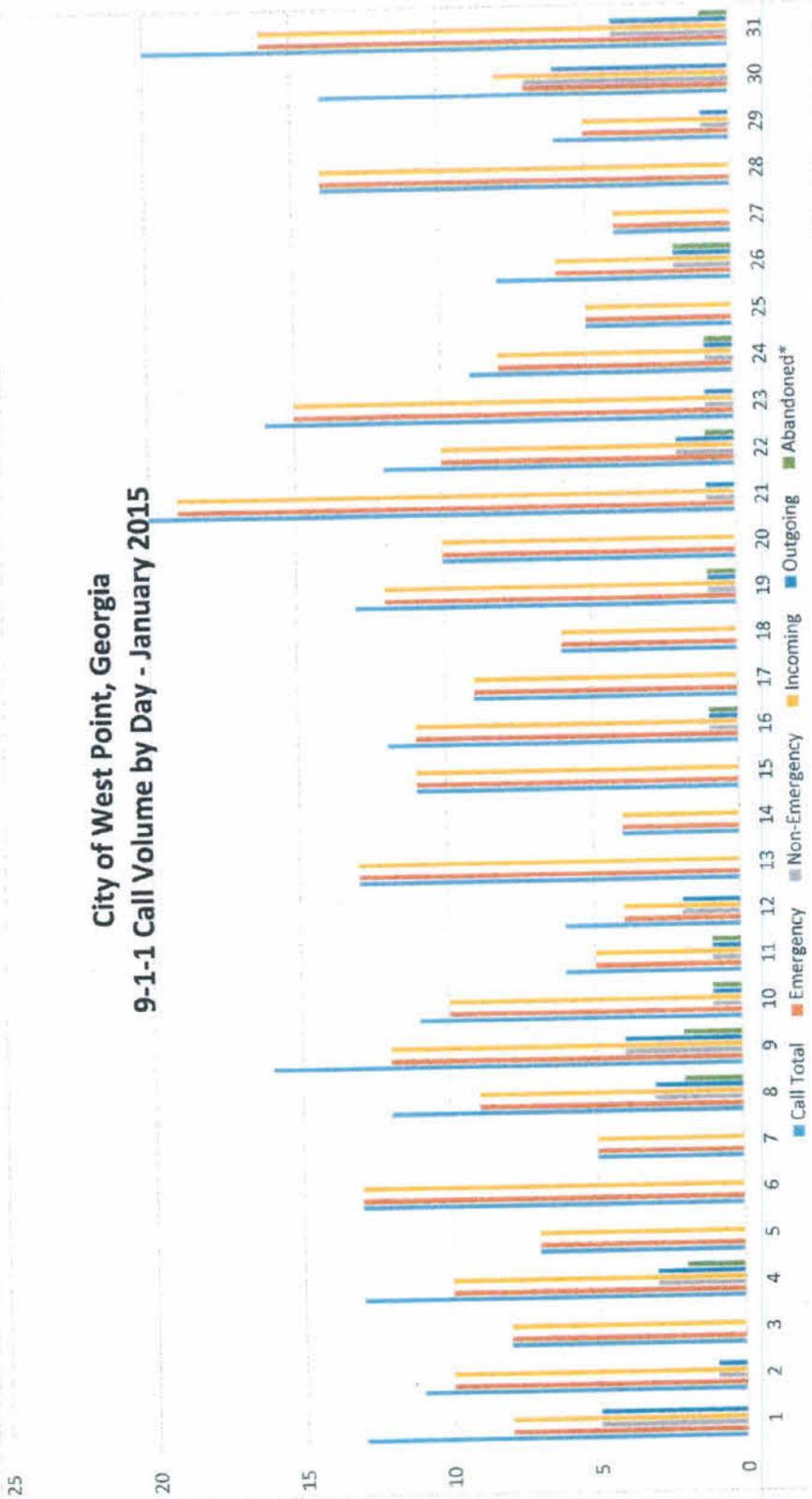
**Structures Demolished- 0**

**City of West Point, Georgia**  
**9-1-1 Call Volume by Day - January 2015**

	Daily Call Total	Call Category		Call Origin		Abandoned*
		Emergency	Non-Emergency	Incoming	Outgoing	
1	13	8	5	8	5	0
2	11	10	1	10	1	0
3	8	8	0	8	0	0
4	13	10	3	10	3	2
5	7	7	0	7	0	0
6	13	13	0	13	0	0
7	5	5	0	5	0	0
8	12	9	3	9	3	2
9	16	12	4	12	4	2
10	11	10	1	10	1	1
11	6	5	1	5	1	1
12	6	4	2	4	2	0
13	13	13	0	13	0	0
14	4	4	0	4	0	0
15	11	11	0	11	0	0
16	12	11	1	11	1	1
17	9	9	0	9	0	0
18	6	6	0	6	0	0
19	13	12	1	12	1	1
20	10	10	0	10	0	0
21	20	19	1	19	1	0
22	12	10	2	10	2	1
23	16	15	1	15	1	0
24	9	8	1	8	1	1
25	5	5	0	5	0	0
26	8	6	2	6	2	2
27	4	4	0	4	0	0
28	14	14	0	14	0	0
29	6	5	1	5	1	0
30	14	7	7	8	6	0
31	20	16	4	16	4	1
<b>Total</b>	<b>327</b>	<b>286</b>	<b>41</b>	<b>287</b>	<b>40</b>	<b>15</b>

\*The Abandoned Call Count total is also included in the Incoming Call Origin Count.

**City of West Point, Georgia  
9-1-1 Call Volume by Day - January 2015**



**Statistical Counts Report**

For records with dates between 1/1/2015 and 1/31/2015

**WEST POINT PD**

PAGE 1 OF 1

Incident Reports Created	<u>ALL</u> 83	<u>INCIDENTS</u> 64	<u>MISC.</u> 14	<u>FAMILY VIOL.</u> 5
Incident Reports Cleared	<u>ALL</u> 66	<u>BY ARREST</u> 38	<u>UNFOUNDED</u> 27	<u>EXCEPTIONALLY</u> 1
Property Involved			<u>STOLEN</u> \$18,521	<u>RECOVERED</u> \$15,660
Incident Type Level			<u>FELONY</u> 19	<u>MISDEMEANOR</u> 50
Investigative Files Opened				8
Investigative Files Assigned				8
Investigative Files Cleared				5
Drug Related Investigative Files Opened				1
Drug Related Investigative Files Cleared				1
Arrests / Booking Records				41
Citations Issued				166
Warnings Issued				66
Ordinance Violations				19
<u>Court Services</u>			<u>RECEIVED</u>	<u>SERVED</u>
Civil Papers			0	0
Subpoenas			0	0
Warrants			39	30
Accident Reports		<u>ALL</u> 26	<u>CRASH</u> 14	<u>PRIV PROP</u> 12

# Public Works Department Activity Report

## January 2015

Preventive maintenance on storm water collection system

Patch with 14 tons

Grind @ land field

Haul Sludge for the W.P.C.P.

Trim limbs on the R-O-W

Service and repair Equip.

Clean up in town area take down Christmas Lights

Clean recycle area on Stateline Road

Work at 1506 Bld. HWY. 29

Take down Christmas Decorations

Repair drain line at Ball field

Move to 1506 Hwy #29 Bld.

Help with Baseball field

## January 2015 Utility Department Reports

### Gas Department/Utility Protection

For the month of January, 2015

<b>Task Desc</b>	<b>Gas Crew &amp; Utility Protection</b>	<b>Department Total</b>
LOCATE UNDERGROUND UTILITIES	44	44
METER READING COMPLAINT	2	2
INVESTIGATE A REPORTED GAS LEAK	8	8
RETAKE UG LOCATES	2	2
REPORT OF GAS LEAK	1	1
WITNESS PRESSURE TEST	1	1
MISCELLANEOUS-GAS	2	2
<b>GRAND TOTAL</b>	<b>60</b>	<b>60</b>

### Power & Lights

For the month of January, 2015

<b>Task Desc</b>	<b>Electric Crew</b>	<b>Department Total</b>
INVESTIGATE CUSTOMER COMPLAINT	1	1
REPAIR STREET LIGHT	7	7
REPAIR SECURITY LIGHT	2	2
INSTALL SECURITY LIGHT	1	1
POWER OUTAGE	7	7
REPAIR SERVICE LINE	3	3
PULL POLE	1	1
<b>GRAND TOTAL</b>	<b>22</b>	<b>22</b>

### SERVICE TRUCK

For the month of January, 2015

<b>Task Desc</b>	<b>Gas Crew &amp; Utility Protection</b>	<b>Field Customer Service</b>	<b>Department Total</b>
TURN ON UTILITIES	1	3	4
TURN OFF UTILITIES	1	4	5
READ-IN / READ-OUT UTILITIES	0	11	11
<b>GRAND TOTAL</b>	<b>2</b>	<b>18</b>	<b>20</b>

## January 2015 Utility Department Reports

### Sewer Department

For the month of January, 2015

<b>Task Desc</b>	<b>Water Distribution Crew</b>	<b>Sewer Crew</b>	<b>Department Total</b>
SEWER JET LINE	0	1	1
ODOR REPORT	0	1	1
SEWER BACK UP	1	2	3
<b>GRAND TOTAL</b>	<b>1</b>	<b>4</b>	<b>5</b>

### Water Distribution

For the month of January, 2015

<b>Task Desc</b>	<b>Water Distribution Crew</b>	<b>Department Total</b>
INVESTIGATE CUSTOMER COMPLAINT	1	1
MISCELLANEOUS-WATER	18	18
CHANGE SERVICE	1	1
REPAIR LEAK IN MAIN LINE	1	1
INVESTIGATE WATER LEAK	5	5
<b>GRAND TOTAL</b>	<b>26</b>	<b>26</b>

### Water Treatment Plant

Dec. 2015

**31,260,000 Gallons Withdrawn From River (Average 1,008,387 GPD)**

**30,633,000 Gallons Pumped to System (Average 988,161 GPD)**

### Wastewater Treatment Plant

Dec. 2015

**39,500,000 Gallons Discharged to River (Average 1,274,193 GPD)**



# **NEW BUSINESS**

## Statement of Interest to Serve on a City Board, Authority or Commission



### Contact Information January 2015

Name [Ed Moon](#)

Address [227 Teel Road](#)

City State Zip [West Point Georgia 31833](#)

Primary Phone [706-594-8637](#)

Secondary Phone [706-645-3500 \(Work\)](#)

E-Mail Address [georgeemoon@gmail.com](mailto:georgeemoon@gmail.com)

Are you a City of West Point Resident  Yes  No

Company or Agency [City of West Point](#)

Current Job Title [City Manager](#)

### Availability – Board or Commission of Interest

First Choice: [Recreation Board](#)

Second Choice: [none](#)

### Interest

#### Background and Qualifications:

[I have worked in Georgia for 13 years as a City Manager. I have served in two cities during that time. Both cities have recreation facilities and my role as city manager required me to be engaged on an operational and management level.](#)

#### Experience and/or Profession:

[My experience in recreation has been to complete a 500 seat auditorium and gymnasium, negotiated service delivery, SPLOST campaign to fund \\$6 million in recreation improvements, development and implemented multiple recreation projects including passive and active, coached recreation basketball teams.](#)

#### Reason for Wanting to Serve:

[Parks and recreation are one of the core identities of the West Point Community. The community has made significant investments into parks and recreation and these investments should be well operated, maintained and improved. Parks and recreation can be a catalyst to move West Point forward playing a key role in attracting new inhabitants, businesses and visitors.](#)

### City Policy

[It is our policy to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The Statement of Interest will remain on file for \(2\) years.](#)

[Please submit your Statement of Interest to:](#)

[Ed Moon, City Manager](#)

[City of West Point Georgia](#)

[PO Box 487](#)

[West Point, Georgia 31833](#)

[emoon@cityofwestpointga.com](mailto:emoon@cityofwestpointga.com)

**Statement of Interest to Serve on a City Board, Authority or Commission**



Contact Information

Name Michael Markle Andrews  
Address PO Box 191 / 1007 4th Ave  
City State Zip West Point, GA 31833  
Primary Phone 706-773-2177  
Secondary Phone \_\_\_\_\_  
E-Mail Address Michael@marklefamily.net  
Are you a City of West Point Resident  Yes  No  
Company or Agency \_\_\_\_\_  
Current Job Title \_\_\_\_\_

Availability – Board or Commission of Interest

First Choice: Keep Troup Beautiful  
Second Choice: \_\_\_\_\_

Interest

Background and Qualifications:

2 consecutive terms on KTB board (2005-2011)

Experience and/or Profession:

Coordinated several "Great American Cleanups" in West Point  
Coordinated 20th Anniversary Event for KTB in 2013  
KTB Education Chair - 4 years - Secretary 1 year

Reason for Wanting to Serve:

To Educate & encourage the community in regards to litter prevention, recycling & creating a more beautiful community.

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

It is our policy to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The Statement of Interest will remain on file for (2) years.

Please submit your Statement of Interest to:

Ed Moon, City Manager  
City of West Point Georgia  
PO Box 487  
West Point, Georgia 31833  
[emoon@cityofwestpointga.com](mailto:emoon@cityofwestpointga.com)



January 27, 2015

**Agenda Item:** Sign Ordinance Text Amendment – Monument and Variable Message Signs

**Purpose:** The City of West Point Planning Board has recommended a text amendment to Section 19.3.C.(1) – Monument Signs and Section 19.3.C.(11) – Variable Message Signs of the Sign Ordinance.

**Background:** A request was made by Bethlehem Baptist Church to consider changing the sign ordinance to expand the electronic variable message allowance for monument signs.

Council discussed this request a few months ago in a work session and forwarded the request to the Planning Board for a recommendation. The Planning Board reviewed the request and discussed several options during their last few meetings. The Board made every effort to provide a recommendation that will allow businesses, churches, and etc. to effectively advertise and promote their message. The Board's recommendation also took in consideration the city's goal and objective to provide signs that are neat in appearance and consistent. The recommendations are listed below.

## **Section 19. Sign Regulations**

### **Current Sign Ordinance Requirements**

19.3.C.(1) Monument Signs. One (1) monument sign per lot or per every two hundred (200) feet (or major fraction thereof) of street frontage of the lot shall be allowed. Monument signs shall not exceed six (6) feet in height (including the base) and fifty (50) square feet in sign area. Sign height is calculated at normal road grade. Signs shall not be located in the right-of-way and at least ten (10) feet from the street whichever is greater. Signs shall not be internally illuminated. Monument signs in the QDC shall be constructed and designed with brick, stone, or other masonry product and compliment the material and color of the building.

19.3.C.(11) Variable Message Signs. Allowed only in commercial and industrial district and shall be computed as part of the allowable signage for that district. No animation is allowed. Sign area shall be no more than four (4) square feet

### **Proposed Change**

19.3.C.(1) Monument Signs. One (1) monument sign per lot or per every two hundred (200) feet (or major fraction thereof) of street frontage of the lot shall be allowed. Monument signs shall not exceed six (6) feet in height (including the base) and fifty (50) square feet in sign area. Sign height is calculated at normal road grade. Signs shall not be located in the right-of-way and at least ten (10) feet from the street whichever is greater. Signs shall not be internally illuminated. Signs that utilize the electronic message option shall internally illuminate only the message part of the sign which shall not exceed 50 percent of the size of the sign. Monument signs in the QDC shall be constructed and designed with brick, stone, or other masonry product and compliment the material and color of the building.

19.3.C.(11) Electronic Variable Message Signs – Allowed only in commercial and industrial districts and shall be computed as part of the allowable signage for that district. Electronic display area shall be no more than 50 percent of the square footage of the sign. The sign shall display static messages only and static copy shall change no more frequently than once every ninety (90) seconds. Sign shall not have fade transitions, animation, video or similar subtle transitions or frame effects that have the appearance of moving text or images. Signs are limited to one background color and one text color.



LEWIS, TAYLOR & TODD, P.C.  
ATTORNEYS AT LAW  
SUITE 3  
205 NORTH LEWIS STREET  
POST OFFICE DRAWER 1027  
LAGRANGE, GEORGIA 30241

JOHN M. TAYLOR  
JEFFREY M. TODD

January 21, 2015

VIA EMAIL

JAMES R. LEWIS  
(1928-1996)  
GEORGE E. SIMS, JR.  
(1917-1967)  
FAX (706) 882-4905  
TELEPHONE (706) 882-2501

Mr. Sammy Osborne  
CITY OF WEST POINT  
P.O. Box 487  
West Point, Georgia 31833-0487  
[sosborne@cityofwestpointga.com](mailto:sosborne@cityofwestpointga.com)

**RE: Monument Sign Amendment**

Dear Sammy:

Based on our discussions and the materials you provided, we have prepared a draft ordinance which modifies the sign ordinance to allow certain variable message monument signs in the City. I look forward to hearing from you should you have any questions or require any changes.

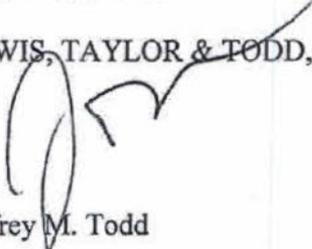
Also, I note that my hardbound copy of the Code, as well as the copy on MuniCode, continues to show two subparagraph B entries under Section 19.3 of the zoning ordinance. When we modified the Code regarding permanent sign materials this summer, we included within the ordinance a section redesignating the second (duplicative) paragraph B as paragraph C. The enclosed continues that style by referencing the new subsection C.

I assume MuniCode will catch up shortly, but this may cause some confusion in the interim.

With best regards, I am

Very truly yours,

LEWIS, TAYLOR & TODD, P.C.

  
Jeffrey M. Todd

JT/atb  
Enclosure  
cc: Ed Moon  
Richard McCoy  
Kristin Lester

AN ORDINANCE

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WEST POINT, GEORGIA, TO AMEND THE CODE OF THE CITY; TO AMEND THE SIGN REGULATIONS OF THE ZONING ORDINANCE SO AS TO ALLOW VARIABLE MESSAGE AND MONUMENT SIGNS WITHIN COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS; TO ESTABLISH SIZE AND CHANGE RATE OF SUCH SIGNS; TO REPEAL CONFLICTING ORDINANCES; TO FIX AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF WEST POINT, AS FOLLOWS:

SECTION 1:

That Section 19 of the zoning ordinance be amended by deleting therefrom subparagraph C.(1) of subsection 3, entitled *Monument Signs*, in its entirety, inserting in lieu thereof a new Section 19.3.C.(1) to read as follows:

**“19.3.C.(1) Monument Signs.** One (1) monument sign per lot or per every two hundred (200) feet (or major fraction thereof) of street frontage of the lot shall be allowed. Monument signs shall not exceed six (6) feet in height (including the base) and fifty (50) square feet in sign area. Sign height is calculated at normal road grade. Signs shall not be located in the right-of-way, and must be located at least ten (10) feet from the edge of the pavement or from the road right-of-way, whichever is greater. Signs shall not be internally illuminated. Signs that utilize the electronic message (also known as variable message) option shall internally illuminate only the message part of the sign which shall not exceed fifty percent (50%) of the size of the sign. Monument signs in the QDC shall be constructed and designed with brick, stone, or other masonry product and compliment the material and color of the building.”

SECTION 2:

That Section 19 of the zoning ordinance be amended by deleting therefrom subparagraph C.(11) of subsection 3, entitled *Variable Message Signs*, in its entirety, inserting in lieu thereof a new Section 19.3.C.(11) to read as follows:

**“19.3.C.(11) Variable Message Signs.** Allowed only in commercial and industrial districts and shall be computed as part of the allowable signage for that district. Electronic display area shall be no more than fifty percent (50%) of the square footage of the sign. The sign shall display static messages only and static copy shall change no more frequently than once every ninety (90) seconds. Sign shall not have fade transitions, animation, video or similar subtle transitions or frame effects that have the appearance of moving text or images. Signs are limited to one background color and one text color.”

**SECTION 3:**

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 4:**

If any section, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this ordinance.

**SECTION 5:**

This ordinance shall become effective immediately upon its adoption by the City Council.

READ AND ADOPTED \_\_\_\_\_

ATTEST

\_\_\_\_\_  
A. Drew Ferguson, IV, Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Joseph R. Downs, III, Councilmember

\_\_\_\_\_  
Gerald W. Ledbetter, Councilmember

\_\_\_\_\_  
Gloria R. Marshall, Councilmember

\_\_\_\_\_  
Sandra Thornton, Councilmember

\_\_\_\_\_  
Steve Tramell, Councilmember

\_\_\_\_\_  
Benjamin F. Wilcox, Councilmember

City of West Point  
P.O. Box 487  
West Point, GA 31833  
(706) 645-2226

January 26, 2015

SUMMARY REVIEW  
ON-PREMISES CONSUMPTION  
LIQUOR, MALT BEVERAGE & WINE LICENSE APPLICATIONS

APPLICANT: **Mi Youn. Kim (Owner)**

ADDRESS: 308 W 8<sup>th</sup> Street Apt.# 7, West Point, GA 30833

LOCATION: 906 Avenue E, K Town Wing Inc. dba Kim's Restaurant

**Application Review**

1. City Applications complete.
2. Financial Statement complete.
3. Sworn statement of qualifications submitted.
4. Liquor, Malt Beverage, & Wine Applications submitted, complete.
5. Notarized consent for criminal history check submitted.  
No criminal history on applicant.
6. Fire, building inspection complete.
7. Advertisement published in Valley Times-News twice prior to meeting.
9. Copy of state malt beverage & wine applications & bonds submitted.

**Remarks:** Ms. Mi Youn Kim is Owner of the restaurant. All application forms have been submitted and completed.

**Richard McCoy**  
City Clerk

**City of West Point  
P.O. Box 487  
West Point, GA 31833  
(706) 645-2226**

January 26, 2015

Classified Ads Section  
Valley Times-News  
Lanett, AL

Dear Sir or Madam:

Please run the following small box ad Thursday, January 29th, and again on Thursday, February 5th . Send affidavit to the City of West Point, P.O. Box 487, West Point, GA 31833.

**LEGAL NOTICE**

This is to notify the public that Mi Youn Kim,(Owner) is applying to the City of West Point for on-premises consumption malt beverage, wine, and liquor licenses for K-Town Wings, Inc. dba Kim's Restaurant at 906 Avenue E. Said application will be heard at the next meeting of the Mayor and Council on Monday, February 9, 2015 at 6:00 p.m. in the Council's Chamber located at 730 1<sup>st</sup> Ave. West Point, GA.

Bill to:

City of West Point, ATTN: Richard McCoy  
P.O. Box 487  
West Point, GA 31833

Thanks,

Richard McCoy, City Clerk



# INFORMATION



**The Housing Authority of the City of West Point, Georgia**

**Special Board Meeting**

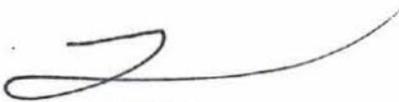
**Thursday, January 22, 2015**

**4:00 P.M.**

**AGENDA**

	<b>Page</b>
1. Invocation	
2. Introduction of Guests	
3. Consider Approval of Minutes for Special Board Meeting of November 6, 2014 (Attached behind Agenda)	
4. Consider Approval of Staff Reports:	
▪ Finance .....	1 – 3
▪ Occupancy.....	4
5. Consider A Resolution Authorizing The Charging Off Of Resident Account Balances For Month Ending October 31, 2014.....	5
6. Consider A Resolution Authorizing The Charging Off Of Resident Account Balances For Month Ending November 30, 2014.....	6
7. Consider A Resolution Authorizing The Charging Off Of Resident Account Balances For Month Ending December 31, 2014.....	7
8. Executive Director's Report	
9. Any and All Other Matters That May Be Brought Before the Board.	

Respectfully submitted,



J. Len Williams  
Secretary-Treasurer

THE HOUSING AUTHORITY OF THE CITY OF WEST POINT  
SPECIAL BOARD MEETING  
NOVEMBER 6, 2014

The Commissioners of the Housing Authority of the City of West Point, Georgia, met for the special Board Meeting at the Board Retreat at Callaway Gardens on the 6<sup>th</sup> day of November 2014, as allowed by and in compliance with By-laws of the Authority.

Chairman Ralph Davidson called the meeting to order at 1:30 p.m. and on roll call the following Commissioners answered present:

Wiky Gladden  
Coleman Reeves  
Stan Rodimon  
Burt Winston

The following Commissioner(s) were absent:

Nekos Davis

OTHERS PRESENT

Len Williams, Sabrina Richards

INVOCATION

Ralph Davidson

APPROVAL OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 18, 2014

There were no corrections to the minutes. Motion was made by Commissioner Coleman Reeves, seconded by Commissioner Wiky Gladden. The board unanimously approved the minutes.

CONSIDER A RESOLUTION APPROVING THE CONVEYANCE OF PROPERTY

The Following Resolution was introduced and duly considered:

RESOLUTION NO: 1006-86

(The original of this Resolution is filed in the Resolution Binder)

Following discussion and on motion by Commissioner Stan Rodimon and seconded by Commissioner Coleman Reeves, the board unanimously agreed to the community center being returned to the City of West Point.

EXECUTIVE DIRECTOR'S REPORT

Nothing at this time.

ANY AND ALL OTHER MATTERS THAT MAY BE BROUGHT BEFORE THE BOARD

With no further discussion the meeting was adjourned

\_\_\_\_\_  
Ralph Davidson, Chairman

\_\_\_\_\_  
J. Len Williams, Secretary-Treasurer

**THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GA**  
**BALANCE SHEET**  
**December 31, 2014**

**Assets**

Cash		\$ 12,802
Tenant Accounts Receivable (Net)		12,811
Investments		808,000
Prepaid Expenses and Other Assets		50,694
Land, Structures & Equipment	\$ 11,721,916	
Less: Accumulated Depreciation	<u>(8,768,087)</u>	
		<u>2,953,829</u>
<b>Total Assets</b>		<b><u>\$ 3,838,136</u></b>

**Liabilities**

Tenant Security Deposits	\$ 40,815	
Accounts Payable - Vendor	-	
Accounts Payable - HACG	96,341	
Payment in Lieu of Taxes	6,353	
Accrued Salaries & Wages	-	
Accrued Compensated Absences	37,836	
Other Liabilities	<u>2,016</u>	
<b>Total Liabilities</b>		<b><u>\$ 183,361</u></b>

**Surplus**

HUD-PHA Contributed Assets	\$ 2,953,829	
Operating Reserve	<u>700,946</u>	
<b>Total Surplus</b>		<b><u>\$ 3,654,775</u></b>
<b>Total Liabilities and Surplus</b>		<b><u>\$ 3,838,136</u></b>

**THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GA  
INCOME STATEMENT**

As of  
December 31, 2014

	YEAR-TO-DATE			2015 ANNUAL BUDGET
	Actual	Budget	Favorable/ (Unfavorable) Variance	
<b>REVENUES</b>				
Rental Income	\$ 354,501	\$ 333,720	\$ 20,781	\$ 667,440
Other Income	\$ 45,771	\$ 24,760	\$ 21,011	\$ 49,520
HUD Subsidy	\$ 424,527	\$ 406,897	\$ 17,631	\$ 813,793
CFP Operating Transfer	\$ -	\$ 65,000	\$ (65,000)	\$ 130,000
<b>Total Revenues</b>	<b>\$ 824,799</b>	<b>\$ 830,377</b>	<b>\$ (5,578)</b>	<b>\$ 1,660,753</b>
<b>EXPENSES</b>				
Administrative	\$ 62,749	\$ 69,873	\$ 7,124	\$ 139,745
Property Mgmt/Accounting Fee/Frontline Fees	\$ 80,595	\$ 90,150	\$ 9,555	\$ 180,300
Resident Service	\$ 6,309	\$ 6,173	\$ (136)	\$ 12,346
Utilities	\$ 290,967	\$ 342,500	\$ 51,533	\$ 685,000
Ordinary Maintenance	\$ 183,669	\$ 175,026	\$ (8,643)	\$ 350,052
General Expenses	\$ 87,899	\$ 89,000	\$ 1,101	\$ 178,000
Extra-Ordinary Maintenance	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 712,188</b>	<b>\$ 772,722</b>	<b>\$ 60,534</b>	<b>\$ 1,545,443</b>
<b>Net Income/ (Deficit) from Operations</b>	<b>\$ 112,611</b>	<b>\$ 57,655</b>	<b>\$ 54,956</b>	<b>\$ 115,310</b>

**THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GA**  
**Grant Funding**  
**December 31, 2014**

Grant Funding	Program End Dates	Approved Budget	Total Obligated	Actual Expenditures	Remaining to Obligate	Remaining to Disburse
CFP - FY'12 (989)	03/12/14 Obligate 03/12/16 Disburse	269,087	269,087	266,637	-	2,450
CFP - FY'13 (994)	09/08/15 Obligate 09/08/17 Disburse	272,761	137,865	137,865	134,896	134,896
CFP - FY'14 (910)	05/12/16 Obligate 05/12/18 Disburse	255,916	25,592	25,592	230,324	230,324
ROSS - FY'12 (992)	08/31/12 Effective 08/31/15 Disburse	191,565	70,368	70,368	121,197	121,197
<b>Total Grants</b>		<b>\$ 989,329</b>	<b>\$ 502,912</b>	<b>\$ 500,462</b>	<b>\$ 486,417</b>	<b>\$ 488,867</b>

*CFP = Capital Fund Program (Modernization)*  
*ROSS = Resident Opportunity for Self-Sufficiency*

1-Jan-15

MR. J. LEN WILLIAMS, EXECUTIVE DIRECTOR  
 THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GEORGIA  
 WEST POINT, GEORGIA

DEAR MR. WILLIAMS:

I submit the following "Report on Tenant Selection" for the period 12/01/14 - 12/31/14

PUBLIC HOUSING

No. of Apparently Eligible Applications on Hand last reported period	266
No. of Applications taken during reporting period	0
No. of Applications suspended or withdrawn during reporting period	1
No. of Move-Ins for reporting period	1
No. of Apparently Eligible Applications on Hand for reporting period	264

Applications on Hand

0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
0	121	104	35	4	0

= 264

NO. OF VACANT APARTMENTS AND MOVE-INS

Developments	Total No. of Units	Units Vacant 11/30/14	Moved Out During December	Moved In During December	UNITS AVAILABLE 12/31/2014						Total Units Vacant	Percent Units Vacant
					0 BR	1 BR	2 BR	3 BR	4 BR	5 BR		
PINE RIDGE APTS	42	2	1	1	0	0	1	1	0	0	2	5%
GRANT APTS.	55	0	0	0	0	0	0	0	0	0	0	0%
O.J. COOK APTS*	8	0	1	1	0	0	0	0	0	0	0	0%
O.J. COOK APTS**	110	0	0	0	0	0	0	0	0	0	0	0%
HIGGINS CIRCLE	8	0	0	0	0	0	0	0	0	0	0	0%
<b>Sub-Total</b>	<b>223</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1%</b>
<b>GRAND TOTAL</b>	<b>223</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1%</b>

\*4 Units in abatement

\*\*2 Units in abatement

RESPECTFULLY SUBMITTED,

MISTY MICHELLE STUBBS  
 PUBLIC HOUSING COORDINATOR

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE CHARGE-OFF OF FORMER RESIDENT  
ACCOUNT BALANCES TO COLLECTION LOSS FOR  
THE AUTHORITY'S PUBLIC HOUSING DEVELOPMENTS  
FOR THE MONTH ENDED OCTOBER 31, 2014

WHEREAS, detailed statements of various resident account balances are of record in the Authority's files;

WHEREAS, the circumstances of the balances due to the Authority have been fully considered, and there is no reasonable prospect of collection without unwarranted expense;

**BE IT THEREFORE RESOLVED** that the necessary entries are authorized to clear the books and records for vacated resident account balances as follows:

<u>DEVELOPMENT NAME</u>	<u>RENT</u>	<u>RETRO</u>	<u>MAINT</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>COUNT</u>
PINE RIDGE APARTMENTS - 741	551.60	-	219.00	1,397.92	\$ 2,168.52	3
GRANT APARTMENTS - 742	-	-	-	-	\$ -	0
O.J. COOK APARTMENTS - 743	1,249.73	-	382.00	464.80	\$ 2,096.53	2
O.J. COOK APARTMENTS - 744	1,604.45	-	42.00	1,397.06	\$ 3,043.51	3
HIGGINS CIRCLE - 747	-	-	-	-	\$ -	0
<b>TOTAL CHARGED TO COLLECTION LOSS</b>	<b>\$ 3,405.78</b>	<b>\$ -</b>	<b>\$ 643.00</b>	<b>\$ 3,259.78</b>	<b>\$ 7,308.56</b>	<b>8</b>

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE CHARGE-OFF OF FORMER RESIDENT  
ACCOUNT BALANCES TO COLLECTION LOSS FOR  
THE AUTHORITY'S PUBLIC HOUSING DEVELOPMENTS  
FOR THE MONTH ENDED NOVEMBER 30, 2014

WHEREAS, detailed statements of various resident account balances are of record in the Authority's files;

WHEREAS, the circumstances of the balances due to the Authority have been fully considered, and there is no reasonable prospect of collection without unwarranted expense;

**BE IT THEREFORE RESOLVED** that the necessary entries are authorized to clear the books and records for vacated resident account balances as follows:

<u>DEVELOPMENT NAME</u>	<u>RENT</u>	<u>RETRO</u>	<u>MAINT</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>COUNT</u>
PINE RIDGE APARTMENTS - 741	-	-	-	-	\$ -	0
GRANT APARTMENTS - 742	-	-	-	-	\$ -	0
O.J. COOK APARTMENTS - 743	-	-	-	-	\$ -	0
O.J. COOK APARTMENTS - 744	3.20	-	-	29.93	\$ 33.13	1
HIGGINS CIRCLE - 747	-	-	-	-	\$ -	0
<b>TOTAL CHARGED TO COLLECTION LOSS</b>	<b>\$ 3.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29.93</b>	<b>\$ 33.13</b>	<b>1</b>

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE CHARGE-OFF OF FORMER RESIDENT  
ACCOUNT BALANCES TO COLLECTION LOSS FOR  
THE AUTHORITY'S PUBLIC HOUSING DEVELOPMENTS  
FOR THE MONTH ENDED DECEMBER 31, 2014

WHEREAS, detailed statements of various resident account balances are of record in the Authority's files;

WHEREAS, the circumstances of the balances due to the Authority have been fully considered, and there is no reasonable prospect of collection without unwarranted expense;

**BE IT THEREFORE RESOLVED** that the necessary entries are authorized to clear the books and records for vacated resident account balances as follows:

<u>DEVELOPMENT NAME</u>	<u>RENT</u>	<u>RETRO</u>	<u>MAINT</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>COUNT</u>
PINE RIDGE APARTMENTS - 741	1,237.90	-	72.00	1,020.47	\$ 2,330.37	2
GRANT APARTMENTS - 742	-	-	-	-	\$ -	0
O.J. COOK APARTMENTS - 743	-	-	-	-	\$ -	0
O.J. COOK APARTMENTS - 744	-	-	-	-	\$ -	0
HIGGINS CIRCLE - 747	-	-	-	-	\$ -	0
<b>TOTAL CHARGED TO COLLECTION LOSS</b>	<b>\$ 1,237.90</b>	<b>\$ -</b>	<b>\$ 72.00</b>	<b>\$ 1,020.47</b>	<b>\$ 2,330.37</b>	<b>2</b>

**West Point Development Authority**

**Agenda**

**February 2, 2015**

1. Invocation ✓
2. Minutes ✓
3. Financial Report ✓
4. Old Business
5. New Business
  - Elect 2015 Officers
  - Schedule Planning Session
6. Adjournment
7. Next meeting to be held on Monday, March 2, 2015

WEST POINT DEVELOPMENT AUTHORITY

January 5, 2015

Members Present: Josh Moon, Lionel Johnson, Griggs Zachry, DeeDee Williams and Wiky Gladden. Also present was Attorney Larry Nix , Ed Moon and Joe Hill.

Meeting was called to order and invocation given by Josh Moon.

Motion was made by DeeDee Williams and seconded by Josh Moon to approve the minutes of the December 1, 2014 meeting. Vote to approve was unanimous.

Motion was made by Griggs Zachry and seconded by Wiky Gladden to approve the financial report for December, 2014. Vote to approve was unanimous.

There being no further business, the meeting was adjourned.

---

J. Griggs Zachry, III  
Secretary

11:29 AM  
01/28/15  
Accrual Basis

**West Point Development Authority**  
**Balance Sheet**  
As of January 31, 2015

	<u>Jan 31, 15</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
CB&T Certificate of Deposit	250,000.00
Farmers & Merchants Bank - MMA	251,040.98
Operating Account	<u>41,763.87</u>
Total Checking/Savings	<u>542,804.85</u>
Total Current Assets	<u>542,804.85</u>
<b>TOTAL ASSETS</b>	<u><u>542,804.85</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	516,166.88
Net Income	<u>26,637.97</u>
Total Equity	<u>542,804.85</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>542,804.85</u></u>

11:37 AM  
01/28/15  
Accrual Basis

**West Point Development Authority**  
**Profit & Loss**  
**January 1 - 28, 2015**

	<u>Jan 1 - 28, 15</u>
<b>Income</b>	
Intergovernmental Incom	30,000.00
<b>Total Income</b>	<u>30,000.00</u>
<b>Expense</b>	
Community Development	170.28
Computer & Website Maintenance	280.00
Contract Labor	1,000.00
Lease Payment Expense	750.00
Legal & Closing-Project Dev.	111.00
Legal and Closing	250.00
Office Expense	676.60
Professional Dues & Subscript.	124.15
<b>Total Expense</b>	<u>3,362.03</u>
<b>Net Income</b>	<u><u>26,637.97</u></u>

West Point Development Authority  
Profit & Loss Budget vs. Actual  
January 2015

	Jan 15	Budget	\$ Over Budget	% of Budget
Income				
Intergovernmental Income	30,000.00	30,000.00	0.00	100.0%
Total Income	30,000.00	30,000.00	0.00	100.0%
Expense				
Cell Phone	0.00	58.33	-58.33	0.0%
Community Development	170.28	833.33	-663.05	20.4%
Computer & Website Maintenance	280.00	208.33	71.67	134.4%
Contract Labor	1,000.00	4,916.67	-3,916.67	20.3%
Education	0.00	166.67	-166.67	0.0%
FICA	0.00	250.00	-250.00	0.0%
Health Insurance	0.00	250.00	-250.00	0.0%
Insurance	0.00	375.00	-375.00	0.0%
Lease Payment Expense	750.00	750.00	0.00	100.0%
Legal & Closing-Project Dev.	111.00	333.33	-222.33	33.3%
Legal and Closing	250.00	416.67	-166.67	60.0%
Marketing	0.00	416.67	-416.67	0.0%
Miscellaneous Expense	0.00	175.00	-175.00	0.0%
Office Expense	676.60	416.67	259.93	162.4%
Payroll Expenses	0.00	0.00	0.00	0.0%
Postage	0.00	16.67	-16.67	0.0%
Professional Dues & Subscript.	124.15	416.67	-292.52	29.8%
Project Development	0.00	1,250.00	-1,250.00	0.0%
Travel	0.00	416.67	-416.67	0.0%
VOID	0.00			
Total Expense	3,362.03	11,666.68	-8,304.65	28.8%
Net Income	26,637.97	18,333.32	8,304.65	145.3%

**West Point Development Authority**  
**Profit & Loss Detail**  
 January 2015

11:36 AM  
 01/28/15  
 Accrual Basis

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
<b>Income</b>								
Intergovernmental Income								
Deposit	1/16/2015	deposit	Deposit	City of WP - ...		Operating Acc...	30,000.00	30,000.00
Total Intergovernmental Income							30,000.00	30,000.00
Total Income							30,000.00	30,000.00
<b>Expense</b>								
<b>Community Development</b>								
Check	1/1/2015	1893	Cardmember Service	Johnny's Pizza		Operating Acc...	28.98	28.98
Check	1/1/2015	1893	Cardmember Service	Waffle House		Operating Acc...	26.71	55.69
Check	1/1/2015	1893	Cardmember Service	Railroad's - ...		Operating Acc...	114.59	170.28
Total Community Development							170.28	170.28
<b>Computer &amp; Website Maintenance</b>								
Check	1/1/2015	1889	West Point Industries	Monthly Fee		Operating Acc...	180.00	180.00
Check	1/20/2015	1898	West Point Industries	Domain Ren...		Operating Acc...	100.00	280.00
Total Computer & Website Maintenance							280.00	280.00
<b>Contract Labor</b>								
Check	1/1/2015	1892	Yvonne Reed	Monthly Salary		Operating Acc...	1,000.00	1,000.00
Total Contract Labor							1,000.00	1,000.00
<b>Lease Payment Expense</b>								
Check	1/1/2015	1891	Tramell Properties	Monthly Leas...		Operating Acc...	750.00	750.00
Total Lease Payment Expense							750.00	750.00
<b>Legal &amp; Closing-Project Dev.</b>								
Check	1/20/2015	1899	Morrow & Nix	Project Dog -...		Operating Acc...	36.00	36.00
Check	1/20/2015	1900	Morrow & Nix	KIA/Glovio		Operating Acc...	75.00	111.00
Total Legal & Closing-Project Dev.							111.00	111.00
<b>Legal and Closing</b>								
Check	1/1/2015	1888	Morrow & Nix	Monthly Reta...		Operating Acc...	250.00	250.00
Total Legal and Closing							250.00	250.00
<b>Office Expense</b>								
Check	1/1/2015	1890	Integrity Leasing LLC	Monthly Fee		Operating Acc...	144.45	144.45
Check	1/1/2015	1893	Cardmember Service	Givorns		Operating Acc...	26.79	171.24
Check	1/1/2015	1893	Cardmember Service	Dello Products		Operating Acc...	145.00	316.24
Check	1/1/2015	1896	Dello Products Inc.	Invoice #		Operating Acc...	75.00	391.24
Check	1/1/2015	1897	Dello Products Inc.	Invoice #		Operating Acc...	70.00	461.24
Check	1/20/2015	1901	Dello Products Inc.	Invoice		Operating Acc...	70.00	531.24
Check	1/20/2015	1902	Batson Cook Buildi...	New Keys for...		Operating Acc...	21.06	552.30
Check	1/20/2015	1905	WOW!	Monthly Inter...		Operating Acc...	124.30	676.60
Total Office Expense							676.60	676.60

**West Point Development Authority**  
**Profit & Loss Detail**  
 January 2015

11:36 AM  
 01/28/15  
 Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>Professional Dues &amp; Subscript.</b>								
Check	1/1/2015	1893	Cardmember Service	GSCCCA - M...		Operating Acc...	11.95	11.95
Check	1/20/2015	1903	LaGrange Daily News	Ad for 2015 ...		Operating Acc...	72.40	84.35
Check	1/20/2015	1904	The Valley Times N...	Ad for 2015 ...		Operating Acc...	39.80	124.15
Total Professional Dues & Subscript.							124.15	124.15
Total Expense							3,362.03	3,362.03
<b>Net Income</b>							<b>26,637.97</b>	<b>26,637.97</b>

WEST POINT DEVELOPMENT AUTHORITY  
2015

MEMBER NAME	Title	TERM EXPIRES	PHONE	CELL	EMAIL	Mailing Address
Josh Moon	Chairman	12/31/2019	706-643-1524	706-302-3704	<a href="mailto:joshmoon@pfmoon.com">joshmoon@pfmoon.com</a>	P O Box 346, West Point, GA 31833
Griggs Zachry	Secretary	12/31/2018	706-645-2048	706-773-6081	n/a	P O Box 601, West Point, GA 31833
Lionel Johnson	Vice Chairman	12/31/2017	706-645-9419	706-957-9723	<a href="mailto:bradfield316@yahoo.com">bradfield316@yahoo.com</a>	P O Box 717, West Point, GA 31833
Wiky Gladden	Member	12/31/2016	706-643-1142	706-518-2104	<a href="mailto:wgladden@lanierhospital.com">wgladden@lanierhospital.com</a>	125 Hillcrest Rd, West Point, GA 31833
DeeDee Williams	Treasurer	12/31/2015	706-645-2441	706-773-2441	<a href="mailto:deneicewilliams@hotmail.com">deneicewilliams@hotmail.com</a>	315 East 8th Street, West Point, GA 31833
Larry Nix	WPDA Counsel		706-645-1381		<a href="mailto:morrowandnix@knology.net">morrowandnix@knology.net</a>	P O Box 466, West Point, GA 31833
Ed Moon	City of WP Representative		706-645-3500		<a href="mailto:emoon@cityofwestpointga.com">emoon@cityofwestpointga.com</a>	P O Box 487, West Point, GA 31833
Joe Hill	Downtown WP Dev Auth		706-645-2211		<a href="mailto:jhill@jsmithlanier.com">jhill@jsmithlanier.com</a>	P O Box 70, West Point, GA 31833
Yvonne Reed	Record Keeper		706-645-6204	706-594-2469	<a href="mailto:reed.yvonne@ccbg.com">reed.yvonne@ccbg.com</a>	P O Box 350, West Point, GA 31833

West Point Downtown Development Authority Minutes  
December 9, 2014

Present: Joe Hill, Steve Tramell, Karen Meadows, Bill Nixon, Drew Ferguson, Gus Darden, April Ross and Lance Frances

Joe Hill called the meeting to order and called for an approval of the November minutes. A motion was made by Drew Ferguson and seconded by Steve Tramell to approve the November minutes.

Steve Tramell presented the treasurer's report, reflecting an ending balance of \$62,811.27, after lawn care, chamber dues and insurance premiums were paid. Bill Nixon motioned to approve the treasurer's report and Drew Ferguson seconded the motion.

Committee Reports:

Facade Committee - Joe Hill reported that a facade grant request of \$1,500 had been submitted by Southeast Sewing Products. Improvements totaling \$3,000+ had been made to the outside of the building and window. Steve Tramell recused himself from the vote as a motion was made by Drew Ferguson and seconded by Bill Nixon to approve the grant.

Old Business:

Joe Hill reported he had spoken with Zachry Construction about repairs to be made to in the JSL park. A suggestion was made to check with the city to see if the power line can be redone before the DDA proceeds. Joe also reported the swing had been removed.

Joe Hill asked for an update from Bill Nixon on the handicap ramp being deeded over to New Horizons Theatre. Bill stated that he is awaiting the completed survey to proceed with the deed transfer.

Joe Hill asked Steve Tramell to update the Board on the status of having the parking lot located on the corner of 4<sup>th</sup> Avenue and 7<sup>th</sup> Street paved. Steve reported that two bids had been obtained on the job, but he is searching for a third company to bid the job before presenting the quotes for a vote.

New Business:

Joe Hill presented the 2015 proposed budget for discussion. The budget reflected total revenues and expenses at \$34,139. Drew Ferguson made a motion to approve the budget for 2015 and April Ross seconded the motion.

Joe Hill reported that he was contacted about the 2015 Juneteenth celebration that normally takes place at Goodsell United Methodist Church annually. The group would like to expand the event by moving to downtown West Point and inviting bands and possibly a car show to attract more people. The Board unanimously agreed to donate space for this event.

Drew Ferguson stated that Point University received a donation of trees valued at approximately \$60,000 and is willing to donate or share some of those trees with the City of West Point. Drew proposed that the City and the Downtown Development Authority partner together to improve the landscaping of the downtown perimeter including 10<sup>th</sup> Street, 7<sup>th</sup> Street and 4<sup>th</sup> Avenue. Drew estimates the cost to install the trees, sidewalks and curbing, including demolition of existing walkways, to be between \$60-80 thousand. Drew proposed that the cost of the project be split between the City of West Point, Downtown West Point Development Authority and West Point Development Authority. He estimated needing a contribution of \$25,000 from the DWPDA. Bill Nixon made a motion to make a contribution towards the project and April Harris seconded the motion.

Joe Hill reminded the members that 2015 would be a caucus year and noted that advertisements would need to run three weeks prior to the election of Board members. Ads will run January 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup>. Joe reported there will be two slots available on the Board as he and Steve Wheeler will not reaffirm their appointments. He explained that a nominating committee will be formed to find two new board members and their nominations will

be submitted for voting at the next Board meeting. Doug Shumate and Frank Norman will be the nominating committee for the Business Owners group and Tom Oswalt and Cory Ross will be the nominating committee for the Property Owners group. The Board is made up of four business owners, four property owners and one City representative. A suggestion was made to move the February meeting up one week to February 3, 2015 to comply with our Charter to hold a Caucus for election of Board Members the first Tuesday in February of each odd calendar year.

Joe adjourned meeting. The next meeting will be held January 13, 2015 at 8:00am.

Submitted by Karen Meadows, Secretary

WEST POINT HISTORIC PRESERVATION COMMISSION MEETING MINUTES  
December 3, 2014

The meeting was called to order by Chairman Duncan. Attending were Debra Robertson, and Marshall Sapp. Jane Fuller-Blackburn, and Bob Hicks were absent. In addition, Ed Moon, city manager, Sammy Osborne, city planner, and Matt Livingston, building inspector, were present.

Three members of our commission constitute a quorum allowing the meeting to proceed.

The minutes of the November 5, 2014 meeting had been sent to and reviewed by the commissioners electronically. The minutes were adopted as reviewed.

- 1- COA that was presented by Mr. Kirtikumar Patel, owner of the Corner Store located at 507 4<sup>th</sup> Avenue requesting approval for fencing to be place around mechanical systems he has installed on the 12<sup>th</sup> Street side of his building was tabled at the November 5 meeting until Mr. Patel had a more definitive plan for the fencing.

Today Mr. Patel is requesting approval to professionally install a concrete block enclosure with a black wrought iron gate to screen the mechanical units from view. The proposed enclosure will be painted to match the building which is also constructed of concrete blocks.

During the discussion it was ascertained that the enclosure will be open on top and large enough to allow room for ventilation. The enclosure will be high enough to cover any metal visible from the street; will be flush to the ground; and will not extend into the right of way.

Mr. Osborne asked Mr. Patel if he has any future plans to make any more changes to the exterior of the building. Mr. Patel stated that he did not. Mr. Patel was reminded that any exterior changes would first have to be approved by the HPC.

Commissioner Sapp made a motion to approval Mr. Patel's request to professionally install a concrete enclosure with a black wrought iron gate to screen the mechanical systems as discussed in the meeting.

Commissioner Robertson seconded and the motion was passed unanimously. Chairman Duncan presented Mr. Patel with a Certificate of Appropriateness.

With no further business to discuss, the meeting was adjourned.

Minutes prepared and submitted by:

Debra Robertson, Secretary  
West Point Historic Preservation Commission