

AGENDA
WORK SESSION

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TUESDAY, NOVEMBER 24TH
WORK SESSION
@ 6:00 PM

PUBLIC HEARING

- 2016 Proposed Budget

MEETING CALLED TO ORDER

AGENDA REVIEWED IN ITS ENTIRETY BEFORE DISCUSSION

PUBLIC COMMENT ON ANY ISSUE (5 MINUTE LIMIT)

PRESENTERS (IF ANY)

NEW BUSINESS

- 2016 Proposed Budget
- Harris County Hazard Mitigation Plan Update 2015-2020
- Board & Committee Appointments
- Electric Cities of Georgia Voting Delegates
- Intergovernmental Agreement with Harris County
- **Executive Session to discuss Personnel**

CONSIDER AGENDA ITEMS FOR WORK SESSION # 2

MAYOR & COUNCIL COMMENTS

ADJOURNED

[Next Meeting: Work Session Thursday, December 10th @ 8:15 AM](#)

Harris County's Hazard Mitigation Plan Update 2015

This document was funded in part by the Hazard Mitigation Planning Grant awarded to the Harris County Emergency Management Agency by the Georgia Emergency Management Agency to fulfill the requirements of the Federal Disaster Mitigation Act of 2000. Harris County Hazard Mitigation Plan 2010 was updated by the Harris County Hazard Mitigation Plan Update Committee and was prepared by Lux Mitigation and Planning Corporation. For additional information, please contact Harris County's Emergency Management Agency.

Director Monty Davis
Harris County Emergency Management Agency
9907 Highway 116
Hamilton, Georgia 31811
harriscty911ema@hotmail.com
706.628.7161

Introduction

The Harris County Hazard Mitigation Plan Update is the first phase of a multi-hazard mitigation strategy for the entire community. This Plan encourages cooperation among various organizations and crosses political sub-divisions. As written, this Plan fulfills the requirements of the Federal Disaster Mitigation Act of 2000. The Federal Disaster Mitigation Act of 2000 provides federal assistance to state and local emergency management agencies and other disaster response organizations in an effort to reduce damage from disasters. The Act is administered by the Georgia Emergency Management Agency (GEMA) and the Federal Emergency Management Agency (FEMA).

It is important that State and local government, public-private partnerships, and community citizens can see the results of these mitigation efforts; therefore, the goals and strategies need to be achievable. The Harris County Hazard Mitigation Plan Update Committee identified the following goals during plan development:

- GOAL 1 Maximize the use of all resources by promoting intergovernmental coordination and partnerships and partnerships in the public and private sectors
- GOAL 2 Harden communities against the impacts of disasters through the development of new mitigation strategies and strict enforcement of current regulations that have proven effective
- GOAL 3 Reduce and, where possible, eliminate repetitive damage, loss of life and property from disasters
- GOAL 4 Bring greater awareness throughout the community about potential hazards and the need for community preparedness

This plan complies with all requirements and scope of work as described in Harris County's Hazard Mitigation Grant application.

Scope

The scope of the Harris County Hazard Mitigation Plan Update encompasses all areas of Harris County, including all of its municipalities. The Plan identifies all natural and technological hazards that could threaten life and property in Harris County. The scope of this Plan includes both short and long-term mitigation strategies with implementation and possible sources of project funding.

The Hazard Mitigation Plan Update is organized to incorporate the requirements of Interim Final Rule 44 CFR 201.4.

Chapter One includes an overview of the Hazard Mitigation Plan Update, the overall goals of the plan, and details of the planning process as required by Interim Final Rule 44 CFR 201.4(c)(1).

Chapter Two details the Harris County profile, including the demographics, municipalities, and history of Harris County.

Chapter Three identifies the risk assessment process, past natural hazard events with associated losses, and current natural hazard risks. Potential losses are also analyzed as required by Interim Final Rule 44 CFR 201.4(c)(2). Additionally, Chapter Three identifies and analyzes potential technological hazards faced by Harris County.

Chapter Four identifies Harris County's hazard mitigation goals and objectives, mitigation strategies and actions, and sources of potential funding for mitigation projects as required by Interim Final Rule 44 CFR 201.4(c)(3).

Chapter Five identifies the plan maintenance and implementation strategies. The process for evaluation of the hazard mitigation plan implementation progress is also detailed as required by Interim Final Rule 44 CFR 201.4(c)(4) and (5).

RESOLUTION – CITY OF WEST POINT

HARRIS COUNTY HAZARD MITIGATION PLAN UPDATE 2015-2020

WHEREAS, Harris County and its municipalities recognize that it is threatened by a number of different types of natural and man-made hazards that can result in loss of life, property loss, economic hardship and threats to public health and safety; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has required that every county and municipality have a pre-disaster mitigation plan in place, and requires the adoption of such plans in order to receive funding from the Hazard Mitigation Grant Program; and

WHEREAS, a Hazard Mitigation Plan is a community's plan for evaluating hazards, identifying resources and capabilities, selecting appropriate actions, and developing and implementing the preferred mitigation actions to eliminate or reduce future damage in order to protect the health, safety and welfare of the residents in the community; and

WHEREAS, the Harris County Hazard Mitigation Plan Update 2015 - 2020 has been prepared in accordance with FEMA requirements at 44 CFR 201.6; and

WHEREAS, the Plan will be updated every five years;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Harris County, Georgia, and the Mayors and City Councils of the Cities of Hamilton, Shiloh, and West Point, and the Town Councils of the Towns of Pine Mountain and Waverly Hall, each meeting in respective session, that:

1) Harris County, Georgia, and the Cities of Hamilton, Shiloh, and West Point, and the Towns of Pine Mountain and Waverly Hall have adopted the Harris County Hazard Mitigation Plan Update 2015 - 2020; and

2) It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range mitigation planning and budgeting for Harris County and its municipalities.

PASSED, APPROVED AND ADOPTED by the City Council of West Point, Georgia, in regular session this _____ day of _____, 2015.

Mayor

City Clerk

Statement of Interest to Serve on a City Board, Authority or Commission



Contact Information

Name JANE Fuller
Address 1718 N. 14th Ave.
City State Zip Lanett, AL. 36863
Primary Phone 206-773-0464
Secondary Phone _____
E-Mail Address jane.fuller@remax.net
Are you a City of West Point Resident Yes No
Company or Agency Remax Results
Current Job Title Agent

Availability – Board or Commission of Interest

First Choice: HPC
Second Choice: _____

Interest

Background and Qualifications:

Realtor - 15 yrs. Primarily West Point, Lanett, Valley.
Commercial, Residential, Land

Experience and/or Profession:

HPC Board Member for 3(+) yrs.

Reason for Wanting to Serve:

I Love to see the future of the City first hand and enjoy being a part of the decisions that move us toward our long range plans.

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

City Policy

It is our policy to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The Statement of Interest will remain on file for (2) years.

Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

rec 9/29



Statement of Interest to Serve on a City Board, Authority or Commission

Contact Information

Name G. MARSHALL SAPP
Address 401 AVE C WEST POINT (P.O. Box 391 MAILING ADDRESS)
City State Zip WEST POINT, GA. 31833
Primary Phone 706-518-1833
Secondary Phone 706-643-7061
E-Mail Address gmsapp@knology.net
Are you a City of West Point Resident Yes No
Company or Agency WEST POINT SOAP, ETC, LLC
Current Job Title OWNER

Availability – Board or Commission of Interest

First Choice: HISTORIC PRESERVATION COMMITTEE
Second Choice: N/A

Interest

Background and Qualifications:

ARCHITECTURE STUDIED AT SOUTHERN TECH 1975-1976
3 years on LPC
LIFELONG RESIDENT (MINUS 16 years)

Experience and/or Profession:

Reason for Wanting to Serve:

LOVE MY COMMUNITY AND WANT TO MAINTAIN VIBRANT, QUALITY DOWNTOWN AND NEIGHBORHOODS

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

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Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

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9-14-15
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Statement of Interest to Serve on a City Board, Authority or Commission

Contact Information

Name Aaron Q. Lewis II
Address 133 Highland Drive
City State Zip West Point
Primary Phone 404-593-7553
Secondary Phone 334-219-2608
E-Mail Address AQLII1987@GMAIL.COM
Are you a City of West Point Resident Yes No
Company or Agency InterCall
Current Job Title Client Service Coordinator

Availability – Board or Commission of Interest

First Choice: Planning Board
Second Choice: West Point Development Authority

Interest

Background and Qualifications:

I have a Bachelors degree in Music from Point University.

Experience and/or Profession:

I worked as a superintendent in my past church. There I put together community outreach programs for the less fortunate in my city.

Reason for Wanting to Serve:

To make a difference in my community and strengthen the community as a whole. To see the city of West Point ~~have~~ a prosperous future.

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

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Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

Aaron Q. Lewis II

133 Highland Drive
West Point, Ga 31833
(404) 593-7553
aqlii1987@gmail.com

Objective

To obtain a position utilizing my organizational and communications skills to become a positive contribution to the organization.

Employment History

Client Service Coordinator

March 2015- Current Intercall, West Point, Ga

- Assist clients with account setup and modifications for audio and web conferencing services in a professional environment.
- Responsible for Win Backs and customer retention.
- Offer solutions for clients that cater to their existing infrastructure.
- Assist customers with contract renewals and drafting addendums for their web services in a timely manner so that there is no interruption in service.
- Serve as a direct point of contact for Fortune 500 and globally contracted companies.
- Pulled reports for clients and formatted them in an Excel spreadsheet.
- Analyzed data within the Operations Channel and developed creative solutions to increase revenue and reduce churn.
- Respond to email inquiries in a timely manner regarding products and services.
- Scheduled online meetings with existing and prospective clients to discuss product offerings.
- Educated customers with demos and training to ensure the customers proficiency at utilizing the service.

Expert Customer Service Specialist

March 2014 – Current Intercall, West Point, Ga

- Assist clients with account setup and modifications for audio and web conferencing services in a professional environment.
- Offer products and services to clients that would better suit their conferencing needs.
- Answering questions regarding company accounts and responding in a professional and timely manner.
- Troubleshooting and submitting cases for any issues or requests our clients may have.
- Communicating clearly with management, team leads, and sales reps regarding any important changes requested from customers.

Lead Operator

February 2013 – February 2014, West Point, Ga

- Executed and facilitated daily telephonic court room appearances in a fast paced environment.
- Supplied vital information to callers and served as a liaison between InterCall staff and clients.
- Check additional information for facts complete not being gathered

Student Administrator

August 2012 – December 2013, Point University, West Point, Ga

- Process incoming calls
- Receive and process from vendors
- Grounds maintenance
- Greet visitors and provide tours of the Fine Arts facility
- Provide information to students and the public for upcoming events
- Operate sound equipment for performances

Assistant Manager

January 2007 – July 2011 Family Dollar, Atlanta, Ga

- Ensured customer service and quality assurance
- Coordinated the collection and preparation of operating reports and invoices.
- Obtained and received merchandise, totaled bills, accepted payments and made change for customers in retail store.
- Stocked shelves, counters, and tables with merchandise.
- Set up advertising displays and arranged merchandise on counters and tables to promote sales.
- Stamped, marked, and tagged price on merchandise.
- Answered customers' questions concerning location, price and use of merchandise.

Education

August 2010 – December 2013 Point University, West Point, Ga

- Bachelors of Science (Music)
- Biblical Studies

References

References are available on request

Statement of Interest to Serve on a City Board, Authority or Commission



Contact Information

Name Kenn Patrick
Address 125 Highland Drive
City State Zip West Point Ga 31833
Primary Phone ~~706~~ 706 590 0613
Secondary Phone _____
E-Mail Address teampatrickvp@gmail.com
Are you a City of West Point Resident Yes No
Company or Agency Primerica financial services
Current Job Title Regional Leader

Availability – Board or Commission of Interest

First Choice: Development Board
Second Choice: _____

Interest

Background and Qualifications:

I have a background in management. I also have a background in money mgmt & personal finance, which includes a series 6 license and im currently working on my series 63 & 26 license.

Experience and/or Profession:

Financial Planning & development are some of my strong points and im eager to serve on the board, if chosen.

Reason for Wanting to Serve:

I would like to share ideas and gameplan with other board members to take west point to the next level.

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

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Please submit your Statement of Interest to:

Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

Statement of Interest to Serve on a City Board, Authority or Commission



Contact Information

Name Deedee Williams
Address 315 E 8th Street
City State Zip West Point, GA 31833
Primary Phone 706 773-2441
Secondary Phone 706 645-2441
E-Mail Address deneicewilliams@hotmail.com
Are you a City of West Point Resident Yes No
Company or Agency _____
Current Job Title Human Resources Consultant

Availability – Board or Commission of Interest

First Choice: West Point Development Authority
Second Choice: West Point Development Authority

Interest

Background and Qualifications:

See Resume Attached

Experience and/or Profession:

You may submit a letter of interest along with references and/or resume in addition to or in lieu of the Interest section.

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Ed Moon, City Manager
City of West Point Georgia
PO Box 487
West Point, Georgia 31833
emoon@cityofwestpointga.com

Interviews

Applicants will be invited to participate in a brief interview with the City Council. The applicant will be asked to respond to a few questions.

DEEDEE G. WILLIAMS

**315 East Eighth Street
West Point, GA 31833
deneicewilliams@hotmail.com
(706) 645-2441 (Home)*(706) 773-2441 (Mobile)**

SUMMARY OF QUALIFICATIONS

Senior Human Resources professional with extensive leadership experience across the entire knowledgebase in Human Resources serving World-Class, Global, Fortune 500 Corporations, Privately-Owned Companies and Not-for-Profit Agencies.. Excellent Communication, Organizational and Community Relations Skills. Strong Leadership and Team Building Skills. Highly Motivated, Adaptable Individual with Strong Business Acumen and Extensive Professional Networks in Private, Governmental, Educational, Non-Partisan Political and Not-for-Profit organizations.

Georgia Employers' Association – Macon, GA Community Action for Improvement, Inc. – LaGrange, GA

CONTRACTOR/INDEPENDENT CONSULTANT 2013 - Present
Responsibilities: Provide Business Development/Client Relations services for Georgia Employers' Association. Provide interim services for the Director of Human Resources/Director of Administration vacant position at CommunityAction For Improvement. Additionally, provide consulting services for various clients in the area of Human Resources, Relationship Management and Business Development.

Hal Gibson Companies, LLC – West Point, GA

VICE PRESIDENT, Business Development 2009 - 2014
Responsibilities: Provide Business Development and HR leadership for consulting firm engaged in Program Management/Owner Representation for Capital projects in higher education, industrial and municipal market sectors. Conduct client satisfaction assessments and develop and implement strategy to ensure continuous improvement in service delivery.

Total System Services, Inc. (TSYS) – Columbus, GA (Named by FORTUNE magazine as "One of the Best Companies to Work For" in AMERICA)

ASSOCIATE DIRECTOR, Human Resources 2006 -2009
Responsibilities: Direct HR Compliance as it relates to team member compliance with company policies, client contractual compliance from an HR perspective and non-employee compliance from a contractor, vendor, consultant and contingent workforce perspective. Additionally responsible for Sarbanes-Oxley Compliance, Code of Business Conduct & Ethics (Ethics Hotline reporting). Manage HR litigation risks, resolve team member issues and conduct investigations of alleged Title VII (Civil Rights Act) issues.)

ASSOCIATION DIRECTOR-Employee Relations 2001 - 2006
Responsibilities: Direct Employee Relations staff. Manage litigation risks, resolve team member issues, conduct investigations and provide oversight of investigations and employee relations activity across the enterprise.

Duracell, Inc. (A Procter & Gamble Company) -LaGrange, GA

MANAGER, Employee Relations

1995 - 2001

Responsibilities: Provide expertise in Employee Relations, Recruitment/Staffing, Community Relations and Human Resources generalist support in a 700-associate 24/7/365 manufacturing environment.

Resume-Deedee Williams-Page 2

EDUCATION

BA, Business Administration LaGrange College

BA, Mathematics LaGrange College

CERTIFICATIONS/LICENSES/ACCREDITATIONS

SPHR- Senior Professional in Human Resources-2003

PHR-Professional in Human Resources-1991

ELI - Certified Instructor - Civil Treatment Series

Talent Genesis, Lominger Associates - Career Architect Certification

PROFESSIONAL & COMMUNITY AFFILIATIONS/RECOGNITIONS

LaGrange College – Board of Trustees

LaGrange College “Wall of Outstanding Alumni

LaGrange College Distinguished Service Alumni Award

Georgia Independent Colleges Association – Board of Advisors

LaGrange-Troup County Chamber of Commerce Board Member

State of Georgia, Professional Licensing Review Board-Board Member

Court Appointed Special Advocates (CASA) of Troup County, Inc.-Board Member

American Red Cross (Three Rivers Chapter) – Board Member, Significant Gifts Committee Chair

LaGrange Symphony Orchestra – Board Member, Executive Committee

West Point Development Authority-Board Member

Keeney United Methodist Church

West GA Health Insiders

LaGrange Woman’s Club

A RESOLUTION

BE IT RESOLVED by the *City of West Point* ("Participant") that the following individuals are hereby appointed to serve as this Participant's primary & alternate voting delegates for the annual Electric Cities of Georgia, Inc. Board of Director's election, with authority to cast all votes to which this Participant is entitled.

Primary: _____

Alternate: _____

BE IT FURTHER RESOLVED that all resolutions and ordinances, in actual conflict herewith be and the same shall thereupon stand superseded, repealed and terminated, respectively.

This _____ day of _____, 2015.

City of West Point:

Title

Attest:

Title

INTERGOVERNMENTAL AGREEMENT
REGARDING NORTH WEST HARRIS COUNTY
BUSINESS PARK MAINTENANCE

THIS INTERGOVERNMENTAL AGREEMENT (hereafter "Agreement") is made and entered this _____ day of _____, 2015, by and between **HARRIS COUNTY, GEORGIA**, a political subdivision of the State of Georgia (hereafter "County") and **CITY OF WEST POINT, GEORGIA**, a municipal corporation of Troup and Harris Counties, Georgia (hereafter "West Point").

WHEREAS, County has developed and established the North West Harris Business Park (hereafter sometimes "Business Park"), located on State Route 103 and Davidson Road and within the city limits of West Point, Georgia;

WHEREAS, County and West Point have agreed to terms through which West Point shall provide certain mowing, trimming and maintenance services along the public right-of-ways within the Business Park, as well as maintenance for the two primary entrances to the park;

WHEREAS, the parties desire to set forth in writing the terms and conditions under which West Point will provide such services;

WHEREAS, the parties are competent to enter this Agreement pursuant to their respective charters, the general laws of the State of Georgia, and Article IX, Section III, Paragraph I of the Constitution of the State of Georgia, and in exchange for the mutual covenants and conditions herein contained, IT IS HEREBY AGREED AS FOLLOWS:

SECTION 1. Right-of-Way Maintenance.

West Point will mow and trim around signs and other obstacles along the public road right-of-way within the Business Park. Mowing services will include the right-of-way shoulder and the median at least once per month, and more frequently during the months of June, July, August and September upon request of County. Trash pickup and trimming will coincide with mowing and will occur at least once per month.

Right-of-way maintenance service as described herein will commence upon execution of this Agreement by both parties. The cost to provide the services described in this section shall be FOURTEEN THOUSAND FOUR HUNDRED DOLLARS (\$14,400.00) per year, due in one lump sum payment on September 1st of each year. Any payment for services for less than one year shall be prorated.

SECTION 2. Maintenance of Main Entrances.

The parties currently anticipate construction of two main Business Park entrances by _____, 2016. At such time as the entrances are constructed, West Point will provide maintenance for each main entrance into the Business Park. Such maintenance will occur year round on a twice-monthly basis and shall include mowing, edging, trimming, blowing, debris removal, hedge trimming (twice annually), annual bed mulching, and herbicide/fertilization up to five (5) applications per year. The annual cost to provide the maintenance services referenced in this section is TWELVE THOUSAND FOUR HUNDRED DOLLARS (\$12,400.00), due in a lump sum payment each September 1st. Any payment for services for less than one year shall be prorated.

As the main entrances to the Business Park referenced herein are not yet constructed, the City reserves the right to adjust the cost based on the actual landscaping that is constructed within said entrances.

SECTION 3. Additional Requests for Service.

During the term of this Agreement, West Point may provide additional maintenance services for County in the Business Park. Such additional services shall be billed separately at the time of service.

SECTION 4. Agents.

Agents of West Point do not and will not at any time be or become the agents or employees of County by virtue of this Agreement. Moreover, County will not at any time be responsible for the acts, actions or performance of such West Point agents, or the failure to act or failure to perform of such agents.

SECTION 5. Term.

This Agreement shall remain in effect until terminated by thirty (30) days written notice from either party delivered to the other, and in no case shall the term of this agreement exceed fifty (50) years.

SECTION 6. Entire Agreement of the Parties.

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding all prior communications and negotiations, and may not be amended, supplemented or changed without the written consent of each party hereto.

IN WITNESS WHEREOF, the parties hereto acting by and through their duly authorized agents and employees have caused their respective names and seals to be hereunto affixed on the day and year first above-written.

HARRIS COUNTY, GEORGIA (SEAL)

BY: _____
Chairman

ATTEST: _____
Clerk

CITY OF WEST POINT, GEORGIA (SEAL)

BY: _____
Mayor

ATTEST: _____
Clerk