



January Monthly Reports
February 2014

AGENDA
WORK SESSION

THURSDAY, FEBRUARY 6TH
WORK SESSION
@ 8:15 AM

MEETING CALLED TO ORDER

AGENDA REVIEWED IN ITS ENTIRELY BEFORE DISCUSSION

PUBLIC COMMENT ON AGENDA ITEMS (FORM REQUIRED)

NEW BUSINESS

- Sherri Brown present Circles Program
- Carrie Brkich present Troup Trained Program
- Monica Barber present KaBoom Grant
- Applicants for the Board & Committee Appointments
- Amendment to the Buffer Requirements
- Phase II Recreation “Free Play Field”

CONSIDER ITEMS FOR BUSINESS MEETING (Create Business Meeting Agenda)

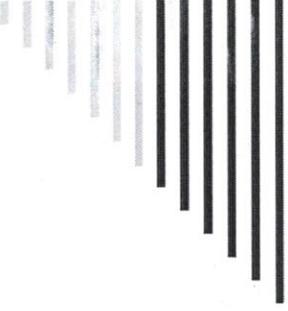
MAYOR & COUNCIL COMMENTS

ADJOURNED

Next Meeting:

Council Meeting – Monday, February 10th @ 6:00 PM

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MINUTES



The regular meeting of the Mayor and Council was held in the Council room of West Point City Hall January 13, 2014 at 6:00 P.M. with Mayor A. Drew Ferguson IV presiding.

Members Present:

Councilmember Joseph R. Downs III
Councilmember Gerald W. Ledbetter
Councilmember Gloria R. Marshall
Councilmember Sandra Thornton
Councilmember Benjamin F. Wilcox
Councilmember Steven M. Tramell

Members Absent:

Councilmember Judy L. Wilkinson

Mayor Ferguson called Rev. Tom Tucker, First Baptist Church West Point, for opening prayer.

Mayor Ferguson called the meeting of the Mayor and City Council to order and welcomed everyone.

MINUTES

Mayor Ferguson asked for a motion to approve the minutes from the December 9, 2013 regular meeting and the December 16, 2013 called meeting. Councilmember Joseph R. Downs III made said motion and was seconded by Councilmember Gloria R. Marshall; the minutes were **approved unanimously without change**.

FINANCIAL REPORT

Councilmember Benjamin F. Wilcox presented the December financial report with the January cash position and forecast and made a motion to accept the report; motion seconded by Councilmember Gerald W. Ledbetter and **passed unanimously**.

AGENDA

Mayor Ferguson stated Councilmember Sandra Thornton asked to add a letter from Councilmember Gloria R. Marshall to the listed agenda. Mayor Ferguson asked for a motion to approve the amended agenda. Councilmember Gerald W. Ledbetter made said motion and seconded by Councilmember Benjamin F. Wilcox and **passed unanimously**.

SWEARING IN OF COUNCIL MEMBERS

Mayor Ferguson administered the oath of office to re-elected Council members Joseph R. Downs III, Gloria R. Marshall and Councilmember elect Steven M. Tramell.

MAYOR PRO-TEMPORE

Mayor Ferguson asked for a motion to name a Mayor Pro-Tem for 2014. Councilmember Benjamin F. Wilcox made a motion to appoint Councilmember Gerald W. Ledbetter. The motion was seconded by Councilmember Gloria R. Marshall; **carried unanimously.**

APPOINTMENT CITY OFFICERS

Councilmember Benjamin F. Wilcox made a motion to appoint Wesley Leonard as Municipal Court Judge. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously.**

Councilmember Sandra Thornton made a motion to appoint Kenneth S. Rearden as City Recorder Pro-Tem. The motion was seconded by Councilmember Gloria R. Marshall; **carried unanimously.**

Councilmember Gerald W. Ledbetter made a motion to appoint Julian A. Mack as Prosecuting Attorney. The motion was seconded by Councilmember Sandra Thornton; **carried unanimously.**

Councilmember Benjamin F. Wilcox made a motion to appoint Jeffery M. Todd as Assistant Prosecuting Attorney. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously.**

Councilmember Steven M. Tramell made a motion to appoint Jeffery M. Todd as City Attorney. The motion was seconded by Councilmember Sandra Thornton; **carried unanimously.**

Councilmember Joseph R. Downs III made a motion to appoint Mark Carlton as Public Defender. The motion was seconded by Councilmember Steven M. Tramell; **carried unanimously.**

SWEARING IN OF ELECTED CITY OFFICERS

Mayor Ferguson administered the oath of office to Assistant Prosecuting Attorney and City Attorney Jeffery M. Todd.

City Attorney Jeffery M. Todd administered the oath of office to Municipal Court Judge Wesley Leonard, City Recorder Pro-Tempore Kenneth D. Rearden, Prosecuting Attorney Julian Mack, and Public Defender Mark Carlton.

BUDGET AMENDMENT

Mayor Ferguson asked for a motion to pass a resolution to amend the City of West Point 2013 Budget originally adopted to reflect the actual total revenues and

expenditures at the end of fiscal year 2013. Councilmember Gerald W. Ledbetter made said motion and the motion was seconded by Councilmember Sandra Thornton; **carried unanimously.**

TROUP COUNTY AIRPORT AUTHORITY

Councilmember Benjamin F. Wilcox made a motion to approve a resolution to approve the actions of Troup County in seeking legislation and ask for the assistance of the West Point legislative delegation in an effort to abolish the Troup County Airport Authority. The motion was seconded by Councilmember Gerald W. Ledbetter; **carried unanimously.**

RESOLUTION FOR WATER SYSTEM IMPROVEMENTS FOR DYMOS OF GA, EIP FUNDED

Councilmember Sandra Thornton made a motion to approve a resolution to award a contract to United Grading & Excavating, Inc of East Point, Georgia in the amount of \$350,185.66 with additions to increase pipe size from 10-inch to 12-inch and to decrease construction time from 90 days to 60 days for water system improvements, Dymos of Georgia project. The motion was seconded by Councilmember Gloria R. Marshall; **carried unanimously.**

OTHER

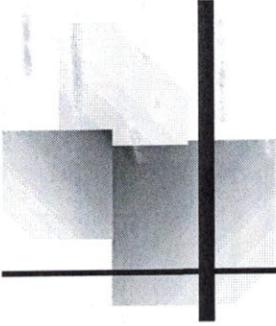
Councilmember Sandra Thornton read a letter from Councilmember Gloria R. Marshall thanking the Mayor and Council for their visits, telephone calls, prayers and words of expressions during the death of her sister Mrs. Marilyn Ramsey Brock. She also thanked Chief Jeffery Cato and the Police Department for the food tray.

ADJOURN

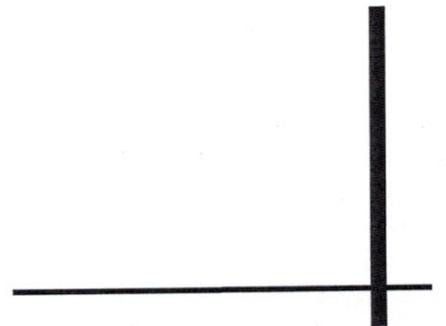
There being no further business, the meeting was adjourned.

Richard McCoy
City Clerk

A. Drew Ferguson IV
Mayor



FINANCIAL REPORT



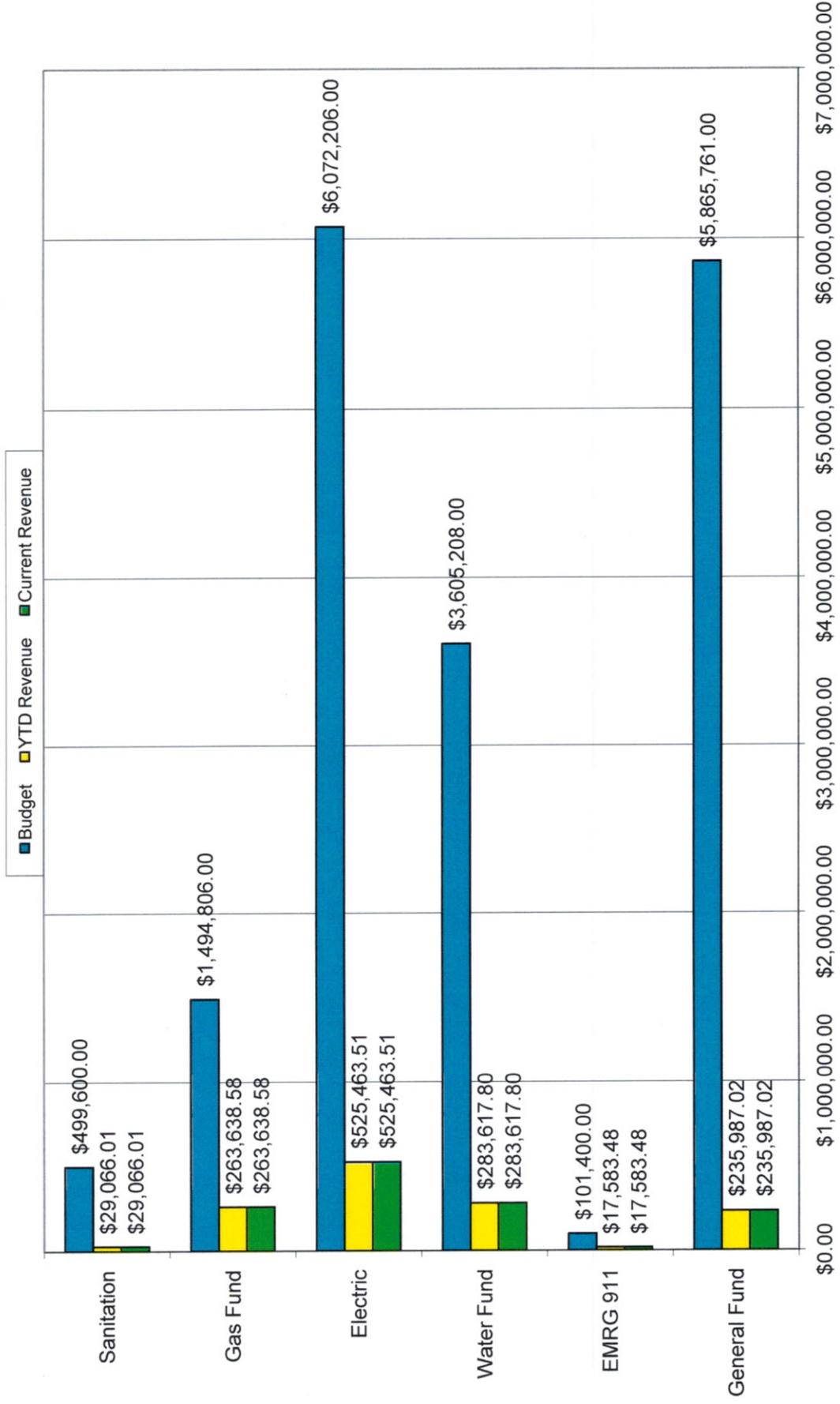


City of West Point Financial Report January, 2014

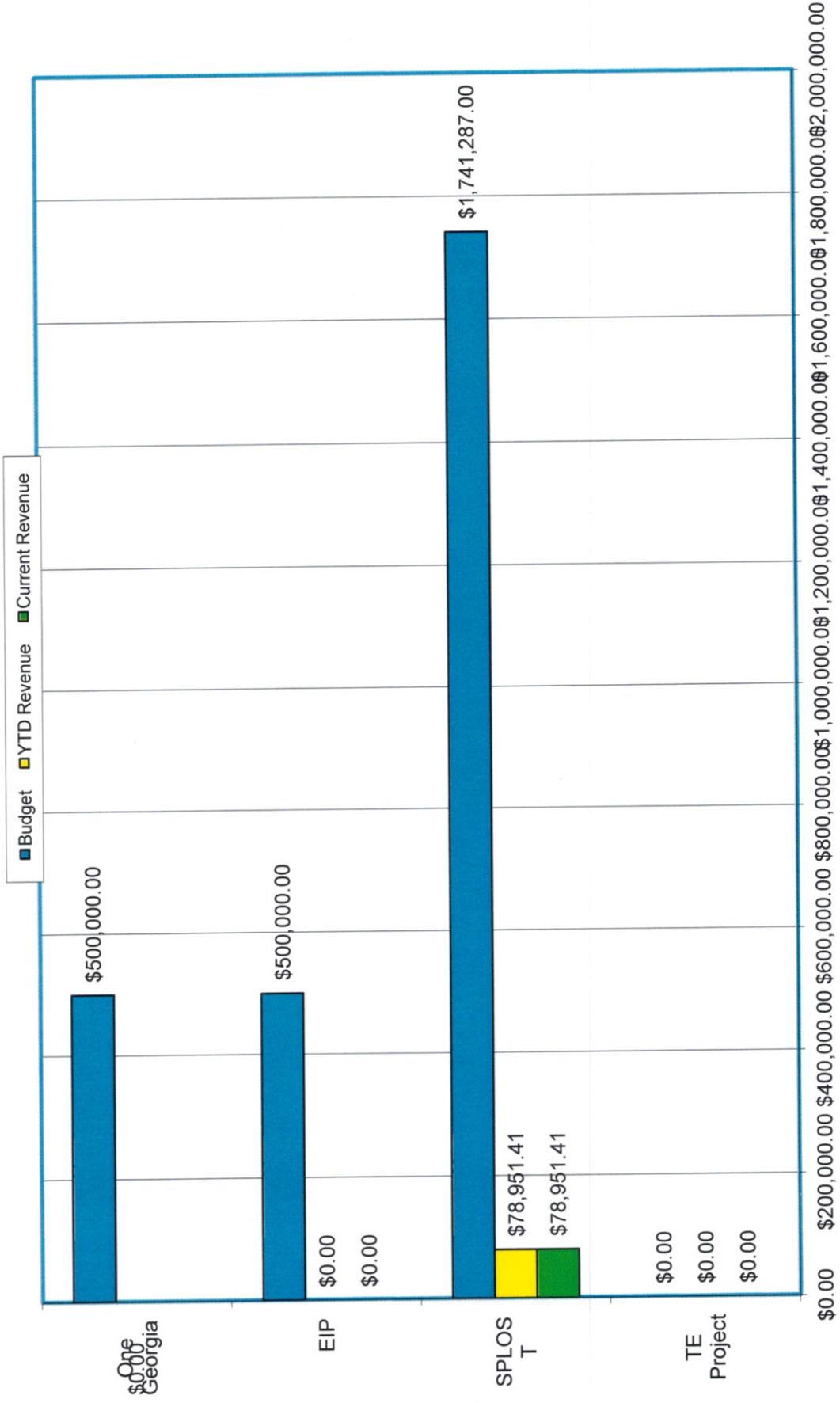
REVENUES

Current Revenue	General Fund	EMRG 911	Water Fund
YTD Revenue	\$235,987.02	\$17,583.48	\$283,617.80
Budget	\$235,987.02	\$17,583.48	\$283,617.80
Percentage Budget	\$5,865,761.00 4.02%	\$101,400.00 17.34%	\$3,605,208.00 7.87%
Current Revenue	Electric Fund	Gas Fund	Sanitation
YTD Revenue	\$525,463.51	\$263,638.58	\$29,066.01
Budget	\$525,463.51	\$263,638.58	\$29,066.01
Percentage Budget	\$6,072,206.00 8.65%	\$1,494,806.00 17.64%	\$499,600.00 5.82%
Current Revenue	TE Project	EIP	SPLOST
YTD Revenue	\$0.00	\$0.00	\$78,951.41
Budget	\$0.00	\$0.00	\$78,951.41
Percentage Budget	\$500,000.00 0.00%	\$500,000.00 0.00%	\$1,741,287.00 4.53%
Total All Departments	Total All Departments	Total YTD Revenue	Total All Departments
Current Revenues	\$1,434,307.81	\$1,434,307.81	\$1,434,307.81
Current Expense	\$1,492,954.76	\$1,492,954.76	\$1,492,954.76
over/under	(\$58,646.95)	over/under	(\$58,646.95)
	YTD Revenue	YTD Revenue	
	\$1,434,307.81	\$1,434,307.81	
	Budget	Budget	
	\$20,380,268.00	\$20,380,268.00	
	Percentage	Percentage	
	7.04%	7.04%	

Budget Revenue Comparison January, 2014



Budget Revenue Comparison January, 2014



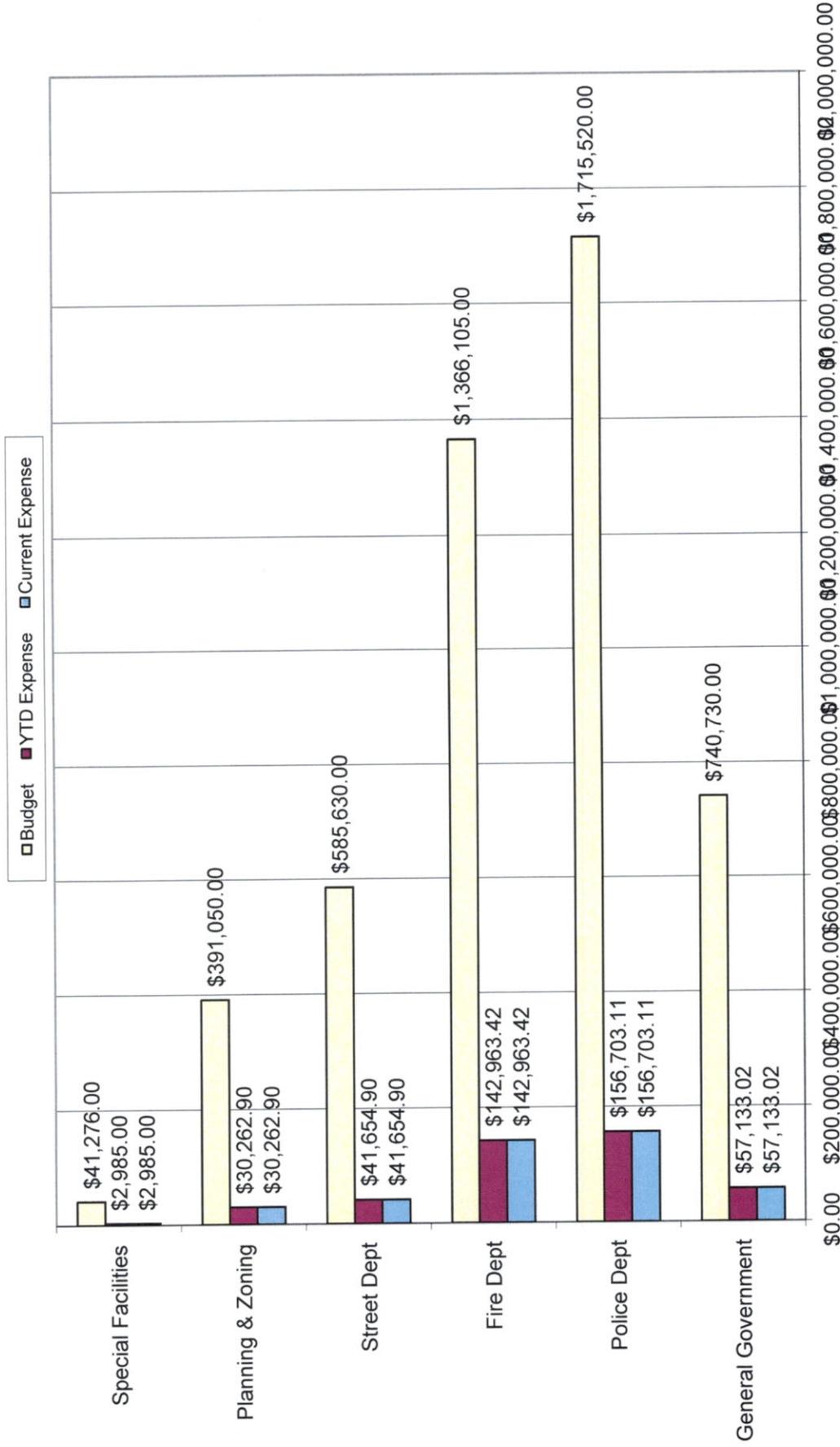


City of West Point Financial Report January, 2014

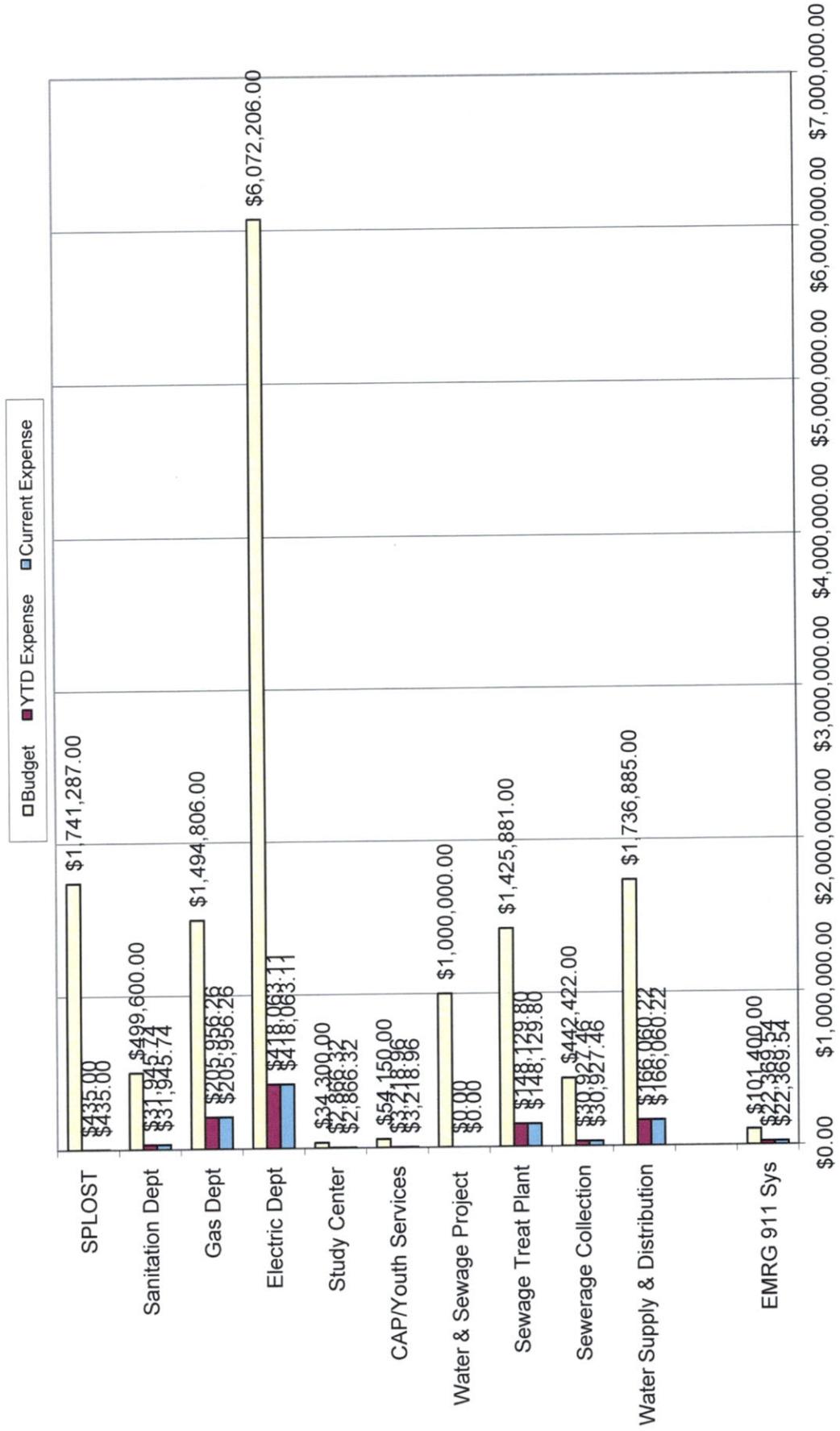
EXPENSES

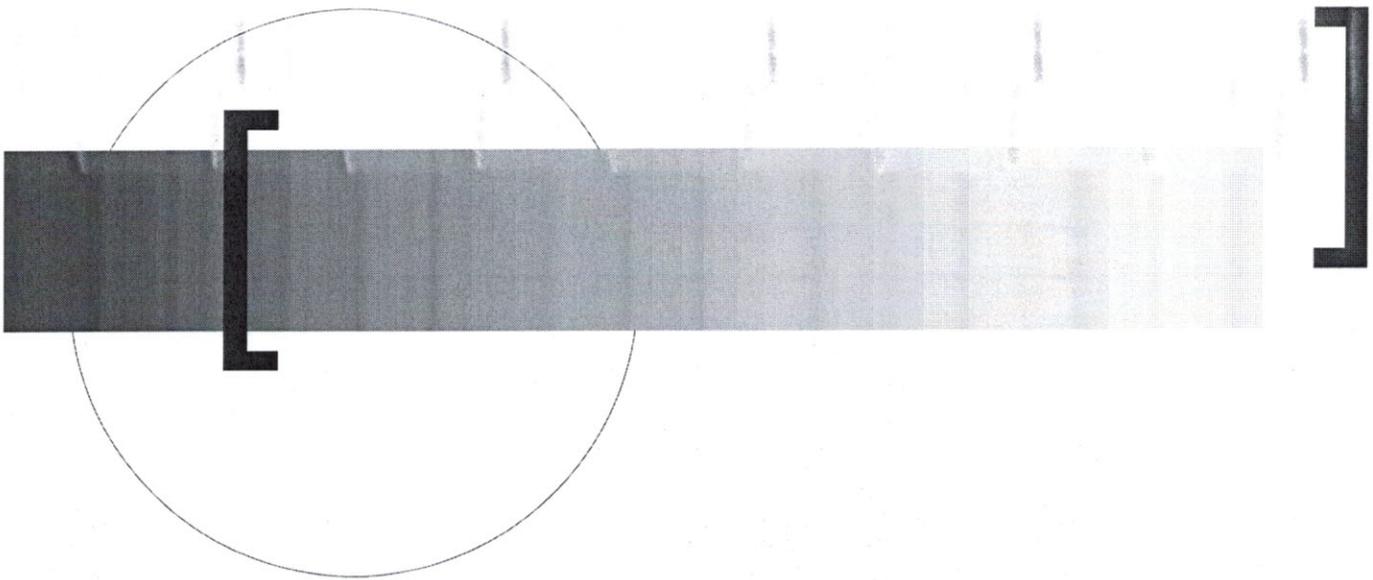
Current Expense	General Government	Police Dept	Fire Dept	Street Dept
YTD Expense	\$57,133.02	\$156,703.11	\$142,963.42	\$41,654.90
Budget	\$740,730.00	\$1,715,520.00	\$1,366,105.00	\$585,630.00
Percentage Budget	7.71%	9.13%	10.47%	7.11%
Current Expense	Planning & Zoning	Special Facilities	EMRG 911 SYS	Water Dept
YTD Expense	\$30,262.90	\$2,985.00	\$22,369.54	\$166,060.22
Budget	\$391,050.00	\$41,276.00	\$101,400.00	\$1,736,885.00
Percentage Budget	7.74%	7.23%	22.06%	9.56%
Current Expense	Sewer/ Water/Proj	Electric Dept	Gas Dept	Sanitation Dep
YTD Expense	\$179,057.26	\$418,063.11	\$205,956.26	\$31,945.74
Budget	\$2,868,303.00	\$6,072,206.00	\$1,494,806.00	\$499,600.00
Percentage Budget	6.24%	6.88%	13.78%	6.39%
Current Expense	SPLOST	Study Center	CAP/Youth Services	Economic Dev
YTD Expense	\$435.00	\$2,866.32	\$3,218.96	\$31,280.00
Budget	\$1,741,287.00	\$34,300.00	\$54,150.00	\$937,000.00
Percentage Budget	0.02%	8.36%	5.94%	3.34%
Current Revenues	All Funds	Total All Departments	Total YTD Expenses	Total YTD Expenses
Current Expense	\$1,434,307.81	\$1,434,307.81	Budget	\$1,492,954.76
over/under	(\$58,646.95)	(\$58,646.95)	Percentage	7.33%
				\$20,380,248.00

Budget Expense Comparison January, 2014



Budget Expense Comparison January, 2014





DEPARTMENT REPORTS

Fire Department

Planning Department

Police Department

Public Works

Utility Department

**City of West Point
Fire Department
P.O. Box 487
West Point, GA 31833**

MONTHLY ACTIVITY REPORT

January 2014

FIRE RESPONSES

Structure / Residential	2
Structure / Business	6
Vehicle	0
Ground Cover, Trash	1
Hazardous Materials	3
Rescue, M.V.A.	6
False Alarms	3
Mutual Aid Responses	0
Other Responses	4
Total Fire Responses	25

EMERGENCY MEDICAL SERVICE RESPONSES

FACILITY	TRIPS
Lanier Memorial	25
West Ga. Medical	19
East Al. Medical	0
Columbus Medical Center	0
Landing Zone	1
Non-Transport	13
Total E.M.S. Responses	58

Community Development Activity January 1 – 31, 2014

Permits Issued – 12
 Elec. Water, Gas 9
 Building 3

Inspections - 31
 Industrial 12
 New Commercial 5
 Remodel Comm. 4
 New Residential 0
 Remodel Res. 10

Certificate of Occupancy- 2

Code Enforcement - 48

Burn Removal 2	Grass & Weeds 0
Illegal Dumping 0	Signs 2
No Utilities 2	Vehicles 31
Property Maint. 0	Other 10
Warnings/Citations 1	

Animal Control- 38

Meet in Person 9	
Deliver/Set Traps 15	Transports to Animal Shelter- Dogs- 3 Cats- 0
Other 8	

Hearings - 0
 No Shows 0

Public Notices- 0

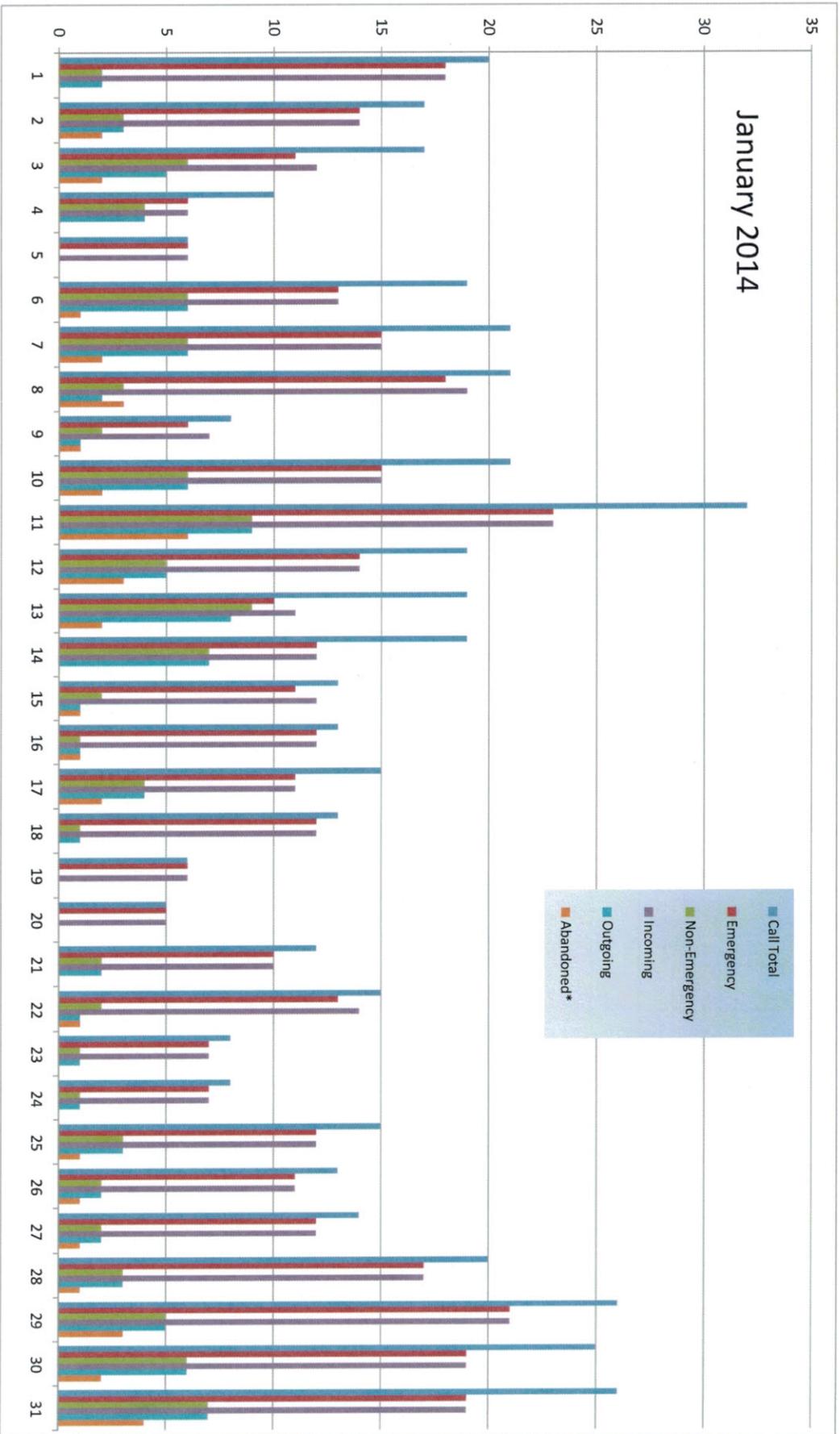
Structures Demolished- 2

Call Volume by Day - January 2014

	Daily Call Total	Call Category		Call Origin		Abandoned*
		Emergency	Non-Emergency	Incoming	Outgoing	
1	20	18	2	18	2	0
2	17	14	3	14	3	2
3	17	11	6	12	5	2
4	10	6	4	6	4	0
5	6	6	0	6	0	0
6	19	13	6	13	6	1
7	21	15	6	15	6	2
8	21	18	3	19	2	3
9	8	6	2	7	1	1
10	21	15	6	15	6	2
11	32	23	9	23	9	6
12	19	14	5	14	5	3
13	19	10	9	11	8	2
14	19	12	7	12	7	0
15	13	11	2	12	1	1
16	13	12	1	12	1	1
17	15	11	4	11	4	2
18	13	12	1	12	1	0
19	6	6	0	6	0	0
20	5	5	0	5	0	0
21	12	10	2	10	2	0
22	15	13	2	14	1	1
23	8	7	1	7	1	0
24	8	7	1	7	1	0
25	15	12	3	12	3	1
26	13	11	2	11	2	1
27	14	12	2	12	2	1
28	20	17	3	17	3	1
29	26	21	5	21	5	3
30	25	19	6	19	6	2
31	26	19	7	19	7	4
Total	496	386	110	392	104	42

**The Abandoned Call Count total is also included in the Incoming Call Origin Count.*

January 2014



OFFICER ACTIVITY REPORT
Activity from 1/1/2014 to 1/31/2014

OFFICER NAME
ALL OFFICERS

ACTIVITY STATISTICS FOR THIS OFFICER

CITATION ACTIVITY (TOP 10 and ALL OTHERS) FOR THE PERIOD		OTHER ACTIVITY FOR THE PERIOD	
27	40-6-181 SPEEDING IN EXCESS OF MAXIMUM LIMITS	36	ALL OTHER
0	40-8-22 HEADLIGHT REQUIREMENTS	127	TOTAL CITATIONS
9	40-2-8 OPERATION OF VEHICLE WITHOUT REVALIDATION DECAL, OF COUNTY	39	ARRESTS (from Incidents)
9	40-6-72(B) FAILURE TO STOP AT A STOP SIGN	21	WARRANTS SERVED
11	40-5-121 1ST DRIVING WITH SUSPENDED OR REVOKED LICENSE MISDEMEANOR	0	CIVIL PAPERS & SUBPOENAS SERVED
17	40-6-10 FAILURE TO DISPLAY INSURANCE ON DEMAND	18	ACCIDENT REPORTS
9	40-6-15 KNOWINGLY DRIVING MOTOR VEHICLE ON SUSPENDED,CANCELED	75	INCIDENTS
8	20-10 ILLEGAL PARKING	7	INCIDENTS - DOMESTIC
17	40-6-10 NO PROOF OF INSURANCE/ MOTOR VEHICLE	8	INCIDENTS - MISC
1	40-8-23 TAIL LIGHT/TAILLIGHT LENSES REQUIRED		COMMUNITY CONTACTS
		4	FIELD INTERVIEWS

CITATION / WARNINGS ISSUED BREAKDOWN BY RACE/SEX												
	W-MALE	W-FEM	B-MALE	B-FEM	H-MALE	H-FEM	O-MALE	O-FEM	U-MALE	U-FEM	U-SEX	TOTAL
WARN	25	13	31	22	5	0	2	0	1	1	103	103
CIT	31	11	43	34	4	0	3	1	0	0	0	127

(Note: W= White, B= Black, H= Hispanic, O= Other, U= Unknown)

INCIDENTS - OTHER DATA

37	CLEARED BY ARREST
33	EXCEPTIONALLY CLEARED
2	UNFOUNDED
21	FELONIES
61	MISDEMEANORS
\$65,834	STOLEN PROPERTY
\$4,123	RECOVERED PROPERTY

ACCIDENTS - OTHER DATA

15	WRECK REPORTS
3	PRIVATE PROPERTY
2	REPORTS WITH INJURIES
7	TOTAL INJURED
	REPORTS WITH FATALITIES
0	TOTAL KILLED

OFFICER ACTIVITY REPORT
Activity from 1/1/2014 to 1/31/2014

OFFICER NAME
 ALL OFFICERS

CITATION COUNT BY OFFENSE

VIOLATION CODE	DESCRIPTION	COUNT
40-6-181	SPEEDING IN EXCESS OF MAXIMUM LIMITS	27
40-5-121 1ST	DRIVING WITH SUSPENDED OR REVOKED LICENSE MISDEMEANOR	11
40-6-10	FAILURE TO DISPLAY INSURANCE ON DEMAND	9
40-6-72(B)	FAILURE TO STOP AT A STOP SIGN	9
40-6-15	KNOWINGLY DRIVING MOTOR VEHICLE ON SUSPENDED, C/A	9
40-2-8	OPERATION OF VEHICLE WITHOUT REVALIDATION DECAL	9
40-6-10	NO PROOF OF INSURANCE/ MOTOR VEHICLE	8
20-10	ILLEGAL PARKING	8
40-6-49	FOLLOWING TOO CLOSE	4
16-8-14 M	THEFT BY SHOPLIFTING (MISDEMEANOR) UNDER \$300.00	4
40-2-20	REGISTRATION REQUIREMENTS	3
40-5-20	DRIVING WHILE UNLICENSED (1ST OFFENSE)	3
40-5-20(A)	DRIVING WHILE UNLICENSED (1ST OFFENSE)	2
40-5-32A	EXPIRED DRIVERS LICENSE	2
40-6-241	DRIVER TO EXERCISE DUE CARE	2
40-6-20	FAILURE TO OBEY TRAFFIC CONTROL DEVICE	2
40-6-48	FAILURE TO MAINTAIN LANE	1
40-8-31	FAILURE TO DIM HEADLIGHTS	1
40-5-58(C)(1)	HABITUAL VIOLATOR	1
40-6-123(A)	IMPROPER LANE CHANGE	1
40-6-140	FAILURE TO STOP AT RAILROAD CROSSING SIGNAL	1
40-6-72(C)	FAILURE TO YIELD AT YIELD SIGN	1
40-6-71	FAILURE TO YIELD WHILE TURNING LEFT	1
40-5-20F	FELONY DRIVING WITHOUT A LICENSE	1
40-8-76	SAFETY RESTRAINT VIOLATION (UNDER 5 YEARS OF AGE)	1
40-8-23	TAIL LIGHT/TAILLIGHT LENSES REQUIRED	1
40-6-203	PARKING PROHIBITED	1
16-13-2	POSSESSION OF MARIJUANA (LESS THAN ONE OUNCE)	1
12-31	LITTERING ON PUBLIC OR PRIVATE PROPERTY OR WATER:	1
40-6-180	TOO FAST FOR CONDITIONS	1

INCIDENT REPORT STATS
Reports from 1/1/2014 to 1/31/2014

WEST POINT PD

OFFENSE GROUP (UCR) OFFENSE	Offenses Reported	Unfounded	Actual Offenses	Total Cleared	# Involving Juveniles	Stolen Property Total	Recovered Property Total
ASSAULT/BATTERY	9	1	8	3	0		
ASSAULT/BATTERY OFFENSE FREE TEXT	3	1	2	2	0		
SIMPLE ASSAULT/BATTERY	3	0	3	0	0		
TERRORISTIC THREATS/INTIMIDATION	3	0	3	1	0		
BURGLARY	2	0	2	0	0	300.00	
BURGLARY - NO FORCED ENTRY - RESIDENCE	2	0	2	0	0	300.00	
DAMAGE TO PROPERTY	2	0	2	0	0		
DAMAGE TO PROPERTY - BUSINESS	1	0	1	0	0		
DAMAGE TO PROPERTY - PRIVATE	1	0	1	0	0		
DANGEROUS DRUG OFFENSE	9	0	9	12	0	8.00	8.00
MARIJUANA - POSSESSION OF	2	0	2	2	0		
OPIUM OR DERIVATIVE - POSSESSION OF	7	0	7	7	0	8.00	8.00
FAMILY	2	0	2	1	1		
CRUELTY TOWARD CHILD	1	0	1	0	0		
FAMILY OFFENSE FREE TEXT	1	0	1	1	1		
FLIGHT/ESCAPE	2	0	2	0	0		
FLIGHT	2	0	2	0	0		
FORGERY	1	0	1	0	0		
FORGERY OFFENSE FREE TEXT	1	0	1	0	0		
HABITUAL VIOLATOR	1	0	1	1	0		
HABITUAL VIOLATOR OFFENSE FREE TEXT	1	0	1	1	0		
INVASION OF PRIVACY	11	0	11	2	0		
CRIMINAL TRESPASS	11	0	11	2	0		
LARCENY/THEFT	36	1	35	26	0	42,558.00	315.00
LARCENY - ARTICLES FROM VEHICLE	1	0	1	0	0	200.00	
LARCENY - BICYCLE	1	0	1	0	0	160.00	160.00
LARCENY OFFENSE FREE TEXT	8	1	7	0	0	42,043.00	
SHOPLIFTING	26	0	26	26	0	155.00	155.00
LOST PROPERTY	1	0	1	0	0		
LOST PROPERTY	1	0	1	0	0		
MISCELLANEOUS	39	0	39	16	0	1,460.00	
ABANDONMENT OF DEPENDENT CHILD	1	0	1	0	0		
MISCELLANEOUS OFFENSES	38	0	38	16	0	1,460.00	
OBSTRUCTING JUDICIARY	2	0	2	2	0		
FAILURE TO APPEAR	1	0	1	1	0		
PROBATION VIOLATION	1	0	1	1	0		
PUBLIC PEACE	2	0	2	0	0		
DISORDERLY CONDUCT	2	0	2	0	0		
ROBBERY	5	0	5	0	0	98.00	
ROBBERY - STREET - STRONGARM	5	0	5	0	0	98.00	
SEX OFFENSE NOT ASLT	1	0	1	0	0		
CHILD MOLESTATION	1	0	1	0	0		
SEXUAL OFFENSES	1	0	1	0	0		
RAPE - STRONGARM	1	0	1	0	0		
STOLEN VEHICLE	7	0	7	0	0	21,410.00	3,800.00

INCIDENT REPORT STATS
Reports from 1/1/2014 to 1/31/2014

WEST POINT PD

OFFENSE GROUP (UCR)	Offenses Reported	Unfounded	Actual Offenses	Total Cleared	# Involving Juveniles	Stolen Property Total	Recovered Property Total
OFFENSE							
THEFT OF AUTOMOBILE	3	0	3	0	0	13,800.00	3,800.00
THEFT OF OTHER VEHICLE	4	0	4	0	0	7,610.00	
REPORT TOTALS	133	2	131	63	1	65,834.00	4,123.00

Public Works Department Activity Report

January 2014

Preventive maintenance on storm water collection system

Grind @ land field

Patch 10 tons

Haul Sludge for the W.P.C.P.

Trim limbs on the R-O-W

Clean off drains

Clean off storm drains and repair

Service and repair Equip.

Pick up litter on R-O-W

Cut R-O-W.

Take down trees and decorations @ Depo and town area

Start repair on sink hole on East 11 Street & HWY 29

Sand and salt bridges and streets for ICE

Sweeps after Ice Storm

Paint at KIA

January 2014 Monthly Report for Utilities

Gas Department/Utility Protection January, 2014

Task Desc	Gas Crew & Utility Protection	Department Total
INVESTIGATE CUSTOMER COMPLAINT	1	1
LOCATE UNDERGROUND UTILITIES	28	28
INVESTIGATE A REPORTED GAS LEAK	3	3
RESTAKE UG LOCATES	3	3
REPORT OF GAS LEAK	3	3
REPORT OF LOW/NO PRESSURE	1	1
TURN ON/OFF METER	1	1
WITNESS PRESSURE TEST	2	2
INSTALL METER SET	1	1
GRAND TOTAL	43	43

Power & Lights January, 2014

Task Desc	Electric Crew	Department Total
INVESTIGATE CUSTOMER COMPLAINT	11	11
MISCELLANEOUS	8	8
CUT TREE OR LIMB	1	1
CHANGE METER	1	1
REPAIR STREET LIGHT	9	9
REPAIR SECURITY LIGHT	4	4
INSTALL SECURITY LIGHT	4	4
POWER OUTAGE	7	7
CUT OR TRIM RIGHT-OF-WAY	2	2
GRAND TOTAL	47	47

SERVICE TRUCK January, 2014

Task Desc	Field Customer Service	Department Total
TURN ON UTILITIES	5	5
TURN OFF UTILITIES	2	2
READ-IN / READ-OUT UTILITIES	3	3
GRAND TOTAL	10	10

Sewer Department
January, 2014

Task Desc	Sewer Crew	Department Total
INVESTIGATE CUSTOMER COMPLAINT	1	1
SEWER BACK UP	2	2
GRAND TOTAL	3	3

Water Distribution
January, 2014

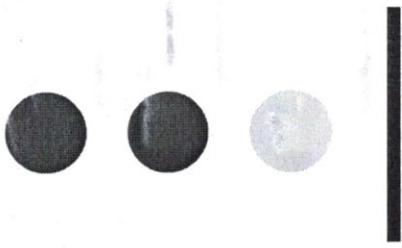
Task Desc	Water Distribution Crew	Sewer Crew	Gas Crew & Utility Protection	Department Total
INVESTIGATE CUSTOMER COMPLAINT	15	2	0	17
MISCELLANEOUS	1	0	0	1
REPAIR LEAK IN SERVICE LINE	1	0	0	1
REPAIR LEAK IN MAIN LINE	1	0	0	1
CHECK WATER PRESSURE	1	0	0	1
METER READING COMPLAINT	0	0	1	1
INSTALL, RENEW, RELOCATE, REINSTATE, ABANDON SERVICE	2	0	0	2
GRAND TOTAL	21	2	1	24

Water Treatment Plant
December, 2013

28,653,000 Gallons Withdrawn From River (Average 860,290 GPD)
25,681,000 Gallons Pumped to System (Average 733,000 GPD)
Purchased from LaGrange = Unknown

Wastewater Treatment Plant
December, 2013

42,152,000 Gallons Discharged to River (Average 1,359,741 GPD)
Percent Water Returned To River = 147%



NEW BUSINESS

Dr Pepper Snapple Group – KaBOOM! Let's Play Construction Grant Program Grantee Letter of Agreement

City of West Point ("Grantee") is hereby awarded a grant of **\$9,000** by KaBOOM!, and a discount of \$6,000 from a preferred vendor, to apply toward the creation of a playground under the terms and conditions stated in this Letter of Agreement (LOA). Failing to comply with any of the requirements stated in this LOA or providing false information may result in forfeiture of this grant.

Scope of Project

1. The final Build Day on which the playground is constructed and fully completed must be on or before **December 31, 2014**.
2. The playground must be built using the KaBOOM! community-build model, defined in summary here as the method of using community volunteers to plan for, design, fundraise for, and build a community playground.
3. \$9,000 will be applied toward the purchase of playground equipment from any one of the following Preferred Vendors: BCI Burke, Landscape Structures, Inc, Miracle Recreation Equipment Company, or Playworld Systems. **Grantee must work directly with a local representative of the selected Preferred Vendor.**
4. The total playground equipment expenditure for this project from the single manufacturer toward whom this grant is applied must be no less than \$24,000 and not more than \$40,000, inclusive of grant monies.

Disbursement and Verification of Grant Funds

5. Grantee must alert KaBOOM! when they are prepared to purchase their equipment so that KaBOOM! can contact the vendor's national headquarters to apply the \$6,000 equipment discount.
6. Grant funds will be disbursed directly to the equipment manufacturer selected by the Grantee, once the Grantee has submitted the following documentation to KaBOOM!:
 - a) An invoice verifying the amount of the equipment order,
 - b) Verification that the equipment has been delivered to the Grantee
 - c) A final invoice showing the equipment order, the Grantee's payment, and a remaining balance of \$9,000.
7. In the event that KaBOOM! submits payment of grant funds to equipment manufacturer, for purchase of playground equipment on behalf of Grantee based on information provided by Grantee and Grantee does not complete a playground build, Grantee will reimburse KaBOOM! for the amount of the payment.
8. During any time of the grant program the grant can be withdrawn due to incomplete benchmarks during the planning process.

Ongoing Participation of the Grantee During the Grant Period

9. Grantee agrees to meet the timelines established for the submission and/or completion of the following key project benchmarks. In the case of submissions of reports or documents, they should be sent to the attention of the KaBOOM! Grants Manager. Failure to submit any such report by the appointed deadline may result in forfeiture of the grant.
 - a) Grantee must sign this LOA and return the signed, original hard copy to KaBOOM! by **January 3, 2014**.
 - b) At least 4 weeks prior to the Build Date, grantee must place equipment order directly with the local representative of the equipment manufacturer and submit proof of playground equipment order in the form of an itemized equipment invoice from the representative.
 - c) At least 4 weeks prior to the Build Date:
 - i. Grantee must submit their **Build Day Plan of Action** report, outlining the roles and responsibilities of all community volunteers, along with time breakdowns illustrating how volunteers will be engaged in the build day process from the kick-off to the ribbon-cutting.
 - ii. Grantee must submit a **programming plan** detailing how different segments of the community will use the playground at different times.
 - iii. Grantee must submit an ongoing **maintenance plan** detailing how the playground will be maintained, who will conduct the maintenance, and how the maintenance plan will be budgeted.
 - d) No later than 2 weeks after the Build Date:
 - i. Grantee must submit the equipment invoice showing the equipment order, their payment, and a remaining balance of \$9,000.
 - ii. Grantee must submit Grantee Completion Report. A portion of the report consists of a post-build survey, which will be provided by KaBOOM!. In addition, the grantee must include a project summary, photographs, and media stories that document the project's progress and execution. **Payment will not be sent to the equipment vendor until all Post Build documents are received.**

The grantee must:

10. Agree to purchase playground equipment from a KaBOOM! Preferred Vendor.
11. Participate in regularly scheduled planning calls to be planned by the KaBOOM! Grants Manager.
12. Complete monthly written reports documenting the planning process.
13. Submit proof of funds raised for the project (grant funds will only be released at this time).
14. Post new pictures and information on the Map of Play after the playground is completed.

Partner Recognition

15. Grantee must send out the preapproved press release template to a minimum of one local media outlet. Reference to the Dr Pepper Snapple Group – KaBOOM! grant program and their sponsorship in other forms such as newsletters, web stores, or other promotional materials is subject to review and approval.
16. All grantees will automatically be signed up to receive information by email from Let's Play. If requested, grantee agrees to collaborate with a representative from the Dr Pepper Snapple Group to plan and host a grant award presentation, prior to, on, or just following their Build Day.

Certification Requirements

17. Grantee agrees to purchase only surfacing that meets ADA Guidelines (Americans with Disabilities Act), is IPEMA (International Play Equipment Manufacturers Association) certified and meets and/or exceeds the standards set forth by ASTM (American Society for Testing Materials) and CPSC (Consumer Product Safety Commission).
18. Grantee warrants that the organization/municipality currently has, and will maintain for the life of the playground, Commercial and General Liability insurance providing coverage against liability for bodily injury, death and property damage which may rise out of or be based upon the use of the playground; and Worker's Compensation insurance policies, in amounts not less than one million dollars (\$1,000,000.00). **Grantee must also include KaBOOM! and Dr Pepper Snapple as additional insured and should submit documentation no less than 4 weeks prior to Build Day.**

19. Grantee will look solely to Vendor for performance of, and for payment and/or satisfaction of any obligation or claim arising out of, or in connection with, this Agreement and hereby covenants that it will not assert any claims against KaBOOM!, Inc. or any of its affiliates, nor look to KaBOOM! or any such affiliates for satisfaction of any such obligation.
20. Grantee must ensure that an installer representing the selected manufacturer will be on site on Build Day to oversee the installation of the playground and to review the playground structure to ensure that it is safe and built to all appropriate standards and guidelines. Grantee acknowledges that neither KaBOOM!, Dr Pepper Snapple Group nor their respective officers, directors, employees, or agents are in any way responsible or liable for action, inaction or negligence of the playground installer. In the event that the Build Day is delayed or not completed on the scheduled day, Grantee acknowledges that it will be the responsibility of Grantee to secure an installer representing the selected equipment manufacturer to review the completed playground.

Indemnification

21. By accepting the Grant, the Grantee acknowledges that neither KaBOOM! nor DPS nor their respective subsidiaries and affiliates, and their officers, directors, employees or agents shall be liable for any acts, omissions, injuries, errors or damages, whether direct, indirect, incidental or consequential, associated with the use of the Grant funds or the Grant sponsored project. The Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless KaBOOM!, DPS and its subsidiaries, and their respective officers, directors, employees and agents, from and against any and all claims, liabilities, losses, damages (including incidental, consequential, special and punitive damages) and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of the Grantee, its employees, or agents, in applying for or accepting the Grant, in expending or applying funds furnished pursuant to the Grant or in carrying out the Grant sponsored project, except to the extent that such claims, liabilities, losses, damages or expenses arise from or in connection with any willful misconduct of KaBOOM!, DPS, their respective subsidiaries and affiliates, and their respective officers, directors, employees or agents.

General

22. KaBOOM! has the sole right, at its discretion, to waive or postpone any deadline or requirement stipulated in this Letter of Agreement.
23. Grantee agrees to have their contact information shared with representatives from the Dr Pepper Snapple Group for award purposes.

I have read and attest that my organization is willing to comply with the Dr Pepper Snapple Group - KaBOOM! Let's Play Construction Grant requirements outlined in the Letter of Agreement.

Please return a signed copy of this Letter of Agreement to: ATTN: Deva Jones, Grants Manager, KaBOOM!, 4301 Connecticut Avenue, Suite ML-1, Washington, DC 20008.

Authorized Signature for Challenge Grantee	Date	Printed Name
Name of Challenge Grantee Organization	Job Title	
Phone Number	Fax Number	E-Mail Address
Mailing Address		City State Zip
Federal ID #		Non-profit Status (e.g. 501(c)(3))

KaBOOM! CFO	Date	George T. Megas
KaBOOM! 4301 Connecticut Ave., NW Suite ML-1 Washington, DC 20008 202.659.0215 fax: 202.659.0210		



January 24, 2014

Agenda Item: *Buffer Requirements by Zoning Classification* – Amend Section 22.4 in the Zoning Ordinance

Purpose: We have one (1) Zoning Ordinance amendment for your consideration. The amendment to the *Buffer Requirements by Zoning Classification* in Section 22.4 is needed to require buffers where a development in the City of West Point is adjacent to a property in the unincorporated County.

Background: The Planning Board and staff discussed this topic at the October 2013 meeting of the Planning Board. The conversation revolved around providing a larger buffer between city and county property. The Planning Board approved the amendment with a unanimous vote at their January 7, 2014 meeting.

**AN ORDINANCE TO AMEND SECTION 22.4 OF THE ZONING ORDINANCE (APPENDIX A) OF THE
CITY OF WEST POINT, GEORGIA**

WHEREAS, the Mayor & Council of the City of West Point has discussed the amendment of Section 22.4 of the City of West Point Zoning Ordinance (Appendix A) of the City of West Point, Georgia and referred the issue to the Planning Board for consideration and recommendation;

WHEREAS, the Planning Board has discussed the desirability and need of an amendment to Section 22.4 – Buffer Requirements by Zoning Classification; and

WHEREAS, in accordance with the requirements of the Zoning Ordinance of the City of West Point, the Planning Board of the City of West Point has forwarded its recommendation to the Mayor & Council with regard to such text amendments; and

WHEREAS, pursuant to said requirements of the Zoning Ordinance of the City of West Point, the Mayor & Council has conducted a properly advertised public hearing on the text amendment not less than 15 nor more than 45 days from the date of publication of notice, which public hearing was held on the 6th day of February, 2014; and

WHEREAS, after the above referenced public hearing, the Mayor & Council has determined that it would be in the best interest of the residents, property owners and citizens of the City of West Point, Georgia to adopt an amended Section 22.4 – Buffer Requirements by Zoning Classification;

NOW, THEREFORE, BE IT ORDAINED by the Mayor & Council of the City of West Point, Georgia, and it is hereby ordained by authority of same that Section 22.4 – Buffer Requirements by Zoning Classification of the Zoning Ordinance (Appendix A) of the City of West Point, Georgia be amended as follows:

SECTION 1. Section 22.4 – Buffer Requirements by Zoning Classification as shown on Exhibit "A" attached hereto and by reference made a part hereof is hereby adopted.

SECTION II. All Ordinances or parts of Ordinances in conflict or inconsistent with this Ordinance hereby are repealed.

SECTION III. This ordinance shall be effective upon adoption.

Ordained this 10th day of February, 2014 by the Mayor and Council of the City of West Point, Georgia.

ATTEST:

City Clerk

This is a true and correct
copy of an ordinance
passed on 02-10-2014

A. Drew Ferguson IV, Mayor

Joseph R. Downs III, Councilmember

Gerald Ledbetter, Councilmember

Gloria Ramsey Marshall, Councilmember

Sandra Thornton, Councilmember

Steve Tramell, Councilmember

Benjamin Wilcox, Councilmember

Buffer Requirements by Zoning Classification

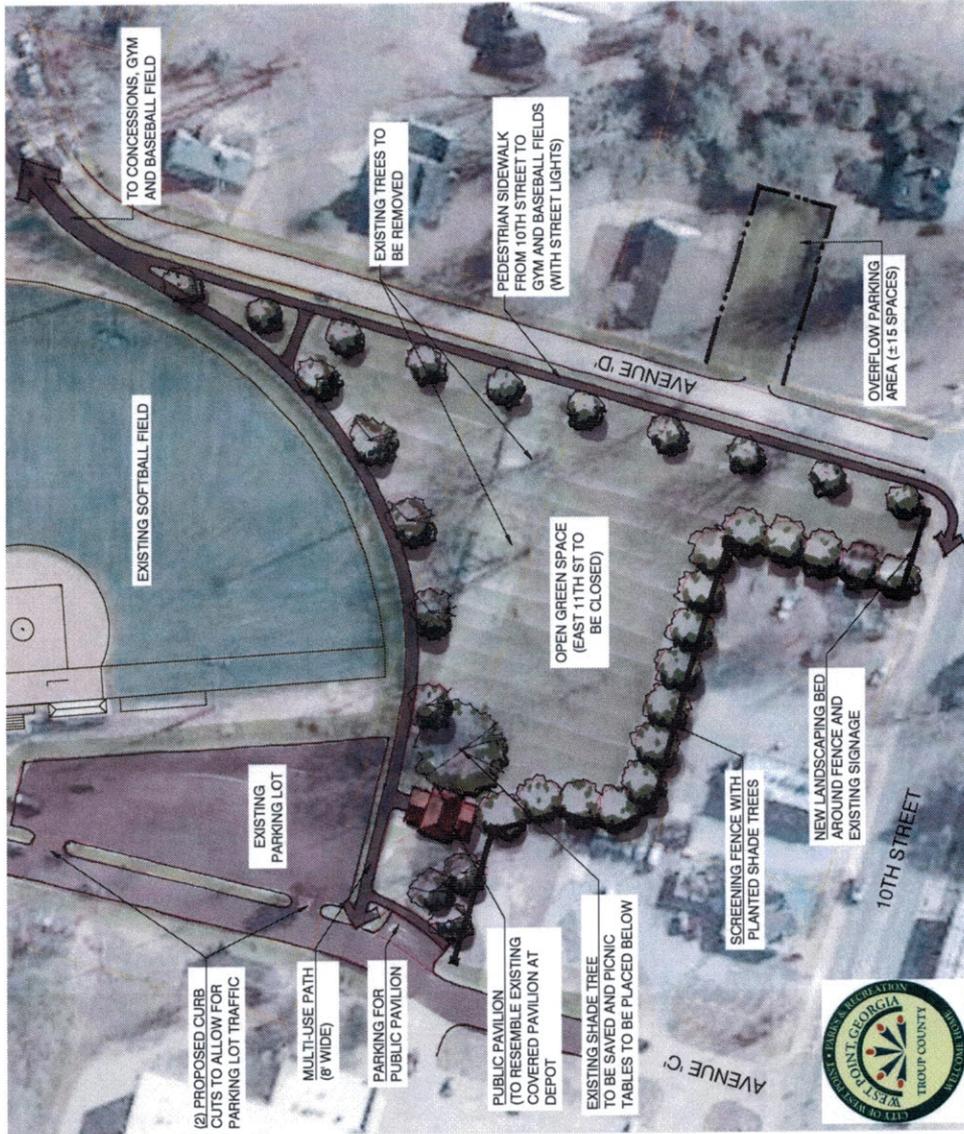
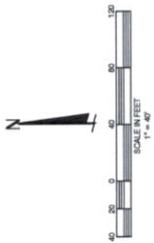
“Exhibit A”

Zoning Classification Adjacent Property												
Zoning Classification Subject Property	R-1A	R-1	R-2	RPUD-1	MXD-1(RES)	MXD-1(Com)	CBD	CGN	CHV	I-1	I-2	*
R-1A	-	-	-	-	-	-	-	-	-	-	-	30'
R-1	-	-	-	-	-	-	-	-	-	-	-	30'
R-2	15'	15'	15'	15'	15'	-	-	-	-	-	-	30'
RPUD-1	15'	15'	15'	15'	15'	-	-	-	-	-	-	30'
MXD-1 (Res)	15'	15'	15'	15'	-	-	-	-	-	-	-	30'
MXD-1 (Com)	20'	20'	15'	15'	15'	-	-	-	-	-	-	30'
CBD	20'	20'	20'	20'	20'	-	-	-	-	-	-	30'
CGN	20'	20'	20'	20'	20'	-	-	-	-	-	-	30'
CHV	35'	35'	35'	35'	35'	20'	20'	20'	-	-	-	35'
I-1	50'	50'	50'	50'	50'	50'	50'	50'	35'	-	-	50'
I-2	50'	50'	50'	50'	50'	50'	50'	50'	50'	35'	-	50'

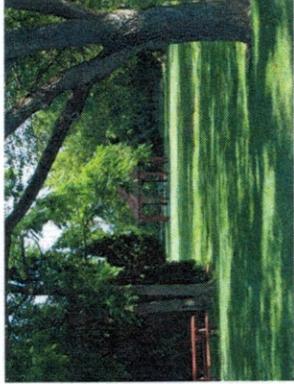
*-where the adjacent property is in the unincorporated County

WEST POINT PARK PRELIMINARY SITE STUDY

PREPARED: JANUARY 21, 2014



EXISTING COVERED PAVILION
AT WEST POINT DEPOT



SHADED PICNIC AREA

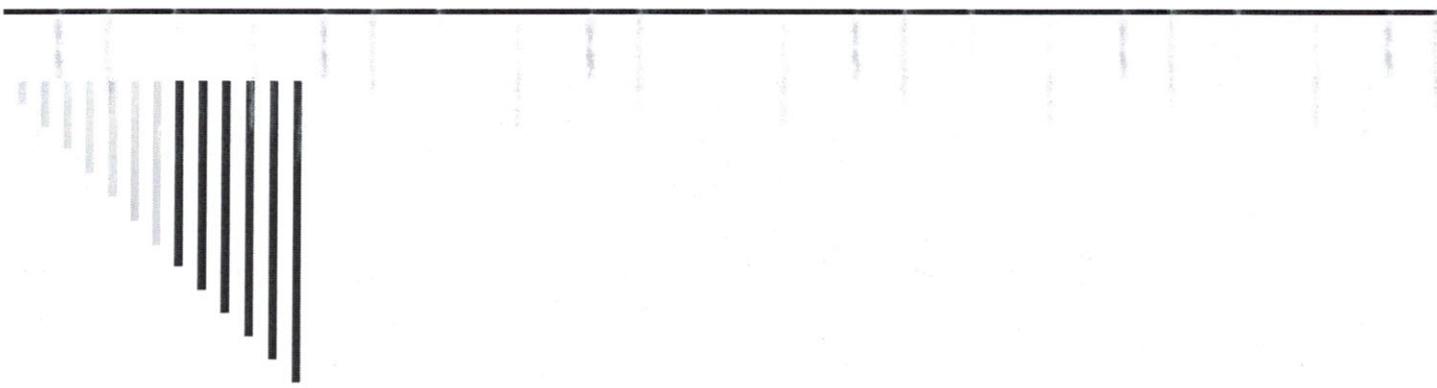


8' CEDAR SCREENING FENCE



SIDEWALK LIGHTING
(TO MATCH EXISTING POLES AT DEPOT)





INFORMATION



Downtown West Point Development Authority Minutes
December 10, 2013

Present: Joe Hill, Steve Tramell, Bill Nixon, Gus Darden and Karen Meadows

Joe Hill called the meeting to order. A motion was made by Gus Darden to approve the minutes from the previous meeting and Steve Tramell seconded the motion.

Steve Tramell presented the treasurer's report, reflecting a beginning balance of \$45,886.12 and an ending balance of \$37,564.12. A motion was made by Bill Nixon to approve the treasurer's report.

Committee Reports:

Promotions Committee-No chairman

Joe Hill bought up the Christmas Carnival and reported the event brought in approximately \$17,840 in revenue and was a success. However, after all expenses are paid, the Downtown Development Authority will likely recognize a profit of \$1,416. The purpose for the event is to bring awareness and business to West Point's downtown area and merchants, in which this year's event fulfilled.

Economic Restructuring Committee-David Lyons

David Lyons was absent. Joe Hill reported that he visited Michael Bartlett with Pizza Villa and learned the restaurant is still under construction phase and does not have a projected open date at this time. Joe reminded Michael about façade grants available for his business.

Economic Design Committee – Buffy Ferguson

Buffy Ferguson was absent. Drew Ferguson reported that Buffy has been working to refurbish old Christmas decorations to possibly use next year in downtown.

BHT Manager's Report - Cheryl Magby

Cheryl Magby was absent.

Old Business:

None presented

New Business:

Joe Hill discussed the requirement of board members to attend training and suggested courses available in Tifton and Savannah, Georgia. Drew Ferguson suggested the committee consider having attorney, Dan McRae, speak to the group about economic development.

Joe adjourned meeting. The next meeting will be January 14, 2014 at 8:00am.

Submitted by Karen Meadows, acting recording secretary

WEST POINT HISTORIC PRESERVATION COMMISSION MEETING MINUTES

January 8, 2014

The meeting was called to order by Chairman Duncan. Attending were Jane Fuller-Blackburn, Debra Robertson, Marshall Sapp and Bob Hicks.

Chairman Duncan asked for the reading of the minutes and for approval as read if no changes notated. Minutes were approved as read by Commissioner Robertson with the exception of the date correction from December 6, 2014 to December 4, 2013.

New Business:

- 1- COA presented by Kirtikumar Patel at 607 4th Avenue. Mr. Terry Hester of H & H Builders was also present. Mr. Patel is requesting changes to the building for adaptive reuse of the building from industrial storage to commercial use.

Mr. Patel is requesting on the front façade the removal of one window to be replaced with brick; the replacing of the two garage doors with new storefront entrances of glass and aluminum and the replacing of the existing windows with new aluminum insulated storefront windows. The building will then be repainted.

Mr. Patel is also requesting the removal of a garage door and an existing window along the left side of the building so that freezers and coolers can be placed along the left wall. These will be filled in with either brick and/or concrete blocks to match the immediate surrounding area. The entire left side of the building will be painted to match the front façade.

There was extensive discussion concerning the adaptive reuse of the building from an industrial storage building to a cosmetically appealing commercial building.

In regard to the replacing of the roll-up garage doors, Matt Livingston, building inspector for the city of West Point, said there was no fire requirements for the access or regress of the building requiring the garage doors to remain.

In regard to the replacing of existing windows, Mr. Terry Hester of H&H Builders stated that the proposed aluminum windows meet the State of Georgia requirements. In regard to the proposed closing of existing windows and doors along the left wall, security of the building from pedestrian and vehicular traffic was addressed.

Mrs. Anita Jones, representing Sweet Georgia Brown, was concerned about possible infringement of parking and access to the loading dock for Sweet Georgia Brown located next door to the proposed convenience store.

Chairman Duncan thanked Mrs. Jones for her input, but stated that the HPC has no control over parking issues and that she should consider addressing the City concerning this.

After in-depth discussion, motion was made by Commissioner Sapp for the adaptive reused of the building from industrial storage to a commercial building which would require variant of 4.14 Adaptive Reuse of the WP Design Guidelines. The proposed variant would permit the replacing of the garage doors with glass doors, and the closing of windows on the front façade with brick. This would give symmetry and offer an appealing commercial building. The proposed variant also allows the removal of the garage door and windows along the left side of the building to be replaced with brick and concrete blocks as in the immediate area. The building would then be painted. The motion was seconded by Commissioner Blackburn was passed unanimously. Chairman Duncan presented Mr. Patel with approved COA.

- 2- COA presented by Doug Shumate, representative of DGD Real Estate Partners, LLC, for the Myhand Building located at 420 West 7th Street. Mr. Shumate was requesting re-approval of COA from July 7, 2010 in which he had requested the reopening of the original storefront of the building which had been previously bricked closed. The new storefront windows which include a double storefront door will be plate glass with wooded frames wrapped in bronzed aluminum and will replicate the historic storefront. This front portion of the building will house a 3700 sq. ft. retail store.

In addition, the COA requests the opening of bricked up windows and doors on the 4th Avenue side of the building and the closing of windows and a garage door to accommodate 4 townhouses/condos in the back portion of the building. Also requested were the addition masonry steps and wrought iron handrails at each residential entrance.

During the discussion Mr. Shumate stated that the reopening and addition of windows will allow for more lighting in residences and the closing of the garage door would permit windows to be installed in its place. Four heavy wood entrance doors are desirable on the residential side (4th Avenue) side of the building.

After much discussion, motion was made by Commissioner Sapp to approve the COA as requested for the re-opening of the historic storefront on the 7th Street front of the building and to approve the request for a variant to the Design Guidelines section 4.14 Adaptive Reuse which would permit the requested window and door changes including the removal of the garage door and the addition of the masonry steps and wrought iron handrails along the 4th Avenue side of the building. Commissioner Robertson seconded and the motion was passed unanimously. Chairman Duncan presented DGD Real Estate Partners, LLC with COA.

- 3- Chairman Duncan stated that he had sent a letter to New Horizons Community Theatre requesting Bill Nixon, Joel Finlay, and Edmond Glover attend today's meeting to discuss their new building's compliance with the WP Design Guidelines. No NHCT representatives were present for the meeting.

The commission discussed concerns of NHCT's compliance with the WP Design Guidelines and with the HPC approved COA issued to them for the new construction on the Tailor's Thimble site. The COA issued permitted brick veneer to cover the metal supporting structure on all exposed sides of the new construction with the exception of the rear wall only. However, the new construction has metal visible on the entire wall facing the alley and on the 2nd story facing 4th Avenue.

The West Point HPC has worked diligently with NHCT and has allowed variants to several guidelines to accommodate the renovations, including demolition of the Tailor's Thimble and construction of the new 2 story theatre building in order to help revitalize downtown West Point. It is the commission's decision that New Horizons Community Theatre must cover the exposed metal on the wall of the building facing the alley and the second story facing 4th Avenue with masonry.

With no further business to discuss, the meeting was adjourned.

Minutes prepared and submitted by:

Debra Robertson, Secretary

West Point Historic Preservation Commission

The Housing Authority of the City of West Point, Georgia
Regular Meeting

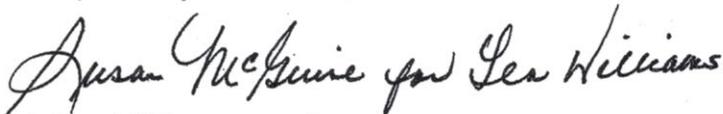
Thursday, January 16, 2014

5:00 P.M.

AGENDA

	Page
1. Invocation	
2. Introduction of Guests	
3. Consider Approval of Minutes for Regular Board Meeting of November 20, 2013 (Attached behind Agenda)	
4. Consider Approval of Staff Reports:	
▪ Finance	1 – 3
▪ Occupancy.....	4
5. Consider A Resolution Authorizing The Charging Off Of Resident Account Balances For Month Ending December 31, 2013.....	5
6. Award contract for Pine Ridge off street parking expansions.	6 – 7
7. Executive Director's Report	
8. Any and All Other Matters That May Be Brought Before the Board.	

Respectfully submitted,



J. Len Williams
Secretary-Treasurer

THE HOUSING AUTHORITY OF THE CITY OF WEST POINT
REGULAR BOARD MEETING
NOVEMBER 20, 2013

The Commissioners of the Housing Authority of the City of West Point, Georgia, met for the regular Board Meeting at the Rental Office Community Room in West Point on the 20th day of November 2013, as allowed by and in compliance with By-laws of the Authority.

Commissioner Ralph Davidson called the meeting to order at 4:00 p.m. and on roll call the following Commissioners answered present:

Wiky Gladden
Burt Winston

The following Commissioner(s) were absent:

Nekos Davis

OTHERS PRESENT

Len Williams, Fred Hunt, Lisa Walters, Robert Sellers, Jackie White, Temekia Carr, Suzette Moore

INVOCATION

Commissioner Ralph Davidson delivered the invocation

INTRODUCTION OF GUESTS

No guests.

APPROVAL OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 19, 2013

There was no correction to the minutes. Motion was made by Commissioner Wiky Gladden and seconded by Commissioner Burt Winston. The board unanimously approved the minutes.

APPROVAL OF STAFF REPORTS

Following discussion and on motion by Commissioner Wiky Gladden, seconded by Commissioner Burt Winston, the board unanimously accepted the finance and occupancy report.

CONSIDER A RESOLUTION AUTHORIZING THE CHARGE OFF OF RESIDENT ACCOUNT BALANCES FOR THE MONTH ENDING SEPTEMBER 30, 2013

The Following Resolution was introduced and duly considered:

RESOLUTION NO: 1006-73

(The original of this Resolution is filed in the Resolution Binder)

Following discussion and on motion by Commissioner Burt Winston, seconded by Commissioner Wiky Gladden, the board unanimously agreed to charge off residents account balances in the amount of \$1,316.62.

BOARD REVIEW FOR FINISHING PARKING LOT DESIGN IN PINE RIDGE

Robert Sellers did an update of the parking lot for Pine Ridge Apts. Following discussion it was decided to vote on at a later date.

EXECUTIVE SESSION

Mr. Williams stated there will no Executive Session at this time.

EXECUTIVE DIRECTOR'S REPORT

Mr. Williams shared information about RAD program (Rental Assistance Demonstration) which allows public housing and moderate rehabilitation properties to convert to long-term Section 8 rental assistant contracts. The West Point Housing Authority will apply for the application even though it's not guaranteed it can be stopped at any time. The application has to be locked in before Dec. 31, 2013. Following discussion it was decided by the board to go ahead and apply, and also a meeting with the residents will be scheduled.

Mr. Williams allowed Suzette Moore, the ROSS program coordinator, to discuss progress concerning the ROSS program. Ms. Moore also won an award for the best newsletter, and the award will be given out at the GAHRA Conference in Augusta, GA.

ANY AND ALL OTHER MATTERS THAT MAY BE BROUGHT BEFORE THE BOARD

With no further discussion it was motioned by Commissioner Davidson and seconded by Commissioner Winston to adjourn at 5:10 p.m. The next board meeting will be January 16, 2014.

Ralph Davidson, Chairperson

J. Len Williams, Secretary-Treasurer

**THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GA
BALANCE SHEET
DECEMBER 31, 2013**

Assets

Cash	\$	15,231
Tenant Accounts Receivable (Net)		16,556
Investments		1,000,000
Prepaid Expenses and Other Assets		67,228
Land, Structures & Equipment	\$	11,703,444
Less: Accumulated Depreciation		<u>(8,571,823)</u>
		<u>3,131,621</u>
Total Assets		<u>\$ 4,230,636</u>

Liabilities

Tenant Security Deposits	\$	41,053
Accounts Payable - Vendor		-
Accounts Payable - HACG		214,670
Payment in Lieu of Taxes		2,386
Accrued Salaries & Wages		-
Accrued Compensated Absences		59,562
Other Liabilities		<u>9,628</u>
		<u>327,299</u>
Total Liabilities		<u>\$ 327,299</u>

Surplus

HUD-PHA Contributed Assets	\$	3,131,621
Operating Reserve		<u>771,717</u>
		<u>3,903,338</u>
Total Surplus		<u>\$ 3,903,338</u>
Total Liabilities and Surplus		<u>\$ 4,230,636</u>

**THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GA
INCOME STATEMENT**

As of
DECEMBER 31, 2013

	<u>YEAR-TO-DATE</u>			<u>ANNUAL BUDGET</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable/ (Unfavorable) Variance</u>	
REVENUES				
Rental Income	\$ 326,670	\$ 320,070	\$ 6,600	\$ 640,140
Other Income	\$ 15,580	\$ 14,000	\$ 1,580	\$ 28,000
HUD Subsidy	\$ 412,727	\$ 436,670	\$ (23,943)	\$ 873,340
CFP Operating Transfer	\$ 29,941	\$ -	\$ 29,941	\$ -
Total Revenues	<u>\$ 784,918</u>	<u>\$ 770,740</u>	<u>\$ 14,178</u>	<u>\$ 1,541,480</u>
EXPENSES				
Administrative	\$ 65,520	\$ 71,103	\$ 5,583	\$ 142,205
Property Mgmt/Accounting Fee/Frontline Fees	\$ 96,742	\$ 90,258	\$ (6,485)	\$ 180,515
Resident Service	\$ 6,850	\$ 6,383	\$ (468)	\$ 12,765
Utilities	\$ 243,655	\$ 274,225	\$ 30,570	\$ 548,450
Ordinary Maintenance	\$ 278,899	\$ 219,235	\$ (59,664)	\$ 438,470
General Expenses	\$ 96,668	\$ 94,076	\$ (2,592)	\$ 188,152
Extra-Ordinary Maintenance	\$ 22,195	\$ -	\$ (22,195)	\$ -
Capital Expenditures	\$ 10,455	\$ 33,000	\$ 22,545	\$ 66,000
Total Expenses	<u>\$ 820,984</u>	<u>\$ 788,279</u>	<u>\$ (32,705)</u>	<u>\$ 1,576,557</u>
Net Income/ (Deficit) from Operations	<u>\$ (36,066)</u>	<u>\$ (17,539)</u>	<u>\$ (18,527)</u>	<u>\$ (35,077)</u>

THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GA
Grant Funding
DECEMBER 31, 2013

Grant Funding	Program End Dates	Approved Budget	Total Obligated	Actual Expenditures	Remaining to Obligate	Remaining to Disburse
CFP - FY'12 (989)	3/12/14 Obligate 3/12/16 Disburse	269,087	59,306	56,856	209,781	212,231
CFP - FY'13 ()	not yet set by HUD	272,761	-	-	272,761	272,761
ROSS - FY'09 (979)	6/13/10 Effective 6/13/13 Disburse	174,000	174,000	174,000	-	-
ROSS - FY'12 (992)	8/31/12 Effective 8/31/15 Disburse	191,565	8,788	8,788	182,777	182,777
Total Grants		\$ 907,413	\$ 242,094	\$ 239,644	\$ 665,319	\$ 667,769

CFP = Capital Fund Program (Modernization)
ROSS = Resident Opportunity for Self-Sufficiency

2-Jan-14

MR. J. LEN WILLIAMS, EXECUTIVE DIRECTOR
 THE HOUSING AUTHORITY OF THE CITY OF WEST POINT, GEORGIA
 WEST POINT, GEORGIA

DEAR MR. WILLIAMS:

I submit the following "Report on Tenant Selection" for the period 12/01/13 - 12/31/13

PUBLIC HOUSING

No. of Apparently Eligible Applications on Hand last reported period	226
No. of Applications taken during reporting period	10
No. of Applications suspended or withdrawn during reporting period	0
No. of Move-Ins for reporting period	0
No. of Apparently Eligible Applications on Hand for reporting period	236

Applications on Hand

0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
0	110	92	29	5	0

= 236

NO. OF VACANT APARTMENTS AND MOVE-INS

Developments	Total No. of Units	Units Vacant 11/30/13	Moved Out During DECEMBER	Moved In During DECEMBER	UNITS AVAILABLE 12/31/2013						Total Units Vacant	Percent Units Vacant
					0 BR	1 BR	2 BR	3 BR	4 BR	5 BR		
PINE RIDGE APTS	42	0	1	0	0	0	0	1	0	0	1	2%
GRANT APTS.	55	0	0	0	0	0	0	0	0	0	0	0%
O.J. COOK APTS*	8	2	1	0	0	1	1	1	0	0	3	38%
O.J. COOK APTS**	110	1	0	0	0	0	0	1	0	0	1	1%
HIGGINS CIRCLE	8	0	0	0	0	0	0	0	0	0	0	0%
Sub-Total	223	3	2	0	0	1	1	2	0	0	5	2%
GRAND TOTAL	223	3	2	0	0	1	1	2	0	0	5	2%

*2 UNITS IN ABATEMENT

*1 UNIT IN ABATEMENT

RESPECTFULLY SUBMITTED,

MISTY MICHELLE STUBBS
 PUBLIC HOUSING COORDINATOR

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE CHARGE-OFF OF RESIDENT
ACCOUNT BALANCES TO COLLECTION LOSS FOR
THE AUTHORITY'S PUBLIC HOUSING DEVELOPMENTS
FOR THE MONTH ENDED DECEMBER 31, 2013

WHEREAS, detailed statements of various resident account balances are of record in the Authority's files;

WHEREAS, the circumstances of the balances due to the Authority have been fully considered, and there is no reasonable prospect of collection without unwarranted expense;

BE IT THEREFORE RESOLVED that the necessary entries are authorized to clear the books and records for vacated resident account balances as follows:

<u>DEVELOPMENT NAME</u>	<u>RENT</u>	<u>RETRO</u>	<u>MAINT</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>COUNT</u>
PINE RIDGE APARTMENTS - 741	479.97	0.00	65.00	722.95	\$ 1,267.92	1
GRANT APARTMENTS - 742	0.00	0.00	0.00	0.00	\$ -	0
O.J. COOK APARTMENTS - 743	889.23	0.00	23.01	410.07	\$ 1,322.31	1
O.J. COOK APARTMENTS - 744	0.00	0.00	0.00	0.00	\$ -	0
HIGGINS CIRCLE - 747	0.00	0.00	0.00	0.00	\$ -	0
TOTAL CHARGED TO COLLECTION LOSS	\$ 1,369.20	\$ -	\$ 88.01	\$ 1,133.02	\$ 2,590.23	2

**FACT SHEET FOR
Construction of Off Street Parking Lot
Housing Authority of the City of West Point**

The Housing Authority received bids on January 7, 2014 parking lot improvements.

The work consists of:

1. Construct 63 additional parking spaces.
2. Extend drive from existing parking to Martin Luther King Jr. Blvd.
3. Install 200 linear feet of French drain.
4. Strip new parking spaces.

The following page is a summary of the bids. Landmark Grading Company of Fort Mitchell, Alabama delivered the apparent low bid for \$254,662. Landmark Grading Company is an Alabama Company specializing in road, parking lot construction, and utility construction and has performed work for the Housing Authority of Columbus, Troy University Riverfront campus, Columbus Consolidated Government, Muscogee County School District, Fort Benning and numerous projects in the Georgia, Alabama area, and has given good results. Funds for this work have been programmed in our 2012 and 2013 Capital Fund Program .

RECOMMENDATION

We respectfully recommend that the Board approve the contract for construction of off street parking to the apparent low bidder, Landmark Grading Company of Fort Mitchell, Alabama.

NEAL, KENDUST & MURRAY, P.C.
ARCHITECTS

3575 Macon Road, Suite 2
Columbus, Georgia 31907
(706) 563-4474

N# 1314

BID TABULATION

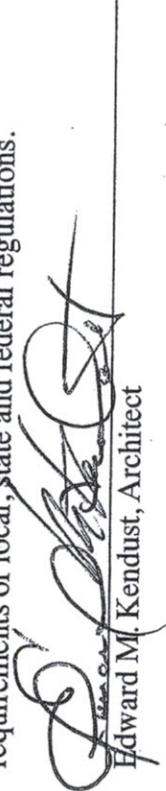
Date: January 7, 2014
Time: 2:00 PM

PROJECT NAME:

New Drive and Parking at
Pine Ridge Apartments
Housing Authority of West Point, Georgia

CONTRACTORS	Landmark Grading Company	Alexander Contracting	Crawford Grading & Pipeline	International Waste Services	Chris Clark Grading & Paving	RDJE, Inc.
Bid Security	5 %	5 %	5 %	5 %		
Non-Collusive Affidavit	Included	Included	Included	Included		
HUD Form 5369A	Included	Included	Included	Included		
Addendum No. 1	Acknowledged	Acknowledged	Acknowledged	Acknowledged		
BASE BID	\$ 254,662.00	\$ 256,610.00	\$ 275,500.00	\$ 375,000.00	NO BID	NO BID
Alternate No. 1 - Deduct	\$ 14,676.00	\$ 16,400.00	\$ 26,000.00	\$ 16,000.00		
UNIT PRICE						
French Drain per L.F.	\$ 35.00	\$ 22.60	\$ 50.00	\$ 17.00		
TOTAL	\$ 254,662.00	\$ 256,610.00	\$ 275,500.00	\$ 375,000.00		

I CERTIFY that the above is a true and complete tabulation from all bidders received at the published time and place for the bid opening. I further certify that the bidding was conducted in compliance with requirements of local, state and federal regulations.


Edward M. Kendust, Architect